



Steve Spencer
Superintendent

Rachel Alpert
Assistant Superintendent

2024-2025
Board of Directors

Ed Dressel
Lu Ann Meyer
Rob Ogilvie
Zach Steele
Jon Woods

Juli Lichtenberger
Board Secretary

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
*Dallas School District is
centered on students,
powered by
collaboration, built on
equity, and driven by
excellence.*

Our Vision
*Each student is known
by name, strength, and
need – pursuing a life
of engagement,
innovation, and
success.*

Tagline:
Ask yourself...Is it
good for kids?

Dallas School District
111 SW Ash Street
Dallas OR 97338
503.623.5594 ph

Agenda
Board Meeting
June 9, 2025
6:00 p.m.

<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room

- 1.0 Board Work Session (6:00 p.m. – 6:30 p.m.)**
 - 1.1 Assessment of 2024-25 District and Board Goals
- 2.0 Welcome/Pledge of Allegiance**
- 3.0 Approval of the Agenda**
- 4.0 Good News**
 - 4.1 The Dallas High School Girls Bowling Team is competing at Nationals!
 - 4.2 Dallas High School spring athletic teams were successful. Baseball won their first playoff game in eight seasons, softball won a co-conference championship with Central, boys golf finished sixth in state, and Nerea Acosta-Ruiz placed in the top 10 as an individual. Track had two state champions; Amber Green in the 800 meter and Sean Ward in High Jump. Jennie White was named Section 8 Coach of the Year for boy's golf.
 - 4.3 Lyle's behavior teacher, Stephanie Hofferber, was recently highlighted in a Dallas Community Advantage magazine article.
 - 4.4 Oakdale held the 13th annual Books for Bikes giveaway. Based on reading outside of school, students had opportunities to earn prizes. 14 bikes and helmets were given away to students. All bikes were donated to Oakdale. An assembly was held where most of the donors were able to give the bikes away to the winners.
- 5.0 Public Comment**
- 6.0 Announcements**
 - 6.1 June Calendar
 - 6.1.1 Next Board Meeting June 23, 2025 at 6:30 p.m.
- 7.0 Consent Agenda**
 - 7.1 Approval of the May 12, 2025 Board Minutes
 - 7.2 Staffing Report
- 8.0 Policies First Read**
 - 8.1 IKJ – Artificial Intelligence – Shannon Ritter, Tyler Lalack, Sean Johnson
- 9.0 Administrative Rule (Information Only)**
 - 9.1 IKJ-AR – Artificial Intelligence – Shannon Ritter, Tyler Lalack, Sean Johnson
- 10.0 Financial Report – Tami Montague**

- 11.0 Dallas High School Athletics Annual Report – Ron Snively**
- 12.0 Career Technical Education Annual Report – Bill Masei**
- 13.0 Bid Approval 2025 Exterior Painting (Board Action) – Bob Archer**
- 14.0 Whitworth Elementary School Removing Third Grade (Board Action)**
- 15.0 Senate Bill 3: One Year Waiver Application (Board Action)**
- 16.0 Assistant Superintendent Contract (Board Action)**
- 17.0 Leave of Absence Request for Fernando Lemus Ramirez (Board Action)**
- 18.0 2025-26 School Year Leave of Absence Request for Sarah DeMartino (Board Action)**
- 19.0 Dallas Community School Contract (Board Action) – Steve Spencer**
- 20.0 Reports**
 - 20.1 Enrollment Report
 - 20.2 Charter School Enrollment Reports
 - 20.3 Charter School Financial Reports
 - 20.4 Charter School Minutes and Agendas
- 21.0 Executive Session per ORS 192.660**
 - (2)(d) Deliberations with Labor Negotiator
- 22.0 Adjourn**



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

JUN 2025

PRIDE MONTH
IMMIGRANT HERITAGE MONTH
CARIBBEAN AMERICAN HERITAGE MONTH

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03 Citizens Oversight Committee Meeting 5:30 p.m.	04	05	06 Dallas High School Graduation 6:00 p.m.	07
08	09 Board Meeting 6:30 p.m.	10 K-5 Last Day of School Eighth Grade Recognition 6:00 p.m.	11 6-12 Last Day of School Morrison Graduation 6:00 p.m.	12 District End of Year Meeting 8:00 a.m.	13	14
15	16	17	18	19	20	21
22	23 Board Meeting 6:30 p.m.	24	25	26	27	28
29	30					

**Minutes
Board Meeting
May 12, 2025
7:00 p.m.
<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room**

Present: Lu Ann Meyer, Rob Ogilvie, Zach Steele, Jon Woods (joined at 7:31 p.m.), Steve Spencer, Juli Lichtenberger, Annie Edmiston, Rachel Alpert, Tyler Lalack, Bob Archer, Nick Ingalls, Pam Lybarger, Reed Langdon, Tim Larson, Tami Montague, Todd Baughman

Vistors: Sofia Lozano, Jennifer Reinhart, Jennifer Lenoue, Michele Schilling, Sandra Hoyt, Kristine Blanchard

Excused: Ed Dressel

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Zach Steele moved to approve the agenda with the omission of item 9.0, seconded by Rob Ogilvie. The motion passed unanimously by the Board members present; Lu Ann Meyer, Rob Ogilvie and Zach Steele.

3.0 Good News

3.1 Lyle has a newly renovated and accessible staff break room which was furnished with funds from the OEA Choice Trust Wellness Grant.

Reed Langdon, Principal at Lyle, shared good news with the Board. Lu Ann Meyer shared good news along with Rob Ogilvie.

Lu Ann Meyer, Board Chair, thanked Annie Edmiston, Student Representative, for her work with the Board this year.

4.0 Student Report – Annie Edmiston

Annie Edmiston shared this is her last meeting and introduced Sofia Lozano as next year's Student Representative. Annie Edmiston shared highlights of events at Dallas High School.

5.0 Public Comment

No public comment.

6.0 Announcements

6.1 May & June Calendars

6.1.1 No Board Meeting May 26, 2025

6.1.2 Next Board Meeting June 9, 2025 at 6:30 p.m.

6.1.3 Citizens Oversight Committee Meeting June 3, 2025 at 5:30 p.m.

7.0 Consent Agenda

7.1 Approval of the April 28, 2025 Board Minutes

7.2 Staffing Report

7.3 IKF – Graduation Requirements

Rob Ogilvie moved to approve the Consent Agenda, seconded by Zach Steele.

The motion passed unanimously by the Board members present; Lu Ann Meyer, Rob Ogilvie and Zach Steele.

8.0 Financial Report – Tami Montague

Tami Montague, Director of Fiscal Services, shared the financial report for the month ending April 2025. Tami Montague provided some amended documents. Currently the ending fund balance is projected at 4.55%.

9.0 Career Technical Education Annual Report – Bill Masei

Removed from the agenda.

10.0 Whole Child Annual Report – Todd Baughman

Todd Baughman, Whole Child Administrator, shared highlights from the annual report. The Talented and Gifted program has focused on training staff on some changes which will be implemented next year. Constructing Meaning has reached the training goal. Technology use has been added to enhance some translation services to parents and community members. Transportation has been working to link PowerSchool and Trans Finder allowing for ParentSquare communication as needed. Lu Ann Meyer thanked Todd Baughman for all the work he does with the many hats he wears.

11.0 Bid Approval (Board Action) – Bob Archer

Bob Archer, Director of Facilities, provided information on three projects he would like bid approval for. One of the projects is metal siding at Dallas High School along the auditorium, science wing, and a portion of the roof over the athletic entrance. The lowest responsible bid was from Stryker Sheet Metal in the amount of \$449,011. Zach Steele moved to approve the high school metal siding project bid to Stryker Sheet Metal in the amount of \$449,011, seconded by Rob Ogilvie. Discussion was held. The motion passed unanimously by the Board members present; Lu Ann Meyer, Rob Ogilvie, Zach Steele, and Jon Woods.

Bob Archer asked for approval for sidewalk work at Dallas High School. This is a project merged with the City of Dallas. Bob explained the bid process that was used. Rob Ogilvie made a motion to approve the contract award to Gelco Construction Company on the Dallas School District scope of work per the IGA agreement with the City of Dallas in the amount of \$582,612.30, seconded by Zach Steele. The motion passed unanimously by the Board members present; Lu Ann Meyer, Rob Ogilvie, Zach Steele, and Jon Woods.

Bob Archer asked for approval to remove the existing siding, replace it with new siding, and paint the District Office and Morrison Campus building. Zach Steele moved to

approve the Fitzpatrick Painting and Construction bid in the amount of \$280,015 for the siding and painting of the District Office and Morrison Campus building, seconded by Rob Ogilvie. The motion passed unanimously by the Board members present; Lu Ann Meyer, Rob Ogilvie, Zach Steele, and Jon Woods.

12.0 Reports

12.1 Enrollment Report

12.2 Charter School Enrollment Reports

12.3 Charter School Financial Reports

12.4 Charter School Minutes and Agendas

12.5 Superintendent Evaluation Summary

Steve Spencer, Superintendent, shared he has been working with Andy Johnson with Dallas Community School and will be able to bring a contract to the board for approval next month.

Lu Ann Meyer read in a statement summarizing the superintendent evaluation. She thanked her fellow board members and Steve Spencer for the work that went into this process.

13.0 Adjourn at 7:45 p.m.

Board Chair / Lu Ann Meyer

Date

Board Secretary / Juli Lichtenberger

Date



Staffing Report Monday, June 9, 2025

5/12/2025	Licensed	Emily	Boyd	Resignation	Resignation w/o DSD benefits	6/12/2025	Lyle	Licensed Teacher		8	1	190	F
5/12/2025	Licensed	Kyla	Lomer	CoS	Moving from Lyle DLC to DO Autism Consultant	8/25/2025	DO	Autism Consultant		8	1	190	Replacing Autumn Greenwood
5/12/2025	Licensed	Keeton	Luther	Leave of Absence	Leave of Absence for 2025-26 school year		W W						
5/12/2025	Licensed	Michele	Fast	Leave of Absence	Leave of Absence for 2025-26 school year		W W						
5/16/2025	Classified	Bryce	Miller	Resignation	Resignation w/o DSD benefits	5/16/2025	LM S	EA Sped III SLP	E09I	7	0.875	E1	Original hire 9/7/2021
5/16/2025	Licensed	Amanda	Perrigo	Resignation	Resignation w/o DSD benefits	6/12/2025	Lyle	Special Ed Teacher		8	1	190	Original hire 11/20/2014
5/16/2025	Classified	Gretchen	Rebischke	Resignation	Resignation w/o DSD benefits	6/12/2025	DHS / DLS	EA Sped III DLS	E09K	7	0.875	E1	Original hire 8/29/2018
5/23/2025	Classified	Lori	Patton	CoS	Moving from Whitworth to Lyle	8/25/2025	Lyle	EA Classroom	E03A	5.5	0.69	E2	Transfer due to RIF Process
5/23/2025	Classified	Jessica	Burrows	CoS	Name Change	5/22/2023	Lyle	Clerical Elementary	O08C	5	0.5	C1	Previous name Jessica Cavender
5/23/2025	Admin	Rachel	Alpert	Resignation	Resignation w/o DSD benefits	6/30/2025	DO	Assistant Superintendent		8	1	260	Original hire 7/1/2019
6/2/2025	Confidential	Tami	Larson	CoS	Name Change	5/28/2025	DO	Director of Fiscal Services		8	1		Previous name Tami Montague
6/2/2025	Classified	Christian	Trimpe	Resignation	Resignation w/o DSD benefits	6/12/2025	LM S	EA Sped III DLC	E09H	5.5	0.69	E1	Original Hire Date 6/3/2022
6/5/2025	Licensed	Jeffrey	Baer	Retirement	Resignation w/o DSD benefits + Early	6/12/2025	DHS	Licensed Teacher		8	1	190	Original Hire Date 9/1/1992

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					Retirement Benefit								
6/5/2025	Classified	Tracey	Cordie	CoS	Change in Hours	6/9/2025	MC	Ast Cook	F03A	4	0.5	E3	Change in Hours
6/5/2025	Classified	Liv	Eckroth	CoS	Moving from EA Classroom to Media Tech	8/25/2025	Lyle	EA Media Tech	E06B	5.5	0.69	D1	Original Hire Date 8/29/2022
6/5/2025	Licensed	Danielle	Bolkan	CoS	Moving from Temp to Regular	8/25/2025	Lyle	Licensed Teacher		8	1	190	Original Hire Date 8/26/2024
6/5/2025	Licensed	Julienne	Cornman	CoS	Moving from Temp to Regular	8/25/2025	DO	Licensed SPED Teacher		8	1	190	Original hire date 10/28/2024
6/5/2025	Admin	Sara	Leroy	New Hire	New Hire	7/1/2025	DO	Assistant Superintendent		8	1	260	Replacing Rachel Alpert

Dallas School District 2

Code: IKJ

Adopted:

Artificial Intelligence

The district recognizes that artificial intelligence (AI) tools and applications have potential to enrich educational experiences and streamline operations. The district is committed to ensuring that all AI use by staff, students, and authorized partners is safe, lawful, and consistent with our mission and values.

1. Responsible and Ethical Use
 - a. Artificial intelligence shall be employed to support and enhance teaching, learning, and district operations, in accordance with applicable laws and district policies.
 - b. Users are expected to adhere to standards of academic integrity, privacy, and professionalism when engaging with AI tools.
2. Privacy and Data Protection
 - a. Any AI use shall comply with student data privacy laws (e.g., FERPA, COPPA) and district data-protection guidelines.
 - b. No confidential or personally identifiable information may be used with AI tools unless such use is expressly approved and complies with district policies and agreements.
3. Equitable Access and Nondiscrimination
 - a. Artificial intelligence shall not be used to discriminate or create barriers for any individual or group.
 - b. The district is committed to providing equitable access to AI resources and ensuring that AI-based decisions do not adversely affect protected classes or marginalized groups.
4. Human Oversight and Accountability
 - a. Significant decisions affecting students or staff shall not be based solely on AI-driven analysis. Human review and professional judgment are required.
 - b. Staff remain accountable for student instruction, supervision, and welfare and shall not rely on AI as a substitute for professional responsibilities.
5. Academic Integrity
 - a. The use of AI for academic work must be transparent. Students are to credit AI-generated content or assistance per district guidelines.
 - b. Using AI to misrepresent one's own efforts constitutes academic dishonesty and is subject to discipline under district policies.

6. Administrative Regulation

The superintendent shall develop and implement administrative regulations (AR) to guide the practical and detailed application of this policy. The AR shall address definitions, approved AI tools, staff/student training, procedural safeguards, consequences for misuse, and any additional requirements consistent with law and best practices.

END OF POLICY

Legal Reference(s):

ORS 332.107

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133.

Children's Internet Protection Act (CIPA), 47 U.S.C. §§ 254(h) and (l); 47 C.F.R. § 54.520.

Children's Online Privacy Protection Act of 1998, 15 U.S.C. §§ 6501–6505

Family Educational Rights and Privacy Act (FERPA) of 1974, 20 U.S.C. § 1232g; 34 C.F.R. § 99.

Protection of Pupil Rights, 20 U.S.C. § 1232h.

Dallas School District 2

Code: IKJ-AR

Revised/Reviewed:

Artificial Intelligence

The district establishes a comprehensive framework for the responsible use of artificial intelligence (AI) in the district. This administrative regulation aims to leverage AI's educational benefits while mitigating risks, ensuring that AI is used to enhance teaching, learning, and school operations in alignment with district values.

The associated policy and this administrative regulation applies to all AI tools and applications used in the district, including generative AI (e.g., chatbots, content generators), adaptive learning systems, administrative AI software, and any algorithmic systems. It covers all users – staff, students, and third-party providers – and all settings (classroom, extracurricular, and administrative). The policy complements existing technology use, privacy, and conduct policies, and compliance is mandatory for anyone using AI resources in the district.

Definitions

“Artificial intelligence (AI)” means any computer application or service that performs tasks that typically require human intelligence. This includes but is not limited to machine learning algorithms, predictive analytics, chatbots, image or text generation tools, and decision support systems.

“Generative AI” means a subset of AI that can produce new content (e.g., text, images, audio, etc.) in response to user prompts. Examples include chat-based AI (such as ChatGPT, Bard) and AI content creation tools.

“District-approved AI tools” means AI software or services vetted and authorized by the district for use by staff and/or students. These meet district standards for data privacy, security, and educational value (e.g., vendors have signed student data privacy agreements).

“Personal data/Sensitive data” means any information that can identify an individual or is protected by privacy laws (e.g., student records, personal addresses, health or demographic information). Sharing such data with AI services is restricted under this policy.

General Statement

The district supports innovation and the thoughtful integration of AI to enhance educational outcomes and operational efficiency. Staff and students are encouraged to explore approved AI tools as a means to enrich learning experiences and productivity.

All use of AI must align with district educational goals, policies, and the law. Artificial intelligence is a tool to assist – not replace – human judgment, instruction, or accountability. Human oversight is required for all critical decisions involving AI.

The district is committed to ensuring AI use is responsible, ethical, equitable, and transparent. This administrative regulation sets baseline expectations and guidelines to address key concerns such as

academic integrity, privacy, safety, and bias. It applies a broader approach beyond classroom instruction alone, covering administrative and extracurricular uses of AI as well.

Ongoing Review

Given the rapidly evolving nature of AI, the district will regularly review and update these guidelines. Feedback from educators, students, families, and experts will inform revisions so that the policy remains current and effective.

AI Use by Staff

1. Professional Use

Staff may use district-approved AI tools to support their professional responsibilities – e.g. to generate lesson plans, instructional materials, student practice exercises, translate content, analyze data, or streamline administrative tasks. Such use should enhance productivity and student learning while remaining consistent with curriculum standards and privacy requirements. Staff are encouraged to pilot innovative AI applications that improve instruction and operations, in coordination with district technology staff.

2. Instructional Use

When integrating AI into teaching, staff must ensure it serves pedagogical objectives. Teachers should introduce AI-driven learning activities only if they add educational value (e.g., personalized tutoring software, creative projects using AI) and are age-appropriate. Any use of AI in the classroom must be vetted for accuracy, bias, and privacy compliance. Teachers should guide students on proper use of AI, including how to critically evaluate AI-generated information.

3. Responsibilities and Transparency

Staff have a responsibility to use AI transparently and accountably. If AI is used to assist in creating instructional content, assessments, or communications, staff should review all AI-generated material for accuracy and appropriateness before use. Important decisions about students (i.e., grading, discipline, placement, etc.) shall not be made solely by AI – any AI-derived insights must be verified by a human educator or administrator. When communicating or publishing content, staff should disclose the use of AI assistance as appropriate to maintain trust (for example, letting students know an AI tool was used to generate practice questions, if relevant).

4. Data Privacy

Staff must protect student data and confidential information when using AI. No staff member shall input or upload sensitive student information or any confidential data into external AI tools that have not been approved for such use. This includes using student names, health or academic records, or any personally identifiable information in prompts to AI services not compliant with privacy standards. Staff should anonymize or use dummy data when testing AI tools, and adhere to FERPA and other privacy laws at all times.

5. Prohibited Staff Uses

Staff are prohibited from using AI in ways that violate professional ethics or legal obligations. Unacceptable uses include:

- a. Relying on AI to replace essential teaching duties (e.g. having AI conduct classes unsupervised or generate student feedback without review).
- b. Allowing AI to override professional judgment in evaluating or disciplining students. AI recommendations can inform but not dictate outcomes.
- c. Using AI tools that have been blocked or otherwise prohibited by the district (especially those lacking proper data safeguards) for any activity involving students or student data.
- d. Sharing or exposing confidential information (student or staff) to AI platforms or using AI to surveil or profile students in a discriminatory or non-transparent manner.
- e. Generating inappropriate content: Using AI to create content that is vulgar, harassing, biased, or not aligned with the district's code of conduct and non-discrimination policies. This includes any use of AI that could contribute to bullying, hate speech, or an unsafe environment.

6. Staff Training

The district will provide training and professional development for staff on effective and ethical use of AI. Staff are expected to engage in ongoing learning about AI tools' capabilities, limitations, and best practices. Employees should share successful strategies and resources with colleagues (a community-of-practice approach) to build collective capacity in using AI in education.

AI Use by Students

1. Educational Use

Students may utilize AI tools for learning purposes when permitted by their teacher or as part of an approved curriculum. Examples of acceptable educational use include using AI-driven software for skills practice (e.g., writing feedback tools, language learning apps), conducting research with AI assistance to gather sources (with verification), or engaging in creative projects (such as coding an AI or using AI to generate art/poetry) under supervision. The use of generative AI for class assignments is only allowed with express teacher approval and oversight. Teachers will set clear guidelines on if and how AI may be used for a particular task. (Link to "Stop Sign" tool for AI assignment usage)

2. Accountability and Integrity

When AI use is authorized, students must credit any AI-generated content or insights they incorporate into their work. AI is considered a source – for instance, if a student uses Generative AI Tools to help draft an essay or solve a problem, this assistance should be acknowledged per the teacher's instructions (e.g. in a bibliography or author's note). All work submitted must ultimately be the student's own understanding and effort. If students use AI to support their work, they remain responsible for the final content's accuracy, originality, and alignment with assignment requirements.

3. Digital Citizenship

Students are expected to use AI in accordance with the district's digital citizenship and acceptable use policies. This means no cheating, plagiarism, or circumvention of learning. Students should approach AI as a learning aid, not a shortcut – for example, using it to brainstorm ideas or clarify concepts is acceptable, but having an AI write an entire essay or solve test questions for them is not. Using AI to produce work and misrepresenting it as one's own is academic dishonesty and will carry consequences (see Academic Integrity section). Students should also exercise skepticism and critical thinking: AI outputs can be incorrect or biased, and part of learning to use these tools is learning to fact-check and assess AI-provided information.

4. Privacy and Safety for Students

Students must protect their own and others' privacy when using AI. They should never share personal information (e.g., name, address, login details, etc.) or private content about themselves or others when interacting with AI tools. Internet filters and monitoring will also apply to in-district AI usage to block inappropriate content.

5. Prohibited Student Uses

Students are expressly forbidden from using AI in ways that violate school rules or the law, including but not limited to:

a. Academic Dishonesty

Using AI to cheat on assignments or exams, plagiarize essays, or generate work (text, images, etc.) that the student then submits as their own. Any unapproved use of AI for coursework is prohibited.

b. Bypassing Restrictions

Attempting to access blocked AI sites or use AI tools in violation of age restrictions or without required supervision.

c. Inappropriate Content Generation

Using AI to create or disseminate content that violates the district code of conduct.. Standard rules against harassment and hate speech apply equally to AI-generated content; students will be held accountable for such misuse.

d. Disruption of Learning

Excessive or unapproved use of AI tools during class time that distracts from instruction or disrupts other students' learning.

6. Guidance and Support

The district recognizes that students need guidance to navigate AI responsibly. District employees will provide age-appropriate instruction on AI literacy – which may include understanding AI's capabilities/limits, ethical use, and how to cite AI-generated material. The district will also share resources with families to help them understand AI tools that students may use (for example, guides

for parents on ChatGPT's uses and biases). Students are encouraged to ask teachers or staff if they are unsure whether a particular AI use is allowed.

Academic Integrity and AI

1. Commitment to Honesty

The district's academic integrity policy extends to the use of AI. All students and staff are expected to uphold honesty in their academic work. Using AI in a manner that misrepresents one's own knowledge or efforts is considered academic dishonesty. This includes copying AI-generated answers and claiming them as original, or failing to acknowledge AI assistance when it was substantial to the work product.

2. Guidelines for Students

Teachers will clarify when AI may or may not be used on an assignment. If not explicitly allowed, assume AI use is prohibited for that task. Even when allowed, AI should supplement a student's learning, not replace it. Students must follow teacher guidelines on how to document any AI help (for instance, attaching the prompt and a portion of the AI output, or a citation of the AI tool used). Plagiarism rules apply to AI content – students must credit all sources, including AI. Presenting AI-generated material as one's own original work is a violation of academic integrity.

3. Guidelines for Staff

Staff should model academic integrity in their own work with AI. If educators use AI to develop curricular materials or assessments, they should ensure content accuracy and originality (for example, avoid simply lifting AI-generated text that may be under copyright). In helping students, staff should focus on teaching them how to use AI ethically rather than simply providing AI answers.

4. Consequences

Violations of academic integrity involving AI will be addressed by the Student Code of Conduct and discipline policies. This may include re-doing the assignment under supervision, receiving a zero, parental notification, or other consequences consistent with cheating/plagiarism offenses. Repeated or egregious misuse could lead to additional disciplinary action.

Ethical Use of AI

1. Guiding Principles

The district is committed to ethical AI practices that uphold our values of honesty, respect, fairness, and safety. AI should be used in a way that respects the rights and dignity of all individuals and upholds the integrity of the educational process. Both staff and students should be mindful of the limitations and biases of AI systems. AI outputs can sometimes reflect biases in training data or flawed assumptions, so users must critically evaluate AI-provided information and refrain from blindly accepting it as neutral or true.

2. Avoiding Bias and Discrimination

Any AI systems used by the district (for instruction or administration) should be evaluated for potential bias against any race, gender, ethnicity, disability, or other protected characteristics. The district will prioritize AI tools that have been designed and tested to minimize bias. Staff should be alert to and report any AI behavior that seems discriminatory or unfair so that tools can be adjusted or discontinued. Under no circumstances shall AI be used to reinforce stereotypes or marginalize any group; this aligns with the district's non-discrimination policies and commitment to equity. For example, if an AI writing assistant consistently produces content with gender bias, teachers should recognize and address this, using it as a teachable moment or adjusting the tool's use.

3. Fairness in Automated Decisions

If the district employs AI for decision-making support (such as an algorithm suggesting interventions for students, or AI-assisted scoring of assignments), it will ensure a human-centered approach. A human staff member must review and can override AI-driven decisions. We acknowledge that algorithmic outcomes may contain errors or biases; therefore, no significant decision about a student or staff member will be based solely on AI output. The affected individuals should have an opportunity to know how AI contributed to a decision and to contest or seek clarification on that decision (aligning with principles of transparency and due process).

4. Ethical Training

The district will include ethical considerations in training programs. This means teaching staff and students about issues like AI bias, intellectual property (e.g., AI sometimes remixes copyrighted content), "deepfakes" and mis/disinformation potential, and the broader societal impacts of AI. By building awareness, the district aims to create a culture of ethical vigilance where AI is concerned.

5. Monitoring Content

Staff must monitor AI-generated content used in schools for adherence to ethical standards. For instance, if a teacher uses an AI to generate example sentences or a quiz, they should scan the output for any inappropriate or sensitive content. Likewise, any AI-based content recommendation or personalization system (if used for students) should be regularly audited to ensure its providing equitable and suitable results for all learners.

Review Cycle

The Board or appropriate committee will review this AI Use Policy on a regular basis (at least annually) to ensure it remains current with technological advancements and pedagogical needs. Revisions will be proposed as needed, with an opportunity for stakeholder input. This iterative approach will allow the policy to stay relevant and effective over time as AI tools and norms evolve.

allas School District 2024-2025	General Fund Operations								May 2025
Resources primarily come from the State School Fund Grant formula and may be used for general operations of the school district									
GENERAL FUND OPERATIONS (FUND 100)	Current MTD	Current YTD	Add: Projections	Adjustments*	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes	
Beginning Fund Balance	\$0	\$2,101,783	\$0		\$2,101,783	\$2,500,000	-\$398,217		
al Sources (Property Taxes, Interest, Fees)	\$86,541	\$10,226,622	\$653,584		\$10,880,205	\$10,502,489	\$377,716		
w Through ESD, County School Funds	\$0	\$54,737	\$70,000		\$124,737	\$90,000	\$34,737		
ie Sources (SSF, Common School id, High Cost Disability)	\$2,932,046	\$29,425,429	\$234,211		\$29,659,640	\$29,903,961	-\$244,321		
leral Sources (In Lieu of Property Taxes)	\$0	\$1,651	\$2,058		\$3,709	\$3,550	\$159		
er Sources	\$0	\$908	\$0		\$908	\$0	\$908	Sale of fixed assets	
TOTAL REVENUE	\$3,018,587	\$39,709,347	\$959,852	\$0	\$40,669,200	\$40,500,000	\$169,200		
ILABLE RESOURCES V + BEG FUND BAL)	\$3,018,587	\$41,811,130	\$959,852	\$0	\$42,770,983	\$43,000,000	-\$229,017		
aries	\$1,506,660	\$14,591,690	\$3,771,942	\$375,000	\$18,738,632	\$18,583,482	\$155,151		
ociated Payroll Costs	\$800,691	\$7,744,117	\$1,811,370	\$185,000	\$9,740,488	\$10,092,418	\$351,931		
itracted Services	\$911,222	\$9,621,116	\$1,251,632	\$75,000	\$10,947,748	\$10,204,500	-\$743,248		
olplies and Materials	\$19,298	\$321,386	\$113,049	\$133,615	\$568,050	\$568,050	\$0		
ital Leases & Equipment Purchases	\$8,230	\$267,178	\$15,320	\$0	\$282,499	\$258,000	-\$24,499		
is, Fees, Insurance, Interest Paid	\$680	\$376,517	\$580	\$0	\$377,096	\$338,550	-\$38,546		
nsfers to Other Funds	\$0	\$117,664	\$0	\$0	\$117,664	\$168,000	\$50,336		
ntingencies	\$0	\$0	\$0	\$0	\$0	\$827,000	\$827,000		
ppropriated Ending Fund Balance					\$0	\$1,960,000	\$1,960,000		
TOTAL EXPENDITURES	\$3,246,781	\$33,039,670	\$6,963,893	\$768,615	\$40,772,177	\$43,000,000	\$2,538,124		
enditures by Appropriation	Current MTD	Current YTD	Add: Encumbrances	Adjustments*	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes	
uction	\$1,955,971	\$19,981,717	\$4,639,677	\$499,599	\$25,120,994	\$25,136,381	\$15,387		
ort Services	\$1,290,810	\$12,940,289	\$2,324,215	\$269,015	\$15,533,519	\$14,908,619	-\$624,900		
apprise and Community Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
ilities Acquisition and Construction	\$0	\$117,664	\$0	\$0	\$117,664	\$0	-\$117,664		
nsfers to Other Funds	\$0	\$0	\$0	\$0	\$0	\$168,000	\$168,000		
ntingencies					\$0	\$827,000	\$827,000		
ppropriated Ending Fund Balance					\$0	\$1,960,000	\$1,960,000		
TOTAL EXPENDITURES	\$3,246,781	\$33,039,670	\$6,963,893	\$768,615	\$40,772,177	\$43,000,000	\$2,227,823		
SURPLUS / (DEFICIT)	-\$228,195	\$6,669,677			\$1,998,806				

[illegible]

Illas School District 2024-2025	Fund Group	Appropriation Monitoring					May 2025
GENERAL OPERATIONS	F100s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$20,002,918	\$4,639,677.47	\$24,642,596	\$25,336,381	\$693,785	+
Support Services		\$12,941,736	\$2,324,215	\$15,265,951	\$15,249,619	-\$16,332	
Enterprise and Community Services		\$0	\$0	\$0	\$0	\$0	+
Utilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	+
Transfers to Other Funds		\$117,664	\$0	\$117,664	\$168,000	\$50,336	+
Contingencies		\$0	\$0	\$0	\$1,960,000	\$1,960,000	+
TOTAL		\$33,062,318	\$6,963,893	\$40,026,211	\$42,714,000	\$2,687,789	+
ECIAL GRANTS & PROJECTS	F200s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$4,092,921	\$1,255,209	\$5,348,129	\$6,914,856	\$1,566,727	+
Support Services		\$1,433,576	\$258,206	\$1,691,782	\$2,110,162	\$418,380	+
Enterprise and Community Services		\$1,030,341	\$229,437	\$1,259,778	\$1,287,500	\$27,722	+
Transfers to Other Funds		\$0	\$0	\$0	\$96,000	\$96,000	+
TOTAL		\$6,556,839	\$1,742,851	\$8,299,690	\$10,408,518	\$2,108,828	+
BT SERVICE	F300s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
BT Service		\$619,448	\$0	\$619,448	\$6,045,516	\$5,426,068	+
TOTAL		\$619,448	\$0	\$619,448	\$6,045,516	\$5,426,068	+
PITAL PROJECTS (BOND)	F400s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Utilities Acquisition and Construction		\$3,083,608	\$3,455,190	\$6,538,798	\$10,380,000	\$3,841,202	+
Contingencies				\$0	\$5,000,000	\$5,000,000	+
TOTAL		\$3,083,608	\$3,455,190	\$6,538,798	\$15,380,000	\$8,841,202	+
EMPLOYMENT INSURANCE FUND	F700s	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Support Services		\$138,389	\$11,611	\$150,000	\$700,000	\$550,000	+
TOTAL		\$138,389	\$11,611	\$150,000	\$700,000	\$550,000	+
TAL APPROPRIATION SUMMARY	ALL	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)	*Notes
Instruction		\$24,095,839	\$5,894,886	\$29,990,725	\$32,251,237	\$2,260,512	
Support Services		\$14,513,701	\$2,594,032	\$17,107,733	\$18,059,781	\$952,048	
Enterprise and Community Services		\$1,030,341	\$229,437	\$1,259,778	\$1,287,500	\$27,722	
Utilities Acquisition and Construction		\$3,083,608	\$3,455,190	\$6,538,798	\$10,380,000	\$3,841,202	
Transfers to Other Funds		\$117,664	\$0	\$117,664	\$264,000	\$146,336	
BT Service		\$619,448	\$0	\$619,448	\$6,045,516	\$5,426,068	
Contingencies		\$0	\$0	\$0	\$6,960,000	\$6,960,000	
TOTAL		\$43,460,602	\$12,173,545	\$55,634,146	\$75,248,034	\$19,613,888	
APPROPRIATED	ALL				\$2,700,580		
TAL BUDGET	ALL				\$77,948,614		

Dallas School District 2024-2025		Capital Projects Funds						May 2025	
Proceeds from 2022 voter approved bonds sold to complete a variety of construction projects around the district.									
CAPITAL CONSTRUCTION F403 Voter Approved Bond	Prior Year Cumulative Total	Current MTD	Current YTD	Add: Projections	Annual Forecast	Revenue Total ALL Years	Project Budget	Variance Fav / (Unfav)	
inning Fund Balance	\$0	\$0	\$20,765,308	\$0	\$20,765,308				
rest	\$719,882	\$75,681	\$833,552	\$150,000	\$983,552	\$1,703,433	\$2,000,000	-\$296,567	
IM Grant	\$0	\$0	\$1,435,429	\$2,564,571	\$4,000,000	\$4,000,000	\$4,000,000	\$0	
d Issuance #1 2022	\$12,756,016	\$0	\$0	\$0	\$0	\$12,756,016	\$12,756,016	\$0	
d Issuance #2 2024	\$15,235,000	\$0	\$0	\$0	\$0	\$15,235,000	\$15,235,000	\$0	
d Proceeds	\$2,886,380	\$0	\$0	\$0	\$0	\$2,886,380	\$0	\$2,886,380	
ar Sources - Energy/Trust, Seismic, Etc.	\$0	\$0	\$0	\$0	\$0	\$0	\$1,310,508	-\$1,310,508	
TOTAL REVENUE	\$31,597,278	\$75,681	\$2,268,981	\$2,714,571	\$4,983,552	\$36,580,829	\$35,301,524	\$1,279,305	
AL AVAILABLE RESOURCES	\$31,597,278		\$23,034,289		\$25,748,860				
enditures by Building	Prior Year Cumulative Total	Current MTD	Current YTD	Encumbered	Annual Forecast	Project Total ALL Years	Original Proj Budget	Variance Fav / (Unfav)	
Elementary	\$55,360	\$0	\$576,962	\$337,835	\$914,797	\$970,158	\$3,865,970	\$2,895,812	
dale Elementary	\$271,699	\$0	\$36,584	\$244,285	\$280,869	\$552,569	\$2,095,520	\$1,542,951	
tworth Elementary	\$158,929	\$0	\$147,725	\$178,623	\$326,348	\$485,276	\$2,728,840	\$2,243,564	
reole Middle School	\$4,059,693	\$17,853	\$436,628	\$570,354	\$1,006,981	\$5,066,674	\$6,739,312	\$1,672,638	
as High School	\$1,763,936	\$102,746	\$819,810	\$1,392,079	\$2,211,889	\$3,975,825	\$9,727,985	\$5,752,160	
ison Building	\$800,940	\$1,147	\$537,160	\$495,205	\$1,032,365	\$1,833,305	\$991,650	-\$841,655	
ric Wide	\$3,662,218	\$160,760	\$528,739	\$236,810	\$765,549	\$4,427,766	\$9,152,247	\$4,724,481	
agement/Oversight/Planning	\$10,772,774	\$282,506	\$3,083,608	\$3,455,190	\$6,538,798	\$17,311,573	\$35,301,524	\$17,989,951	
enditures by Project Type	Prior Year Cumulative Total	Current MTD	Current YTD	Encumbered	Annual Forecast	Project Total ALL Years	Project Budget	Variance Fav / (Unfav)	
District Wide	\$3,662,218	\$160,760	\$528,739	\$236,810	\$765,549	\$4,427,766	\$9,152,247	\$4,724,481	
agement/Oversight/Planning	\$3,280,869	\$120,249	\$2,117,160	\$1,796,474	\$3,913,634	\$7,194,504	\$12,940,452	\$5,745,948	
Critical Facility Upgrade (CFU)	\$3,094,187	\$0	\$348,518	\$283,509	\$632,027	\$3,726,214	\$11,718,750	\$7,992,536	
New Construction	\$735,500	\$1,497	\$89,191	\$1,138,397	\$1,227,588	\$1,963,089	\$1,490,075	-\$473,014	
Health Safety & Security									
TOTAL EXPENDITURES	\$10,772,774	\$282,506	\$3,083,608	\$3,455,190	\$6,538,798	\$17,311,573	\$35,301,524	\$17,989,951	
erved for Future Projects	\$20,824,503				-\$1,555,247	\$19,269,256		\$19,269,256	

June 6, 2025

Dallas School District Exterior Painting 2025

- We received 3 bids from qualified contractors to perform exterior painting district wide.
 1. Boles Brothers Inc. was the lowest responsible bidder in the amount of 177,518.00
 2. Fitzpatrick Painting came in second in the amount of 451,296.00
 3. Above and Beyond Painting came in third in the amount of 562,385.00

Boles Brothers Inc. submitted the lowest responsible bid in the amount of 177,518.00

The scope of work includes exterior painting of all the elementary portables, Lyle Elementary, portions of Whitworth Elementary, and portions of Dallas High school.

I am asking the board to approve the Boles Brothers bid in the amount of One Hundred Seventy Seven Thousand Five Hundred Eighteen Dollars (177,518.00) and a dry rot contingency up to Twenty Thousand Dollars (20,000.00).

Total project amount: One Hundred Ninety Seven Thousand Five Hundred Eighteen Dollars(197,518.00)

**EMPLOYMENT AGREEMENT
BETWEEN
SARA LEROY
AND
THE GOVERNING BOARD OF
DALLAS SCHOOL DISTRICT NO. 2
POLK COUNTY, DALLAS, OREGON**

THIS AGREEMENT, made and entered into this 9th day of June 2025 between Dallas School District No. 2, hereinafter referred to as DISTRICT, and Sara Leroy hereinafter referred to as ASSISTANT SUPERINTENDENT.

WITNESSETH:

WHEREAS, the DISTRICT is desirous of securing an ASSISTANT SUPERINTENDENT to perform the duties of the assistant superintendent including all aspects of a Director of Human Resources under the general supervision of the superintendent for the 2025-26, 2026-27 and 2027-28 fiscal years; and

WHEREAS, the DISTRICT and ASSISTANT SUPERINTENDENT believe a written employment agreement is necessary to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the educational program of the schools;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the DISTRICT hereby employs the ASSISTANT SUPERINTENDENT for said DISTRICT, and the ASSISTANT SUPERINTENDENT hereby accepts such employment upon the terms and conditions following:

1. **TERM.** This Employment Agreement for the ASSISTANT SUPERINTENDENT will begin July 1, 2025, and continue through and terminate June 30, 2028, except as modified by this Agreement. This Agreement is for a fixed period of time and expires on June 30, 2028. This section constitutes notice of contract nonrenewal under ORS 342.513. This Agreement shall automatically expire at the end of its stated Term. At the time of the Superintendent's evaluation of the ASSISTANT SUPERINTENDENT during the second year of this contract, the Superintendent may recommend extension to the Term of this Agreement to the school board for approval. Nothing in this Agreement shall prohibit the parties from mutually agreeing to change one or more of the terms of this Agreement in the future.
2. **SALARY.** The ASSISTANT SUPERINTENDENT shall be paid \$161,047.90 for the period from July 1, 2025, through June 30, 2026. The salary for subsequent years of this Agreement will be increased by the same COLA and Step (3%) provided to teachers in the Dallas Education Association. The ASSISTANT SUPERINTENDENT'S salary shall be paid through equal monthly payments.

3. **DUTIES.** The ASSISTANT SUPERINTENDENT shall perform faithfully the duties of Assistant Superintendent for the District as outlined in the job description and such duties as prescribed by the laws of the State of Oregon and by the rules and regulations made thereunder by the Board. The ASSISTANT SUPERINTENDENT shall devote her time, skill, labor, and attentions to the duties of the ASSISTANT SUPERINTENDENT during the Term of this Agreement; provided, however, that the Assistant Superintendent may, with concurrence by the Superintendent, undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations.
4. **PROFESSIONAL GROWTH OF ASSISTANT SUPERINTENDENT.** The DISTRICT encourages the continuing professional growth of the ASSISTANT SUPERINTENDENT through participation, as she might decide in light of the duties of the ASSISTANT SUPERINTENDENT, in:
 - A. the operations, programs and other activities conducted or sponsored by local, state and national associations; and
 - B. seminars and courses offered by public or private educational institutions; and
 - C. informational meetings with other persons whose particular skills or backgrounds would serve to improve the capacity of the ASSISTANT SUPERINTENDENT to perform her professional responsibilities for the DISTRICT.
5. **ASSISTANT SUPERINTENDENT'S LICENSE.** The ASSISTANT SUPERINTENDENT shall maintain throughout the life of this Agreement a valid and appropriate license to act as ASSISTANT SUPERINTENDENT as required by the State of Oregon. Should the ASSISTANT SUPERINTENDENT fail to maintain such a license in good standing, the DISTRICT may immediately terminate this Agreement.
6. **EVALUATION.** Each academic year during the Term of this Agreement, the Superintendent and the ASSISTANT SUPERINTENDENT shall meet to evaluate the work of the ASSISTANT SUPERINTENDENT. The evaluation shall be based on the total scope of work assigned to the ASSISTANT SUPERINTENDENT.
7. **PROFESSIONAL ACTIVITIES.** The ASSISTANT SUPERINTENDENT may undertake consultative work, speaking engagements, writing and other professional activities for honoraria and expenses, provided such activities do not interfere with the ASSISTANT SUPERINTENDENT'S normal duties.
8. **WORK YEAR/HOLIDAYS.** The ASSISTANT SUPERINTENDENT shall be required to render twelve (12) months of full and regular service to the DISTRICT during the year except that she shall be entitled to the following holidays: Independence Day, Labor Day, Veteran's Day, Thanksgiving holidays, Christmas Eve, Christmas Day, New Year's Day, Martin Luther King Jr.'s birthday, Presidents' Day, Memorial Day, and Juneteenth. If

Christmas Day or New Year's Day falls on a Saturday or a Sunday, the preceding Friday or the following Monday may be taken as a paid holiday.

9. **WORK YEAR/VACATION.** The ASSISTANT SUPERINTENDENT shall be entitled to twenty-five (25) days' vacation. No more than ten (10) vacation days may be carried over into subsequent years. For any unused days, the ASSISTANT SUPERINTENDENT will be compensated at her daily per diem rate or put into a TSA or any portion/combination of both as directed by the employee. The TSA will follow all regulations as laid out by law. Any time taken off during winter, spring or summer breaks must be counted among the twenty-five (25) vacation days. Upon termination of this Agreement, ASSISTANT SUPERINTENDENT will be paid out accrued vacation leave.
10. **PAID LEAVES.** (Leave days in A, B, and C below are not cumulative.)
 - A. The ASSISTANT SUPERINTENDENT shall have three (3) days available for personal leave.
 - B. The ASSISTANT SUPERINTENDENT shall have five (5) days available for critical illness in the event of a critical illness of a member of the ASSISTANT SUPERINTENDENT'S family.
 - C. The ASSISTANT SUPERINTENDENT shall have five (5) days available for bereavement leave in the event of a death of a member of the ASSISTANT SUPERINTENDENT'S family.
11. **FRINGE BENEFITS.** The ASSISTANT SUPERINTENDENT shall be entitled to participate in the following fringe benefits:
 - A. *PERS:* The DISTRICT shall "pickup" and pay a 6% employee contribution to the Public Employees Retirement System.
 - B. *Professional Dues:* Professional/civic dues in full for COSA, AASA, and one civic organization.
 - C. The DISTRICT will reimburse the ASSISTANT SUPERINTENDENT for any expenses actually incurred in the performance of duties for the DISTRICT.
 - D. *Insurance:* The DISTRICT shall provide for medical, dental, and vision insurance coverage and participation in the DISTRICT'S Section 125 ("cafeteria") plan, on an equal basis to that provided the Dallas School District administrative group for medical, dental and vision coverage.
 - E. *Life Insurance:* The DISTRICT shall provide term life insurance with death benefits in the amount of \$100,000.

- F. *Disability Insurance:* The DISTRICT shall provide Long Term Disability Insurance including extensive care coverage as provided to the Dallas School District Administrative Group.
- G. *Sick Leave:* The ASSISTANT SUPERINTENDENT shall accumulate sick leave as provided by Oregon law.
- H. *Professional Development:* The DISTRICT shall pay for all tuition, and related, expenses that are incurred by the ASSISTANT SUPERINTENDENT in the completion of the professional development plan jointly planned with the superintendent.
- I. *Travel Expenses:* In and Out-of-district travel will be reimbursed at the IRS rate.
- J. *Tax-deferred annuity:* The DISTRICT shall make contributions toward deferred compensation plan (e.g., IRA, 403B, 457, etc.) of the ASSISTANT SUPERINTENDENT'S selection. The monthly contribution shall be 6% of ASSISTANT SUPERINTENDENT'S monthly salary.
- K. *Retention Incentive:* The DISTRICT recognizes the value of continuity at the ASSISTANT SUPERINTENDENT level and in an effort to promote stability by keeping the ASSISTANT SUPERINTENDENT in Dallas, a retention incentive will be accrued at a rate of \$4,500.00 per year for a total of \$13,500.00 over the three-year contract. Payout of the retention incentive will take place under the following terms: If still employed by the District on June 1, 2027, a \$4,500.00 retention incentive will be paid in the June, 2027, payroll. And, if still employed by the DISTRICT on June 1, 2028, a \$9,000.00 retention incentive will be paid in the June, 2028 payroll. If at any point in the contract, the ASSISTANT SUPERINTENDENT vacates her position due to health-related issues, she will receive in her final paycheck, any retention incentive that has been accrued, but not paid out. For example, if the ASSISTANT SUPERINTENDENT vacates her position on May 1, 2027 due to health related issues, she would receive the \$4,500.00 retention incentive. If the ASSISTANT SUPERINTENDENT separates from employment with the district for any other reason other than a health-related reason, the retention incentive will not be paid out upon separation.

12. **TERMINATION OF EMPLOYMENT CONTRACT.**

- A. *Termination at the request of the ASSISTANT SUPERINTENDENT:* In the event the ASSISTANT SUPERINTENDENT intends to act to terminate this employment Agreement prior to its termination day, she shall notify the board no later than sixty (60) days prior to the date of separation of her intent to terminate the agreement.

- B. *Termination by Mutual Consent:* This contract may be terminated at any time by the mutual consent of the parties.
- C. *Termination Without ASSISTANT SUPERINTENDENT's Concurrence (For Cause).* In the event the DISTRICT intends to act to terminate this employment contract prior to its termination date for cause, ASSISTANT SUPERINTENDENT shall be entitled to a due process hearing before the Board prior to the occurrence of any purported act of termination. For cause shall mean the grounds for dismissal in ORS 342.865(1), including gross neglect of duty or gross unfitness, as those terms are defined by the Oregon Teacher Standards and Practices Commission. Due process shall include at least a written notice of the reasons why the DISTRICT is considering termination of this employment contract, the right to appear before the Board in closed executive meeting or public hearing, at the option of the ASSISTANT SUPERINTENDENT, and the right to a written decision describing the results of the hearing. The DISTRICT shall give the ASSISTANT SUPERINTENDENT no less than ten (10) days written notice in advance of termination. This provision does not constitute a waiver of any rights the DISTRICT or ASSISTANT SUPERINTENDENT may have to enforce this employment contract in the courts under contract or other applicable law.

13. **PROFESSIONAL LIABILITY.** The DISTRICT shall hold harmless and indemnify the ASSISTANT SUPERINTENDENT from any and all demands, claims, suits, and legal proceedings brought against the ASSISTANT SUPERINTENDENT in her individual capacity or in her official capacity as an agent and employee of the DISTRICT, provided the incident arose while the ASSISTANT SUPERINTENDENT was acting within the scope of employment. In no case will individual Board members be considered personally liable for indemnifying the ASSISTANT SUPERINTENDENT against such demands, claims, suits, actions, and legal proceedings.

If, in the good faith opinion of ASSISTANT SUPERINTENDENT, conflict exists regarding legal defenses to a third-party claim against the ASSISTANT SUPERINTENDENT and DISTRICT (i.e., pressing the defense of one party would tend to injure the other party), the ASSISTANT SUPERINTENDENT may engage separate counsel, and the DISTRICT shall indemnify the ASSISTANT SUPERINTENDENT for the costs of such counsel, subject to the same limitations, provisions, and exceptions set forth above. The DISTRICT shall not, however, be required to pay the costs of any legal proceeding in the event the DISTRICT and the ASSISTANT SUPERINTENDENT have adverse interests in any litigation.

14. **CRITICISMS/COMPLAINTS.** The Board, individually and collectively, agrees that any criticism or complaint about the ASSISTANT SUPERINTENDENT the Board is made aware of, shall be promptly shared with the Superintendent for initial steps to resolve the complaint.

15. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the state of Oregon.
16. **MODIFICATION.** The parties may, during the term of this Agreement, mutually agree to modify any of its terms. Any modifications will be in writing, signed by both parties and attached to this document.
17. **SAVINGS CLAUSE.** If it is found that any specific clause of this Agreement is or becomes illegal under either federal or state law, such illegal clause will be excised from this Agreement, with all remaining clauses to remain in full force and effect.
18. **ATTORNEY'S FEES.** In the event suit or arbitration is filed to enforce any of the terms of this Agreement, the court shall award to the prevailing party, its actual attorney's fees and costs as established by invoice and relevant billing records, including those on appeal, if appeal is taken.

IN WITNESS WHEREOF, the DISTRICT pursuant to the authority of its Board of Directors has caused two originals of this Agreement to be signed in the name of the DISTRICT by the Chair of the School Board and the ASSISTANT SUPERINTENDENT.

DALLAS SCHOOL DISTRICT NO. 2, DALLAS, OREGON

By _____ Date _____

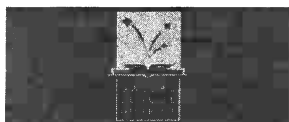
Chair, Board of Directors

By _____ Date _____

Sara Leroy
Assistant Superintendent

5/27/25, 8:41 AM

Dallas School District 2 Mail - Leave of Absence Request



Juli Lichtenberger <juli.lichtenberger@dsd2.org>

Leave of Absence Request

1 message

Fernando Lemus Ramirez <nando.lemusramirez@dsd2.org>

Fri, May 23, 2025 at 9:15 PM

To: Juli Lichtenberger <juli.lichtenberger@dsd2.org>

Hi Juli, please accept this email as a formal request for a leave of absence until November 3rd, 2025. My leave is due to wildland firefighting, specifically due to being seasonal. Please let me know if you have any questions, thank you.

To Whom it may concern,

I am requesting a leave of absence for the 2025-2026 school year. My leave would begin August 2025 and end June 2026. My husband and I are temporarily moving to Milan, Italy to learn the language and more about the culture. We are excited about this valuable experience and intend to return for the 2026-2027 school year.

Thank you for your consideration,

Sarah DeMartino

CHARTER SCHOOL AGREEMENT

DATED: July 1, 2025

PARTIES: BETWEEN THE BOARD OF DIRECTORS OF
DALLAS SCHOOL DISTRICT #2 (“District”)

AND: COMMUNITY INNOVATION PARTNERS,
an Oregon nonprofit corporation,
dba DALLAS COMMUNITY SCHOOL (“Charter School”)

RECITALS

A. On April 28, 2014, pursuant to ORS Chapter 338, the developers of the Dallas Community School, Community Innovation Partners, submitted to the District an application (attached and incorporated as Exhibit A) for formation of the Dallas Community School to operate within the District.

B. On July 7, 2014, the District Board held a public hearing on the provisions of the Application and evaluated the criteria set forth in ORS 338.055 and District policies, and the District has determined that the Application, as amended by this Agreement, complies with the purposes and requirements of ORS 338 and District policies.

C. On December 8, 2014, the District Board conditionally approved the Application, pending submission of the information contained in Section 27 of the Application, and agreed to become the sponsor of Charter School contingent upon the negotiation and execution of a contract acceptable to Charter School and the District.

D. On December 31, 2024, pursuant to ORS Chapter 338, Dallas Community School submitted to the District an application requesting renewal of the Charter.

E. On February 10, 2025, the District board held a public hearing on the provisions of the renewal request and evaluated the criteria set forth in ORS 338.065(8)(a-b) and District policies, and the District has determined that the renewal request, as amended by this Agreement, complies with the purposes and requirements of ORS 338 and District policies.

F. On March 10, 2025, The District board approved the renewal request, and agreed to continue sponsorship of the charter school contingent upon the negotiation and execution of a contract acceptable to the Charter School and the District.

G. This Agreement, including the Application and its exhibits, will constitute the agreement between the parties regarding the governance and operation of Charter School and the legal authorization for the establishment of Charter School under ORS 338.065.

H. The parties desire that Charter School be authorized to operate and conduct its affairs in accordance with the terms of this Agreement and applicable Oregon and federal law.

CHARTER AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual understandings, covenants, and payments herein described, the parties agree as follows:

1. Grant of Charter.

The Dallas School District #2 Board of Directors (referred to herein as either the “District” or the “District Board”) has approved the Charter School’s proposal to renew the charter (“Renewal Application”) and has agreed to continue to sponsor the Dallas Community School (“Charter School”) that is to be operated in accordance with the terms of this Agreement, subject to the following contingencies.

2. Effective Date; Term; Renewal.

- 2.1. **Effective Date.** When this Agreement has been duly executed by both the District Board and Charter School’s board of directors, it shall be legally binding on both parties and shall act as the legal authorization for the establishment of the Charter School, as provided in ORS 338.065(1).
- 2.2. **Term.** Charter School shall be permitted to operate Charter School for a term of five (5) school years, subject to the other terms of this Agreement. This Agreement shall commence on July 1, 2025 and shall expire on June 30, 2030.
- 2.3. **Renewal of Term.** Renewal of this Agreement will be governed by ORS 338.065.

3. Educational Program, Student Performance Standards and Curriculum

The District agrees to waive its curricular requirements, to the extent permitted by state law, but subject to the implementation by Charter School of its instructional programs as outlined in its application in Exhibit A and as amended herein.

- 3.1. Charter School shall have the authority and responsibility of designing and implementing its educational program, subject to the conditions of this contract, in a manner which is consistent with state law.
- 3.2. The educational program, pupil performance standards and curriculum designed and implemented by Charter School shall meet or exceed any content standards adopted by the District and shall be designed to enable each pupil to achieve such standards.
- 3.3. Charter School agrees to comply with all state requirements concerning academic content.
- 3.4. Charter School agrees to obtain prior approval from the District before changing the educational program outlined in its application. The District will evaluate the new curriculum and/or instructional materials to determine whether such

curriculum and materials meet or exceed the required state and federal content standards.

- 3.5. Charter School shall establish an administrative process for resolving public complaints against Charter School, including complaints regarding curriculum.
- 3.6. The failure of Charter School to comply with Section 4 is a material breach of this contract.

4. **Grade Range of Charter School; Number of Students; Minimum.**

- 4.1. **Number of Grades.** The Charter School may provide instruction to students in grades kindergarten through grade 12.
- 4.2. **Number of Students.** The Charter School will be authorized to operate with a maximum enrollment of 350 students as follows: 250 students in grades K-8 and 25 students in each grade 9-12.
- 4.3. **Minimum Number of Students in School.** As provided in ORS 338.115(5), Charter School shall maintain an active enrollment of at least 25 students.

5. **Enrollment and Admissions.**

- 5.1. **Voluntary Enrollment; Who is Eligible.** Student enrollment in Charter School shall be voluntary. All students who meet legal age requirements applicable to a particular grade level [for example, minimum ages for children entering kindergarten and first grade] will be eligible for enrollment. These requirements will follow District policies relating to admission of students into any grade. Students must meet the age requirements for kindergarten as outlined in the District policy. Other than the age of a student, previous enrollment, and the preferences allowed by ORS 338.125, there will be no criteria for selection of students. A student will be deemed admitted to and enrolled in Charter School when the student's application has been accepted by Charter School following completion of a phase of the enrollment process described below and after conditions to such acceptance have been satisfied.
- 5.2. **Enrollment Lottery.** The Charter School shall not enroll any student for the upcoming year before May 1 of each year. If, on May 1, there are more eligible applicants for enrollment in Charter School than there are spaces available, successful applicants shall be selected by lottery, which shall be open to all applicants. Priority for enrollment shall be given (in this order) to students who were enrolled the previous school year, unless expelled, to siblings of students enrolled in Charter School the previous year, and to District resident students not previously enrolled in the Charter School. Using the lottery process, Charter School shall establish a waiting list of students who shall be offered the opportunity to enroll at Charter School if additional space later becomes available. Charter School shall not permit dual enrollment of any student at both Charter School and another public school or non-public school.
- 5.3. **Preferences After First Year.** As provided in ORS 338.125, Charter School may give admissions preference to (1) students who were enrolled in Charter School in

the prior year, (2) applicants who have siblings who are presently enrolled in Charter School and who were enrolled in Charter School in the prior year, and (3) students who reside in the District.

- 5.4. **Nondiscrimination.** As provided in ORS 338.125(2), Charter School may not limit student admission based on race, religion, sex, sexual orientation, gender identity, ethnicity, national origin, disability, the terms of an individualized education program, income level, proficiency in the English language or athletic ability, but may limit admission to students within a given age group or grade level.

- 5.5. **Nonresident Students; Limitations.**

- 5.5.1. As provided in ORS 338.125(2), if space is available, Charter School may admit students who do not reside in the District. At each phase of the enrollment process, preference will be given to residents of the District. Nonresident applicants may be accepted to fill any “available spaces” (including spaces on waiting lists).

- 5.5.2. In the event a nonresident student is admitted in Charter School, Charter School agrees to:

- 5.5.2.1. Within 10 days of a student’s enrollment in a Charter School, the Charter School shall provide written notice of the student’s enrollment to the District i. Within 10 days of receiving the notice, the District shall provide to the student’s parent, legal guardian or person in parental relationship written information about:

- 5.5.2.2. The District’s responsibility to identify, locate and evaluate students enrolled in the Charter School to determine which students may be in need of special education and related services as provided by ORS 338.165; and

- 5.5.2.3. The methods by which the District may be contacted to answer questions or provide information related to special education and related services.

- 5.6. **Dual Enrollment.** During a school year, if Charter School learns that one of its students remains enrolled at another private or public school, Charter School will notify the other school of this fact and will inform the student's parents that they should take whatever steps may be required to have their child withdrawn from enrollment in the other school or from enrollment in Charter School.

6. **Special Education Students.**

- 6.1. **Special Education Students; IDEA.** In this Agreement, the term “special education students” means children with disabilities to whom the Individuals with Disabilities Education Improvement Act (“IDEA”) applies.

- 6.2. **Application and Enrollment.**

- 6.2.1. The Charter School will admit students without regard to their status as special education students. The Charter School does not discriminate against enrolling special education students or otherwise violate applicable laws

- 6.2.2. For any prospective student with an IEP, Charter School will, immediately, or as soon as practicable, notify the IEP team leader (if known) or the District liaison for special education issues. The latest date for the notification to the District is the date on which Charter School knows the student is admitted and eligible for special education services. A representative from Charter School will attend the IEP team meeting at which the team will determine whether or not Charter School is the appropriate placement. This representative shall be a regular education teacher unless the District approves in advance of the meeting that another Charter School representative will attend. If the IEP team cannot meet before Charter School holds its enrollment lottery under Section 6, then the IEP student(s) will be included in the lottery as if the placement had been approved.
- 6.3. **Child Find; Accepted Students Later Determined to be Special Education Students.** The Charter School will work closely with the District and any other referring school district to ensure that the District's Child Find responsibilities are carried out in good faith with respect to students enrolled in Charter School. Charter School will ensure that at least one of its teaching staff has been trained in the Child Find process, or if none have been so trained, Charter School will arrange for at least one of its teaching staff to receive such training. Charter School will promptly notify the District if a Charter School student is suspected of having a disability and may need evaluation to determine eligibility for special education and will comply with the District's practices and policies for referral of any District student for evaluation. Any student referred for evaluation shall remain enrolled at Charter School until and unless an IEP team determines that Charter School is not the appropriate placement for that student.
- 6.3.1. The Charter School shall provide a list of newly admitted and enrolled students on a monthly basis so that the District is able to identify students who are in the evaluation process.
- 6.4. **Administering the IEP's.**
- 6.4.1. The Charter School will work closely with the District to ensure that special education and related services are provided. The parties recognize there will likely be several methods or "delivery mechanisms" for providing these services, and because there is no way to know in advance the specific needs of all special education students who will enroll at Charter School, there is no way to specify in this Agreement anything more than a general framework or set of principles for seeing to it that the IEPs are administered.
- 6.4.2. The following shall apply:
- 6.4.2.1. Charter School will comply with all District policies and regulations (including those regarding discipline) and the requirements of state and federal law concerning the education of children under IDEA.
- 6.4.2.2. Each IEP team must include a District representative and appropriate District specialists. Charter School will have a teacher on the IEP team of each enrolled special education student.

Charter School will work closely with the rest of the IEP team to determine how to meet the goals of the IEP, and how to arrange for the special accommodations and services required. The IEP team will continue to evaluate the placement during the school year, as the IEP team deems appropriate. Charter School will not change the student's program without IEP team action. Charter School teachers will assist the District in the development of progress reports related to annual IEP goals. Charter School teachers will cooperate with the District in evaluation and reevaluation processes, including completing teacher observation/behavior checklists, and sharing results of academic assessments and work samples.

- 6.4.2.3. The Charter School shall provide the accommodations and modifications to the regular education curriculum and instruction called for in the student's IEP. Any hard costs associated with these accommodations and modifications such as, but not limited to assistive technology, orthopedic supports or augmentative communication devices will be paid for by the District in the manner provided in Section 7.4.2(e). Charter School will not be reimbursed for costs associated with accommodations and modifications in general classroom instruction, such as, but not limited to accommodations in testing and classroom instruction made by a Charter School teacher, classroom management techniques including those associated with behavioral support plans, or communications with the parent, written products (e.g. behavior cards, travel cards, teacher reports). The District shall pay all costs of related services, supplementary aids and services, speech and language pathology services, assistive technology, or instructional assistants or aides, which are provided as set forth in an individualized education plan.
- 6.4.2.4. Charter School staff will comply with training required by an IEP team for delivery of services to a Charter School student. Any additional incremental costs incurred by the Charter School for such training shall be paid for by the District.
- 6.4.2.5. The District has the discretion to determine which specialized programs will be offered on site at the Charter School facility. For those services that the IEP team, the District, and Charter School mutually agree would be best delivered by District employees, Charter School will make every reasonable effort to work closely with District staff to assist in the effective delivery of the services.
- 6.4.2.6. For those services that the IEP team, the District, and Charter School mutually agree would be best delivered by Charter School employees, Charter School and the District may negotiate a contract under which the District will compensate Charter School for such special services.

- 6.4.2.7. Special education transportation will only be provided by the District to a Charter School special education student if it is a related service on the student's IEP.
- 6.4.2.8. Charter School shall protect all personally identifiable student information relating to special education students attending Charter School and will maintain a complete special education file located within the student's permanent record.
- 6.4.2.9. The student's IEP team will determine the appropriate educational program and placement for the Charter School student based on the student's needs, whether in or out of the charter school. The Charter School shall not change the student's program without IEP team action.
- 6.4.2.10. Charter School will cooperate with the District in the event the District is required to participate in a special education administrative complaint or due process proceeding.
- 6.5. **Funding for Special Education Students.** ORS 338.165 governs funding relating to special education students. Any portion of these funds payable to Charter School for services provided under Section 7.4 would be governed by the separate contract described in Section 7.4.2(e).
- 6.6. **ADA/Section 504.** Charter School acknowledges that it is legally responsible to comply with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and ORS 659 with respect to its staff and students. Charter School will indemnify and hold harmless the District from all claims under these statutes arising from or in any way related to the obligations of Charter School to provide services to the students of Charter School under the terms of this Agreement.

7. School Year; School Day; Hours of Operation.

Charter School may be flexible in its calendar and in the scheduling of its daily activities, provided it conforms to any requirements of state law. However, Charter School anticipates that its annual calendar shall generally match the calendar of the District, and Charter School may maintain a typical nine-month school year for its regular academic program. If Charter School adopts a calendar different from the District's calendar that results in additional service costs to the District for services Charter School either requests or requires under separate contract on those days that Charter School is open but the District is not open (for example, costs of providing special education services), Charter School shall reimburse the District for these costs. The number of instructional hours during each school year shall comply with requirements of state law. Instructional hours are defined pursuant to OAR 581-022-2320. Charter School will report to the District through the Division 22 reporting process the compliance with instructional hours requirement in OAR 581-022-2320. Charter School will also report instructional hours compliance through their annual report to the District.

8. **Records.**

- 8.1. The Charter School shall comply with all recordkeeping requirements of federal and state law and shall provide any reports, as necessary, to meet the District's reporting obligations to the Oregon Department of Education. Student records include, without limitation, immunization records, class schedules, records of academic performance, disciplinary actions, attendance, documents required pursuant to the statewide assessment system under ORS 329.485 and any documentation required under federal and state laws regarding the education of students with disabilities.
- 8.2. The Charter School shall comply with all applicable federal and state laws, concerning the maintenance, retention and disclosure of student records, including, without limitation, the Oregon Public Records Law (ORS 192.311 - 192.478)

9. **Program, Goals, and Evaluation.**

- 9.1. **Responsibilities of Charter School.** Charter School is responsible for doing the following in compliance with state law:
 - 9.1.1. Designing and implementing its curriculum and other components of its educational program as set forth in the Application.
 - 9.1.2. Conforming to all state requirements applicable to public charter schools concerning subjects, academic content, and other educational matters.
 - 9.1.3. Providing required services and appropriate programming to students who are English language learners pursuant to OAR 581-021-0046(8) and other applicable provisions of state and federal law. Charter School shall provide English Language Learner (ELL) services in a manner consistent with District policy, provided that Charter School shall identify students who require ELL, shall assess the English language proficiency of all students identified as coming from a non-English speaking background, and shall provide ELL or English as a second language program for such students. Charter School will provide any special services that are required for English as a second language students pursuant to District policy and state and federal law. Charter School may contract with the District for the provision of these services
 - 9.1.4. Providing required services, if any, to academically low achieving students.
 - 9.1.5. Implementing the state-required assessments as provided in ORS 338.115(1). Charter School will send a list of all assessments to be used to measure student achievement by September 15 of each year during this agreement.
 - 9.1.6. Surveying its student population for eligibility for free and reduced lunches under federal and state law if it elects to provide lunch for its students.
 - 9.1.7. Complying with all applicable federal and state laws, concerning student welfare, safety and health, including, without limitation, the reporting of

child abuse, accident prevention and disaster response, and any local, state or federal regulations governing the operation of school facilities.

- 9.2. **Goals and Evaluation.** Although Charter School will have many goals and assessments, many of which are set forth in the Application, only the specific goals and assessments relating to student performance that are set forth in Exhibit B are to be considered in evaluating whether Charter School has failed to meet the requirements for student performance (and thus could be a basis for termination of this Agreement) under ORS 338.105(1)(b).
- 9.3. **Annual Report.** Charter School will submit an annual report to the District and the State Board of Education in accordance with ORS 338.095(2) on the performance of Charter School and its students no later than March 15th of each year applicable to the preceding fiscal/school year. This report will include information necessary to make a determination of compliance with the requirements of ORS Chapter 338. This report will include, among other things, information relating to the goals and evaluation described in Section 10.3 as well as the following:
 - 9.3.1. The audited financial statements of Charter School, including proofs of insurance;
 - 9.3.2. Updated and newly-adopted policies
 - 9.3.3. The academic, financial, and organizational goals of the charter school for the previous year. The Charter School shall describe whether these goals have been met, how they were met, and – if they were not met – why not.
 - 9.3.4. A description of how the Charter School implemented or otherwise complied with any corrective action plans or recommendations imposed by the district.
 - 9.3.5. A list of current board members and their terms.
 - 9.3.6. Any other information the District deems necessary to demonstrate that Charter School is in compliance with state and federal law and the terms of this contract. The District will notify Charter by January 1 any additional requirements.

Once the financial audit is completed by Charter, the Charter will immediately notify District if material weaknesses are identified in financial audit. The Superintendent of the District shall be the contract administrator of this contract and shall be responsible for evaluating compliance for the District. Pursuant to state law (ORS 338.095) the District or its designee at least annually will visit the Charter School site and review Charter School's compliance with the terms and provisions of the charter.

10. **School Facility and Transportation.**

10.1. **Facilities**

- 10.1.1. The Charter School shall secure the appropriate and necessary occupancy and safety permits for the charter school facilities and deliver proof of these permits to the District. Failure to submit this information will be grounds for termination of this charter agreement.

- 10.1.2. For any change of location, Charter School shall provide a copy of an executed lease agreement for property for the charter school within 30 days of finalization of the agreement. Failure to submit this information within 30 days will be grounds for termination of this charter agreement.
- 10.1.3. Charter School shall take such actions as are necessary to ensure that the lease, occupancy permits and health and safety approvals remain valid and in force. Such leases and permits will be reviewed by the District during its annual site visit.
- 10.1.4. Charter School may change its physical location or obtain additional facilities provided that the Charter School fulfills the obligations and provides the information set forth in this section with respect to such new or additional facilities, and provided further that the Charter School notifies the District of the proposed change in location or addition of facilities not less than 30 days prior to taking any final action in connection therewith.
- 10.2. **Approvals and Permits; Payment of Expenses.** Charter School is responsible for obtaining all necessary permits and approvals relating to use of the facility, including building and occupancy permits, and any health and safety approvals. Charter School has full responsibility for all costs related to its facility and any playground equipment, other equipment, furniture, and fixtures; such responsibility includes purchase costs, rental, utilities, maintenance, repair, cleaning, and replacement
- 10.3. **Transportation.** The District is not responsible for providing transportation by bus or otherwise of any students to Charter School. Charter School is obligated for providing all transportation pursuant to ORS 338.145 with the exception of transportation of special education students as a related service.

However, the District shall allow Charter School students to ride on District buses on existing routes to and from Charter School, to the extent seats are available for such students; this does not obligate the District to add or extend existing bus routes or other transportation services, as provided in ORS 338.145(2).

11. **Financial Matters; Funding; Annual Budgets; Annual Audit.**

- 11.1. **No Tuition; Fees.** Charter School will not charge tuition to students, except as may be allowed under ORS 339.155 or other applicable laws. As noted in ORS 338.115(1), the following laws shall apply to Charter School: ORS 339.141, ORS 339.147, and ORS 339.155. In accordance with state law, Charter School may charge reasonable fees for after-school programs and student activities. Charter School shall waive all fees for indigent students in accordance with applicable federal and state law.
- 11.2. **Annual Funding.**
 - 11.2.1. **Keeping Count.** Charter School shall identify and count, and keep accurate records of, its number of enrolled students and their days present and absent; attendance; special education students; students eligible for and enrolled in an English as a Second Language program under ORS

336.079; and other data required in order to calculate average daily membership, weighted average daily membership (ADMw), and related terms necessary to determine funding under state law, particularly ORS 338.155 and 327.013. Charter School shall use the District's student information system for purposes of this Section 12.2.1 and shall be responsible for proper input of required information based on training provided by the District.

11.2.2. **Calculating ADMw and Funding.**

11.2.2.1. For each school year, the District shall provide funding to Charter School in accordance with ORS 338.155(2), as that formula may be changed from time to time. The funding shall be 80% for district students in grades K-8, and 95% for any students enrolled in grades 9-12. The District's "Charter School Rate", is determined by the State of Oregon Department of Education; multiplied by Charter School's ADMw.

11.2.2.2. Charter School shall determine its ADMw for the period to be covered by reports given to the District [using projected ADMw for the first reports specified below].

11.2.2.3. The calculation of the additional amounts under ORS 327.013 shall include, but not be limited to, an additional 0.5 for each student in average daily membership eligible for and enrolled in an English as a Second Language program under ORS 336.079.

11.2.2.4. In addition, to take into account the "poverty factor" under ORS 327.013, and as required by ORS 338.157, the parties will use the same percentage used in calculating the District's adjusted poverty factor, as that percentage may be changed from time to time. To illustrate, suppose the poverty factor used for the District is 16% of ADM; assume the ADM for Charter School is 100 students; then 100 would be multiplied by 16%; and this would be multiplied by 0.25; thus, a total of 4.0 would be added to Charter School's ADM in calculating ADMw

11.2.2.5. This Agreement will be changed to conform to any changes in state law relating to the calculation of ADMw or otherwise that affects funding of charter schools.

11.2.3. **Reports to District.** Charter School shall give written reports to the District, containing the data set forth in Sections 12.2.1 and 12.2.2, on or before the tenth (10th) day of each of the following months of each school year: July, August, September, October, November, December, January, February, March, April, and May. The July and August reports (and possibly the September report), and thus the payments due from the District based on those reports, will be based on Charter School's projected ADMw.

11.2.4. **Dates of Payments by District to Charter School.**

11.2.4.1. Pursuant to ORS 338.155(8), the District shall send payment to Charter School in the percentages set out by applicable law (generally 8.33% per month but currently 16.67% in July) within

10 days after receiving payments from the State School Fund pursuant to ORS 327.095.

- 11.2.4.2. The parties recognize that there may be fluctuations from month to month in the total sum on which the monthly percentage amounts are calculated due to fluctuations in Charter School's ADMw during a school year, as well as due to possible changes in the state's determination of the general purpose grant or Charter School's Rate, and thus the amount payable by the District to Charter School may change from month to month. There will be an adjustment with the final June payment, as provided in state law, to reflect changes in calculation of ADMw and changes, if any, in the general purpose grant amount or Charter School's Rate, as well as changes with respect to funding during prior school years that may be based on final calculations of ADMw and the general purpose grant amount or Charter School's Rate that are not finalized until after the end of a school year.
- 11.2.5. **End of State Funding.** The financial commitment on the part of the District contained in this Agreement is subject to annual appropriation by the State of Oregon. The District has no obligation to fund Charter School operations if State funding does not occur and this Agreement is terminated if State funding does not occur
- 11.3. **Annual Budgets.** On or before May 15 of each year, Charter School shall submit to the District its proposed budget for the following school year, so that the District can review it as part of its consideration of Charter School's financial stability. Charter School shall be responsible for all costs associated with school operations, including the costs of subcontracting for goods and services, except as expressly provided in this Agreement.
- 11.4. **Fiscal Agent.** Charter School shall act as its own fiscal agent.
- 11.5. **Fiscal Year.** The fiscal year of Charter School shall begin on July 1 of each year and end on June 30 of the subsequent year.
- 11.6. **Financial Records, Audits and Accounting Reports.** Charter School shall maintain and retain appropriate financial records in accordance with all applicable federal and state laws. Charter School shall have audits performed in compliance with any applicable laws, as such laws may be changed from time to time. At the present time, ORS 338.095(2) requires Charter School to have an annual audit of the accounts of Charter School prepared in accordance with the Municipal Audit Law, ORS 297.405 to 297.555 and 297.990, and requires that the annual audit be forwarded to the District, the State Board of Education, and the Department of Education. Charter School shall provide a copy of its financial audit for the preceding fiscal year by October 15 of each year. Charter School will also provide quarterly financial statements to the District's Chief Financial Officer.
- 11.7. **Financial Management.** Charter School shall operate in accordance with generally accepted standards of fiscal management applicable to Oregon nonprofit corporations, provided that Charter School's accounting method shall comply in all instances with governmental accounting requirements that explicitly apply to charter schools. Subject to this Agreement, Charter School through its Board of

Directors shall be fiscally responsible for its own operations within the limitations of any funding provided by the District and other revenues derived by Charter School. Charter School's budget and accounting system must be compatible with the District's budget and accounting system.

- 11.8. **Other Sources of Funds for Charter School; Fund Raising.** In addition to the funding under Section 12.2, Charter School may accept gifts, donations, grants and loans, including those described in ORS 338.155(9)[grants available to school districts from ODE]. Charter School shall comply with all state and federal laws regarding reporting of charitable contributions. Charter School shall record all gifts, donations, loans, and grants in the financial records required in Section 12.6. As provided in ORS 338.125(10), Charter School may conduct fund-raising activities, but it shall not require a student to participate in fund-raising activities as a condition of admission to Charter School or to retain enrollment.

12. **Governance and Operation.**

12.1. **Corporate Status; Governing Board.**

12.1.1. Charter School is and will remain an Oregon nonprofit corporation throughout the term of this Agreement. Charter School shall govern and operate Charter School as set forth in this Agreement, and the governing board of Charter School will be the board of directors of Charter School.

12.1.2. At the request of the District, Charter School will give the District a copy of its Articles of Incorporation and Bylaws. If Charter School makes any changes to its Articles of Incorporation or Bylaws, it will give copies of the changes to the District. If the District believes that any such changes violate either this Agreement or state or federal law, it will so notify Charter School. If Charter School agrees, it will make necessary changes to the Articles or Bylaws to conform to this Agreement or the applicable law.

12.1.3. Charter School's Bylaws will include a provision specifying that upon termination of this Agreement or dissolution of Charter School, the assets of Charter School that were purchased with public funds shall be given to the State Board of Education, as provided in ORS 338.105(6).

12.2. **Exempt Status under Section 501(c)(3) of Internal Revenue Code.** Charter School is qualified as an exempt organization under Section 501(c)(3) of the Internal Revenue Code and will provide a copy of such letter to the District.

12.3. **Nonreligious, Nonsectarian Status.** As provided in ORS 338.035(8), Charter School shall not be affiliated with any nonpublic sectarian school or religious institution. As provided in ORS 338.115(4), Charter School shall not violate the Establishment Clause of the First Amendment to the United States Constitution or section 5, Article I of the Oregon Constitution, or be religion based.

12.4. **Public Meetings.** Charter School and its Board of Directors, when acting as the Governing Body of Charter School, are subject to the provisions of the Oregon Public Meetings Law, ORS 192.610 to 192.705.

- 12.5. **Operational Powers.** Subject to applicable federal and state laws and any restrictions in this Agreement, Charter School shall have authority to exercise independently all powers granted to nonprofit corporations and charter schools under Oregon law.
- 12.6. **Third-Party Contracts.** Charter School shall not enter into any contract for comprehensive school management or operation services to be performed in substantial part by an entity not a party to this contract, unless Charter School has first submitted such contract to the District for approval and executed a contract services rider with the District acceptable to the District.
- 12.7. **Access to District Services.** The District shall provide Charter School with the District's training schedule and registration process, if applicable, and allow Charter School employees to participate free of charge on a space available basis. The Charter School will in turn provide the same access to the District for trainings offered through the Charter School. This participation is limited to trainings already planned and budgeted and it is not intended that staff from either the District or the Charter School shall prepare specialized training. Charter School and District shall pay for any costs incurred related to substitutes or extra pay for its staff.

13. **Employment Matters.**

- 13.1. **District is not Employer.** All provisions of this Section 14 are subject to state and federal laws and applicable collective bargaining agreements, if any. The District shall not be the employer of any employees of Charter School. Charter School will be the employer of the staff at Charter School.
- 13.2. **Staff Hiring, Compensation, Benefits, PERS.**
 - 13.2.1. Charter School governing board, in its sole discretion, has complete authority to hire, evaluate, promote, discipline, supervise, and terminate Charter School employees, and to set all terms and conditions of employment, including all decisions regarding compensation and benefits. Charter School will be responsible for providing substitutes for all Charter School teachers requiring substitutes.
 - 13.2.2. At least one-half of the total full-time equivalent (FTE) teaching and administrative staff at Charter School shall be licensed and any teaching or administrative staff not licensed shall be registered with Teacher Standards and Practices Commission in accordance with ORS 338.135(7) and OAR 584-023-0005. For any individual hired as a teacher, Charter School shall provide the District with evidence of certification, if any, or other qualification within 30 days after the individual's initial date of hire. In addition, no later than August 15 of each year, Charter School will send to the District a list of all licensed staff, and their type of licensure with the Teacher Standards and Practices Commission.
 - 13.2.3. For any employee of the District who chooses to work for Charter School, any leave of absence from the District shall be governed by ORS 338.135.
 - 13.2.4. Licensed and classified staff and other employees of Charter School will not be included in the District's respective bargaining units. Employee

membership in a labor organization and collective bargaining shall be governed by ORS 338.135.

- 13.2.5. Pursuant to ORS 338.135(5), Charter School shall participate in the Public Employees Retirement System (PERS) for its employees.

- 13.3. **Employee Records.** Charter School shall be responsible for establishing and maintaining personnel records for its employees, and for the maintenance, retention and disclosure of employee records, all in compliance with all applicable federal and state laws. Charter School shall meet any and all reporting obligations to the Teacher Standards and Practices Commission ("TSPC") regarding its employees.

- 13.4. **Criminal Records Checks.** As provided in ORS 338.115(1), ORS 181A.195, 326.603, 326.607, and 342.223 (relating to criminal records checks) shall apply to Charter School. Charter School shall not knowingly employ an individual or permit an individual to volunteer (i) for whom a criminal background investigation has not been initiated or (ii) who has been convicted of an offense that would preclude that individual from working in a public school in Oregon. No later than August 15 of each school year, that Charter School is in operation under this Agreement, Charter School shall provide to the District a list containing the names and job positions of all its employees. Such list shall also indicate for each employee the date of initiation of the criminal background investigation required by Oregon law.

14. **Application of and Compliance with Laws.**

- 14.1. **Compliance with Laws; Non-Exemption from Certain Laws.** Charter School shall comply with all applicable federal, state, and local laws and regulations (including Oregon Administrative Rules developed by the Oregon Department of Education regarding charter schools). As provided in ORS 338.115(1), although statutes and rules that apply to school district boards, school districts or other public schools shall generally not apply to Charter School, the following laws shall apply to Charter School (in addition to ORS 338):

- 14.1.1. Federal law;
- 14.1.2. ORS 30.260 to 30.300 (tort claims);
- 14.1.3. ORS 192.311 to 192.478 (public records law);
- 14.1.4. ORS 192.610 to 192.705 (public meetings law)
- 14.1.5. ORS chapters 279A, 279B and 279C (Public Contracting Code);
- 14.1.6. ORS 297.405 to 297.555 and 297.990 (Municipal Audit Law);
- 14.1.7. ORS 326.565, 326.575 and 326.580 (student records);
- 14.1.8. ORS 181A.195, 326.603, 326.607 and 342.223 (criminal records checks);
- 14.1.9. ORS 329.045 (academic content standards and instruction);
- 14.1.10. ORS 329.451 (high school diploma, modified diploma, extended diploma and alternative certificate);
- 14.1.11. ORS 329.496 (physical education);
- 14.1.12. The statewide assessment system developed by the Department of Education for mathematics, science and English under ORS 329.485 (2);
- 14.1.13. ORS 336.840 (use of personal electronic devices);

- 14.1.14. ORS 337.150 (textbooks);
- 14.1.15. ORS 339.119 (consideration for educational services);
- 14.1.16. ORS 339.141, 339.147 and 339.155 (tuition and fees);
- 14.1.17. ORS 339.250 (9) (prohibition on infliction of corporal punishment);
- 14.1.18. ORS 339.326 (notice concerning students subject to juvenile court petitions);
- 14.1.19. ORS 339.370 to 339.400 (reporting of suspected abuse and suspected sexual conduct);
- 14.1.20. ORS 342.856 (core teaching standards);
- 14.1.21. ORS chapter 657 (Employment Department Law);
- 14.1.22. ORS 332.505(2), 659.850, 659.855 and 659.860 (discrimination);
- 14.1.23. Any statute or rule that establishes requirements for instructional time provided by a school during each day or during a year;
- 14.1.24. Statutes and rules that expressly apply to public charter schools;
- 14.1.25. Statutes and rules that apply to a special government body, as defined in ORS 174.117, or a public body, as defined in ORS 174.109;
- 14.1.26. Health and safety statutes and rules;
- 14.1.27. Any statute or rule that is listed in the charter; and any other federal or state law or rule that is applicable to Oregon charter schools.
- 14.1.28. ORS Chapter 338.
- 14.2. **Waiver.** As provided in ORS 338.025(2), Charter School may apply to the State Board of Education to grant a waiver of any provision of ORS Chapter 338. Charter School shall give the District a copy of any application for a waiver before submitting it and shall give the District a copy of any grant of a waiver promptly after receiving it.
- 14.3. **Amendment of Agreement to Conform to New and Changed Laws.** The parties intend that where this Agreement refers to federal or state law that they be bound by any amendment to such laws, upon the effective date of such amendments, unless such amendments do not apply to charter schools. To illustrate, under Section 12.6 of this Agreement, Charter School is required to have an annual audit prepared in accordance with the Municipal Audit Law, because ORS 338.095(2) requires this to be done. If, at any time during the term of this Agreement, the state amends existing statutes or develops any new rules, regulations or statutes that may affect the terms of this Agreement, change restrictions or requirements on Charter School, or otherwise affect Charter School, Charter School and the District shall review this Agreement and may mutually agree to amend this Agreement.
- 14.4. **School Policies.** Charter School shall adopt policies as may be required by law and may in its discretion adopt other policies governing operation of Charter School; Charter School shall make such policies available for review at the District's request. Charter School shall keep all policies current with applicable state laws, rules, and regulations. Should a situation arise where Charter School does not have a policy of its own already in place, Charter School will utilize the District's policy for the duration of the situation. Subsequent to the resolution of the situation Charter School should develop its own policy.

15. **Insurance and Indemnification.**

- 15.1. **Insurance; Proof; Renewals.** Charter School shall, at its own expense, secure and retain and provide proof of insurance of the types and in the amounts set forth in this Section 16. As provided in ORS 338.115(13), prior to beginning operation shall show proof of such insurance to the District; copies of certificates of insurance shall suffice as proof. If Charter School fails to provide such a certificate within ten (10) days after demand by District, District may purchase the insurance required and bill Charter School. Charter School shall procure and pay for renewals of such insurance prior to the time of expiration of such policies, and Charter School shall deliver to District certificates of such renewal policies before the expiration of any existing policy.
- 15.2. **Property Insurance.** The parties anticipate that Charter School will either purchase or enter into a lease or other agreement relating to Charter School facilities. Charter School shall ensure that such lease or other agreement provides that (a) the facility is to be insured under an all-risk or special forms policy of insurance [such insurance may be purchased by the owner of the building or by Charter School]; and (b) such policy is a replacement cost policy on an "all risk of direct physical loss basis," including earthquake and flood perils.
- 15.3. **Commercial General Liability Insurance.**
- 15.3.1. Charter School shall maintain a commercial general liability insurance policy (occurrence form) with respect to the Charter School facility and the operation of Charter School, in accordance with this Agreement. The policy shall be in effect no later than when Charter School, or any of its employees, agents, or subcontractors, enters the School facility to do any work in connection with the School facility. Charter School shall maintain such a policy thereafter throughout the term of the Agreement, including all extensions and renewals.
- 15.3.2. Subject to the following sentence, the limit of Charter School policy shall be a minimum of \$2,000,000 for bodily injury and property damage per occurrence, \$4,000,000 annual aggregate covering Charter School, the governing board, employees and volunteers against liability for damages because of personal injury, bodily injury, death or damage to property including the loss of use thereof. Coverage to include, but not limited to, contractual liability, advertisers' liability, employee benefits liability, professional liability and teachers' liability. The minimum limits of liability may be satisfied by using a combination of commercial general liability insurance and commercial excess/umbrella liability insurance (following form). In addition, Charter School's policy shall contain coverage for premises medical payments in a minimum amount of \$10,000.
- 15.3.3. Such policy shall provide for contractual liability coverage with respect to the indemnity obligation set forth in Section 16.9 of this Agreement.
- 15.4. **Liability Insurance for Directors and Officers.** Charter School shall procure and maintain liability insurance for directors and officers in an amount not less than \$2,000,000 each loss, \$4,000,000 annual aggregate, covering Charter School, Charter School, the governing board of Charter School, employees, and

volunteers against liability arising out of wrongful acts and employment practices. Continuous “claims made” coverage will be acceptable, provided the retroactive date is on the effective date of this Agreement.

- 15.5. **Business Auto Liability Insurance.** If the Charter School owns, rents or otherwise secures a vehicle for school use, the Charter School shall procure and maintain business auto liability insurance in an amount not less than \$2,000,000 combined single limit covering Charter School, the governing board, employees and volunteers against liability for damages because of bodily injury, death or damage to property, including the loss of use thereof arising out of the ownership, operation, maintenance or use of any automobile. The policy will include underinsured and uninsured motorist vehicle coverage at the limits equal to bodily injury limits.
- 15.6. **Workers’ Compensation Insurance.** The Charter, its subcontractors, if any, and all employers providing work, labor or materials under this Contract who are subject employers under the Oregon Workers' Compensation Law shall comply with ORS 656.017, which requires them to provide workers' compensation coverage that satisfies Oregon law for all their subject workers. Out-of-state employers must provide workers' compensation coverage for their workers that comply with ORS 656.126. Employers' Liability Insurance with coverage limits of not less than \$500,000 each accident shall be included.
- 15.7. **SAM Coverage.** Abuse and Molestation Insurance in a form and with coverage that are satisfactory to the District covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom the Charter is responsible including but not limited to Charter and Charter’s employees and volunteers. Policy endorsement’s definition of an insured shall include the Charter, and the Charter’s employees and volunteers. Coverage shall be written on an occurrence basis in an amount of not less than \$2,000,000 per occurrence. Any annual aggregate limit shall not be less than \$2,000,000. Coverage can be provided by a separate policy or as an endorsement to the commercial general liability or professional liability policies.
- 15.8. **Honesty Bond.** Charter School shall procure and maintain an honesty bond to cover all employees and volunteers of Charter School. Limits are to be determined by Charter School governing board, but no less than \$25,000. Coverage shall include faithful performance and loss of moneys and securities.
- 15.9. **Policy Requirements.** The insurance policies required by this Agreement (i) with respect only to the commercial general policy under Section 16.3 and the business auto liability policy under Section 16.5, shall name the District as an additional insured; (ii) shall be issued for periods of not less than one year; (iii) shall be issued by insurance companies admitted to do business in the State of Oregon; and (iv) shall contain a provision that they cannot be cancelled, reduced in amount, substantially modified, or not renewed without thirty (30) days prior written notice to the other party.
- 15.10. **Indemnification.**
 - 15.10.1. **Charter School Indemnifies District.** To the extent not covered by insurance or otherwise barred by the Oregon Tort Claims Act in ORS Chapter 30, Charter School agrees to indemnify and hold the District, its Board, agents and employees harmless from all liability, claims and demands on account of injury, loss or damage, including, without

limitation, claims arising from (1) the possession, occupancy or use of property of Charter School (including after school use of buildings by outside groups), its faculty, students, patrons, employees, guests or agents; (2) civil rights violations, including Section 504 of the Rehabilitation Act of 1973, bodily injury, personal injury, sickness, disease, death, property loss or damage or any other losses of any kind whatsoever which arise out of or are in any manner connected with Charter School's operations. This indemnification shall not apply to any liability claims or demands resulting from the negligence or wrongful act or omission of the District, its Board member, officer, agent, or employee. Charter School agrees to indemnify, hold harmless and defend the District from all contract claims in which Charter School or Charter School has obligated the District without the District's prior written approval. This indemnification shall not apply to any damages incurred regarding any act or omission of Charter School or Charter School that is later determined to be required by law or this Agreement. The foregoing provision shall not be deemed a relinquishment or waiver of any kind of applicable limitations of liability provided in the Oregon Tort Claims Act.

- 15.10.2. **District Indemnifies Charter School.** To the extent not covered by insurance or otherwise barred by the Oregon Tort Claims Act in ORS Chapter 30, District agrees to indemnify and hold Charter School, its Board, agents and employees harmless from all liability, claims and demands on account of injury, loss or damage, including without limitation, claims arising from civil rights and "IDEIA" violation, bodily injury, personal injury, sickness, disease, death, property loss or damage or any other losses of any kind whatsoever which arise out of or are in any manner connected with District's operations. This indemnification shall not apply to any liability claims or demands resulting from the negligence or wrongful act or omission of any Charter School or Charter School Board member, officer, or employee. This indemnification shall not apply to any liability claims or demands resulting from the negligence or wrongful act of any District employee working at Charter School whose negligent or wrongful act or omission is caused or directed by Charter School. This indemnification shall not apply to any damages incurred regarding any act or omission of the District or District Board that is later determined to be required by law or this Agreement. The foregoing provision shall not be deemed a relinquishment or waiver of any kind of applicable limitations of liability provided in the Oregon Tort Claims Act.
- 15.10.3. **Survival of Indemnification.** This indemnification, defense and hold harmless obligation on behalf of Charter School and the District shall survive the termination of this Agreement. Any indemnified party shall have the right, at its own expense, to participate in the defense of any suit, without relieving the indemnifying party of any of its obligations hereunder.

16. **Relationship between District and Charter School.**

- 16.1. **Full Faith and Credit.** Charter School agrees that it will not extend the faith and credit of the District to any third person or entity. Charter School acknowledges and agrees that it has no authority to enter into a contract that would bind the District. Charter School's governing board has the authority to approve contracts to which Charter School is a party, subject to the requirements and limitations of the Oregon Constitution, state law, and the provisions of this Agreement.
- 16.2. **District Disclaimer of Liability.** The parties to this Agreement expressly acknowledge that Charter School is not operating as the agent, or under the direction and control, of the District Board except as required by law or this Agreement, and except for any liability claims or demands resulting from the negligence or wrongful act or omission of the District its Board member, officer, agent, or employee, that the District Board assumes no liability for any loss or injury resulting from:
- 16.2.1. The acts or omissions of Charter School, its directors, trustees, agents or employees;
 - 16.2.2. The use and occupancy of the building occupied by Charter School or any matter in connection with the condition of such building; or
 - 16.2.3. Any debt or contractual obligation incurred by the Charter School.

17. **Termination.**

- 17.1. **Grounds for Termination.** As provided in ORS 338.105(1), the grounds for termination of this Agreement by the District are as follows:
- 17.1.1. Failure to meet the terms of the Agreement or ORS Chapter 338.
 - 17.1.2. Failure to meet the requirements for student performance stated in this Agreement.
 - 17.1.3. Failure to correct a violation of a federal or state law that is described in ORS 338.115.
 - 17.1.4. Failure to maintain insurance as described in this Agreement.
 - 17.1.5. Failure to maintain financial stability.
 - 17.1.6. Failure to maintain, for two or more consecutive years, a sound financial management system.
- 17.2. **Notice of Breach; Opportunity to Cure; Dispute Resolution.**
- 17.2.1. The parties recognize that the grounds for termination in Section 18.1 may involve subjective judgment and may involve disputes between the parties as to whether proper grounds for termination exist, and therefore the following process is agreed to as a means for dealing with alleged breaches of this Agreement.
 - 17.2.2. If the District believes that any breach of this Agreement by Charter School has occurred, it will give Charter School written notice setting forth the alleged breach.
 - 17.2.3. Charter School will cure the breach within thirty (30) days after the District notice was given. If, however, the breach is such that Charter School, by acting with due diligence, could not reasonably complete the cure within such time, Charter School shall not be in default unless

Charter School either (a) fails to commence to cure the breach within such 30-day or other specified period, or (b) fails to diligently prosecute to completion all steps necessary to completely remedy the breach as soon as is reasonably practicable after the District gives such notice.

17.3. **Notice of Intent to Terminate; Hearing; Appeal.**

- 17.3.1. If the breach by Charter School has not been timely cured, or if it cannot be cured, then the District may decide to terminate this Agreement, in which case it will give Charter School sixty (60) days prior written notice of its intent to terminate this Agreement. Such notice shall state the grounds for termination.
- 17.3.2. Charter School may appeal the District's decision to terminate this Agreement directly to the District Board. Charter School may respond to the allegations in the District's written notification by offering documentary evidence and oral argument.
- 17.3.3. The Board's decision may be appealed to the Oregon Department of Education according to ORS 338.105(3).

17.4. **Prompt Termination for Health and Safety Reasons.**

- 17.4.1. As provided in ORS 338.105(4), notwithstanding sections 18.1—18.3, the District may terminate this Agreement immediately and close Charter School if Charter School is endangering the health or safety of its students.
- 17.4.2. Charter School's governing body may request a hearing from the District on the termination of this Agreement under this subsection 18.4. The District shall hold a hearing within ten (10) days after receiving the request.
- 17.4.3. Charter School's governing body may appeal a decision of the District under this subsection 18.4 to the State Board of Education. The State Board of Education shall hold a hearing within ten (10) days after receiving the appeal request.
- 17.4.4. Throughout the appeals process, Charter School shall remain closed at the discretion of the District unless the State Board of Education orders the District to open Charter School and not terminate this Agreement.

17.5. **Termination by Charter School; Dissolution.**

- 17.5.1. As provided in ORS 338.105(7), Charter School's governing body may only terminate the Agreement or dissolve or close Charter School at the end of a semester, unless the District agrees to another date. If Charter School intends to terminate this Agreement or dissolve or close Charter School, it shall give notice to the District at least 180 days prior to the proposed effective date of the termination, closure or dissolution.
- 17.5.2. If Charter School should cease operations for whatever reason, including, but not limited to, the non-renewal or termination of this Agreement, or dissolution of Charter School, it is agreed that Charter School governing board shall supervise and have authority to conduct the winding up of the business and affairs of Charter School; provided, however, that in doing so, the District does not assume any liability incurred by Charter School beyond the funds allocated to it by the District under this Agreement. If Charter School governing board fails to conduct such winding up in

accordance with applicable laws and standards, the District may take appropriate legal action to do so. Upon dissolution, Charter School must transfer all student education records to the District.

- 17.6. **Effects of Termination or Dissolution.** Until the effective date of termination of this Agreement, and pending resolution upon appeal, if the charter school remains open, the District shall continue to make the funding payments under Section 12. As provided in ORS 338.105(5), termination of this Agreement shall not abridge Charter School's legal authority to operate as a private or non chartered public school. Upon dissolution or termination, all permanent records connected to this Agreement shall be transferred to the District.
- 17.7. **Assets Currently Owned by Charter School; Property Inventory Control.** Charter School shall maintain records of purchase orders for all assets relating to Charter School that cost \$500.00 or more. These records shall indicate whether the assets were purchased with public funds (as defined in Section 18.8) or non-public funds. No later than October 15 of each year that Charter School is in operation, Charter School shall provide the District with a copy of this purchase order record for the preceding fiscal year.
- 17.8. **Definition of Public Funds.** For purposes of this Contract, public funds shall include any and all funds distributed to Charter School:
 - 17.8.1. By the District, pursuant to ORS 338.155 and ORS 338.165, and
 - 17.8.2. By the Oregon Department of Education, including any and all federal grant funds that Charter School may apply for and be awarded by the Oregon Department of Education, and
 - 17.8.3. By any agency, division or branch of the United States Government, or any entity created by an agency, division or branch of the United States Government.
- 17.9. **Distribution of Assets upon Termination.**
 - 17.9.1. This Section 18.9 will apply if this Contract is terminated, at expiration of the term (including all extensions and renewals), upon dissolution of Charter School, or for any other reason that Charter School ceases operations as a public charter school under this Contract.
 - 17.9.2. If any of the foregoing events in Section 18.9.1 occurs, all assets purchased with public funds and still owned by Charter School shall be given to the state Board of Education in accordance with ORS 338.105(6). Charter School will be entitled to retain ownership of any asset that Charter School has acquired through the expenditure of non-public funds.
 - 17.9.3. The parties acknowledge that assets costing less than \$500 may have little value at the time this Section 18.9 applies. Therefore, Charter School will not be held responsible by the District for identifying assets costing less than \$500 and purchased with public funds and giving them to the state Board of Education, but the District does not waive any rights that the state Board of Education may have to enforce ORS 338.105(6). If Charter School does not maintain records of purchase orders for all assets, or cannot provide records showing that an asset was purchased with non-public funds, then it shall be assumed that the asset was purchased

with public funds, and upon termination the asset in question shall be given to the State Board of Education pursuant to ORS 338.105(6).

18. **Miscellaneous Provisions.**

- 18.1. **Entire Agreement.** This Agreement, with Exhibits and the Application, contains all terms, conditions and provisions of the agreement between the parties relating to creation and operation of Charter School and contains the entire understanding and all representations, understandings, and discussions of the parties relating thereto. All prior agreements, representations, drafts, statements, understandings, and discussions are merged herein and superseded and cancelled by this Agreement. Neither party is relying upon any statement or representation not embodied in this Agreement or in any other written agreement made concurrently herewith.
- 18.2. **Severability.** If any provision of this Agreement is determined to be unenforceable or invalid by a court of law for any reason, the remainder of the Agreement shall remain in effect, unless otherwise terminated by one or both of the parties in accordance with the terms of this Agreement.
- 18.3. **Amendment.** This Agreement may be modified or amended only by written agreement between Charter School and the District Superintendent (or designee).
- 18.4. **No Waiver.** The parties agree that no assent, express or implied, to any breach by either of them of any one or more of the agreements expressed herein shall be deemed or be taken to constitute a waiver of any succeeding or other breach.
- 18.5. **Governing Law.** This Agreement shall be governed by, subject to and construed under the laws of the State of Oregon without regard to its conflicts of law provisions.
- 18.6. **Assignment; Successors and Assigns.** This Agreement may not be assigned by Charter School under any circumstances, it being expressly understood that the charter granted by this Agreement runs solely and exclusively to Charter School. This does not limit Charter School's right to enter into contracts and Agreements to the full extent allowed to charter schools under Oregon law. Except as otherwise expressly provided in this Agreement, the provisions of this Agreement bind and benefit the legal representatives, successors and assigns of the parties.
- 18.7. **Notice.** Any notice, statement, demand, request, consent, approval or other communication (collectively referred to in this Section 19.7 as "notices" or "notice") required or permitted to be given or made by either party, or its agent, to the other, pursuant to this Agreement or pursuant to any applicable law or requirement of public authority, shall be in writing and given by one of the following methods (with the effective date of the notice to be as set forth below):
 - 18.7.1. By personal delivery to the person indicated on the execution page of this Agreement (to be effective when actually delivered);
 - 18.7.2. By electronic mail to the electronic addresses set out on the execution page of this Agreement. (Notice by electronic mail shall be deemed effective when sent.
 - 18.7.3. By registered or certified mail, postage prepaid, with return receipt requested (to be deemed effective two (2) days after mailing); or

- 18.7.4. By nationally recognized reputable overnight courier, prepaid (to be deemed effective on the date that the courier warrants that delivery will occur).

Notice sent by courier or mail shall be addressed to the other party [to the attention of the person identified on the execution page of this Agreement] at the address set forth on the execution page of this Agreement or such other person or address which may be designated by a party in writing.

- 18.8. **Delegation by District.** The parties agree and acknowledge that the functions and powers of the District Board may be exercised by the Superintendent of the District, or by the Superintendent's designee and the functions of Charter School may be exercised by the executive director of Charter School, provided that any ultimate decision regarding renewal, non-renewal, or termination of this Agreement may be made only by the District Board and the board of directors of Charter School.
- 18.9. **Prior Actions.** As a condition precedent to this Agreement becoming effective on the effective date specified above in Section 2.1, Charter School shall have taken, completed and satisfied on or before the date specified herein any action or obligation which is required to be completed before such effective date, and failure to do so shall constitute grounds for the District to declare this Agreement null and void.
- 18.10. **Charter School Authority to Enter Into Agreement.** Charter School expressly affirms that the signatories on its behalf who sign below have the authority to enter into this Agreement on behalf of Charter School and that the Board of Directors of Charter School has duly approved of this Agreement. At District's request, Charter School shall provide to the District a copy of its written resolution authorizing Charter School to enter into this Agreement.
- 18.11. **Definition of Business Day.** For purpose of this Agreement, "business day" means a day in which the District administrative offices are open. "Business day" does not include (a) Saturdays, (b) Sundays, (c) official state holidays listed in ORS 336.010, (d) federal holidays, (e) District scheduled spring vacation, (f) any day(s) in which the administrative office is closed due to inclement weather, or (g) any day that the District administrative office is closed due to action taken by, or ordered to be closed by, the District Board of Directors or the Board's designee, or the government of the City or County in which the District is located, or the State of Oregon, or the federal government.

[This space intentionally left blank to allow the signatures to remain on one page.]

- 18.12. **Incorporation of Application and Exhibits.** Attached hereto and incorporated herein by this reference are Exhibit A (Oregon Public Charter School Proposal) and Exhibit B (Goals and Evaluation, referred to in Section 10.3).

EXECUTED _____ day of _____, 2025.

COMMUNITY INNOVATION PARTNERS
an Oregon nonprofit corporation

By: _____
Wendy Sparks, Chair

Address for Notice Purposes:
Wendelin Sparks, Chair
Dallas Community School
1082 SW Forestry Lane
Dallas, OR 97338

Telephone:
Fax:

**BOARD OF DIRECTORS OF DALLAS
SCHOOL DISTRICT #2**

By: _____

Title: School Board Chairperson

Approved as to form:

By: _____
District Legal Counsel

Address for Notice Purposes:
Steve Spencer, Superintendent
Dallas School District
111 S.W. Ash Street
Dallas, Oregon 97338
Telephone: 503-623-5594
Fax: 503-623-5597

**EXHIBIT A
TO CHARTER SCHOOL AGREEMENT
CHARTER SCHOOL PROPOSAL**

**EXHIBIT B
TO CHARTER SCHOOL AGREEMENT**

CHARTER SCHOOL GOALS AND EVALUATION GUIDELINES

As provided in Section 10.3 of the Agreement, only the following specific goals relating to student performance are to be considered in evaluating whether Charter School has failed to meet the requirements for student performance (and thus could be a basis for termination of this Agreement) under ORS 338.105(1)(b).

If a conflict exists between any provision of this Exhibit B and Exhibit A (the charter application), this Exhibit B provision will govern and supersede any provision contained in the charter application.

1. **Assessments.** Charter School will use a balanced assessment system which employs a variety of measures and types of summative and formative assessments to provide the most useful student performance data to Charter School, District, students, parents, and the public.
 - 1.1. **Administering Oregon Statewide (Summative) Assessments.** Charter School will administer the Oregon Statewide Assessments (OSAS) to its students, administered on the same schedule as the District, to the same grade levels (beginning with grade 3) and as required by state laws and regulations.
 - 1.1.1. **OSAS Results.** During the term of this Agreement, the average annual score by subject for each grade level and for each student subgroup in each grade level of Charter School's students taking the Oregon Statewide Assessment(s) shall demonstrate annual growth for each grade level and each student subgroup in each grade level that have taken the statewide assessment. Also, Charter School's average scores and/or outcomes for the student groups identified in any state or federal accountability system applying to the District shall meet or exceed the average scores of District students in those same groups.
 - 1.1.2. The following student subgroups shall be utilized when comparing student assessment scores from use of the OSAS:
 - 1.1.2.1. racial/ethnicity
 - 1.1.2.2. students with disabilities
 - 1.1.2.3. Limited English Proficient (LEP)
 - 1.1.2.4. economically disadvantagedIf the subgroup size does not meet the OSAS annual minimum reporting requirements, the annual individual assessment scores of students in these subgroups shall be provided to the district.
 - 1.2. **Administering Formative Assessments.** Charter School will administer nationally normed formative assessments in reading and math to each yearlong enrolled student at least four times per year which demonstrates student performance on content standards adopted by the District. By September 15 of

each year, Charter School will submit to District a list of all formative assessments used to measure student achievement.

- 1.2.1. **Formative Assessment Results.** During the term of this Agreement, individual student growth as measured by the formative assessments shall demonstrate progress toward respective grade level achievement by the end of each school year. Individual formative assessment results will be provided to the district by July 15 of each school year.

2. **Parent Satisfaction.** Parents' involvement with the education of their children attending Charter School will be maintained by consistent communication by Charter School of their children's progress. Charter School will conduct annual surveys of parents about Charter School's operations to gain additional information to drive quality management.
3. **Reports of Assessment Results.**
 - 3.1. **Reports to District.** Charter School will include a summary of summative and formative assessment results in its annual report to the District.
 - 3.2. **Improvements in Methodology.** The parties will continue throughout the term of this Agreement to work together to improve the methodology for analyzing and reporting achievement growth.
4. **Addressing Deficiencies; School Improvement Plan.** Either Charter School or the District may identify student performance that has fallen below these achievement goals. If that occurs, Charter School, with any assistance the District is able and willing to provide, will develop school improvement plans (and include such plans as part of the annual reports) to address the identified deficiencies. Such plans shall specify goals for improvement, timelines, and specific actions different from normal school operations that will be taken to help achieve such goals. Charter School's annual reports will also discuss the results of implementation of school improvement plans. If Charter School fails to implement such a plan, the District may issue a written notice to Charter School that it must comply with the terms of the plan immediately. If Charter School fails to comply with the terms of the plan, the default section of the Charter Agreement will apply.

June 2025

[illegible]

LUCKIAMUTE VALLEY CHARTER SCHOOLS

2024-25

June

STUDENT TOTALS

	Current #'s	Last Year
In District	131	132
Out of District	70	90
TOTAL STUDENT #'s	201	222

BREAKDOWN BY GRADE LEVELS

	Current #'s	Last year
Kindergarten	20	23
1st Grade	21	23
2nd Grade	22	22
3rd Grade	23	23
4th Grade	25	25
5th Grade	25	21/15
6th Grade	26	24
7th Grade	18	24
8th Grade	21	22

NUMBERS CURRENT AS OF 06/02/2025

Outlook for 2025/2026 school year

Kinder	24
1st	23
2nd	25
3rd	25
4th	25
5th	26
6th	25
7th	24
8th	20

Dallas Community School Enrollment 2024-25

	Jun 2024	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
K	18	11	10	10	10	10	12	13	14	14	13
1	14	22	22	23	23	23	20	20	21	21	21
2	20	16	18	19	19	19	19	19	19	19	18
3	28	23	22	22	23	23	22	22	21	21	21
4	23	24	23	24	24	24	24	25	25	25	25
5	23	24	23	23	23	23	22	21	20	20	20
6	32	25	25	26	26	25	25	27	27	29	29
7	23	36	34	32	34	34	32	32	32	33	31
8	23	18	17	19	19	19	19	19	19	18	18
K-8 Total:	204	199	194	198	201	200	195	198	198	200	196
9	16	21	19	19	19	19	19	19	19	19	19
10	11	21	21	21	21	21	21	21	21	21	21
11	8	11	10	11	11	11	9	9	8	8	7
12	0	9	8	8	8	8	8	9	9	9	9
DCHS Total:	35	62	58	59	59	59	57	58	57	57	56
Grand Total:	239	261	252	257	260	259	252	256	255	257	252

Luckiamute Valley Charter Schools
Balance Sheet
As of May 31, 2025

	May 31, 25
ASSETS	
Current Assets	
Checking/Savings	
.1000 · Operating Account 7001075924	624,494.57
.1002 · Food Service-144000940	29,013.10
.1006 · Money Market -7566012082	367,369.47
1072 · Bill.com Money Out Clearing	-38.98
Total Checking/Savings	1,020,838.16
Accounts Receivable	
.1200 · Accounts Receivable	2,789.94
Total Accounts Receivable	2,789.94
Other Current Assets	
.1110 · Prepaid Expenses	9,212.10
2121 · Payroll Asset	-0.33
Total Other Current Assets	9,211.77
Total Current Assets	1,032,839.87
TOTAL ASSETS	1,032,839.87
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
.2000 · Accounts Payable	17,845.44
Total Accounts Payable	17,845.44
Credit Cards	
1703 · Credit Card at Elan Financial	2,539.95
Total Credit Cards	2,539.95
Other Current Liabilities	

Luckiamute Valley Charter Schools
Balance Sheet
As of May 31, 2025

	May 31, 25
2100 · Payroll Liabilities	39,876.96
2110 · Direct Deposit Liabilities	9,570.88
2112 · Deferred Revenue	6,797.88
Total Other Current Liabilities	56,245.72
Total Current Liabilities	76,631.11
Total Liabilities	76,631.11
Equity	
3000 · Fund Balance	489,160.74
3900 · Retained Earnings	74,166.86
Net Income	392,881.16
Total Equity	956,208.76
TOTAL LIABILITIES & EQUITY	1,032,839.87

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual _All Funds
July 2024 through May 2025

Ordinary Income/Expense	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
Income				
R1200 · District Pass-Thru	128,868.40	583,421.00	-454,552.60	22.1%
R1510 · Earnings on Investments	9,412.05	50.00	9,362.05	18,824.1%
R1600 · Food Service Sales	14,484.30	10,000.00	4,484.30	144.8%
R1920 · Donations	522.50	7,000.00	-6,477.50	7.5%
R1990 · Miscellaneous	11,094.46	4,000.00	7,094.46	277.4%
R3101 · State School Funds	2,590,819.20	2,713,925.00	-123,105.80	95.5%
R3102 · OR Free Expanded Eligible (EIG)	3,867.47	8,000.00	-4,132.53	48.3%
R3120 · Reduced Breakfast/Lunch (SF)				
R3299 · Other Restricted State Gr	227,606.48	98,391.00	129,215.48	231.3%
R4300 · Restricted Rev. Direct from Fed	10,361.90	1.00	10,360.90	1,036,190.0%
R4500 · Restricted Rev. from Fed	40,461.21	49,000.00	-8,538.79	82.6%
R4700 · Grants in Aid	399.95	20,000.00	-19,600.05	2.0%
R5400 · Beginning Fund Balance				
Total Income	3,037,897.92	3,493,788.00	-455,890.08	87.0%
Gross Profit	3,037,897.92	3,493,788.00	-455,890.08	87.0%
Expense				
1000 · 1000-INSTRUCTION				
1100 · Regular Programs				
1111 · Elementary Grades K-5				
111-111 · Licensed Salaries	333,493.07	425,415.00	-91,921.93	78.4%
111-112 · Classified Salaries	114,112.50	186,500.00	-72,387.50	61.2%
111-121 · Substitute Salaries	39,253.09	20,000.00	19,253.09	196.3%
111-131 · Extra Duty Salaries	10,546.33	27,200.00	-16,653.67	38.8%
111-211 · PERS-Employer	132,896.05	161,975.00	-29,078.95	82.0%
111-212 · PERS-EPPT	31,190.89	38,347.00	-7,156.11	81.3%
111-220 · Social Security	35,249.65	48,892.00	-13,642.35	72.1%
111-231 · Worker's Comp	1,962.74	3,963.00	-2,000.26	49.5%
111-240 · Health Insurance	75,916.88	117,600.00	-41,683.12	64.6%
111-241 · OR-PFL	2,254.44	2,557.00	-302.56	88.2%
111-310 · Instruction Services		5,000.00	-5,000.00	
111-341 · Travel	247.55	1.00	246.55	24,755.0%
111-355 · Printing	3,436.50	5,000.00	-1,563.50	68.7%

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual _ All Funds
July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
111-399 · Purchased Services	2,965.00	3,000.00	-35.00	98.8%
111-410 · Supplies	22,697.12	46,610.00	-23,912.88	48.7%
111-420 · Textbooks	30,756.36	26,000.00	4,756.36	118.3%
111-460 · Non-Consumables	4,397.45	24,000.00	-19,602.55	18.3%
111-470 · Computer Software	1,204.80	500.00	704.80	241.0%
111-480 · Computer Hardware		2,000.00	-2,000.00	
Total 1111 · Elementary Grades K-5	842,580.42	1,144,560.00	-301,979.58	73.6%
1121 · Middle Programs 6-8				
121-111 · Licensed Salaries	208,304.71	252,840.00	-44,535.29	82.4%
121-112 · Classified Salaries	38,640.41	1.00	38,639.41	3,864,041.0%
121-121 · Substitute Salary	25,039.61	13,000.00	12,039.61	192.6%
121-131 · Extra Duty Salaries	8,142.84	1.00	8,141.84	814,284.0%
121-211 · PERS-Employer	68,152.96	63,210.00	4,942.96	107.8%
121-212 · PERS-EPPT	16,337.20	15,170.00	1,167.20	107.7%
121-220 · Social Security	20,796.94	19,342.00	1,454.94	107.5%
121-231 · Workers Comp	865.73	1,568.00	-702.27	55.2%
121-240 · Health Insurance	36,840.73	79,201.00	-42,360.27	46.5%
121-241 · OR-PFL	1,109.69	1,011.00	98.69	109.8%
121-310 · Instruction Services		10,500.00	-10,500.00	
121-355 · Printing	1,527.15	2,000.00	-472.85	76.4%
121-399 · Purchased Services	10,868.50	8,000.00	2,868.50	135.9%
121-410 · Consumables	13,108.57	6,000.00	7,108.57	218.5%
121-420 · Textbooks	5,478.86	5,000.00	478.86	109.6%
121-460 · Non-consumable	253.92	6,000.00	-5,746.08	4.2%
121-470 · Computer Software	430.20	500.00	-69.80	86.0%
121-480 · Computer Hardware	758.98	2,000.00	-1,241.02	37.9%
121-541 · Equipment- New		1.00	-1.00	
Total 1121 · Middle Programs 6-8	456,657.00	485,345.00	-28,688.00	94.1%
Total 1100 · Regular Programs	1,299,237.42	1,629,905.00	-330,667.58	79.7%
1250 · Special Programs				
125-111 · Certified Salaries	47,444.14	62,204.00	-14,759.86	76.3%
125-112 · Classified Salaries	62,712.40	106,797.00	-44,084.60	58.7%
125-121 · Substitute Salaries	1,663.29	1.00	1,662.29	166,329.0%

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual _ All Funds
July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
125-211 · PERS Employer	38,067.07	42,250.00	-4,182.93	90.1%
125-212 · PERS-EPPT	9,125.15	10,140.00	-1,014.85	90.0%
125-220 · Social Security	8,427.54	12,929.00	-4,501.46	65.2%
125-231 · Workers Comp	475.54	1,048.00	-572.46	45.4%
125-240 · Health Insurance	21,000.00	28,800.00	-7,800.00	72.9%
125-241 · OR-PFL	578.13	676.00	-97.87	85.5%
125-340 · Travel	1,678.14	1.00	1,677.14	167,814.0%
125-390 · General Professional/Tech		100,000.00	-100,000.00	
125-410 · Consumables	17.49	1.00	16.49	1,749.0%
125-420 · Textbooks		1.00	-1.00	
125-460 · Non-Consumables		1.00	-1.00	
125-470 · Computer Software		1.00	-1.00	
125-480 · Computer Hardware		1.00	-1.00	
Total 1250 · Special Programs	191,188.89	364,851.00	-173,662.11	52.4%
1270 · Title I				
127-111 · Licensed Salaries	66,233.68	64,853.00	1,380.68	102.1%
127-112 · Classified Salaries	3,567.63	1.00	3,566.63	356,763.0%
127-121 · Substitute Salaries	166.87	1.00	165.87	16,687.0%
127-211 · PERS	18,820.15	18,159.00	661.15	103.6%
127-212 · PERS-EPPT	4,115.26	3,891.00	224.26	105.8%
127-220 · Social Security	6,126.99	4,961.00	1,165.99	123.5%
127-231 · Worker's Comp	207.98	402.00	-194.02	51.7%
127-240 · Health Insurance	5,400.00	13,200.00	-7,800.00	40.9%
127-241 · OR-Paid Family Leave	223.12	259.00	-35.88	86.1%
127-341 · Travel		1.00	-1.00	
127-410 · Consumable Supplies	15.53	1.00	14.53	1,553.0%
127-420 · Textbooks/Curriculum		1.00	-1.00	
127-460 · Non-Consumables		1.00	-1.00	
127-470 · Computer Software		1.00	-1.00	
127-480 · Computer Hardware		1.00	-1.00	
Total 1270 · Title I	104,877.21	105,733.00	-855.79	99.2%
Total 1000 · 1000-INSTRUCTION	1,595,303.52	2,100,489.00	-505,185.48	75.9%
2000 · SUPPORT SERVICES				

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual _ All Funds
July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
2100 · Support Services - Students				
2113 · Social Work Services				
211-111 · Licensed Salaries	50,389.72	64,853.00	-14,463.28	77.7%
211-211 · PERS-Employer	12,612.58	16,213.00	-3,600.42	77.8%
211-212 · PERS-EPPT	3,023.34	3,891.00	-867.66	77.7%
211-220 · Social Security	4,252.20	4,961.00	-708.80	85.7%
211-231 · Workers Comp	25.90	402.00	-376.10	6.4%
211-240 · Health Insurance	9,546.30	13,200.00	-3,653.70	72.3%
211-241 · OR-PFL	197.52	259.00	-61.48	76.3%
211-341 · Travel	394.61	1.00	393.61	39,461.0%
211-410 · Consumables	635.32	1.00	634.32	63,532.0%
211-460 · Non-Consumables		1.00	-1.00	
Total 2113 · Social Work Services	81,077.49	103,782.00	-22,704.51	78.1%
Total 2100 · Support Services - Students	81,077.49	103,782.00	-22,704.51	78.1%
2200 · Instructional Staff				
220-313 · Support Services	1,913.00	1.00	1,912.00	191,300.0%
220-341 · Travel		1.00	-1.00	
220-410 · Supplies		1.00	-1.00	
220-480 · Computer Hardware		1.00	-1.00	
Total 2200 · Instructional Staff	1,913.00	4.00	1,909.00	47,825.0%
2220 · Library/Media Center				
222-430 · Library Books		500.00	-500.00	
222-450 · Periodicals	1,081.64	1,900.00	-818.36	56.9%
222-460 · Non-Consumables		1.00	-1.00	
222-550 · Technology		1.00	-1.00	
Total 2220 · Library/Media Center	1,081.64	2,402.00	-1,320.36	45.0%
2230 · Assessment and Testing				
223-312 · Testing Services	10,777.31	10,000.00	777.31	107.8%
Total 2230 · Assessment and Testing	10,777.31	10,000.00	777.31	107.8%
2240 · Instructional Staff Development				

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual All Funds
July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
224-312 · Instruction Improvement Service	5,599.00	15,000.00	-9,401.00	37.3%
224-341 · Travel	984.65	1,500.00	-515.35	65.6%
224-410 · Supplies		4,000.00	-4,000.00	
Total 2240 · Instructional Staff Development	6,583.65	20,500.00	-13,916.35	32.1%
2310 · School Board				
231-300 · Purchased Services		4,000.00	-4,000.00	
231-340 · Board Travel_Conference	2,317.51	1.00	2,316.51	231,751.0%
231-354 · Advertisement		600.00	-600.00	
231-382 · Legal Services	181.03	3,000.00	-2,818.97	6.0%
231-410 · Consumables	1,840.50	2,000.00	-159.50	92.0%
231-640 · Dues and Fees	5,775.00	4,800.00	975.00	120.3%
231-651 · Liability Insurance	32,869.00	32,522.00	347.00	101.1%
Total 2310 · School Board	42,983.04	46,923.00	-3,939.96	91.6%
2410 · School Administration				
241-112 · Confidential Salaries	65,496.93	70,233.00	-4,736.07	93.3%
241-113 · Administrator salaries	152,666.60	179,800.00	-27,133.40	84.9%
241-121 · Admin Sub Salary	1,038.88	1.00	1,037.88	103,888.0%
241-131 · Extra Duty Salary	25,459.97	15,000.00	10,459.97	169.7%
241-211 · PERS-Employer	52,029.13	69,558.00	-17,528.87	74.8%
241-212 · PERS-EPPT	6,169.87	16,694.00	-10,524.13	37.0%
241-220 · Social Security	18,450.11	21,285.00	-2,834.89	86.7%
241-231 · Workers Comp	768.08	1,725.00	-956.92	44.5%
241-240 · Health Insurance	21,600.00	28,200.00	-6,600.00	76.6%
241-241 · OR-PFL	673.22	1,060.13	-386.91	63.5%
241-340 · Travel	1,301.24	14,800.00	-13,498.76	8.8%
241-351 · Telephone	2,877.78	2,400.00	477.78	119.9%
241-353 · Postage	494.57	1,000.00	-505.43	49.5%
241-390 · Professional Development	5,467.08	6,000.00	-532.92	91.1%
241-410 · Consumables	3,789.02	4,000.00	-210.98	94.7%
241-460 · Non-Consumables	189.87	3,000.00	-2,810.13	6.3%
241-470 · Software	1,952.28	1.00	1,951.28	195,228.0%
241-471 · Software Maintenance	539.64	1.00	538.64	53,964.0%
241-480 · Computer Hardware		1,000.00	-1,000.00	

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual _ All Funds
July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
241-640 · Dues and Fees	2,893.90	2,500.00	393.90	115.8%
Total 2410 · School Administration	363,858.17	438,258.13	-74,399.96	83.0%
2500 · Support services-business				
2520 · Fiscal services				
252-114 · Managerial Classified	87,083.37	95,000.00	-7,916.63	91.7%
252-211 · PERS - Company	23,283.41	25,550.00	-2,266.59	91.1%
252-212 · PERS EPPT	5,581.31	6,132.00	-550.69	91.0%
252-220 · Social Security	7,315.07	7,818.00	-502.93	93.6%
252-231 · Workers Comp	281.70	634.00	-352.30	44.4%
252-232 · Unemployment	5,912.84	30,000.00	-24,087.16	19.7%
252-240 · Health-Employer	5,938.68	7,200.00	-1,261.32	82.5%
252-241 · OR-PFL	393.44	380.00	13.44	103.5%
252-380 · Payroll and Accounting Servi...	3,965.14	3,000.00	965.14	132.2%
252-381 · Audit Services	9,850.00	8,500.00	1,350.00	115.9%
252-410 · Supplies	197.58	500.00	-302.42	39.5%
252-470 · Software	2,768.11	10,000.00	-7,231.89	27.7%
252-480 · Computer Hardware		250.00	-250.00	
252-640 · Dues and Fees	261.90	1,800.00	-1,538.10	14.6%
252-690 · Grant Indirect Charges		166,361.00	-166,361.00	
Total 2520 · Fiscal services	152,832.55	363,125.00	-210,292.45	42.1%
2540 · Plant services				
254-112 · Classified Salaries	35,998.36	40,596.00	-4,597.64	88.7%
254-131 · Extra Duty Plant Services	6,374.97	1.00	6,373.97	637,497.0%
254-211 · PERS-Company	5,346.29	10,149.00	-4,802.71	52.7%
254-212 · PERS-EPPT	1,281.58	2,436.00	-1,154.42	52.6%
254-220 · Social Security	2,753.87	3,106.00	-352.13	88.7%
254-231 · Worker's Comp	115.55	252.00	-136.45	45.9%
254-240 · Health Insurance	1,944.00	1.00	1,943.00	194,400.0%
254-241 · OR-PFL	143.98	162.00	-18.02	88.9%
254-322 · Repairs and Maintenance	22,849.96	35,000.00	-12,150.04	65.3%
254-324 · Rental	7,290.93	7,500.00	-209.07	97.2%
254-325 · Electricity	20,686.36	19,000.00	1,686.36	108.9%
254-326 · Fuel		1,000.00	-1,000.00	
254-327 · Water	2,824.57	5,000.00	-2,175.43	56.5%

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual _ All Funds
July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
254-328 · Garbage	5,457.44	5,400.00	57.44	101.1%
254-329 · Other property services	6,502.00	15,000.00	-8,498.00	43.3%
254-351 · Telephone		7,000.00	-7,000.00	
254-355 · Printing		1.00	-1.00	
254-410 · Supplies	5,488.07	15,000.00	-9,511.93	36.6%
254-460 · Non-consumables	1,565.09	10,000.00	-8,434.91	15.7%
254-520 · Major Building Improvements	9,520.83	22,000.00	-12,479.17	43.3%
254-530 · Improvements Other	6,758.80	5,000.00	1,758.80	135.2%
254-541 · Equipment	16,620.39	5,000.00	11,620.39	332.4%
Total 2540 · Plant services	159,523.04	208,604.00	-49,080.96	76.5%
2550 · Transportation				
255-331 · Transportation	55,285.85	60,000.00	-4,714.15	92.1%
Total 2550 · Transportation	55,285.85	60,000.00	-4,714.15	92.1%
Total 2500 · Support services-business	367,641.44	631,729.00	-264,087.56	58.2%
2660 · Technology Services				
266-112 · Classified Salaries	16,500.00	18,000.00	-1,500.00	91.7%
266-211 · PERS Employer		4,500.00	-4,500.00	
266-212 · PERS-Pick-Up		1,080.00	-1,080.00	
266-220 · Social Security	1,366.02	1,377.00	-10.98	99.2%
266-231 · Workers Comp	47.76	1.00	46.76	4,776.0%
266-241 · OR-PFL		72.00	-72.00	
266-361 · Service Area Direction	2,250.00	1,000.00	1,250.00	225.0%
269-359 · Communication Services		1.00	-1.00	
Total 2660 · Technology Services	20,163.78	26,031.00	-5,867.22	77.5%
Total 2000 · SUPPORT SERVICES	896,079.52	1,279,629.13	-383,549.61	70.0%
3000 · ENTERPRISE & COMMUNITY				
3120 · Food Services				
312-112 · Classified Salary	38,723.84	46,140.00	-7,416.16	83.9%
312-121 · Substitute	1,040.25	1.00	1,039.25	104,025.0%
312-211 · PERS-Employer	5,323.32	11,074.00	-5,750.68	48.1%

06/03/25

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual _All Funds
July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
312-212 · PERS-EPPT	1,276.07	2,768.00	-1,491.93	46.1%
312-220 · Social Security/Medicare	3,041.92	3,530.00	-488.08	86.2%
312-231 · Workers Comp	120.24	286.00	-165.76	42.0%
312-240 · Health Insurance	8,944.30	12,658.00	-3,713.70	70.7%
312-241 · OR-PFL	158.75	277.00	-118.25	57.3%
312-410 · Supplies	1,620.48	1,000.00	620.48	162.0%
312-450 · Food	74,149.51	72,750.00	1,399.51	101.9%
312-460 · Non Consumables		1,000.00	-1,000.00	
312-541 · Equipment	8,698.99	1.00	8,697.99	869,899.0%
312-640 · Dues and Fees	2,831.00	500.00	2,331.00	566.2%
Total 3120 · Food Services	145,928.67	151,985.00	-6,056.33	96.0%
Total 3000 · ENTERPRISE & COMMUNITY	145,928.67	151,985.00	-6,056.33	96.0%
4000 · FACILITIES ACQUISITION & CONSTR				
4150 · Building Acq, const, impr. Ser				
415-520 · Building Improvements	3,946.66	27,000.00	-23,053.34	14.6%
415-530 · Improvements-Other	3,758.38	10,000.00	-6,241.62	37.6%
Total 4150 · Building Acq, const, impr. Ser	7,705.04	37,000.00	-29,294.96	20.8%
Total 4000 · FACILITIES ACQUISITION & CONS...	7,705.04	37,000.00	-29,294.96	20.8%
Total Expense	2,645,016.76	3,569,103.13	-924,086.37	74.1%
Net Ordinary Income	392,881.16	-75,315.13	468,196.29	-521.6%
Net Income	392,881.16	-75,315.13	468,196.29	-521.6%

Luckiamute Valley Charter Schools
Profit & Loss
May 2025

	May 25
Ordinary Income/Expense	
Income	
49900 · Uncategorized Income	815.22
R1510 · Earnings on Investments	1,220.55
R1600 · Food Service Sales	
R1990 · Miscellaneous	20.97
R3101 · State School Funds	106,362.00
R3102 · OR Free Expanded Eligible (EIG)	734.79
R3299 · Other Restricted State Gr	7,098.51
R4500 · Restricted Rev. from Fed	4,463.10
Total Income	120,715.14
Gross Profit	120,715.14
Expense	
1000 · 1000-INSTRUCTION	
1100 · Regular Programs	
1111 · Elementary Grades K-5	
111-111 · Licensed Salaries	34,852.10
111-112 · Classified Salaries	14,039.52
111-121 · Substitute Salaries	3,016.30
111-131 · Extra Duty Salaries	600.00
111-211 · PERS-Employer	13,550.12
111-212 · PERS-EPPT	3,178.69
111-220 · Social Security	3,908.53
111-231 · Worker's Comp	33.31
111-240 · Health Insurance	7,146.71
111-241 · OR-PFL	234.14
111-399 · Purchased Services	500.00
111-410 · Supplies	1,599.73
Total 1111 · Elementary Grades K-5	82,659.15
1121 · Middle Programs 6-8	
121-111 · Licensed Salaries	21,469.76
121-112 · Classified Salaries	4,585.59

Luckiamute Valley Charter Schools
Profit & Loss

May 2025

	May 25
121-121 · Substitute Salary	6,524.45
121-131 · Extra Duty Salaries	2,035.71
121-211 · PERS-Employer	7,776.08
121-212 · PERS-EPPT	1,864.04
121-220 · Social Security	2,160.28
121-231 · Workers Comp	15.79
121-240 · Health Insurance	3,482.70
121-241 · OR-PFL	143.73
121-399 · Purchased Services	6,175.00
121-410 · Consumables	497.82
Total 1121 · Middle Programs 6-8	56,730.95
Total 1100 · Regular Programs	139,390.10
1250 · Special Programs	
125-111 · Certified Salaries	5,100.33
125-112 · Classified Salaries	6,640.98
125-121 · Substitute Salaries	276.98
125-211 · PERS Employer	3,232.29
125-212 · PERS-EPPT	774.82
125-220 · Social Security	987.90
125-231 · Workers Comp	8.30
125-240 · Health Insurance	1,800.00
125-241 · OR-PFL	48.93
125-340 · Travel	228.74
Total 1250 · Special Programs	19,099.27
1270 · Title I	
127-111 · Licensed Salaries	8,366.56
127-211 · PERS	2,300.88
127-212 · PERS-EPPT	511.24
127-220 · Social Security	639.32
127-231 · Worker's Comp	5.18
127-240 · Health Insurance	600.00
127-241 · OR-Paid Family Leave	23.68

Luckiamute Valley Charter Schools
Profit & Loss
May 2025

	May 25
Total 1270 · Title I	12,446.86
Total 1000 · 1000-INSTRUCTION	170,936.23
2000 · SUPPORT SERVICES	
2100 · Support Services - Students	
2113 · Social Work Services	
211-111 · Licensed Salaries	5,321.08
211-211 · PERS-Employer	1,331.87
211-212 · PERS-EPPT	319.26
211-220 · Social Security	403.44
211-231 · Workers Comp	2.59
211-240 · Health Insurance	1,060.70
211-241 · OR-PFL	21.28
Total 2113 · Social Work Services	8,460.22
Total 2100 · Support Services - Students	8,460.22
2240 · Instructional Staff Development	
224-312 · Instruction Improvement Service	600.00
Total 2240 · Instructional Staff Development	600.00
2310 · School Board	
231-640 · Dues and Fees	5.00
Total 2310 · School Board	5.00
2410 · School Administration	
241-112 · Confidential Salaries	6,158.05
241-113 · Administrator salaries	14,766.66
241-131 · Extra Duty Salary	583.33
241-211 · PERS-Employer	5,680.94
241-212 · PERS-EPPT	848.49
241-220 · Social Security	1,661.12
241-231 · Workers Comp	10.63
241-240 · Health Insurance	2,300.00
241-241 · OR-PFL	58.96

Luckiamute Valley Charter Schools
Profit & Loss

May 2025

	May 25
241-390 · Professional Development	156.52
241-640 · Dues and Fees	8.33
Total 2410 · School Administration	32,233.03
2500 · Support services-business	
2520 · Fiscal services	
252-114 · Managerial Classified	7,916.67
252-211 · PERS - Company	2,113.33
252-212 · PERS EPPT	506.59
252-220 · Social Security	640.28
252-231 · Workers Comp	2.63
252-232 · Unemployment	4,395.82
252-240 · Health-Employer	526.52
252-241 · OR-PFL	33.77
252-470 · Software	456.00
Total 2520 · Fiscal services	16,591.61
2540 · Plant services	
254-112 · Classified Salaries	3,454.25
254-131 · Extra Duty Plant Services	708.33
254-211 · PERS-Company	571.46
254-212 · PERS-EPPT	136.99
254-220 · Social Security	264.24
254-231 · Worker's Comp	3.40
254-241 · OR-PFL	13.81
254-322 · Repairs and Maintenance	548.00
254-324 · Rental	637.00
254-325 · Electricity	4,029.26
254-327 · Water	305.25
254-328 · Garbage	488.52
254-329 · Other property services	497.00
254-410 · Supplies	1,000.00
254-530 · Improvements Other	1,007.07
254-541 · Equipment	3,580.00

Luckiamute Valley Charter Schools
Profit & Loss
May 2025

	May 25
Total 2540 · Plant services	17,244.58
2550 · Transportation	
255-331 · Transportation	-2,453.94
Total 2550 · Transportation	-2,453.94
Total 2500 · Support services-business	31,382.25
2660 · Technology Services	
266-112 · Classified Salaries	1,500.00
266-220 · Social Security	114.75
266-361 · Service Area Direction	2,250.00
Total 2660 · Technology Services	3,864.75
Total 2000 · SUPPORT SERVICES	76,545.25
3000 · ENTERPRISE & COMMUNITY	
3120 · Food Services	
312-112 · Classified Salary	4,010.96
312-121 · Substitute	47.50
312-211 · PERS-Employer	713.65
312-212 · PERS-EPPT	171.07
312-220 · Social Security/Medicare	310.46
312-231 · Workers Comp	5.76
312-240 · Health Insurance	1,082.70
312-241 · OR-PFL	16.23
312-450 · Food	8,029.03
Total 3120 · Food Services	14,387.36
Total 3000 · ENTERPRISE & COMMUNITY	14,387.36
4000 · FACILITIES ACQUISITION & CONSTR	
4150 · Building Acq, const, impr. Ser	
415-520 · Building Improvements	65.73

Luckiamute Valley Charter Schools
Profit & Loss

06/03/25
Accrual Basis

May 2025

	May 25
Total 4150 · Building Acq, const, impr. Ser	65.73
Total 4000 · FACILITIES ACQUISITION & CONS...	65.73
6560 · Payroll Expenses	
Total Expense	261,934.57
Net Ordinary Income	-141,219.43
Net Income	-141,219.43

REVENUE		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	YTD Total
R1200	District Pass Thru Reimbursement						77,859.15			51,009.35			128,868.40
R1510	Earnings on Investments	988.53	918.78	892.85	924.67	871.30	863.43	807.15	731.60	811.69	786.83	815.22	9,412.05
R1630	Special Functions												
R1600	Food Service Sales												
R1920	Donations Private Sources	227.10	50.00	1,400.00	2,595.00	2,024.40	727.15	1,585.00	1,068.00	322.50	2,302.10	1,220.55	14,484.30
R1990	Miscellaneous Income	200.00	2,000.00	15.00	523.00		98.00		8,097.60				522.50
R3101	State School Funds	339.89	694,911.43	231,637.14	231,637.14	231,637.14	218,926.99	218,926.99	218,926.69	218,926.99	218,926.69	20.97	11,094.46
R3102	OR Free Expanded Eligible Breakfast				486.23	13.00	525.32		1,095.17	492.52	520.44	734.79	3,867.47
R3200	Reduced Breakfast/Lunch												
R3299	Restricted State Grants		10,202.86	3,460.27	881.70	12,985.62	280.30	89,475.55	32,701.81	58,142.57	22,580.15	7,098.51	237,809.34
R4300	Restricted Rev Direct from FED				5,843.10	5,493.96	3,086.22	798.00	7,192.62	3,344.12	3,720.80		22,286.20
R4500	Restricted Federal Grants Thru State				3,380.07				399.95		3,298.26	4,463.10	18,334.05
R4700	Grants in aid												399.95
R5400	Beginning Fund Balance	563,327.60											
TOTAL REVENUE		1,755.52	708,083.07	237,405.26	246,270.91	253,025.42	302,366.56	311,592.69	270,213.44	334,334.64	252,135.27	120,715.14	3,037,897.92

EXPENDITURES BY OBJECT													
100	Salaries	31,821.80	32,534.32	141,493.51	214,015.81	149,686.19	133,172.15	145,713.53	154,526.04	142,494.76	141,660.84	151,975.11	1,440,094.06
200	Benefits	11,553.63	14,756.46	73,528.63	102,470.15	74,363.31	69,657.30	97,620.05	74,920.45	74,702.00	72,738.10	79,749.40	746,058.98
300	Services	3,836.77	20,759.76	11,244.26	34,424.53	6,402.37	26,193.65	27,288.04	17,032.78	8,186.14	26,663.12	13,961.35	189,992.87
400	Supplies	5,451.75	36,257.67	20,813.36	19,536.02	12,834.64	11,048.42	7,974.62	17,534.90	13,495.70	16,406.73	11,582.58	174,336.39
500	Equipment/Improvements	8,355.00	7,013.45	4,557.45			6,344.96	5,272.46	1,998.81	7,657.00	3,412.12	4,652.80	49,304.05
600	Dues & Fees	34,607.90											44,630.80
700	Contingency		3,112.92	700.00	1,066.68	391.58	2,698.41	453.86	1,076.37	12.84	496.91	13.33	
TOTAL EXPENDITURES		95,626.85	116,434.58	352,336.71	371,513.29	243,678.09	249,114.29	285,322.56	267,089.35	246,588.44	255,377.82	261,934.57	2,645,017.15

EXPENDITURES BY FUNCTION													
1000	Instruction	5,362.18	43,164.12	157,143.12	246,282.63	153,430.01	145,453.61	182,947.16	170,088.87	154,577.96	156,890.33	170,936.23	1,596,906.19
2000	Support	88,258.67	69,310.46	80,044.11	106,511.20	65,273.22	91,707.61	87,363.67	79,060.59	71,960.61	79,265.13	76,545.25	895,900.52
3000	Food Services	2,006.00	786.00	15,149.48	18,709.46	14,974.86	11,953.67	14,553.35	17,511.03	19,349.87	15,810.27	14,387.36	145,205.35
4000	Construction		2,600.00					458.38	668.81	700.00	3,412.12	65.73	7,795.04
6000	Operating Contingency												-
TOTAL EXPENDITURES		95,626.85	116,434.81	252,336.71	371,513.29	243,678.09	249,114.29	285,322.56	267,089.30	246,588.44	255,377.82	261,934.57	2,645,017.10

FUND BALANCE	469,456.27	1,061,104.53	1,046,172.82	920,930.44	930,277.77	983,530.04	1,009,800.40	1,012,924.54	1,100,670.74	1,097,428.19	956,208.76
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Dallas Community School

Financial Report - Q3, January 2025 to March 2025

Bank Balances as of:	JUL 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024
Umpqua Bank Balance	\$574,666.03	\$965,586.13	\$936,080.91	\$1,326,387.75	\$1,313,780.39	\$1,029,263.94
Live Oak Bank CD	\$204,667.75	\$205,550.84	\$206,409.07	\$207,299.67	\$208,165.20	\$209,063.38

Bank Balances as of:	JAN 2025	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUN 2025
Umpqua Bank Balance	\$1,077,978.05	\$936,539.52	\$952,961.82	\$0.00	\$0.00	\$0.00
Live Oak Bank CD	\$209,965.44	\$210,704.18	\$211,458.95	\$0.00	\$0.00	\$0.00

REVENUE/RESOURCES							
	JAN 2025	FEB 2025	MAR 2025	Actual YTD	Budget YTD	Annual Budget	% Over
State School Funding	\$190,924.67	\$190,924.67	\$184,170.25	\$1,902,409.16	\$1,705,878.00	\$2,274,504.00	
Interest Income	\$890.60	\$738.74	\$754.77	-	-	-	-%
Restricted Grants	\$62,089.33	\$0.00	\$0.00	-	-	-	-%
Misc. Income	\$584.00	\$2,205.00	\$0.00	-	-	-	-%
Total Revenue	\$254,488.60	\$193,868.41	\$184,925.02				

100-GENERAL FUND [ALL EXPENDITURES ARE REPRESENTED HERE BY OBJECT CODE]							
	JAN 2025	FEB 2025	MAR 2025	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$98,494.98	\$106,140.66	\$102,405.00	\$872,377.30	\$391,483.70	\$1,263,861.00	69.02%
200 Associated Payroll	\$48,307.33	\$45,746.76	\$47,009.29	\$408,259.55	\$215,831.45	\$624,091.00	65.42%
300 Services	\$31,189.36	\$158,909.41	\$24,208.29	\$306,675.22	\$148,729.78	\$455,405.00	67.34%
400 Supplies and Materials	\$917.30	\$2,072.58	\$6,620.31	\$60,732.00	\$47,354.00	\$108,086.00	56.19%
411 K-8 Allotments	\$9,112.54	\$8,979.22	\$10,320.69	\$73,037.85	\$76,962.15	\$150,000.00	48.69%
500 Equipment/Facility	\$931.85	\$0.00	\$95.90	\$609,488.36	\$44,632.64	\$654,121.00	93.18%
600 Dues & Fees	\$5,103.75	\$5,422.29	\$4,100.75	\$72,966.37	\$14,911.63	\$87,878.00	83.03%
Total Expenditures	\$194,057.11	\$327,270.92	\$194,760.23	\$2,403,536.65	\$939,905.35	\$3,343,442.00	

200-SPECIAL REVENUE FUNDS [INTEGRATED PROGRAM EXPENDITURES]							
	JAN 2025	FEB 2025	MAR 2025	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	\$13,019.71	\$9,548.85	\$12,970.49	\$107,549.25	\$78,977.51	\$186,526.76	57.66%
200 Associated Payroll	\$3,799.00	\$3,597.37	\$3,986.83	\$32,521.46	\$36,418.65	\$68,940.11	47.17%
300 Services	\$917.79	\$6,292.20	\$1,000.00	\$21,277.20	\$14,112.15	\$35,389.35	60.12%
400 Supplies and Materials	\$25.71	\$97.50	\$0.00	\$15,764.22	\$5,416.68	\$21,180.90	74.43%
411 K-8 Allotments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Equipment/Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$32,980.16	\$32,980.16	0.00%
600 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Expenditures	\$17,762.21	\$19,535.92	\$17,957.32	\$177,112.13	\$167,905.15	\$345,017.28	

401-CAPITAL PROJECT EXPENDITURES					
	Actual YTD	Budget YTD	Annual Budget	BVA%	
4150-382 Legal Services	\$5,396.38	\$0.00	\$5,396.00	100.00%	
4150-390 Professional/Tech. Svs.	\$24,321.63	\$0.00	\$24,322.00	100.00%	
4150-520 Major Building Imp.	\$532,389.13	\$0.00	\$532,389.00	100.00%	
4150-530 Imp. Other Than Bldg.	\$1,856.85	\$0.00	\$1,857.00	100.00%	
4150-541 New Equipment	\$69,895.00	\$0.00	\$69,895.00	100.00%	
4150-640 Dues/Fees	\$13,848.94	\$0.00	\$13,849.00	100.00%	
Total Expenditures	\$647,707.93		\$647,708.00		

Notes from the Business Office

Cash Position:

- Our primary checking account ended March 2025 with a balance of \$952,961.82. The Live Oak Banks CD continues to grow earning \$754.77 of interest in the month of March increasing the balance to \$211,458.95.

Revenue Highlights:

- In March, we received our regular SSF pass-through payment of \$184,087.13, reflecting the anticipated reduction we discussed last month. We still expect two more payments, one in April and one in May. However, an additional adjustment may occur, as ODE recently released updated figures for the 2023–24 school year. At first glance, it appears to be relatively neutral, but we'll monitor closely. No SSF payment is expected in June.

Expenditures Highlight (100):

- March marks the the end of Q3. With the revised budget now in place, all operating costs, including grant-funded expenses and facility project spending are consolidated in the 100-Fund, providing a clearer picture of the true cost of running the school. Elevated spending in object codes 300, 500, and 600 is primarily due to the facility project and is expected to normalize over the remainder of the year. All other expenditure areas are tracking as expected for this time of year.

Restricted Grant Highlights (200):

- The restricted grant section outlines how grant funds are being utilized. Of the expenditures reported in the 100-Fund, \$177,112.13 is tied to grant-funded activities and is detailed in the 200-Fund section. This amount reflects spending to date, with \$167,905.15 remaining in the grant budget. March marked the end of Q3, and the related invoice will be submitted to the district in April. The corresponding revenue is expected to appear in the May financial report.

Capital Project Highlights - WRAP UP (401):

- The high school remodel is now complete, with total expenditures of \$647,707.93. We secured a \$600,000 loan, which, after fees, resulted in a net deposit of \$590,000 into our account. The project went over budget by 8%. The overage stemmed from 23 change orders addressing critical repairs needed after the building had been vacant for an extended period. These included roof and plumbing repairs, water heater replacement, upgrades to the main external door and locking mechanism, and other necessary improvements. Additionally, one of the two HVAC systems required full replacement.

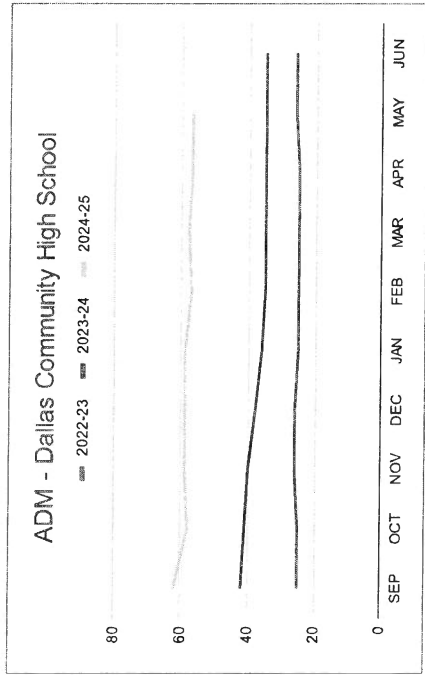
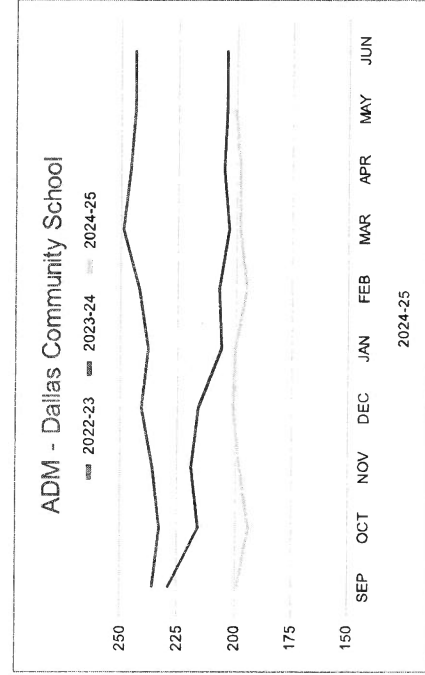
Dallas Community School & Dallas Community High School

2024-25 Average Daily Membership (ADM) Enrollment

Grade Level	JUN 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUN 2025
K	18	11	10	10	10	10	12	13	14	14	0
1	14	22	22	23	23	23	20	20	21	21	0
2	20	16	18	19	19	19	19	19	19	19	0
3	28	23	22	22	23	23	22	22	21	21	0
4	23	24	23	24	24	24	24	25	25	25	0
5	23	24	23	23	23	23	22	21	20	20	0
6	32	25	26	26	26	25	25	27	27	29	0
7	23	36	34	32	34	34	32	32	32	33	0
8	23	18	17	19	19	19	19	19	19	18	0
Total K-8	204	199	194	198	201	200	195	198	198	200	0
9	16	21	19	19	19	19	19	19	19	19	0
10	11	21	21	21	21	21	21	21	21	21	0
11	8	11	10	11	11	11	9	9	8	8	0
12	0	9	8	8	8	8	8	9	9	9	0
Subtotal 9-12	35	62	58	59	59	59	57	58	57	57	0

Total K-8	204	199	194	198	201	200	195	198	198	200	0
# changed	-	-5	-5	4	3	-1	-5	3	0	2	
% changed	-	-2%	-3%	2%	2%	0%	-3%	2%	0%	1%	
K-8 Vacancy Rate	-	20.40%	22.40%	20.80%	19.60%	20.00%	22.00%	20.80%	20.80%	20.00%	
K-8 Enrollment Cap	250	250	250	250	250	250	250	250	250	250	250

Total 9-12	35	62	58	59	59	59	57	58	57	57	0
# changed	-	27	-4	1	0	0	-2	1	-1	0	
% changed	-	77%	-6%	2%	0%	0%	-3%	2%	-2%	0%	
9-12 Vacancy Rate	-	10.00%	42.00%	41.00%	41.00%	41.00%	43.00%	42.00%	43.00%	43.00%	
HS Enrollment Cap	100	100	100	100	100	100	100	100	100	100	100



Luckiamute Valley Charter School
Bridgeport Campus
Board Meeting Minutes
April 16, 2025
6:30pm

Presentation: Previous to the board meeting, The Board met in Mallory Hasarts counseling room where she presented an overview of her job at LVCS.

Call to Order: The meeting was called to order at 7:31pm.

Board Members Present: Vicki Avery, Matt Beasely, Kendall Cates, Greg Oldham, Fred Weisensee

Staff Members Present: Christy Wilkins, Christine Caponi, Daniel Shimek

Board Secretary: Donna Santa Maria

Public In Attendance: None

1. Approval of Agenda- Amendments added to the agenda: 2025-2026 school calendar vote and Fred's discussion. Greg made a motion to approve as amended, Kendall seconded. All in favor.

2. Consent Agenda- Fred made a motion to approve March minutes, Matt seconded. All in favor.

3. Announcements- Next Board meeting will be May 21, 2025 at 6:30pm, Bridgeport campus.

4. Public Comments- None

5. Old Business- None

6. New Business-

Directors Report- Christy Wilkins

- 2025-2026 Budget- Christy has been focusing on the budget with the finance manager, Christine Caponi and created a draft budget with several options.
- House Bill 2251- This bill passed and LVCS will now create a policy to align with this new law to restrict cell phone usage and consequences for students.

- The annual Geo-Science Night- Apr 10, 2025 was yet another success. Jerry McGuffee and Stacy Zabeck coordinated the event to include many interactive stations around the Pedee campus. With the help of OSU students and staff, students and families were able to experience educational activities, have a meal and engage socially.
- Community Work Party- Apr 6, 2025 Lua hosted a parent community work party for the Bridgeport garden. Volunteers are essential to the success of the garden and much appreciated!

Financial Report- Christine Caponi

- The March monthly financials are in order. There was some discussion on computer purchases, substitute salaries and liability insurance.
- The preliminary 25-26 budget was discussed. Key highlights included:
 - 24-25 Ending Fund Balance
 - 2025 is projecting a loss due to:
 1. Reconciliation payment to the district not in the 2025 budget.
 2. Multiple Board resolutions needed for the 2025 year.
 3. Lower student count and underpayment of Remote Funding not included in the original budget.
 4. Lower income than expected for Title Funds.
 5. Lower income for SpEd due to number of students served vs number budgeted.
- 2025-2026 Proposed Budget
- Expenses are up for PERS, General Supplies, and Materials
 1. Some needed costs were added for building maintenance.
 2. Discussion regarding Salary Scale for 25-26 budget. Several options were discussed. It was the general

consensus of the board to aim for a 3% step increase with a 2% COLA for all employees.

- **Vote-** Fred made a motion to allow the proposed 2025-2026 salary change, using 3% step and 2% COLA as discussed, and to give Christine Caponi permission to use these amounts in the final June budget document to be approved by the board in early June. Kendall seconded. All in favor.
- **Vote-** Greg made a motion to approve the 2025-2026 school calendar. Fred seconded. The first day will be September 2, 2025, the last day is June 10, 2025. The trimesters are as follows: November 27 2025, March 2, 2026 and June 4, 2026.

Discussion- Fred Weisensee - Fred composed a letter detailing some future goals involving LVCS and the surrounding community that is primarily involving gardening and the making and distribution of fresh food. Developing realistic, common goals and to keep moving forward at this time is imperative.

7. Enrollment- Student enrollment is 210 as of March 2025.

8. Adjournment- The chairperson called adjournment at 9:35pm.

**Mission Statement:**

Through our **E3** model at Dallas Community School, we **ENGAGE** students by fostering curiosity, **EMPOWER** them through meaningful, real-world learning experiences, and **EQUIP** them with the skills needed to make a positive impact in their communities.

Community Innovation Partners Board of Directors Dallas Community School Agenda May 1, 2025

In Person

689 Main St.
Dallas, OR 97338

Join Zoom Meeting

<https://us02web.zoom.us/j/87471057418?pwd=SDdHT2dRZEFUZEEdXTGZ5bGY0dkJvdz09>

1. 5:30 PM: Board Meeting Call to Order
2. Consent Agenda:
 - a. May 1, 2025 Agenda
 - b. April 10, 2025 Minutes
3. Public Comment:
4. Treasurer's Report - Brian McCoy/Erin Miller
 - a. March 2025 Financials
5. Director Report - Andy Johnson
 - a. Enrollment
 - b. Charter Renewal Update
 - c. 2025-26 Budget Review
 - d. Calendar Review - MAY, JUNE
6. Board Discussion and Action:
 - a. DCHS Master Calendar
 - b. DCS Master Calendar
7. Adjourn

Next Meeting: June 3, 2025 @ 5:30 PM

Board Meeting Minutes for Thursday, April 10, 2025 @ 5:30 p.m.

PLEASE NOTE: IN PERSON & ON VIDEO CONFERENCE

Date: April 10, 2025
Location: 686 Main St., Dallas, OR 97338

In Attendance

President: Wendy Sparks
Vice President: Erin Miller
Secretary: Heather Irwin
Treasurer: Brian McCoy
Board Members: Jessica Mackey, Doug Akin
Staff: Andy Johnson, Dawn Adams
Visitors: Alex Burwash, Audrey McMorrow

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1. **Call to order:** 5:35 PM
2. **Consent Agenda:** The Board reviewed the consent agenda. Erin M. moved to approve it as presented, and Jess M. seconded the motion. The motion passed unanimously.
 - a. April 10, 2025 Agenda
 - b. March 6, 2025 Minutes
3. **Public Comment:** No comment.
4. **Treasurer's Report:**
 - a. **February Financials - Brian M.:** Brian M. read the Notes from the Business Office section of the financial report. There were no questions asked.
5. **Director Report - Andy Johnson**
 - a. **Enrollment:** Andy J. reported that enrollment appears to have stabilized. A recent info night held on Tuesday was well attended and resulted in two new enrollments for this year. Interest for the upcoming school year is also promising. The high school will host a preview night next week, which will include a fun activity. Dawn A. noted that approximately 13 students are expected to enter as freshmen. Andy J. has reached out to Luckiamute and anticipates a couple of prospective students from there. Wendy S. inquired about the recent loss of three juniors. Andy J. explained that one student is enrolling in Job Corps, while the other two chose to graduate early.

Erin M. asked whether there is interest in the upper high school grades as well, and Andy J. confirmed there is interest across all grade levels. She also raised the question of whether there might be a long-term solution for students wanting to graduate early. Andy J. acknowledged that early graduation is a topic that needs further discussion. While he understands the interest, his team is currently opposed to it, particularly as the high school program is still being developed.

The Board discussed the importance of exploring both the pros and cons of early graduation. Erin M. emphasized the need to understand student motivation and asked how the school might better engage students so they want to stay. Andy J. mentioned a focus on community integration and suggested that Audrey M. could help lead that effort. This topic was noted as a good conversation to revisit over the summer.

- b. **Charter Renewal Timeline:** Andy J. shared that the first meeting with Steve S. has taken place and charter renewal negotiations are underway. An editable draft of the renewal document is now available. Steve noted that high special education costs are largely tied to our model and SB 819 requirements. The district is reviewing our current process, as Dawn A. estimated staff are attending 5–15 meetings per week, each lasting about .5 to 1.0 hour(s). Efforts are underway to streamline this, and the district acknowledged Andy's in-depth research in helping move this forward.

Once the initial draft of the charter is finalized, it will be reviewed by our legal team.

- c. **Accreditation Update:** Andy J. reported that the accreditation visit went very well. Tina w/Cognia shared that she will be recommending the school for accreditation, with the commission set to meet in early June. Formal accreditation is expected by mid-June. Graduates will receive honorary diplomas at graduation, with official diplomas mailed once accreditation is finalized. Tina is happy to join an upcoming board meeting via Zoom to share her report and next steps.
- d. **Revenue Projections for 2025-26:** Andy J. reviewed enrollment projections and outlined possible budget scenarios for the upcoming school year. He explained that the school is facing a choice between running a deficit or implementing staff reductions to achieve a balanced budget. He shared some planning options under consideration for next year.

Dawn A. emphasized the importance of adhering to the integrity of our educational model while working toward a balanced budget. Wendy S. outlined what a potential staff reduction could look like as one option. Another option discussed was maintaining current staffing levels and running a further deficit for one more year. The Board discussed all scenarios at length, weighing the impacts

of each.

Andy J. noted that the school does not currently have a Reduction in Force (RIF) policy in place. He has drafted one, which will need Board approval before any staffing changes can be recommended. Once approved, Andy would return with recommendations for implementing a RIF if necessary.

- e. **Calendar Review:** Andy J. reported that approximately 60-70% of students are participating in state testing, a big increase from last year. He also reviewed key upcoming events, including 8th Grade Recognition, High School Graduation, and High School Recognition Night. Exhibitions will be held in connection with both recognition events. Heather I. will send out the board meeting invite for June. The year will conclude with the traditional end-of-year BBQ.

Andy also mentioned a potential new board member. Jess M. commented that he would be a great fit. Wendy S. noted the importance of maintaining an odd number of board members and offered to reach out and send an invite link. The Board agreed that adding another member is necessary.

6. Board Discussion and Action:

2025-26 Budget and Staffing: MOTION: The Board would like to see a balanced budget, followed by review and approval of a RIF policy, and then Andy's staffing recommendations. The Board also authorized Andy to develop and present the RIF policy.

VOTE:

- **Approved:** Doug A., Erin M., Jess M., and Brian H.
- **Abstained:** Wendy S.

7. Adjourn: 7:24 PM

Next meeting: Thursday, May 1, 2025 @ 5:30 PM