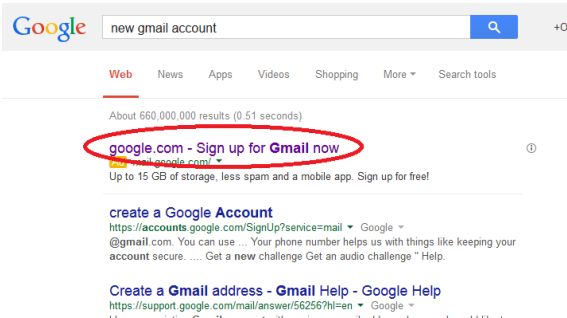


Creating a new Gmail account

1. In the top navigation bar enter: <https://accounts.google.com/SignUp>

Or go to google.com and type “new gmail account” and click the link:



2. Enter the information:

A screenshot of the Google Account creation form. The form is titled "Create your Google Account" and includes fields for "Name" (First and Last), "Choose your username" (with a dropdown menu), "Create a password", "Confirm your password", "Birthday" (Month, Day, Year), "Gender" (I am...), "Mobile phone", "Your current email address", and a "Prove you're not a robot" section with a CAPTCHA image showing the number "2489425". There is also a "Location" dropdown menu and a checkbox for "I agree to the Google Terms of Service and Privacy Policy". A "Next step" button is at the bottom.

It is suggested your email account includes your name.

The password should be at least 8 characters and include a capital letter. Remember this password!

Make sure this is NOT checked.

If you think you might forget your email and password write them down here: Keep this secure!

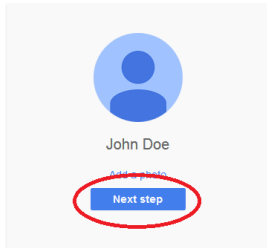
email

Password

3. Click on next steps:

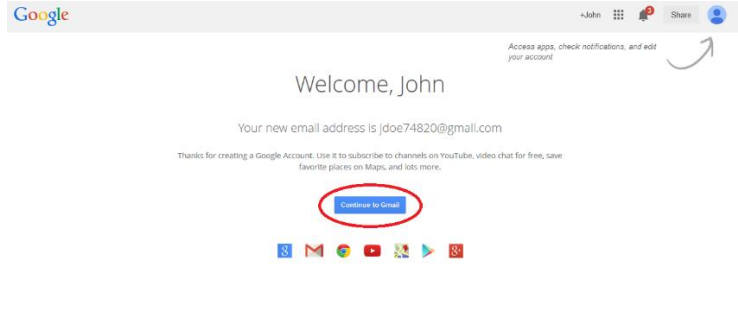
How you'll appear

Choose how you appear across Google by creating a public Google+ profile. Include a photo - you can update it at any time.

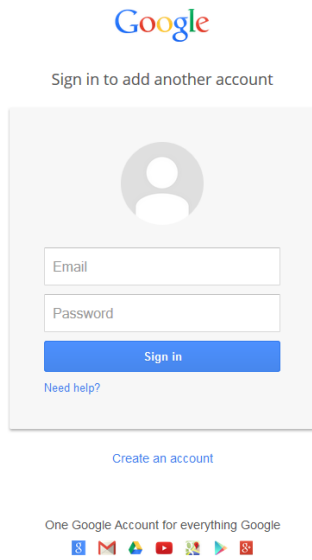


You can change your profile information at any time. [Learn more](#)

4. Click go to Gmail:

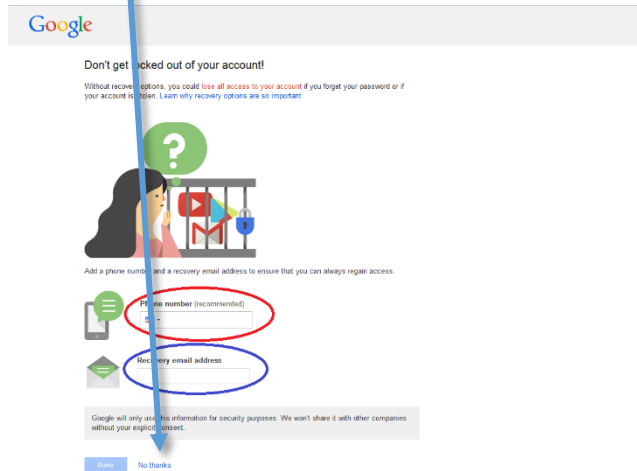


5. You will be asked to login:

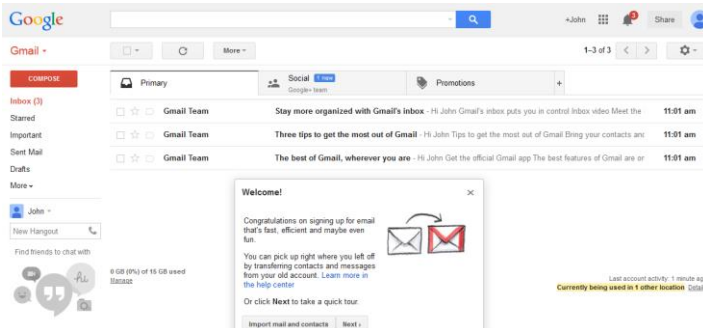


One Google Account for everything Google

6. If you did not enter an email or phone number before it will ask you again this is optional. Click on "No Thanks" to proceed.



7. You are now in:

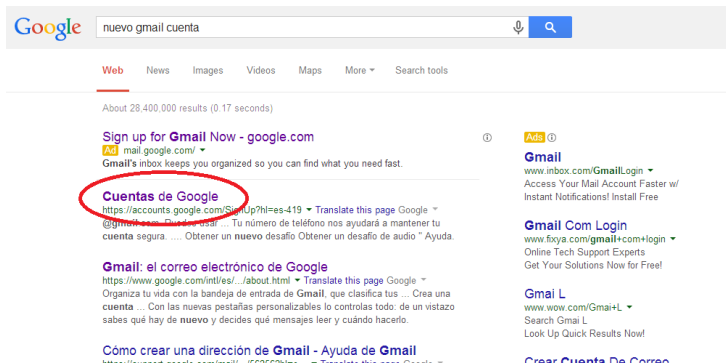


To sign in again. Go to **gmail.com** and use your email and password.

Cómo crear una cuenta de correo electrónico (email)

1. En la barra de navegación superior anote: <https://accounts.google.com/SignUp>

O ingrese a google.com y anote “nueva cuenta de gmail” y haga clic en el enlace:



2. Proporcione la información:

A screenshot of the Google Account creation form. The form is titled "Create your Google Account" and has a "Sign in" button in the top right corner. The form fields include: "Name" (First and Last name), "Choose your username" (with a dropdown menu showing "@gmail.com"), "Create a password" and "Confirm your password" (two password input fields), "Birthday" (Month, Day, and Year dropdowns), "Gender" (I am... dropdown), "Mobile phone" (with a plus sign icon), "Your current email address" (input field), "Prove you're not a robot" (checkbox for "Skip this verification (phone verification may be required)"), a CAPTCHA image showing the number "2489425", "Type the text:" (input field), "Location" (United States dropdown), and a checkbox for "I agree to the Google Terms of Service and Privacy Policy". At the bottom, there is a "Next step" button and a link to "Learn more about why we ask for this information".

Le sugerimos que su cuenta de correo electrónico incluya su nombre

Su contraseña debe tener por lo menos 8 caracteres e incluir una letra mayúscula. ¡Recuerde su contraseña!

Asegúrese de que esto NO esté marcado.

Si piensa que puede olvidar su correo electrónico y su contraseña, escríbala aquí: ¡Guárdela en un lugar seguro!

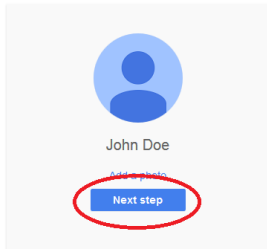
Correo electrónico

Contraseña

3. Haga clic en Siguiente paso:

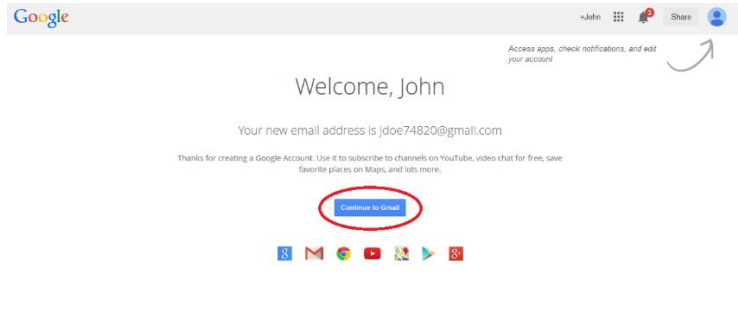
How you'll appear

Choose how you appear across Google by creating a public Google+ profile. Include a photo - you can update it at any time.

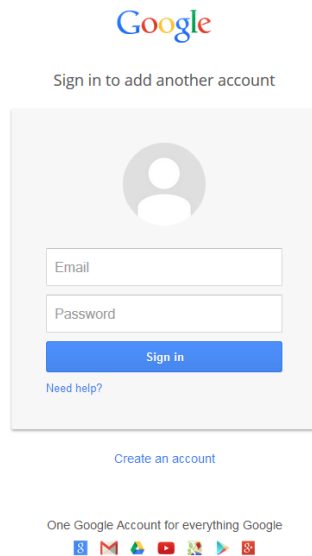


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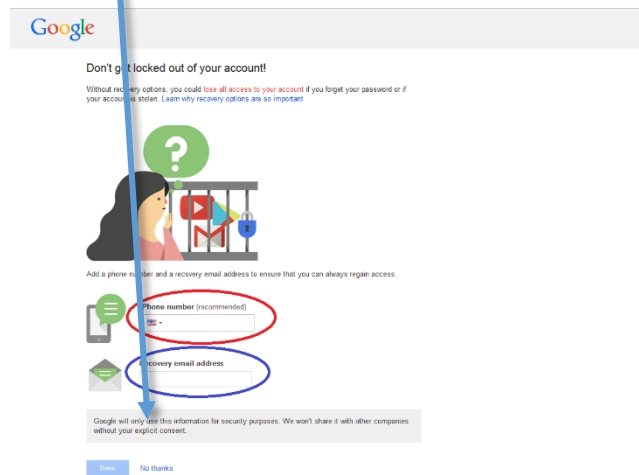
4. Haga clic en Ir a Gmail:



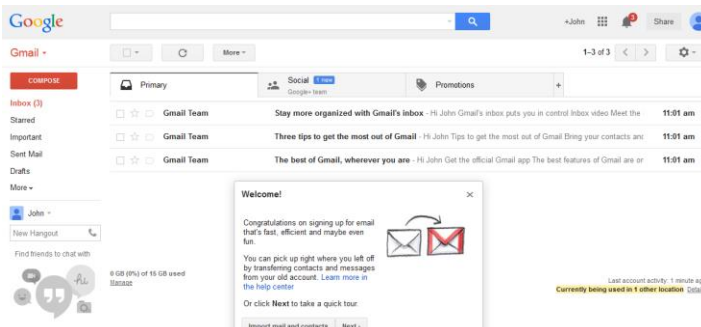
5. Le pedirán Iniciar la sesión:



6. Si usted no anotó un email o número telefónico antes, se lo pedirán nuevamente, esto es opcional. Haga clic en "No Gracias" para continuar.



7. Ahora usted está en:



Para ingresar a su cuenta otra vez. Vaya a **gmail.com** y use su correo electrónico y contraseña.