TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
June 11, 2025

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link: https://www.youtube.com/live/SCLLUJuDZDw

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. To create a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To create a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes a robust connection to their school and wider community.

Board Goals

1. To support a learning environment that promotes creative and independent thinking with a focus on academic excellence and the arts; that is also adaptable to each student.
2. To create a financial framework so that the school district is fiscally responsible while supporting learning environments.
3. To encourage a welcoming and supportive learning environment to foster a lifelong love of learning for all students; This includes robust connection to their school and wider community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mr. Charniga	Ms. Dorcus	Mr. Infusino	Mrs. Jardinella	Mrs. Munoz
Mr. Schwartz	Dr. Simon	Ms. Stein	Mrs. Wygera	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only. If your comment pertains to personnel, individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

VI. PRESENTATION

- Referendum - Renee Janowicz, Laura Bishop Communications

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School		
Month/Year	May 2025	June 2025	June 2025
Date	5/27/2025 8:25 a.m.	6/3/2025 9:47:00a.m.	6/5/2025 2:15 PM
Drill Description	Bus Emergency Evacuation Drill - in lower parking lot of school, Bus #1,2,5,6,8,9,12,14	Evacuation	Fire Drill
Duration/ Time of Drill	5 minutes	7 minutes	3 minutes
Weather Conditions	Sunny	Sunny	Sunny
Conductor of Drill	Bob Hoffman, L. Moore, Staff & Bus Drivers	L. Moore	L. Moore
Notification Method	Walkies	loudspeaker and walkie talkies	alarm, walkies

School	Old Turnpike School			
Month/Year	May 2025	May 2025	June 2025	June 2025
Date	5/27/2025 7:25 a.m.	5/30/2025	6/2/2025	6/6/2025
Drill Description	Bus Emergency Evacuation Drill - in front of school, Bus #1,2,5,6,8,9,12,14	Shelter in Place	Fire Drill	Evacation
Duration/ Time of Drill	5 minutes	1 minute 30 seconds	3 minutes 14 seconds	5 minutes
Weather Conditions	Sunny	indoors	Sunny	Sunny
Conductor of Drill	Bob Hoffman, M. Mitchell, Staff & Bus Drivers	Verderamo, Bracuti & Medenilla	Mitchell, Verderamo, Bracuti & Krowl	Verderamo, Bracuti, Mitchell, & Krowl
Notification Method	Walkies	Walkies	Walkies	Walkies

Motion to approve the following:

1. Approve the Administrative Organizational Chart for the 2025-2026 school year.

2. Approve the 2025-2026 Virtual Learning Plan.

3. Approve the May 28, 2025 HIB report from the Superintendent.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

IX. MINUTES

1. **Motion to approve the following minutes:**

   - May 14, 2025 Committee of the Whole Meeting
   - May 14, 2025 Executive Session
   - May 28, Regular Board Meeting
   - May 28, 2025 Executive Session

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

X. COMMITTEE REPORTS

A. Curriculum
Discussion

B. Policy
Discussion

C. Finance
Discussion

Motion to approve the following:

1. Approval of Bills

   BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period May 29, 2025 through June 11, 2025 for a total amount of $587,387.21.

2. Acceptance and Approval of Board Secretary's Report for the month of May, 2025.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of May, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of May, 2025.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of May, 2025 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following resolution for transfer to Capital Reserve Account:

   WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and
   WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
   WHEREAS, the Tewksbury Township Board of Education wishes to deposit anticipated current year surplus into a Reserve account at year end, and
   WHEREAS the Tewksbury Township Board of Education has determined that an amount not to exceed $1,750,000.00 is available for such purpose of transfer;
   NOW THEREFORE BE IT RESOLVED by the Tewksbury Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. Acknowledge receipt of Report of Vendors for the 2024-2025 school year as per P.L. 2015 Chapter 47.

9. Approve Troller Electric for LED replacement light upgrades throughout the district utilizing Co-op HCESC-SER-21B at an amount not to exceed $69,000 and ESCNJ 23/24-02 for Electrical Services – time and material at an amount not to exceed $17,500 for the 2024-2025 school year.

10. Approve H.A.DeHart for replacement bus utilizing Bus Bid Co-op HCESC-VEH-22-10 at an amount of $186,069.86 and bus parts utilizing Bus Parts & Repairs #HCESC-Trans-24-05 at an amount not to exceed $19,000 for the 2024-2025 school year.

11. Approve A.M.E. for HVAC repairs in the district utilizing Co-op #65MCESCCPS-ESCNJ 20/21-50 4/23/21-4/22/24 Extended to 4/22/25 Extended to 6/30/25 in the amount not to exceed $79,000 for the 2024-2025 school year.

12. Approve McCloskey Mechanical Contractors for boiler services utilizing Co-op #HCESC-SER-21C in an amount not to exceed $80,000 and utilizing HVAC services #HCESC-SER-24-16 in an amount not to exceed $12,000 for the 2024-2025 school year.

13. Approve School Specialty utilizing Co-op # FURNITURE - ESCNJ/AEPA-22A 6/3/22 - 6/2/23; Extended to 6/2/24; Extended to 6/2/25 in an amount not to exceed $18,000 and bid # CLASSROOM SUPPLIES - ESCNJ 23/24-01 7/1/23 - 6/30/25; Extended to 6/30/26 in an amount not to exceed $47,000 for the 2024-2025 school year.

14. Approve the purchase and installation of Motorola SLR Repeaters under New Jersey state contract #83909 at a cost of $11,651.60. Tewksbury Township will contribute half of the cost.

15. Approve the following workshop/travel requests for the 2025-2026 school year.

Workshops/Travel Requests

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Heather Goguen	10/21/25 to 10/23/25	$440.00	Mileage =$130.66 Tolls/Parking =$100.00 Lodging = Up to $350.00 Meals =$170.00	New Jersey School Boards Association Workshop 2025, Atlantic City, NJ
Jennifer Shouffler	10/21/25 to 10/23/25	$440.00	Mileage =$94.94 Tolls/Parking =$100.00 Lodging =Up to $350.00 Meals =$170.00	New Jersey School Boards Association Workshop 2025, Atlantic City, NJ
Sue Jardinella	10/21/25 to 10/23/25	$440.00	Mileage =$125.96 Tolls/Parking =$100.00 Lodging =Up to $350.00 Meals =$170.00	New Jersey School Boards Association Workshop 2025, Atlantic City, NJ
Connie Wygera	10/21/25 to 10/23/25	$440.00	Mileage =$123.14 Tolls/Parking =$100.00 Lodging =Up to $350.00 Meals =$170.00	New Jersey School Boards Association Workshop 2025, Atlantic City, NJ
Andrea Stein	10/21/25 to 10/23/25	$440.00	Mileage =$125.02 Tolls/Parking =$100.00 Lodging =Up to $350.00 Meals =$170.00	New Jersey School Boards Association Workshop 2025, Atlantic City, NJ
Jennifer Shouffler	8/5/25, 8/6/25	-0-	Train, Subway = $100.00	Math Leadership Conference- Presenter. Bank Street College, NY, NY

*Mileage will be reimbursed according to board policy.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

D. Technology
Discussion

Motion to approve the following:

1. Approve the disposal of the attached list of Technology items which are no longer in use.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

E. Facilities
Discussion

F. Transportation
Discussion

1. Approve the use of one school bus and school bus driver to drive the incoming kindergarteners around the school parking lot at the kindergarten play date in August, 2025.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

G. Communication
Discussion

H. Other
Discussion
- Regionalization Study

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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individual employees or students, negotiations or legal matters, we ask that you see the superintendent separately as the Board does not generally discuss these issues in public. The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

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Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

I. Personnel
Discussion

Motion to approve the following:

1. At the recommendation of the Superintendent, approve to hire Jeanna Woodell as a Speech Language Pathologist consultant for the summer Extended School Year from June 30, 2025 through July 31, 2025 Mon.-Thurs. (no class July 3rd), 4.25 hours per day at $60/hour, pending criminal history review.

2. At the recommendation of the Superintendent, approve to hire Cynthia Oszmianski as a School Bus Driver for the 2025-2026 school year beginning August 27, 2025 through June 30, 2026, at the rate of $30/hour, pending criminal history review.

3. At the recommendation of the Superintendent, approve to hire Maxwell Mazuca as a Custodian for the 2025-2026 school year beginning July 1, 2025 through June 30, 2026 at Step 5, $40,915.00, pending criminal history review.

4. Rescind the May 28, 2025 motion that accepted the letter of retirement from Scott Steinman, 8th Grade ELA teacher, effective November 1, 2025.

5. Approve the Superintendent's evaluation for the 2024-2025 school year.

6. Approve the stipend for following chaperone for the 2024-2025 school year:

Staff Member	Event	Date	Hours	Stipend
Kaycie Sconda	8th Grade Social at Stanton Ridge Country Club	June, 2025	Up to 4 hours	$40/hour

7. Approve Amy Horensky as a Bus Attendant for the summer Extended School Year Program from June 30, 2025 through July 31, 2025 Mon.-Thurs. (no class July 3rd) at the student supervision rate of $40/hour for up to 2 hours per day.

8. Approve Daria Bracuti as an alternate Bus Attendant for the summer Extended School Year Program from June 30, 2025 through July 31, 2025 Mon.-Thurs. (no class July 3rd) at the student supervision rate of $40/hour for up to 2 hours per day.

Motion: _____ 2nd _____
Discussion
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Mr. Charniga____Ms. Dorcus____Mr. Infusino____Mrs. Munoz____Mr. Schwartz____Dr. Simon____Ms. Stein____
Mrs. Wygera____Mrs. Jardinella____