



35200 Little Mack - Clinton Township, MI 48035 ~ High School Conference Center

PUBLIC NOTICE OF MEETING

**Clintondale Board of Education
Regular Board Meetings at 6:30pm**

Mrs. Felicia Kaminski, President

2025 Meeting Dates

- **January 13 & 27**
- **February 10 & 24**
- **March 10 & 31**
- **April 14 & 28**
- **May 12 & 27**
- **June 9 & 23**
- **July 21**
- **August 18**
- **September 8 & 22**
- **October 14 & 27**
- **November 10 & 31**
- **December 15**

Individuals with disabilities who require auxiliary aids or services to participate in the meeting must notify the District by contacting Alexandra Hichel, Director of Communications, by one of the following methods: U.S. mail 35100 Little Mack Avenue, Clinton Township, Michigan 48035, email: hichela@clintondaleschools.net or call 586-791-6300, extension 3055, at least one week prior to the scheduled meeting or call as soon as possible.

Proposed minutes of the above meetings will be available for public inspection during regular business hours, at 35100 Little Mack, Clinton Township, MI not more than eight business days after said meeting, and approved minutes of said meeting will be available for public inspection during regular business hours, at the same location, not more than five business days after the meeting at which they are approved. Copies of the approved minutes will be available for public inspection at the same location and on the District Board of Education webpage. Copies of the minutes shall also be available at a reasonable estimated cost.

This notice is given in compliance with Act. No. 267 of the Public Acts of Michigan, 1976.

District policy requires nondiscrimination on the basis of race, color, religion, national origin or ancestry, age, sex, marital status, English proficiency, handicap, or disability, height or weight, in its programs, services, activities, employment, or admissions policies. The following persons have been designated to handle complaints, questions, etc.: Mrs. Heather Halpin, The Age Act, Title VI, Title IX, 35100 Little Mack Clinton Township, MI (586)791-6300 and Mr. Kenneth Janczarek, Title II and Section 504, 35100 Little Mack, Clinton Township, MI (586) 791-6300.



AGENDA

The following order of business may be changed by majority vote of the Board at any meeting.

June 9, 2025 Regular Board Meeting 6:30 p.m.

35200 Little Mack - Clinton Township, MI 48035 ~ High School Conference Center

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ALSO IN ATTENDANCE

AGENDA

APPROVAL OF THE MINUTES

APPROVAL OF BILLS

CORRESPONDENCE

PRESENTATIONS

SUPERINTENDENT'S REPORT

PUBLIC COMMENT REGARDING BUSINESS BEFORE THE BOARD

We encourage you to voice your opinion on topics on the agenda. Please stand and be recognized by the Chairperson, and state your name and address before commenting. To provide the opportunity for all to participate, board policy limits each individual to three minutes. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual(s) or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. ____

NEW BUSINESS

CONSENT ITEMS

NON-CONSENT ITEMS- #1-8

1. Resource Officer
2. New Curriculum Courses
3. Form L-4029 (2025 Tax Rate Request)
4. Audit Services
5. 2025-2026 Student Accident/Catastrophic Insurance Renewal
6. Food Service Contract
7. Resignation - Speech-Language Pathologist
8. Closed Session
9. Closed Session

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

We encourage you to voice your opinion on topics not on the agenda. Please stand and be recognized by the Chairperson, and state your name and address before commenting. To provide the opportunity for all to participate, board policy limits each individual to three minutes. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual(s) or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. ____

ADJOURNMENT

AGENDA



The following order of business may be changed by majority vote of the Board at any meeting.

June 9, 2025 Regular Board Meeting 6:30 p.m.

35200 Little Mack - Clinton Township, MI 48035 ~ High School Conference Center

CALL MEETING TO ORDER

Meeting began at: _____

PLEDGE OF ALLEGIANCE

ROLL CALL

Felicia Kaminski
Kurt Wilson Sr.

Jared Maynard
Lisa Wilson

Barry Powers
Diane Zontini

Lisa Valerio-Nowc

ALSO IN ATTENDANCE

AGENDA- The Superintendent and the Board President recommend that the Board approve the agenda as submitted or amended.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

APPROVAL OF THE MINUTES- The Superintendent and the Board President recommend that the Board approve the:

- May 21, 2025 Personnel and Grievance Committee meeting minutes
- May 28, 2025 Board of Education minutes
- May 28, 2025 Special Board meeting minutes
- May 28, 2025 Finance Committee meeting minutes
- June 2, 2025 Finance Committee meeting minutes

Motion by _____ Support by _____ Y _____ N _____ Ab _____

APPROVAL OF BILLS- The Superintendent and the Board President recommend that the Board approve the bills ending May 30, 2025.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

CORRESPONDENCE- The Superintendent and the Board President recommend that the Board accept the correspondence and receive them.

- Lori Ringstad

Motion by _____ Support by _____ Y _____ N _____ Ab _____

PRESENTATIONS

- McGlennen Elementary- Dr. Shauna Hemler
- Final Budget 24-25- Presleigh Derosette
- Budget for 25-26- Presleigh Derosette

SUPERINTENDENT'S REPORT

Strategic Plan, Update and Goals

**Clintondale Community Schools
Personnel and Grievances Committee
5/21/25 Administration Building & Zoom Meeting 1:00 PM**

Present: Lee Walmsley, Ken Janczereck,

Felicia Kaminski, Kurt Wilson Sr Lisa Valerio-Nowc (virtual attendance)

The meeting was called to order at 1:03 by Lee Walmsley.

The purpose of this committee meeting was to review new staff hirings and other personnel matters.

1. Review the hiring of Kevin Knoblock to fill the position of Director of Special Education.

There were thirty applicants for this position. Of the thirty applicants only eight had the qualifications that were pertinent to the position.

The candidates qualification and salary were discussed.

Mr. Knoblock has accepted the position and will be brought before the school board meeting on Wednesday, May 28, 2025 for full board approval.

2. Review for the hiring of Josiah Toma for Technology Coordinator.

There were twenty-five candidates for this position. Three were called for send interview.

The position has been offered to Mr. Toma
Salary, duties and responsibilities were discussed.

Mr. Toma has accepted the position and will be brought before the school board meeting on Wednesday,, May 28, 2025 for full board approval.

3. Administration would like to include 1 Campus Coordinator to the Central Office Administrators. Based on current responsibilities and duties it is felt that his position should be re-assigned as a Central Office position and thus be part of the Teamster Local #214.

Meeting adjourned at 2:03 pm

Respectfully submitted
Lisa Valerio-Nowc
Clintondale Community Schools
Board of Education Secretary
Chair Personal / Grievances Committee

Minutes



The following order of business may be changed by majority vote of the Board at any meeting.

May 28, 2025 Regular Board Meeting 6:30 p.m.

35200 Little Mack - Clinton Township, MI 48035 ~ High School Conference Center

Call Meeting to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

Felicia Kaminski
Kurt Wilson Sr.

Jared Maynard
Lisa Wilson

Barry Powers
Diane Zontini

Lisa Valerio-Nowc

ALSO IN ATTENDANCE

Kenneth Janczarek- Superintendent
Teresa Wilson- Executive Assistant
Abriana Guzman- Student Ambassador
Bob Walmsley- Director of Athletics
Alex Hichel- Communications Director

Lee Walmsley- Director of Human Resources
Kevin Knoblock- Director of Special Education
Carla Kelley- Building and Grounds Coordinator
Presleigh Derosette- Chief Financial Officer
Maurice Woods, Assistant Principal

AGENDA- Motion by Mr. Maynard, Support by Mr. Powers that the Board approve the agenda as amended. Motion carried 7-0.

APPROVAL OF THE MINUTES- Motion by Ms. Wilson, Support by Mr. Wilson that the Board approve the minutes as submitted. Motion carried 7-0.

APPROVAL OF BILLS - Motion by Mr. Maynard, Support by Ms. Wilson that the Board approve the bills ending May 16, 2025. Motion carried 7-0.

CORRESPONDENCE- Motion by Mr. Powers, Support by Mr. Wilson that the Board accept the correspondence and receive them. Motion carried 7-0.

PRESENTATIONS

- Honor Corp- Maurice Woods, HS Assistant Principal
- Teacher of the Year- Heather Halpin, Director of Curriculum- Removed
- Curriculum Additions- Heather Halpin, Director of Curriculum- Removed

SUPERINTENDENT'S REPORT

Senior Projects

PUBLIC COMMENT REGARDING BUSINESS BEFORE THE BOARD

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CONSENT ITEMS – None

NON-CONSENT ITEMS- #1-11

1. **Resolution to Consider Electoral Representative for the June 2, 2025 MISD Biennial Election Meeting and Identifying the Candidate(s) Supported by the Board-** Motion by Ms. Zontini, Support by Ms. Valerio-Nowc that the designated Board Representative cast a vote on behalf of this Board for Edward V. Farley and Donald R. Hubler. Motion carried 7-0.
2. **Michigan Association of Superintendents and Administrators Membership-** Motion by Ms. Wilson, Support by Mr. Wilson that the Board approve the 2025-2026 Michigan Association of Superintendents and Administrators membership dues in the amount of \$1,549.65. Motion carried 7-0.
3. **2025-2026 Membership Resolution for the Michigan High School Athletic Association (MHSAA)-** Motion by Mr. Wilson, Support by Ms. Wilson that the Board of Education adopt the 2025-2026 Membership Resolution for the year August 1, 2025 through July 31, 2026. Motion carried 6-1. Mr. Maynard voted NO.
4. **Resignation-** Motion by Ms. Wilson, Support by Mr. Wilson that the Board approve the resignation of **Other Rucker**, Security Guard, effective May 13, 2025. Motion carried 7-0.
5. **Resignation-** Motion by Ms. Wilson, Support by Mr. Wilson that the Board approve the resignation of **Michael Johnson**, as the High School Girls Basketball Coach, effective immediately, per his correspondence dated May 20, 2025. Motion carried 7-0.
6. **Director of Special Education-** Motion by Ms. Kaminski, Support by Mr. Wilson that the Board approve **Kevin Knoblock** as the Director of Special Education, effective immediately. Motion carried 7-0.
7. **Technology Coordinator-** Motion by Mr. Wilson, Support by Ms. Wilson that the Board approve **Josiah Toma** as the Technology Coordinator, effective immediately. Motion carried 7-0.
8. **Recommendation of Staffing Projections 2025-2026-** Motion by Ms. Wilson, Support by Ms. Kaminski that the district may eliminate up to 3 CEA positions, 1 non-union member, up to 3 AFSCME members for the 2025-2026 school year, and shifting one building administrator to a CTE administrator. Motion carried 6-1. Ms. Valerio-Nowc voted NO.
9. **Closed Session-** Motion by Mr. Maynard, Support by Mr. Wilson that the Board of Education enter into a Closed Session as authorized by Section 8(b) of the Open Meetings Act for a student discipline hearing. Motion carried 7-0.
10. **Closed Session-** Motion by Mr. Maynard, Support by Ms. Wilson that the Board of Education enter into a Closed Session as authorized by Section 8(b) of the Open Meetings Act for a student discipline hearing. Motion carried 7-0.
11. **Closed Session-** Motion by Ms. Wilson, Support by Mr. Maynard that the Board of Education enter into a Closed Session as authorized by Section 8 (c) of the Michigan Open Meetings Act to discuss negotiations. Motion carried 7-0.

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

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ADJOURNMENT-Motioned by Mr. Maynard, Supported by Ms. Wilson that the Board of Education meeting adjourn at 9:36 pm. Motion carried 7-0.

Lisa Valerio-Nowc, Secretary



Minutes

The following order of business may be changed by majority vote of the Board at any meeting.

May 28, 2025 Special Board Meeting 6:15 p.m.

35200 Little Mack - Clinton Township, MI 48035 ~ High School Conference Center

Call Meeting to Order at 6:24pm

PLEDGE OF ALLEGIANCE

ROLL CALL

Felicia Kaminski
Kurt Wilson Sr.

Jared Maynard
Lisa Wilson

Barry Powers
Diane Zontini

Lisa Valerio-Nowc

ALSO IN ATTENDANCE

Kenneth Janczarek- Superintendent
Teresa Wilson- Executive Assistant
Alex Hichel- Communications Director

Lee Walmsley- Director of Human Resources
Carla Kelley- Building and Grounds Coordinator

AGENDA- Motion by Mr. Powers, Support by Mr. Wilson that the Board approve the agenda as submitted.
Motion carried 7-0.

PUBLIC COMMENT REGARDING BUSINESS BEFORE THE BOARD

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NEW BUSINESS ITEM - #1

1. Resolution to Consider Electoral Representative for the June 2, 2025 MISD Biennial Election Meeting and Identifying the Candidate(s) Supported by the Board- Motion by Ms. Valerio-Nowc, Support by Mr. Powers to designate Lisa Valerio-Nowc as Electoral Representative and Diane Zontini as Alternate Electoral representative for the MISD Biennial Election. Motion carried 7-0.

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

We encourage you to voice your opinion on topics not on the agenda. Please stand and be recognized by the Chairperson, and state your name and address before commenting. To provide the opportunity for all to participate, board policy limits each individual to three minutes. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual(s) or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. None.

ADJOURNMENT- Motioned by Mr. Powers, Support by Mr. Wilson that the Special Board meeting adjourn at 6:44pm. Motion carried 7-0.

Lisa Valerio-Nowc, Secretary

Finance Committee Meeting Minutes

Date: May 28, 2025

Time: 5:30 PM – 6:15 PM

Location: Administration Building, Conference Room

Attendees: Barry Powers, Lisa Wilson, Jared Maynard, Ken Janczarek, Presleigh Derosette

1. Call to Order:

Meeting called to order by Barry Powers at 5:30 PM.

2. Secretary Appointment:

Barry nominated Presleigh D. as committee secretary; seconded by Lisa Wilson. Motion carried.

3. Public Notice Discussion:

Barry reviewed public notice requirements. Presleigh will ensure proper posting moving forward.

4. Committee Expectations:

Barry outlined expectations for future meetings, including:

- Clear understanding of Business Office roles
- Regular reports on financial condition (balance sheet, long-term debt, assets)
- Monthly general ledger and financial statement reports
- Improved board access to revenue and documentation

5. Budget & Audit Obligations:

- Discussion of legal deadlines for budget and audit
- Special education compliance concerns raised; no fines expected
- Improvement in budget overage: ~\$500K over, down from \$2.5M last year
- Uncertainty remains around the final foundation allowance

6. Financial Outlook:

- Cuts still needed next year
- Staff reductions possible through secondary campus consolidation
- Ken described the outlook as improving but still cautious

7. Open Discussion:

- Jared asked about permanence of cuts, raises, and potential step freezes
- Ken clarified that reductions may change based on enrollment; raises are per contract
- Discussion on roles of treasurer and board oversight
- Concerns raised about fiscal oversight in other districts and importance of early warning signs

8. Next Meeting:

- Scheduled for **June 2, 2025 at 5:30 PM** in the Business Office
- Presleigh will handle public notice

9. Adjournment:

Motion to adjourn by Barry; seconded by Jared. Meeting adjourned at 6:15 PM.

Presleigh Derosette

CFO – Financial Committee Secretary

Finance Committee Meeting Minutes

Date: June 2, 2025

Time: 5:32 PM – 7:07 PM

Location: Central Administration Building – Conference Room

Attendees: Barry Powers, Lisa Wilson, Jared Maynard, Ken Janczarek, Presleigh Derosette

1. Call to Order

Barry Powers called the meeting to order at 5:32 PM.

2. Agenda Review

Barry asked if there were any additions to the agenda. No additions were requested.

3. Budget Presentation

Ken Janczarek provided context regarding the current financial position. Staffing adjustments may continue depending on enrollment.

Presleigh Derosette presented the final budget for the 2024–2025 fiscal year and proposed budgets for the 2025–2026 fiscal year. Budgets were reviewed for the following funds: General Fund, Food Service Fund, Child Care Fund, Student Activity Fund, Debt Fund

These budgets will be presented to the full Board of Education on **June 9, 2025**, with final approval scheduled for **June 23, 2025**.

Committee members discussed budget readability, and it was agreed that a supplemental explanation page would be included to clarify expenditure categories. Presleigh confirmed she would provide this for the June 9th meeting.

4. Motion to Forward Budgets to Full Board

Jared Maynard made a motion to present the proposed budgets to the full Board. Barry Powers seconded.

Vote: All ayes. Motion carried.

5. Next Meeting

Ken Janczarek recommended the committee reconvene after the June 9th board meeting if questions arise.

6. Adjournment

Barry Powers motioned to adjourn the meeting. Jared Maynard seconded. Meeting adjourned at 7:07PM.

Presleigh Derosette

CFO – Financial Committee Secretary

5/30/25 13.08.57
CLINTONDALE

DETAIL CHECK REGISTER BY FUND
FROM 5/19/25 TO 5/30/25

CLNSHERRY

CD0502
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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 General Fund								
125918	5/19/25	07500	434850	PHOENIX STONE COMPANY	963		RAPID DRY *COMPUTER CHECK TOTAL*	87.50 87.50
125919	5/21/25	07500	163060	DOWNRIVER REFRIGERATION SUPPLY	2069353		VALVES *COMPUTER CHECK TOTAL*	15.10 15.10
125920	5/21/25	06450	229850	GORDON FOOD SERVICE, INC.	876258082		DRAGON CAFE FOOD	98.29
125920	5/21/25	06450	229850	GORDON FOOD SERVICE, INC.	876258083		DRAGON CAFE FOOD	8.99
125920	5/21/25	06450	229850	GORDON FOOD SERVICE, INC.	876258085		DRAGON CAFE FOOD *COMPUTER CHECK TOTAL*	8.49 115.77
125921	5/21/25	07000	1256	KSS ENTERPRISES	1671812-1	250281	PKR-EXTRACTIION CLEANER	60.45
125921	5/21/25	07000	1256	KSS ENTERPRISES	1671814-1		HS-HEAVY DUTY CLEANER/SCREENS *COMPUTER CHECK TOTAL*	490.60 551.05
125922	5/21/25	07220	310200	LARDNER ELEVATOR COMPANY	204880	250336	ELEVATOR MAINTENANCE *COMPUTER CHECK TOTAL*	318.00 318.00
125923	5/21/25	09788	341045	MACOMB INTERMEDIATE SCHOOL DIS	120554		NEW TEACHER ACADEMY	300.00
125923	5/21/25	09788	341045	MACOMB INTERMEDIATE SCHOOL DIS	120577		SCHMITT-SELF CARE CANCEL FEE *COMPUTER CHECK TOTAL*	15.00 315.00
125924	5/21/25	09470	414730	OCCUPATIONAL HEALTH CENTERS	715983105		NEW HIRE PHYS-S JONES *COMPUTER CHECK TOTAL*	166.00 166.00
125925	5/21/25	12101	503	SHAMROCK TRANSPORTATION	22599	250332	Transportation-MCKINNEY VENTO *COMPUTER CHECK TOTAL*	2,225.00 2,225.00
125928	5/21/25	07220	2002	EDGARD J GEIST III	20250505JG	250333	MS-FREEZESTATE REPAIR *COMPUTER CHECK TOTAL*	400.00 400.00
125929	5/22/25	07500	434850	PHOENIX STONE COMPANY	966		MULCH-PLAYGROUND SAFETY *COMPUTER CHECK TOTAL*	186.00 186.00
125930	5/29/25	09140	8574	ADN ADMINISTRATORS, INC	24759-PB2		JUNE PREMIUM *COMPUTER CHECK TOTAL*	690.30 690.30
125932	5/29/25	07849	1373	BLUUM OF MINNESOTA, LLC	1004263		SHIPPING *COMPUTER CHECK TOTAL*	369.97 369.97
125933	5/29/25	07849	1373	BLUUM OF MINNESOTA, LLC	972460		18-JUNO BLUE TOOTH SYSTEMS *COMPUTER CHECK TOTAL*	22,050.00 22,050.00
125934	5/29/25	96710	82335	BURKE'S SPORT HAVEN, INC.	CLHS4725	250340	Baseball belt/socks/score	209.98
125934	5/29/25	96710	82335	BURKE'S SPORT HAVEN, INC.	129471		Baseball Pants/Jacket	120.00
125934	5/29/25	96710	82335	BURKE'S SPORT HAVEN, INC.	130612		Shot Put/Discus (G/B) *COMPUTER CHECK TOTAL*	169.00 498.98
125937	5/29/25	05753	106720	CHIPPEWA VALLEY SCHOOLS	9255		IAM TUITION MINUS STAFF COST *COMPUTER CHECK TOTAL*	1,410.00 1,410.00

5/30/25 13.08.57
CLINTONDALE

DETAIL CHECK REGISTER BY FUND
FROM 5/19/25 TO 5/30/25

CLNSHERRY

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 General Fund								
125938	5/29/25	07002	353000	CINTAS CORP #721	4231493469	250270	Mop Rental *COMPUTER CHECK TOTAL*	238.62 238.62
125940	5/29/25	09940	2101	COLLEGE BOARD	A261155811		AP EXAMS *COMPUTER CHECK TOTAL*	710.00 710.00
125941	5/29/25	08202	2282	DRIVERGENT INC	4930	250019	Reg Ed In Dist	11,115.00
125941	5/29/25	08211	2282	DRIVERGENT INC	4930		Transportation	11,115.00
125941	5/29/25	08201	2282	DRIVERGENT INC	4931		Transportation (Sp. Ed.)	12,179.00
125941	5/29/25	08201	2282	DRIVERGENT INC	4933		Transportation (Sp. Ed.)	5,079.75
125941	5/29/25	00491	2282	DRIVERGENT INC	4933		Coord	3,669.75
125941	5/29/25	96665	2282	DRIVERGENT INC	4951		Athletics *COMPUTER CHECK TOTAL*	4,066.00 47,224.50
125942	5/29/25	06900	1683	GFL ENVIRONMENTAL USA INC	0069341664	250342	Waste management *COMPUTER CHECK TOTAL*	1,385.63 1,385.63
125943	5/29/25	06450	229850	GORDON FOOD SERVICE, INC.	876258454		DRAGON CAFE FOOD	144.27
125943	5/29/25	06450	229850	GORDON FOOD SERVICE, INC.	876258529		DRAGON CAFE SCRUBBERS	3.38
125943	5/29/25	06450	229850	GORDON FOOD SERVICE, INC.	87628528		DRAGON CAFE FOOD *COMPUTER CHECK TOTAL*	8.49 156.14
125946	5/29/25	08115	341045	MACOMB INTERMEDIATE SCHOOL DIS	120668		PUPIL ACCOUNTING AUDIT *COMPUTER CHECK TOTAL*	1,882.59 1,882.59
125947	5/29/25	09120	356625	MESSA	2506-85726		JUNE PREMIUM *COMPUTER CHECK TOTAL*	148,756.37 148,756.37
125948	5/29/25	09105	395800	NATIONAL INSURANCE SERVICES	1698027		JUNE PREMIUM *COMPUTER CHECK TOTAL*	5,402.46 5,402.46
125949	5/29/25	08959	2699	PROCARE THERAPY	21215184		SPEECH PATHOLOGISTS *COMPUTER CHECK TOTAL*	6,775.00 6,775.00
125950	5/29/25	01980	2709	CHLOE FULLER			TUTORING *COMPUTER CHECK TOTAL*	360.00 360.00
125952	5/30/25	40072	555	AFLAC			SUPPLEMENTAL INS 5/30 PAY *COMPUTER CHECK TOTAL*	818.85 818.85
125953	5/30/25	40119	333675	THE MICHIGAN 529 ADVISOR PLAN			MICH 529 PLAN 5/30 PAY *COMPUTER CHECK TOTAL*	385.00 385.00
125954	5/30/25	40066	210600	MISDU			FRIEND OF THE COURT 5/30 PAY *COMPUTER CHECK TOTAL*	676.50 676.50
125955	5/30/25	08959	2699	PROCARE THERAPY	21221403		SPEECH PATHOLOGISTS *COMPUTER CHECK TOTAL*	7,500.00 7,500.00
125956	5/30/25	07990	2718	VENTRIS LEARNING LLC	20254344	250334	UFLI Teacher Manual	1,050.00
125956	5/30/25	07990	2718	VENTRIS LEARNING LLC	20254344		Shipping & Handling	78.75

5/30/25 13.08.57
CLINTONDALE

DETAIL CHECK REGISTER BY FUND
FROM 5/19/25 TO 5/30/25

CLNSHERRY

CD0502
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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 General Fund								
							COMPUTER CHECK TOTAL	1,128.75
9014	5/19/25	02250	140020	DTE ENERGY			MCG-910001851773 THRU 4/24	2,170.20
9014	5/19/25	04680	140020	DTE ENERGY			PKR-910001864503 THRU 4/24	3,857.27
9014	5/19/25	06940	140020	DTE ENERGY			ADM-910001864107 THRU 4/24	697.58
9014	5/19/25	06945	140020	DTE ENERGY			FH-910001864248 THRU 4/24	111.33
9014	5/19/25	02250	140020	DTE ENERGY			FH-920026898626 THRU 4/24	47.07
							* MANUAL CHECK TOTAL *	6,883.45
9015	5/19/25	07956	2149	SUB TEACHER SOURCE	124874		RBW-SUB TEACHERS	1,304.85
9015	5/19/25	04431	2149	SUB TEACHER SOURCE	124884		MCG-SUB TEACHERS	732.32
9015	5/19/25	04432	2149	SUB TEACHER SOURCE	124884		MCG-SUB TEACHERS	1,253.11
9015	5/19/25	04861	2149	SUB TEACHER SOURCE	124934		MS-SUB TEACHERS	209.23
							* MANUAL CHECK TOTAL *	3,499.51
9016	5/19/25	06450	512550	STATE OF MICHIGAN			DRAGON CAFE SALES TAX-APRIL	124.14
9016	5/19/25	40000	512550	STATE OF MICHIGAN			HS STORE SALES TAX-APRIL	.18
9016	5/19/25	06450	512550	STATE OF MICHIGAN			DISCOUNT	6.00-
							* MANUAL CHECK TOTAL *	118.32
9017	5/22/25	40150	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			CONTRIBUTION 5/15 PAY	150,482.60
9017	5/22/25	40102	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			MIP PAYMENT 5/15 PAY	32,214.24
9017	5/22/25	40103	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			TDP PAYMENT 5/15 PAY	50.00
9017	5/22/25	40022	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			D%-DCP PAYMENT 5/15 PAY	12,155.74
9017	5/22/25	40022	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			D%-DCP MATCH 5/15 PAY	5,105.01
9017	5/22/25	40029	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			D%-PHF PAYMENT 5/15 PAY	3,287.91
9017	5/22/25	40022	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			D%-PHF MATCH 5/15 PAY	3,287.91
							* MANUAL CHECK TOTAL *	206,583.41
9018	5/22/25	40151	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			UAAL RATE STABLIZATION	128,033.44
9018	5/22/25	40151	364800	MICHIGAN PUBLIC SCHOOL EMPLOYE			MPERS ONE TIME PAYMENT	29,102.50
							* MANUAL CHECK TOTAL *	157,135.94
9020	5/23/25	09135	2046	PRIORITY HEALTH			EE HRA CLAIMS	4.44
							* MANUAL CHECK TOTAL *	4.44
9021	5/23/25	06861	2428	EDUSTAFF	2025052301-3		CUSTODIANS	506.00
9021	5/23/25	05602	2428	EDUSTAFF	2025052301-3		HS SUB TEACHERS	1,067.40
9021	5/23/25	05601	2428	EDUSTAFF	2025052301-3		HS SUB TEACHERS	3,372.27
9021	5/23/25	01984	2428	EDUSTAFF	2025052301-3		MCG SUB TEACHERS	177.90
9021	5/23/25	01980	2428	EDUSTAFF	2025052301-3		MCG SUB TEACHERS	9,754.85
9021	5/23/25	04861	2428	EDUSTAFF	2025052301-3		MS SUB TEACHERS	5,337.00
9021	5/23/25	04431	2428	EDUSTAFF	2025052301-3		PKR SUB TEACHERS	5,574.20
9021	5/23/25	06205	2428	EDUSTAFF	2025052301-3		PKR IA'S	253.21
9021	5/23/25	96645	2428	EDUSTAFF	2025052301-3		COACHES	2,561.18
							* MANUAL CHECK TOTAL *	28,604.01
9022	5/27/25	05601	2149	SUB TEACHER SOURCE	125087		HS SUB TEACHER	104.62
9022	5/27/25	05602	2149	SUB TEACHER SOURCE	125087		HS SUB TEACHER	209.23
9022	5/27/25	06205	2149	SUB TEACHER SOURCE	125092		PKR SUB IA'S	627.69
9022	5/27/25	04431	2149	SUB TEACHER SOURCE	125092		PKR SUB TEACHERS	1,569.24

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 General Fund								
9022	5/27/25	01980	2149	SUB TEACHER SOURCE	125096		MCG SUB TEACHERS	523.08
9022	5/27/25	05571	2149	SUB TEACHER SOURCE	125096		MCG SUB TEACHERS	1,253.11
9022	5/27/25	07957	2149	SUB TEACHER SOURCE	125096		MCG SUB IA	209.23
9022	5/27/25	04861	2149	SUB TEACHER SOURCE	125143		MS SUB TEACHER	209.23
							* MANUAL CHECK TOTAL *	4,705.43
9023	5/27/25	09130	2693	MICHIGAN CONFERENCE OF TEAMSTE			JUNE PREMIUM	71,219.15
							* MANUAL CHECK TOTAL *	71,219.15
9024	5/28/25	06950	1273	WOW! BUSINESS			BACK UP ALARM/PHONES	639.44
							* MANUAL CHECK TOTAL *	639.44
9025	5/28/25	02240	103625	CHARTER TWP. OF CLINTON WATER			MCG 485021415000 THRU 4/29	716.18
9025	5/28/25	04290	103625	CHARTER TWP. OF CLINTON WATER			RBW 582033749000 THRU 4/29	650.66
9025	5/28/25	04670	103625	CHARTER TWP. OF CLINTON WATER			PKR 410522055000 THRU 4/29	748.94
9025	5/28/25	06930	103625	CHARTER TWP. OF CLINTON WATER			ADM 295035100001 THRU 4/29	165.84
9025	5/28/25	06935	103625	CHARTER TWP. OF CLINTON WATER			FH 295035202000 THRU 4/29	449.34
9025	5/28/25	05360	103625	CHARTER TWP. OF CLINTON WATER			MS 295035200000 THRU 4/29	720.04
9025	5/28/25	06150	103625	CHARTER TWP. OF CLINTON WATER			HS 295035000000 THRU 4/29	480.02
							* MANUAL CHECK TOTAL *	3,931.02
9026	5/28/25	40004	624	FLAGSTAR BANK			DD & NET CHECKS 5/30 PAY	304,784.81
							* MANUAL CHECK TOTAL *	304,784.81
9027	5/28/25	40110	412	MICHIGAN SCHOOLS AND GOVERNMEN			CU DEPOSIT 5/30 PAY	43,328.10
							* MANUAL CHECK TOTAL *	43,328.10
9029	5/30/25	40030	899	HEALTH EQUITY			EE HSA CONTRIBUTIONS 5/30 PAY	5,096.00
							* MANUAL CHECK TOTAL *	5,096.00
9030	5/30/25	40100	411	UNITED STATES TREASURY			FEDERAL TAXES 5/30 PAY	46,681.54
9030	5/30/25	40106	411	UNITED STATES TREASURY			FICA/MED TAXES 5/30 PAY	39,089.71
9030	5/30/25	40152	411	UNITED STATES TREASURY			FICA/MED MATCH 5/30 PAY	39,089.71
							* MANUAL CHECK TOTAL *	124,860.96
9031	5/30/25	40120	1557	TSA CONSULTING GROUP			EMP ANNUITIES 5/30 PAY	24,880.71
							* MANUAL CHECK TOTAL *	24,880.71

11 General Fund

COMPUTER CHECKS	30	\$252,799.08
MANUAL CHECKS	16	\$986,274.70
TOTAL CHECKS	46	\$1,239,073.78

*** VOID SUMMARY ***
COMPUTER VOID CHECKS
VOID CHECKS - COMPUTER
VOID CHECKS - MANUAL
TOTAL VOID CHECKS

NON-PAYMENT

TOTAL NET CHECKS	46	\$1,239,073.78
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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT

11 General Fund								

REPLACEMENT CHECKS

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
12 Federal Grants								
125931	5/29/25	09799	1949	ALL ABOUT JUMPING	2503		MCG-END OF YEAR PARTY	662.50
							COMPUTER CHECK TOTAL	662.50
125941*	5/29/25	20206	2282	DRIVERGENT INC	4934	250338	Transportation (Sedan)	4,940.00
							COMPUTER CHECK TOTAL	4,940.00
125944	5/29/25	12100	244000	HAZEL PARK SCHOOL DISTRICT	29300C		MCKINNEY VENTO TRANSPORTATION	1,823.62
							COMPUTER CHECK TOTAL	1,823.62
125945	5/29/25	11095	283160	JONES SCHOOL SUPPLY COMPANY, I	2190809	250337	Principal's Award G-Medal	50.40
125945	5/29/25	11095	283160	JONES SCHOOL SUPPLY COMPANY, I	2190809		.875" Blue/C=Gold Neck	14.70
125945	5/29/25	11095	283160	JONES SCHOOL SUPPLY COMPANY, I	2190809		Shipping/Handling	10.00
							COMPUTER CHECK TOTAL	75.10
125951	5/29/25	99998	2719	SPENCER RICHARDSONS-MOORE			HS/MS DANCE CLASSES ON SATURDA	180.00
							COMPUTER CHECK TOTAL	180.00
9015*	5/19/25	01538	2149	SUB TEACHER SOURCE	124874		RBW-SUB TEACHERS	523.08
							* MANUAL CHECK TOTAL *	523.08
9022*	5/27/25	01538	2149	SUB TEACHER SOURCE	125084		RBW-SUB TEACHERS	1,723.31
							* MANUAL CHECK TOTAL *	1,723.31

12 Federal Grants

COMPUTER CHECKS	5	\$7,681.22
MANUAL CHECKS	2	\$2,246.39
TOTAL CHECKS	7	\$9,927.61

*** VOID SUMMARY ***

COMPUTER VOID CHECKS	*NON-PAYMENT*
VOID CHECKS - COMPUTER	
VOID CHECKS - MANUAL	
TOTAL VOID CHECKS	

TOTAL NET CHECKS	7	\$9,927.61
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REPLACEMENT CHECKS

*=CHECK ALSO EXISTS IN A PRIOR FUND

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DETAIL CHECK REGISTER BY FUND
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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
13 State and Local Grants								
125926	5/21/25	11051	495400	SIGNS BY TOMORROW	I-51302		GSRP-MURAL SIGNS	2,382.00
							COMPUTER CHECK TOTAL	2,382.00
125927	5/21/25	11215	563750	WAKELY ASSOCIATES INC	255496R		SECURE ENTRANCES	2,392.62
							COMPUTER CHECK TOTAL	2,392.62
125935	5/29/25	00335	85855	C & G PUBLISHING	0035572-IN		FRASER/CLINTON CHRON & JOURNAL	1,646.55
							COMPUTER CHECK TOTAL	1,646.55
125936	5/29/25	99959	115	CHAMBERLIN PONY RIDES	18521		GSRP-PETTING ZOO	725.00
							COMPUTER CHECK TOTAL	725.00
125939	5/29/25	99901	114197	CLINTON TOWNSHIP TREASURER	14743		SCHOOL LIASON OFFICER	91,960.00
							COMPUTER CHECK TOTAL	91,960.00
125941*	5/29/25	00236	2282	DRIVERGENT INC	4932	250331	Transportation - GSRP	5,044.50
							COMPUTER CHECK TOTAL	5,044.50

13 State and Local Grants

COMPUTER CHECKS	6	\$104,150.67
MANUAL CHECKS		
TOTAL CHECKS	6	\$104,150.67

*** VOID SUMMARY ***		
COMPUTER VOID CHECKS		*NON-PAYMENT*
VOID CHECKS - COMPUTER		
VOID CHECKS - MANUAL		
TOTAL VOID CHECKS		

TOTAL NET CHECKS	6	\$104,150.67
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REPLACEMENT CHECKS

*=CHECK ALSO EXISTS IN A PRIOR FUND

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
23 Child Care								
125926*	5/21/25	01057	495400	SIGNS BY TOMORROW	I-51302		DAY CARE-MURAL SIGNS	2,382.00
							COMPUTER CHECK TOTAL	2,382.00
9021*	5/23/25	01044	2428	EDUSTAFF	2025052301-3		DAYCARE	24,137.12
9021	5/23/25	01068	2428	EDUSTAFF	2025052301-3		MCG LATCHKEY	2,352.89
9021	5/23/25	01066	2428	EDUSTAFF	2025052301-3		PKR LATCHKEY	2,352.89
9021	5/23/25	01067	2428	EDUSTAFF	2025052301-3		RBW LATCHKEY	2,352.88
							* MANUAL CHECK TOTAL *	31,195.78
9028	5/30/25	01044	2428	EDUSTAFF	2025053001-1		DAYCARE OUT OF CYCLE PAY	2,919.42
							* MANUAL CHECK TOTAL *	2,919.42

23 Child Care

COMPUTER CHECKS	1	\$2,382.00
MANUAL CHECKS	2	\$34,115.20
TOTAL CHECKS	3	\$36,497.20

*** VOID SUMMARY ***
COMPUTER VOID CHECKS *NON-PAYMENT*
VOID CHECKS - COMPUTER
VOID CHECKS - MANUAL
TOTAL VOID CHECKS

TOTAL NET CHECKS 3 \$36,497.20

REPLACEMENT CHECKS

*=CHECK ALSO EXISTS IN A PRIOR FUND

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
25 School Lunch Fund								
125921*	5/21/25	82122	1256	KSS ENTERPRISES	1671818-1		FOOD SERVICE SCREEN WAVE	43.50
							COMPUTER CHECK TOTAL	43.50
9019	5/22/25	82005	2424	SFE HOLDINGS LLC	250412010		APRIL FOOD SERVICE	142,977.46
9019	5/22/25	82005	2424	SFE HOLDINGS LLC	250412010		MARCH BALANCE AFTER NEW INV	2.31
							* MANUAL CHECK TOTAL *	142,979.77
9021*	5/23/25	82006	2428	EDUSTAFF	2025052301-3		NOON AIDES	4,233.61
							* MANUAL CHECK TOTAL *	4,233.61

25 School Lunch Fund

COMPUTER CHECKS	1	\$43.50
MANUAL CHECKS	2	\$147,213.38
TOTAL CHECKS	3	\$147,256.88

*** VOID SUMMARY ***
COMPUTER VOID CHECKS
VOID CHECKS - COMPUTER
VOID CHECKS - MANUAL
TOTAL VOID CHECKS
TOTAL NET CHECKS 3 \$147,256.88

REPLACEMENT CHECKS

*=CHECK ALSO EXISTS IN A PRIOR FUND

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
29 Student/School Activity Fund								
3612	5/29/25	86014	618870	STEVE MOSKAL			ROBOTICS - SENIOR PARTY	130.00
							COMPUTER CHECK TOTAL	130.00
29 Student/School Activity Fund								
							COMPUTER CHECKS	1 \$130.00
							MANUAL CHECKS	
							TOTAL CHECKS	1 \$130.00
							*** VOID SUMMARY ***	
							COMPUTER VOID CHECKS	*NON-PAYMENT*
							VOID CHECKS - COMPUTER	
							VOID CHECKS - MANUAL	
							TOTAL VOID CHECKS	
							TOTAL NET CHECKS	1 \$130.00
							REPLACEMENT CHECKS	

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CLINTONDALE

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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
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*** GRAND TOTALS ***

COMPUTER CHECKS	40	\$367,186.47
MANUAL CHECKS	18	\$1,169,849.67
TOTAL CHECKS	58	\$1,537,036.14

*** VOID SUMMARY ***

COMPUTER VOID CHECKS	*NON-PAYMENT*
VOID CHECKS - COMPUTER	
VOID CHECKS - MANUAL	
TOTAL VOID CHECKS	

TOTAL NET CHECKS	58	\$1,537,036.14
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REPLACEMENT CHECKS

CHECKS IN MULTIPLE FUNDS ONLY COUNTED ONCE FOR GRAND TOTALS

** SPOILED CHECKS NOT INCLUDED IN THIS REPORT **

PUBLIC COMMENT REGARDING BUSINESS BEFORE THE BOARD

We encourage you to voice your opinion on topics on the agenda. Please stand and be recognized by the Chairperson, and state your name and address before commenting. To provide the opportunity for all to participate, board policy limits each individual to three minutes. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual(s) or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. ____

NEW BUSINESS

Clintondale Employee Pay Schedule

CONSENT ITEMS - None

NON-CONSENT ITEMS- #1-8

1. **Resource Officer-** The Superintendent and the Board President recommend that the Board approve the 2025-2026 contract for Resource Officer Timothy Victor in the amount of \$93,703.00.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

2. **New Curriculum Courses-** The Superintendent and the Director of Curriculum recommend that the Board approve the new Curriculum Courses for the 2025-2026 School year.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

3. **Form L-4029 (2025 Tax Rate Request)-** The Superintendent and the Chief Financial Officer recommend that the Board approve the 2025-2026 tax rate request.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

4. **Audit Services-** The Superintendent and the Chief Financial Officer recommend that the Board award the Annual Independent Audit to Lewis & Knopf, CPA's, P.C. in the amount of \$41,500.

NOTE: The annual school audit is required by law for every school district in the state of Michigan. Lewis & Knopf has been our school auditors for over 12 years.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

5. **2025-2026 Student Accident/Catastrophic Insurance Renewal-** The Superintendent and the Chief Financial Officer recommend that the Board approve the 2025-2026 Student Accident/Catastrophic Insurance Renewal contract in the amount of \$6,500.00.

NOTE: The Comprehensive Group Plan covers all school sponsored and supervised interscholastic activities.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

6. **Food Service Contract-** The Chief Financial Officer and the Director of Food Services recommend that the Board approve the food service management company contract with Southwest Foodservice Excellence (SFE) for the 2025-2026 school year.

NOTE: This renewed contract is in effect from July 1, 2025, to June 30, 2026.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

CHARTER TOWNSHIP OF CLINTON, MICHIGAN
SCHOOL OFFICER 2025 - 2026

		<u>ONE OFFICER</u>
BASE SALARY	\$	90,139
OVERTIME - estimated		-
WEAPON ALLOWANCE		730
LONGEVITY		-
LUMP-SUM HOLIDAY PAY		4,507
HOLIDAYS WORKED (based on 7)		-
SHIFT PREMIUM		-
SHOW-UP TIME		1,803
EDUCATIONAL INCENTIVE		-
CASH-IN VACATION DAYS		-
PENSION AND HOSPITALIZATION FOR RETIREES		58,845
WORKERS' COMPENSATION		-
CLOTHING & CLEANING		800
FICA		7,495
HOSPITALIZATION, DENTAL, LIFE, OPTICAL		22,729
DISABILITY		358
	TOTAL	<u>\$ 187,406</u>
CHARGE 1/2		<u>\$ 93,703</u>



MEMO

June 9, 2025

Recommendation:

It is the recommendation of the Superintendent and Chief Academic Officer that the Clintondale Board of Education approve the addition of Cybersecurity, Dance, and Cosmetology to the Clintondale High School Course Catalog and Environmental Science to the Clintondale Middle School Course Catalog. It is further recommended that the Board approve articulation agreements with Wayne State University and Macomb Community College to establish a Health Science Pathway and add Welding and HVAC to the High School Course Catalog.

Introduction to Cybersecurity

CoursewareEdOptions Academy

SUBJECTCareer & Technical Education

GRADE LEVELHigh School

COURSE LENGTHOne Semester

Description

Introduction to Cybersecurity is a one-semester course that introduces students to the field of cybersecurity, focusing primarily on personal computer use and vulnerabilities while also highlighting the wider scope of cybersecurity from a societal and career perspective. Specific topics include computer security, VPN and wireless security, risk management, and laws, standards, and ethics related to cybersecurity.

Introduction to Cybersecurity

Credits: 0.5

Course Overview and Goals

Introduction to Cybersecurity is a one-semester course. At the beginning of the course, you will delve into cybersecurity concepts and threats. You will also explore how to protect yourself and your computer system from cyberattacks. As you progress in the course, you will learn about the importance of firewalls, wireless networks, and cryptography in boosting cybersecurity. You will become familiar with cybersecurity strategies, including risk management and contingency planning. Additionally, you will understand the laws, standards, and ethics associated with cybersecurity. Finally, you will learn about the different careers and job opportunities available in the field of cybersecurity.

This course consists of 13 lessons organized into four units, four Course Activities, and five Discussions. Each lesson contains one or more Lesson Activities. You will grade your work in the Lesson Activities by comparing it to sample responses. You will submit the Course Activities to your teacher for grading.

By the end of this course, you will be able to do the following:

- ❖ Identify common threats to cybersecurity and outline the features of a robust cybersecurity program.
- ❖ Apply various prevention measures to protect yourself and your computer from cyberattacks, such as hoaxes, phishing, and cyberbullying.
- ❖ Assess the ways in which firewalls, virtual private networks, wireless networks, and cryptography contribute to cybersecurity.
- ❖ Evaluate the importance of risk management and the types and benefits of cyber insurance.
- ❖ Design and implement contingency and incident handling plans to safeguard your computer system from unexpected threats.
- ❖ List various cybersecurity laws and summarize ethical issues related to cybersecurity.

Course Components and Grading Rubric

The table gives a breakdown of the weight for each component in the course. Weight represents the percentage of the total score coming from each activity.

Course Components	Count	Weight
Pretests. <i>Pretests are optional assessments, typically designed for credit recovery use. If a student shows mastery of a lesson's objective, the student may be automatically exempted from that lesson in the upcoming unit. Typically, teachers do not choose to employ exemptive pretests for first-time credit courses. Pretests are not included as a component of the student's final grade.</i>	4	0%
Module. <i>Each module in this course contains an interactive tutorial and an associated mastery test. Tutorials may include one or more Lesson Activities that constitute tasks associated with the tutorial. This course also includes practice questions to prepare students for the mastery test. The module score comes from a student's score on the mastery test.</i>	13	30%
Discussion. <i>Online discussions allow for higher-order thinking about terminal objectives. An online threaded discussion mirrors the educational experience of a classroom discussion. Teachers can initiate a discussion by asking a complex, open-ended question. Students can engage in the discussion by responding both to the question and to the thoughts of others. Each unit in a course has one predefined discussion topic; teachers may add more discussion topics.</i>	5	15%
Posttest. <i>The posttest appears at the end of the unit and mirrors the pretest in structure, content, and complexity.</i>	4	20%
Course Activity. <i>Course Activities are similar to Unit Activities in scope but may be found at any point in the course, either to prepare the student for new learning or to act as a performance-based activity required for a learning objective. Like Unit Activities, Course Activities include simple rubrics, and sample answers are available for teachers. Course Activities are teacher graded.</i>	5	20%
End of Semester Test. <i>The end of semester test (EOS) appears at the end of the course. Students are delivered a few items from every tutorial in the course in order to assess the major course objectives.</i>	1	15%
Total	32	100%

*Teachers may manually adjust these weights if desired, per district grading requirements.

UNIT 1: CYBERSECURITY CONCEPTS AND THREATS (DAYS 1 – 14)

In this unit, you will learn about the different types of cybersecurity errors and threats, including malicious software, cybercrime, and cyber terrorism. You will identify various kinds of networks and the dangers associated with insecure networks. You will understand cybersecurity concepts and explore the key aspects of cybersecurity programs. You will discuss the importance of e-commerce security. You will outline how cyber forensics, cyber forensics tools, and steganography enhance cybersecurity. You will examine the importance of operational security (OPSEC).

Lesson	Lesson Objective
Syllabus and Orientation	Review the Student Orientation and Course Syllabus at the beginning of this course.
Cybersecurity Errors and Threats	Examine the different types of cybersecurity errors and threats.
Cybersecurity Concepts and Programs	Examine cybersecurity concepts and identify the key elements of cybersecurity programs.
Encrypting, Decrypting, and Recovering Deleted Files	Evaluate the importance of steganography in encrypting and decrypting messages.

UNIT 2: PROTECTING A SYSTEM (DAYS 15 – 35)

In this unit, you will learn about measures to secure your computer hardware, desktop, and email. You will identify different types of web security attacks. You will analyze web security and database security options to protect your devices. You will explore the role and features of an operating system (OS). You will delve into the types and applications of antivirus software. You will outline ways to use social media safely and prevent cyberattacks, such as identity theft.

Lesson	Lesson Objective
Protecting Your Computer System	Examine various security measures to safeguard a computer system.
Operating System Security	Analyze various security measures to safeguard an operating system.
Protecting Yourself from Cyber Attacks	Examine various safety measures that prevent cyberattacks.
Securing an Operating System	Assess how to protect an operating system.

UNIT 3: ADVANCED NETWORK SECURITY: FIREWALLS, WIRELESS PROTECTION, AND CRYPTOGRAPHY (DAYS 36 – 61)

In this unit, you will learn about the different types of firewalls, including their features and advantages. You will explore the concept of DMZ and list common services placed in the DMZ, such as web and mail servers. You will outline ways to create a network with a DMZ. You will discuss the types of virtual private networks and their security options. You will delve into wireless networks, examining their components, threats, and security options. You will identify the applications, tools, and techniques of cryptography. You will understand the use of digital signatures. You will compare different encryption algorithms, differentiating between public and private encryption keys.

Lesson	Lesson Objective
Firewalls and Server Management	Examine the different types of firewalls and outline how to create a network with a demilitarized zone (DMZ).
Security of Virtual Private Networks	Analyze the security options for virtual private networks (VPNs) and other evolving technologies.
Security of Wireless Networks	Analyze wireless networks, their threats, and security options.
Cryptography	Analyze the applications and techniques of cryptography.
Decrypting Cipher Text	Compare different types of ciphers.

**UNIT 4: CYBERSECURITY STRATEGIES: RISK, RESPONSE, AND ETHICS
(DAYS 62 – 90)**

In this unit, you will understand the importance of risk management and mitigation. You will learn about uncertainty analysis and cyber espionage. You will delve into cyber insurance, exploring its types and benefits. You will identify the key aspects of contingency planning and incident handling. You will outline the different kinds of incidents that could threaten your computer system. You will examine the importance of technical support and communication for effective incident handling. You will list various cybersecurity laws and define intellectual property rights. You will discuss ethical issues related to cybersecurity, such as ethical hacking. You will analyze the skills and qualifications needed to succeed in the field of cybersecurity.

Lesson	Lesson Objective
Risk Management and Insurance	Outline the process of risk management and evaluate various elements of cyber insurance.
Contingency Planning and Incident Handling	Analyze the process of contingency planning and the key elements of incident handling.
Risk Assessment and Incident Handling Plan	Design a risk assessment and incident handling plan for an OWASP top 10 attack.
Laws, Standards, and Ethics in Cybersecurity	Examine laws, standards, and ethical issues related to cybersecurity.
Careers in Cybersecurity	Outline the evolution of cybersecurity and identify career opportunities in the field.
Audit Plan and Career Plan	Construct an audit plan and assess the duties and skills required to succeed in your chosen cybersecurity career.

Section Curriculum Details

edmentum™
May 21, 2025, 08:05AM

Course: Introduction to Cybersecurity v2.0
Section: CyberSecurity
Program: iCampus Virtual Learning School
Instructors: None

Start Date: 05/21/2025
End Date: 05/22/2025
Mastery Test Limit: 4

ACTIVITY	PRETEST DATE	LOCKED	UNLOCKED	QUESTIONS
Student Orientation				
Syllabus: Introduction to Cybersecurity				
Unit 1: Cybersecurity Concepts and Threats				
Pretest: Cybersecurity Concepts and Threats	5/21/2025			
Cybersecurity Errors and Threats	5/21/2025			
Cybersecurity Errors and Threats: Tutorial				
Cybersecurity Errors and Threats: Mastery Test				
Cybersecurity Concepts and Programs	5/21/2025			
Cybersecurity Concepts and Programs: Tutorial				
Cybersecurity Concepts and Programs: Mastery Test				
Discussion: Operations Security	5/21/2025			
Course Activity: Encrypting, Decrypting, and Recovering Deleted Files	5/21/2025			
Posttest: Cybersecurity Concepts and Threats	5/21/2025			
Unit 2: Protecting a System				
Pretest: Protecting a System	5/21/2025			
Protecting Your Computer System	5/21/2025			
Protecting Your Computer System: Tutorial				
Protecting Your Computer System: Mastery Test				
Operating System Security	5/21/2025			
Operating System Security: Tutorial				
Operating System Security: Mastery Test				

Protecting Yourself from Cyber Attacks**5/21/2025**

Protecting Yourself from Cyber Attacks: Tutorial

Protecting Yourself from Cyber Attacks: Mastery Test

Discussion: Operating System Vulnerabilities

5/21/2025

Course Activity: Securing an Operating System

5/21/2025

Posttest: Protecting a System

5/21/2025

Unit 3: Advanced Network Security: Firewalls, Wireless Protection, and Cryptography

Pretest: Advanced Network Security: Firewalls, Wireless Protection, and Cryptography

5/21/2025

Firewalls and Server Management

5/21/2025

Firewalls and Server Management: Tutorial

Firewalls and Server Management: Mastery Test

Security of Virtual Private Networks

5/21/2025

Security of Virtual Private Networks: Tutorial

Security of Virtual Private Networks: Mastery Test

Security of Wireless Networks

5/22/2025

Security of Wireless Networks: Tutorial

Security of Wireless Networks: Mastery Test

Cryptography

5/22/2025

Cryptography: Tutorial

Cryptography: Mastery Test

Discussion: Wireless Network Attacks

5/22/2025

Course Activity: Decrypting Cipher Text

5/22/2025

Posttest: Advanced Network Security: Firewalls, Wireless Protection, and Cryptography

5/22/2025

Unit 4: Cybersecurity Strategies: Risk, Response, and Ethics

Pretest: Cybersecurity Strategies: Risk, Response, and Ethics

5/22/2025

Risk Management and Insurance

5/22/2025

Risk Management and Insurance: Tutorial

Risk Management and Insurance: Mastery Test

Contingency Planning and Incident Handling

5/22/2025

Contingency Planning and Incident Handling: Tutorial

Contingency Planning and Incident Handling: Mastery Test

Discussion: Framing a Contingency Plan

5/22/2025

Course Activity: Risk Assessment and Incident Handling Plan

5/22/2025

Laws, Standards, and Ethics in Cybersecurity

5/22/2025

Laws, Standards, and Ethics in Cybersecurity: Tutorial

Laws, Standards, and Ethics in Cybersecurity: Mastery Test

Careers in Cybersecurity

5/22/2025

Careers in Cybersecurity: Tutorial

Careers in Cybersecurity: Mastery Test

Discussion: Cybersecurity Regulations

5/22/2025

Course Activity: Audit Plan and Career Plan

5/22/2025

Posttest: Cybersecurity Strategies: Risk, Response, and Ethics

5/22/2025

End-of-Semester Test: Introduction to Cybersecurity

5/22/2025

DANCE - Semester 1&2

Teacher: Mr. Richardson



Objective:

Dance is an athletic art that is driven by story telling, technique, emotion and motion. Dance is not only physically healthy for the longevity of the body but also mentally and emotionally. Find your freedom in you through the art of dance.

Classroom Culture:

- Respect is freely given and always keeping others in mind.
- Time is NEVER to be wasted or mis-managed.
 - This means in your assigned spot when the bell rings, homework turned in, properly dressed and starting to warm up.
 - Stay on task, working quietly, asking for help when you need it and turning in work on time.
 - You must enter with a pass if late.
- Stay ready and you'll never have to get ready.
 - Dressed appropriately and ready to take notes if the class requires.
 - Dress in the appropriate changing room.
 - o You get an extra 3 min. for changing and after that your participation points are taken.

Course Focus:

This class will focus on cultivating the dance student into becoming a dance professional. The course is a two part course; Online and In Class. In class we will focus on dance technique and form through the body but online we will focus on dance history and fundamentals of dance. The online course will be through Google Classroom. Be sure to download and operate through that program because it will be used often for assignments and class updates.

Culture Disruption: (SCOD Reference)

I hold high expectations for every student in my classroom. Disrupting the culture of the class will not be tolerated. If a problem arises, the following discipline plan will be followed.

1. Verbal Warning
2. In Class Discipline
3. Phone Call Home
4. Behavioral Referral

Tardy Policy:

A student is tardy if they arrive after the bell has rung. If a student is tardy they are expected to come in **quietly** with a pass and pick up where the rest of the class is. You get a 3 minute grace period then the class will begin. Disruptive tardies will result in excusal from class and possible additional disciplinary action. Students who are more than ten minutes late with no excuse will be written up automatically for truancy and will automatically receive a zero for participation points.

Attendance Policy:

Attendance is a must for success! Frequent absences or tardies will hurt your grade due to lack of participation and missed information. In the event of an absence, it is up to the STUDENT to obtain missing work. Students should check google classrooms and their peers to find out what they missed. All absent work is to be turned in within the same time frame as students who were present. If you know you will be absent, try to give me at least two days' notice to get your work together. If a student misses a test, it is up to you to schedule a time to make up the test **within three school days**. Work missed due to unexcused absences will earn a grade of zero points.

District Policy

- **Excused/Lawful School Absences**
 - Sickness
 - Doctors Appointments
 - Religious Holiday
 - Extreme Family Emergency
- **Unexcused/Unlawful Excuses**
 - Traffic
 - Staying Home to BabySit
 - Too Tired
 - Travel
 - Needed at Home
 - Weather
 - Missed or Kicked off bus
 - Not immunized

Dance Floor Policy: Breaking this policy will cause you to lose your grade for that day.

This policy is full of non-negotiables.

1. No phones or any other forms of technology on the dance floor including headphones and airpods.
 - a. Cell phones are against school policy.
 - i. Phone taken and given to Dean
 - ii. Phone taken and given to Dean for parental pick-up
2. No shoes on the dance floor unless informed otherwise.
3. Be properly dressed for class.
 - a. If not in attire you will lose points for that day.
 - b. Do not enter class before getting properly dressed within the allotted time.
4. The dance floor is not a loud space but expressive.
5. Stay with the moment of the class. We are working.
6. Have fun and perform as your best self.

Late Work Policy:

Late work will be accepted up to two days late...IF and only if it is complete. Each day late results in a reduction of 25% credit for that assignment. Late work will be allowed only after a proper absence excuse.

SOME BASIC CLASSROOM PROCEDURES THAT ARE TO BE FOLLOWED:

Entering the Classroom & Agenda: Please greet your teacher and turn in homework when given. Go to the dance floor and begin quiet stretching to prepare yourself for class.

To Ask a Question: When the teacher is lecturing or teaching a lesson, raise your hand and patiently wait to be called on if you have a question. If doing group work and there is a question, have one student raise their hand to ask the question and patiently wait for my attention.

Bathroom/Locker: Locker passes are not given for any reason. Use the bathroom during changing times and do not be long. Unless there is an emergency, then your bathroom break should not take more than 5 minutes. After 5 minutes, I will contact the security guard to find you and deal with you according to what they find.

Cheating: Plagerizing or Copying someone else's work does not go through the consequences in the rules, but all work will also be scored at a 0 and cannot be made up.

Assessment: Assessments will occur every week in the form of a project, presentation, test, or quiz. Assessments cannot be made up if the absence is unexcused.

Group Work and Partner Work: You will always be directed which type of group or partner you will have. The volume should be low so that you can hear the teacher when he announces information to the class. You will always be placed into groups or partners that are near your assigned spot (it will be rare for you to move far).

Circle Activities/Standing Activities: Students will stand around the room to form a circle so that you will be able to face and see all other students. The teacher will also join the circle on many occasions. During these activities, games may be played, or information shared out by many or all students. Students should listen intently to the other students/participants as it will often lead to an answer you may need to provide.

Exiting Class: Towards the end of class, students must ensure all areas are clean. Students will properly exit by acknowledging the teacher first for exit approval.

Field Trips: If you're passing all classes, you do not have issues with unexcused absences, and have good behavior, you will receive a form. Please turn these and necessary money into me during the bell work time when I ask for students to turn in these forms. Please do not hand them to me in the hallway or try to lay them on the desk. I am only responsible for what I take and provide a receipt for. On the field trip day, please ensure you pay attention to the clock so that you will not miss the bus as an announcement may not be made and there are no reimbursements for field trips not attended as we had to pay for the presenter, etc.(unexcused absences and tardies will not receive priority when a field trip is planned)

What to do if the Teacher is absent: Students are to complete all work and give it to the sub unless other directions were provided. Message me if you have any questions and I will assist you.

Passes:

Students should use the restroom before they come to class. Students should come to class prepared, they will not be allowed to go back to their locker once class has started. Students will only receive **5** emergency passes per semester. Passes may not be used in the first or last 15 minutes of class.

Rehearsal & Performance Policy:

While in a rehearsal you **MUST** be respectful or you will be excused which can lead you to not be in a dance, no matter the choreographer. During Performances you must understand that professionalism and decorum is vital. If you are loud, disrespectful etc... you could risk being excused from the performance. This policy goes even to the day of performance.

- There will be scheduled after school rehearsals. Please note that arrangements of after school pick-up dismissal is up to you, the parent and student.
- Rehearsals will be until 4:00pm on certain days that will be notified well ahead of time.

- In order to miss rehearsal you must have a legitimate excuse because missing rehearsals can affect your place within dances. This can and will affect your grade.
- IF NOT PERFORMING YOU WILL BE TECH/STAGE HANDS.

Performances are as follows:

- TBD

Costumes and Performance Attire/ Look:

- Students will have to purchase costumes unless informed otherwise. You will get information on the costume look and price well in advance.
- The costume is needed to perform and performances are major grades.
- Ladies are **required** to wear make-up.

Required Materials:

Students are expected to bring their materials to class every day. These include...

- Pen/Pencil
- Folder.
- Lined Paper / Notebook

Attire:

All students must be in proper dance attire by Week 2, Monday of school. **Not being dressed will cause you to lose your participation grade and can affect other grades in the class.** If you need attire you can go to AMAZON or Fancy Dancers in St. Clair Shores and Mention (Mr. Richardson) for a discount.

- Ladies: Black Leotard, Black Leggings, Black Shorts, Black Socks, Dance Shoe (Skin Toned).
- Gentlemen: Black, White shirt (no print), Black or Navy Shorts or Joggers fitted, Black Socks or Dance Shoe.
- Be Mindful to wear proper undergarments to protect the body.
 - Sports Bra (Ladies) Compression wear and/or dance belt (Gentlemen)





Cheating/Plagiarism: Any student caught cheating will receive an automatic zero on that assignment/test. Parent contact will also be made as well as notifying the administration. Plagiarism of any kind will be reported to the administration and handled based on school policy.

Breakdown of Grades

<u>Technical Growth and Understanding</u> : The body's response	20%	100% - 90% - A
<u>Participation</u> : Weekly attendance and dedication to course	20%	89% - 80% - B
<u>Homework</u> : Essays, at Home Projects, Presentations, etc...	20%	79% - 70%-C
<u>Quizzes</u> : Assessments	15%	69% - 60% - D
<u>Performances</u> : Concerts, Photoshoots, etc...	25%	59% - 0% - F
Course Grades will consist of... Quarter 1: 40% Quarter 2: 40% Final Exam: 20%		

- **E-mail:** E-mail is the easiest way to reach me. My email is...
- **Power School:** This is where students can find updated grades. It is important to check grades regularly. If an assignment has a grade, but it is not in the grade book it is imperative that I am notified right away.
- **APA Format:** All assignments will be done with APA FORMAT
- **Google Classroom:** This is where we will focus on Dance History, Vocabulary and Fundamentals :
 - Dance 1st Hr:
 - Dance 2nd Hr.:
 - Dance 3rd Hr.:
 - Dance 5th Hr.:

Course Title: Cosmetology

Grade Levels: 9-12

Credits: 3.0 per year (CTE Program)

Location: Clintondale High School / Partnered Cosmetology Training Facility

Prerequisites: Application and counselor approval

Course Overview:

The Cosmetology program at Clintondale High School provides students with hands-on, industry-aligned training in the art and science of beauty and personal care. Through a combination of classroom instruction and practical experience, students gain foundational knowledge in hair care, skin care, nail technology, and salon business practices. The course emphasizes safety, sanitation, professional ethics, and customer service.

Students will complete required hours toward state licensure and have opportunities to practice techniques in a supervised salon environment. The program also integrates employability skills, entrepreneurship, and workplace readiness.

Program Highlights:

- Aligned with Michigan state licensing requirements
- Instruction by licensed cosmetology professionals
- Exposure to current industry tools, trends, and technologies
- Opportunities for internships and job shadowing
- Preparation for state cosmetology licensure exam

Career Pathways:

Graduates of the program are prepared for careers as licensed cosmetologists, estheticians, nail technicians, or salon managers. The course also serves as a foundation for postsecondary education in health and beauty industries.

Course Title: Environmental Science

Grade Levels: 6–8

Credits: N/A (Middle School Elective Course)

Course Description:

Environmental Science at Clintondale Middle School engages students in hands-on, project-based learning using the nationally recognized Green Bronx Machine curriculum. This course empowers students to explore the connections between the environment, community health, sustainability, and their role as change-makers.

Through indoor gardening, hydroponics, and real-world problem solving, students learn core concepts in life science, ecology, nutrition, and environmental stewardship. The course fosters curiosity, collaboration, and civic responsibility while promoting healthy lifestyle choices and academic achievement across content areas.

Students will participate in growing fresh produce, designing sustainable solutions, and leading community-based projects that make learning meaningful and relevant.

Program Highlights:

- Hands-on learning with classroom gardens and hydroponic systems
- Cross-curricular integration of science, health, and social studies
- Emphasis on sustainability, food justice, and environmental awareness
- Student-led projects that positively impact the school and community

Learning Outcomes:

By the end of the course, students will be able to:

- Understand ecosystems, food systems, and the science of growing plants
- Analyze environmental issues and propose sustainable solutions
- Apply scientific inquiry to real-world environmental challenges
- Demonstrate leadership through community-based environmental action



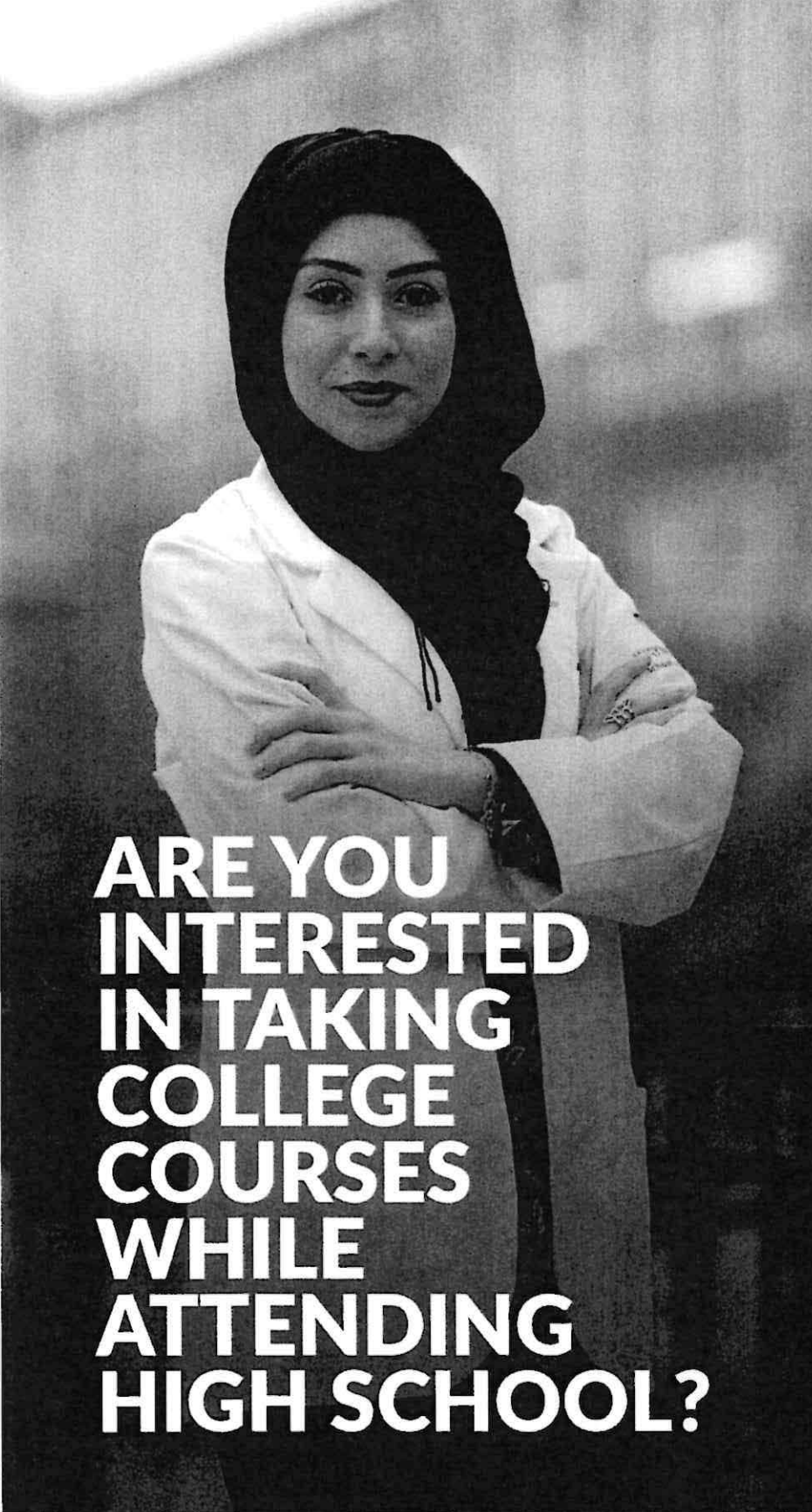
An **articulation agreement** is a formal partnership between two educational institutions; typically a high school and a college or university that outlines how credits transfer from one institution to another.

Key Features:

- **Credit Transfer:** It ensures that students who complete specific courses at one institution can transfer those credits seamlessly to the partner institution.
- **Pathway Clarity:** It provides a clear academic pathway for students, often from high school to college, or from a two-year to a four-year college.
- **Time and Cost Savings:** Students can avoid repeating coursework, saving both time and money.
- **Career and Technical Education (CTE):** Common in CTE programs, allowing high school students to earn college credit for coursework completed in technical fields.

Example:

A high school student who completes a CTE program in cybersecurity may earn articulated credit with a community college, meaning those courses count toward a college certificate or degree if the student enrolls at the college.



ARE YOU INTERESTED IN TAKING COLLEGE COURSES WHILE ATTENDING HIGH SCHOOL?

Wayne State University Health and Science

Wayne State University's Health and Science course is designed to give eligible 9th-12th grade students early exposure to potential career paths by getting a jump start on college classes while still in high school. Students have an opportunity to take coursework in medical terminology, chemistry, nutrition food science,

Speak with your High School Counselor to learn more about the Dual Enrollment opportunities at your school. Health and Science courses are held on the main campus of Wayne State University.

To learn more about Wayne State University Health and Science and dual enrollment courses scheduled for the current or upcoming semester, please contact Stacy Jackson, Director/Dual Enrollment Liaison.

Please note that transportation to and from Main Campus will not be provided by Wayne State University.



WAYNE STATE UNIVERSITY

Academic Student Affairs and Global Engagement

Stacy Jackson | Associate Director, Educational Outreach | (586) 447-3905 | stacy.jackson@wayne.edu



SCAN ME!

WSU Dual Enrollment
Health & Science Pathway
(Courses Offered)



AHS 2010
3 Credits

Introduction to Applied Health Science

Introduction to Applied Health Sciences is designed to familiarize students with the various careers in the medical professions. Students will learn skills necessary for their healthcare career pathway including working with others, communication skills, legal and ethical responsibilities, cultural considerations in the healthcare industry, problem solving, decision making, accepting personal responsibility and self-management

AHS 2020
3 Credits

Applied Health Sciences Communication

The purpose of Applied Health Sciences Communication is to provide the student with an overview of health and science communication in research, industry, and practice. Each student will have an opportunity to explore and better understand the role communication plays in health care delivery, health promotion, disease prevention, environmental and risk communication, media and mass communication, and technology.

BIO 1030
3 Credits

Biology Today

Challenges to modern society from population growth, new diseases, environmental degradation, urban pollution; medical advances and ethical dilemmas in decoding human genome; impact of biological findings on political and personal decisions; issues considered in context of principles and strategies of modern biological research.

BIO 1050
3 Credits

An Introduction to Life

A factual and conceptual treatment of modern biology at the cell, organismal and population levels of organization.

ENG 1020
3 Credits

Introductory College Writing

A course in reading, research, and writing skills that prepares students to write successfully in college classes.

MLS 3330
1 Credit

Medical Terminology

Study of medical terms in a body system approach. Review of anatomy and physiology.

PHI 1110
3 Credits

Ethical Issues in Health Care

Survey of moral issues that arise in the practice of medicine and in pursuit of medical knowledge: abortion, euthanasia, experimentation on human subjects, informed consent, rights to health care, genetic engineering, the concepts of death, health and disease

For more information about the courses being offered with your High School, contact your Counselor or
Stacy Jackson, WSU Dual Enrollment Liaison, at stacy.jackson@wayne.edu

Clintondale Community Schools in partnership with
Macomb Community College
Presents: School Day - **Dual Enrollment for Welding**

Year 1	Year 2
Fall	Fall
ATWD 1110 – Fundamentals of Gas & Arc Welding Credit Hours: 2.00	ATWD 1160 – Advanced Welding & Welder Certification (SMAW) Credit Hours: 3.00
ATWD 1140 – Gas Metal Arc Welding (MIG) Credit Hours: 2.00	ATMT 1300 - Metallurgy-Characteristics of Ferrous Metals Credit Hours: 2.00
Winter	Winter
ATWD 1130 – Shielded Metal Arc Welding I (SMAW) Credit Hours: 2.00	ATWD-1161 – Advanced Welding & Welder Certification (GMAW) Credit Hours: 3.00
ATWD 1150 – Gas Tungsten Arc Welding (TIG) Credit Hours: 3.00	ATMT 1310 - Metallurgy-Characteristics of Non-Ferrous Metals Credit Hours: 2.00

ATWD 1110 – Fundamentals of Gas & Arc Welding: The student will learn how to set up and operate gas welding and shielded metal arc welding equipment and safely function in a welding shop. The student will learn how to weld various joints using gas welding and arc welding processes in the flat position.

ATWD 1140 – Gas Metal Arc Welding (MIG): The student will learn how to write procedures, fabricate sample welds using the GMAW process of the basic joints in the flat position. These welds are to be made in various thicknesses of steel and aluminum. The testing of these welds should be in accordance with A.W.S. procedures.

ATWD 1130 - Shielded Metal Arc Welding 1 (SMAW): The student will learn how to set up, select electrodes and operate arc welding equipment and safely function in a welding shop. The student will learn how to pass an open-butt joint in the flat position tested in accordance with A.W.S. procedures.

ATWD 1150 – Gas Tungsten Arc Welding (TIG): The student will learn how to set up and safely operate the GTAW welding equipment, select the proper filler material and welding procedure, and weld shielding gas. The student will learn how to pass bend test of groove joints in steel and aluminum using different filler metal, metal thickness, and shielding gases in the flat position. The weld tests are to be done in accordance with the A.W.S. procedures.

ATWD 1160 – Advanced Welding & Welder Certification (SMAW): The student will learn how to write welding procedures, fabricate sample weldments in the vertical and overhead positions in the SMAW process. The testing of the welds shall be in accordance with A.W.S. procedures and welding codes. The student will receive welder certification upon completion of the welding tests within the requirements of the welding codes.

ATMT 1300 - Metallurgy-Characteristics of Ferrous Metals: The student will gain an understanding of the production structure and application of ferrous metals. This includes properties of ferrous metals, production of steel, cast iron, and a general background in basic heat treatment of steel.

ATWD-1161 – Advanced Welding & Welder Certification (GMAW): The student will learn how to write welding procedures, fabricate sample weldments in the vertical and overhead positions in the

GMAW process. The testing of the welds shall be in accordance with A.W.S. procedures and welding codes. The student will receive welder certification upon completion of the welding tests within the requirements of the welding codes.

ATMT 1310 - Metallurgy-Characteristics of Non-Ferrous Metals: The student will gain an understanding of metals and their application. Topics covered: non-ferrous metals, theory of alloys, physical metallurgy, aluminum, magnesium, copper, bearing metals, die casting, powder metallurgy, surface treatment, new metals and applications, and welding metallurgy.

These courses are designed to prepare students for success in careers in advanced manufacturing across many industries, including automotive die/mold, medical, aerospace, defense, renewable energy, “green” technologies, and consumer products. This program is ideal for those who enjoy working with their hands.

Students are required to drop two UCS courses to participate in this School Day - Dual Enrollment for Welding. Transportation will be provided by UCS, and you be back at your high school prior to the end of the school day.

Clintondale Community Schools in partnership with
Macomb Community College

Presents: School Day - Dual Enrollment for Climate Control - HVAC

Year 1	Year 2
Fall – Student Costs about \$80	Fall
CLCT 1700 - Fundamentals of Controls Credit Hours: 3.00 ATPP 1200 - Introduction to Plumbing Credit Hours: 2.00	CLCT 1400 - Air Conditioning I Credit Hours: 3.00 ATPP 1120 - Plumbing-Heating Credit Hours: 2.00
Winter	Winter
CLCT 1200 - Fundamentals of Air Conditioning and Refrigeration Credit Hours: 3.00 ATSS 1150 - Steam-Heat Fundamentals Credit Hours: 2.00	CLCT 1500 - Heating I Credit Hours: 3.00 ATSS 1160 - Steam-Heat Boilers (Low & High Pressure Operations) Credit Hours: 2.00

CLCT 1700 - Fundamentals of Controls: The student will gain an understanding of elementary control systems for air conditioning, heating and refrigeration. The student will also gain an understanding of theory and construction of schematic and pictorial wiring diagrams, and study of electrical system components.

ATPP 1200 - Introduction to Plumbing: The student will gain an understanding about the specifications, applications, and maintenance of pipes, fittings, and valves that are used in residential plumbing. Students will practice basic knowledge of simple pipe calculations and blueprint reading along with proper installation practices of piping and fittings. Furthermore, students will identify and discuss the proper tools used in the trade with specific consideration to safe working practices.

CLCT 1200 - Fundamentals of Air Conditioning & Refrigeration: The student will gain an understanding of theory, application and principles of air conditioning and refrigeration; study of basic cycle, systems, system components, accessories and refrigerants.

ATSS 1150 - Steam-Heat Fundamentals: The students will gain an understanding of basic physics concepts such as force, pressure, work, energy, matter, heat, temperature, transfer and effect of heat, expansion and contraction of solids and liquids, heat phenomena of gases, melting and freezing of substances, vaporization, and steam and other vapors.

CLCT 1400 - Air Conditioning I: The student will gain an understanding of residential air conditioning systems: application, selection, installation, piping and service, including basic psychrometrics.

ATPP 1120 - Plumbing-Heating: The student will gain an understanding of principles of steam and hydronic heating, the various types of steam systems in use, the proper sizing and trapping of steam units. The student will also engage in an extensive study of hydronic heating including: one pipe, two pipe, high temperature and pressure systems. Considerations will be given to heat loss calculations and the design of hydronic systems.

CLCT 1500 – Heating I: The student will gain an understanding of the fundamentals of warm air heating: including the function control, service and testing of major components for gas, oil and electric residential and light commercial systems.

ATSS 1160 - Steam-Heat Boilers (Low & High Pressure Operations): The student will gain an understanding of firetube, water tube, and package boilers, and their appurtenances. This also

includes boiler operation and safety in firing oil, gas, stokers and pulverized fuels. The student will also learn the basic requirements for good combustion and how to maintain them. The student will also learn proper maintenance and repair procedures on the boiler proper including tubes, fans, air preheaters, superheaters and economizers with stress on proper selection of materials and their location; auxiliaries such as coal pulverizers and coal burners.

These courses are designed to prepare students for success in careers in advanced manufacturing across many industries, including automotive die/mold, medical, aerospace, defense, renewable energy, "green" technologies, and consumer products. This program is ideal for those who enjoy working with their hands.

*Some courses may exceed the given UCS contribution. In such cases, students will have to pay to attend their course.

Students are required to drop two UCS courses to participate in this School Day - Dual Enrollment for Climate Control - HVAC. Transportation will be provided by UCS, and you be back at your high school prior to the end of the school day.

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

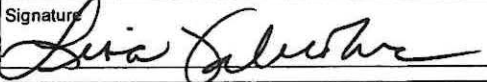
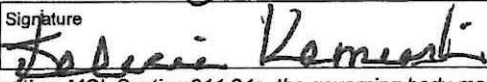
County(ies) Where the Local Government Unit Levies Taxes Macomb	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 \$451,387,276
Local Government Unit Requesting Millage Levy Clintondale Community Schools	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. \$184,734,062

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Extra	Op NH	3/2016	16.7643	15.6377	0.9775	15.2858	1.0000	15.2858	15.2858	0	03/2031
Extra	Op NH	3/2016	2.7332	2.5517	0.9775	2.4942	1.0000	2.4942	2.4942	0	03/2034
Voted	DEBT	Var.	13.0000	N/A	N/A	N/A	1.0000	13.0000	13.0000	0	12/2029

Prepared by Presleigh Derosette	Telephone Number (586) 791-6300	Title of Preparer CFO	Date 06/03/2025
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk	Signature	Print Name	Date
☒ Secretary		Lisa Valerio Nowc	6/3/2025
☐ Chairperson	Signature	Print Name	Date
☒ President		Felicia Kaminski	6/3/2025

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	0.00
For Commercial Personal	5.78
For all Other	17.78



March 20, 2025

Clintondale Community Schools
Presleigh Derosette
35100 Little Mack
Clinton Township, MI 48035

In response to your invitation, we are writing regarding the proposed audit of the financial statements of Clintondale Community Schools for the fiscal year ended June 30, 2025.

We will audit the financial statements of Clintondale Community Schools for the fiscal year ended June 30, 2025, for the purpose of expressing an opinion on them. Our audit will be in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and the provision of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and audit requirements for Federal awards (Uniform Guidance). Those standards and the provisions of Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. Our audit and all reports required in the request for proposal will be completed within the time period specified in your invitation to bid.

Our proposal of fees for the above services will be as follows:

Fiscal Year Ended	Audit & Single audit
June 30, 2025	\$40,000

+ \$1,500 for any GASB implementation year

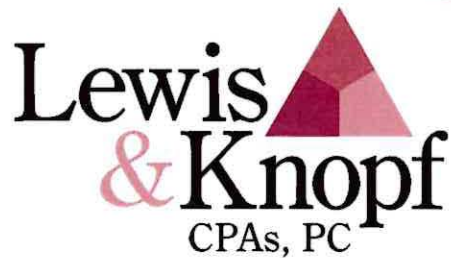
If you have any questions regarding this proposal, please contact Mr. Akshay Kapoor, CPA - Principal. The signer of this proposal is authorized to bind Lewis & Knopf, P.C. in this proposal.

We wish to thank you for the opportunity of submitting this proposal, and would suggest that if you have any questions concerning it, you would not hesitate to contact us directly.

Respectfully submitted,

Lewis & Knopf, P.C.

LEWIS & KNOFF, P.C.
Certified Public Accountants



June 2, 2025

Clintondale Community Schools
Presleigh Derosette
35100 Little Mack Avenue
Clinton Township, MI 48035

Dear Presleigh Derosette:

Attached is our letter of understanding (engagement letter) for the June 30, 2025, audit. We would ask that you carefully read the letter and then return the signed original letter.

We are required by *Government Auditing Standards* to have a copy of the letter given to all members of your Board of Education. Therefore, please provide a photocopy of the letter to each Board Member as part of your regular communications with your Board.

Please give us a call if you have any questions.

Sincerely,

LEWIS & KNOPF, P.C.
CERTIFIED PUBLIC ACCOUNTANTS



June 2, 2025

To the Board of Education, Superintendent and Business Manager of
Clintondale Community Schools

We are pleased to confirm our understanding of the services we are to provide Clintondale Community Schools for the year ended June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Clintondale Community Schools as of and for the year ended June 30, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Clintondale Community Schools's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Clintondale Community Schools's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules
- 3) Schedule of the District's Proportionate Share of the Net Pension Liability of the MPSERS Pension Plan
- 4) Schedule of District Contributions to the MPSERS Pension Plan
- 5) Schedule of the District's Proportionate Share of the Net OPEB Liability
- 6) Schedule of the District's OPEB Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Clintondale Community Schools's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of Expenditures of Federal Awards
- 2) Combining Balance Sheets
- 3) Combining Statements of Revenue, Expenditures, and Changes in Fund Balance
- 4) Schedule of Bond Indebtedness

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Clintondale Community Schools's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Clintondale Community Schools's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Clintondale Community Schools's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review during fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, related notes and Data Collection Form of Clintondale Community Schools in in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Lewis & Knopf, P.C and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the U.S. Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lewis & Knopf, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the U.S Department of Education or the Michigan Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Akshay Kapoor, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately September 2 - 26, 2025 and to issue our reports no later than October 31, 2025.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs or bid price. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Use of Portals for Information Exchange:

The Lewis & Knopf, CPAs, PC portal (Client Flow) is used solely as a method of exchanging information and is not intended to store Clintondale Community Schools' information. At the end of the engagement, Lewis & Knopf, CPAs, PC will provide Clintondale Community Schools with a copy (in an agreed-upon format) of deliverables and data related to the engagement from the portal.

Upon completion of the engagement, data and other content will be removed from the Lewis & Knopf, CPAs, PC portal.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to management and the audit committee of Clintondale Community Schools. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Clintondale Community Schools and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

LEWIS & KNOPF, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

RESPONSE:

This letter correctly sets forth the understanding of Clintondale Community Schools.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

Presleigh Derosette, Chief Financial Officer
Clintondale Community Schools
35100 Little Mack Ave.
Clinton Township, MI 48035



2025-2026 Student Accident/Catastrophic Insurance Renewal

Dear Ms. Derosette:

The enclosed information explains your school's renewal for the 2025-2026 school year. Last year, Clintondale Community Schools selected our Comprehensive Group Plan to cover all school sponsored and supervised interscholastic activities.

2025-2026 Rates & Medical Benefits:

Clintondale Community Schools will have **No Increase** to the premium rates for this upcoming school year. The medical benefits associated within your policy will remain the same as well.

Catastrophic Insurance:

The Catastrophic Insurance Renewal is explained on the enclosed document. The plan benefits will remain the same. The rate for Jr./Sr. High Sports will continue to be based on the total enrollment of each Jr./Sr. High School.

Remember, your **Student Accident/Catastrophic Plan** is designed to protect your school(s) in situations where families view the district responsible for their student's injury regardless of fault.

As much as this coverage is a benefit to uninsured students and students whose health insurance has a high deductible, it is also an important asset when your administration/school board must resolve an unexpected student injury that occurs under the school district's supervision.

Complete the Renewal Applications & Payment:

Please complete and return the enclosed **Renewal Application Forms** by **July 14th, 2025**. A copy of last year's applications are enclosed as a reference.

The billing invoice is also enclosed. Your school's payment should also be received by Student Assurance Services before any Interscholastic Sports begin for the 2025-2026 school year. This enables us to prepare and begin claim service in a timely manner.

I appreciate your business and look forward to working with you this upcoming school year. If you have any questions/concerns about the renewal, please call me at (800) 328-2739.

Sincerely,

Sonny Heinrich, Director of K-12 Operations
Student Assurance Services, Inc.

Specializing in Accident Coverage for Students while:
Attending School – Playing Interscholastic Sports – Participating in Camps/Rec Programs/Youth Events
Toll Free: (800) 328-2739 – Fax: (651) 439-0200 – Email: sonnyh@sas-mn.com



STUDENT ASSURANCE SERVICES, INC.
P.O. BOX 196
STILLWATER, MN 55082-0196

2025-2026 BILLING INVOICE

Clintondale Community Schools
35100 Little Mack Ave.
Clinton Township, MI 48035

GROUP ATHLETIC COVERAGE:

Junior High Premium	=	\$750.00
Senior High Premium	=	<u>\$5,000.00</u>
		Sub Total: \$5,750.00

CATASTROPHIC COVERAGE:

Class 1: 6 th -8 th Grade: Student Enrollment (251-500)	=	\$400.00
Class 1: 9 th -12 th Grade: Student Enrollment (201-400)	=	<u>\$350.00</u>
		Sub Total: \$750.00

TOTAL PREMIUM DUE	=	\$6,500.00
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The premium is due prior to the effective date of the policy (August 1st).

THANK YOU

APPLICATION FOR STUDENT ACCIDENT INSURANCE

Clintondale Community Schools
35100 Little Mack
Clinton Township, MI 48035

1. What is the first day of authorized sports practice? _____
2. What is the first day of the regular school term? _____ Last Day of School _____
3. Select the PLAN desired below. Complete the Enrollment and Premium sections.
Effective Date: 08/01/2025 Termination Date: 07/31/2026

SCHOOLS THAT PROVIDE COVERAGE ON A GROUP BASIS

- ☒ **Group Athletic Coverage: Plan :** K-4615
- | | | |
|------------------------------|--------------|--------------------|
| Senior High Enrollment _____ | Grades _____ | \$ <u>5,000.00</u> |
| Junior High Enrollment _____ | Grades _____ | \$ <u>750.00</u> |
- ☐ **Additional Coverage Plan:** _____ \$ _____
- ☐ **Additional Coverage Plan:** _____ \$ _____
- ☐ **All-Pupil Coverages: Plan:** _____
- Total Enrollment of all Grades (PK-12): _____ @ \$ _____ = \$ _____

TOTAL PREMIUM = \$ 5,750.00

(All premiums are due prior to the effective date of the policy. If the full premium is not received within 60 days of the effective date, the policy will be cancelled and no coverage will be inforce, unless otherwise agreed)

SCHOOLS THAT OFFER COVERAGE ON A VOLUNTARY BASIS

Directions: Please review each statement below and initial if you agree to the terms required. Student Assurance Services will provide voluntary student accident forms via email after the completed application is received in our office.

- ☐ **1. Voluntary Coverage for Student Athletes (Grades 7-12): Plan:** _____
- I agree that my Athletic Department(s) will directly notify all families of student athletes about the voluntary student accident coverage available prior to the start of each sports season (fall, winter, spring). _____ (Initial Here in Agreement)
- ☐ **2. Voluntary Coverage for All Students (Grades PK-12): Plan:** _____
- I agree that all schools within my school district will directly notify all families about the voluntary student accident coverage available at the beginning of the school year. _____ (Initial Here in Agreement)

Estimated Total Enrollment within School District (Required) _____

When initial above, it's agreed and understood that: (applies only to voluntary coverages)

- a. The school will offer coverage to all students in the school system.
- b. Football/Sports Coverage is available only if the school installs the Voluntary Student Coverage.
- c. A school official will complete the school's section of each claim form for school related injuries.
- d. If an enrollment form is returned to the school: Premium must be sent to the agent within 30 days of receipt; and a school official must date the premium envelope on the date received.
- e. Only one student accident insurance plan will be offered by the school.

WEBSITE ACCESS AGREEMENT

By signing this form you will be given an access code to view the Master Policy, enrolled roster, and claim status information on our website. This code should only be shared with school administration. An email that explains how to access your school's information will be provided after the application is received and reviewed.

Applied for by: _____
Print Name of School Official Telephone Number E-Mail Address

Signature of School Official Title Date

Administrator of Policy/Claims: _____
If different than above: Print Name Telephone Number E-Mail Address

Agent: _____
Print Name Telephone Number E-Mail Address

Agent Mailing Address

Administered by and Mail to:



Student Assurance Services, Inc.
P.O. Box 196
Stillwater, MN 55082

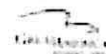
GAA-2201 Rev. 01-23

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

SSS Admin.
Use Only

APPLICATION

pomi



Application is hereby made for a Catastrophic Student Accident Insurance Plan based on the following statements and representations.

Applicant (Name of School/District): **Clintondale Community Schools**
 Street Address: **35100 Little Mack Ave.**
 City, State, Zip: **Clinton Township, MI 48035**

Taxpayer ID# (if applicable): _____

If the Applicant is a School District, please attach the list of schools to be insured. (ON BACK SIDE IF ADDT'L SPACE IS NEEDED)

It is agreed the insurance applied for will not become effective unless: a) this Application is received and approved by the Insurance Company based on current rules and requirements; b) the Policy is accepted by the Applicant; and c) the required premium is paid when due.

Policy Term: **August 1, 2025 to August 1, 2026**

Requested Policy Term, if other than August 1, 2025 to August 1, 2026: _____

Class(es) of Eligible Persons

The Applicant named above elects to provide coverage to the Class(es) of Eligible Persons checked below. Do not elect Class 3, if Class 2 is elected.

CHECK ALL THAT APPLY

- ☒ CLASS 1: All student athletes, student managers, student trainers, student coaches, cheerleaders and band members who participate in school sponsored and supervised interscholastic athletic activities.
- ☐ CLASS 2: All students, from pre-kindergarten through the twelfth grade, while they are attending regularly scheduled classes and taking part in all school-sponsored and supervised activities including off-season athletic training and conditioning, except interscholastic athletics. (Includes Class 3 students, if Class 2 students are covered under the Policy)
- ☐ CLASS 3: All students who participate in all school-sponsored and supervised extracurricular non-athletic activities and clubs.
- CLASS 1: Rate is based on the *total enrollment* of each High School & Junior High, not just athletes.
 If you need Class 1 Sports Coverage for Junior High & 9th Grade, but the 9th Grade is in a different building, add the total number of 9th Grade students to the enrollment of the Junior High and use the corresponding Junior High rate.
 • Please list all grades to be covered (Attach list if you need more space)

RATE PER BUILDING

Number of Students in each High School		Number of Students in each Junior High	
0-200	\$ 250	0-100	\$ 150
201-400	\$ 350	101-250	\$ 200
401-1,000	\$ 600	251-500	\$ 400
1,001-1,400	\$ 1,250	501-750	\$ 650
1,401 & up	\$ 1,650	751 & up	\$ 1,000

Class 1:	<u>High School</u>	<u>Grades</u>	<u>Junior High</u>	<u>Grades</u>
(1) \$	_____	9 - 12	(1) _____	6 - 8
(2) \$	_____	- -	(2) _____	- -

Premium Totals: Total\$ _____ Total\$ _____ = \$ _____

	<u>Grades</u>	<u>Number of Insureds</u>	X	<u>Rate</u>	= <u>Premium</u>
Class 2:.....	_____	_____	X	\$1.20 per student	= \$ _____
Class 3:.....	_____	_____	X	\$0.40 per student	= \$ _____

Please list Class 3 activities and clubs to be covered _____ (ADDT'L SPACE OTHER SIDE)

TOTAL PREMIUM

(Subject to minimum premium of \$500)

Please include premium check with this Application, mail and make payable to: **STUDENT ASSURANCE SERVICES, INC.**

FRAUD STATEMENT

Any person who knowingly and with intent to defraud any insurance company or other person, files an application for insurance or a statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Signature of Authorized Person: _____ Title: _____

Please Print Name: _____ email: _____

Signed at: _____ Telephone: _____

City State Date: _____

Signed by Licensed Resident Agent _____
 (Where Required by Law)

SEE REVERSE SIDE FOR IMPORTANT INFORMATION

The signed application declares that:

All information provided in this application and any attachments hereto is true and correct. The undersigned understands that all information provided in this application and any attachments hereto is material to Great American Insurance Company's decision to provide this insurance, and that insurance will be provided, at Great American Insurance Company's sole discretion, in reliance upon the truth of such information.

It is hereby understood and agreed that:

1. this insurance is provided by Great American Insurance Company in consideration of payment of the required premium;
2. the insurance under the policy begins on the Policy Effective Date 8/1/25-8/1/26, except as noted on front of this form; and
3. the acceptance of the policy terminates any prior policy of the same policy number, effective with the inception of the policy.

Please list Class 3 activities and clubs to be covered (ADD'T'L) _____

Description of Coverage

Accidental Death & Dismemberment Benefits

<u>Covered Loss</u>	<u>Benefit Amount</u>	<u>Covered Loss</u>	<u>Benefit Amount</u>
Death	\$10,000	One Hand; One Foot; or Sight of One Eye	\$10,000
Both Hands or Both Feet	\$20,000	Speech and Hearing	\$20,000
One Hand or One Foot plus		Speech or Hearing	\$10,000
the loss of Sight of One Eye	\$20,000	Thumb and Index Finger of the same Hand	\$ 5,000
Sight of Both Eyes	\$20,000	Hearing in One Ear	\$ 5,000

Accident Medical Expense Benefits

Scope of Coverage:.....Full Excess
Benefit Maximum:.....\$5,000,000
Deductible:.....\$25,000
Deductible Incurral Period:.....2 years from date of the Covered Accident
Maximum Benefit Period:.....520 weeks after the date of the Covered Accident

ADD'T'L INFORMATION SPACE - _____

Coverage is summarized. Coverage features and product availability may vary by state. Please contact us for additional information, and refer to the actual policy for a full description of applicable terms, conditions, limits and exclusions. Policies are underwritten by Great American Insurance Company. The Great American Insurance Group eagle logo and the word marks Great American ® are registered service marks of Great American Insurance Company. © 2016 Great American Insurance Company. Great American Insurance Group, 301 E. Fourth St., Cincinnati, OH 45202. All rights reserved.

Please send all correspondence and payments to:

Student Assurance Services, Inc.
P.O. Box 196
Stillwater, MN 55082

Student Accident Insurance
Comprehensive Group Athletic Plan
Policy GA-2200Ed.11-16(ID)(LA)(MN)(MT)(NC)(ND)(OH)(SD)(TX)

SUMMARY OF COVERAGE

The school purchased a group insurance policy that provides benefits for accidental bodily injury incurred while the student is:

- a. Practicing for or competing in interscholastic sports which are exclusively sponsored and supervised by the School, as a representative of the policyholder and under the direct and immediate supervision of an employee of the policyholder.
- b. Traveling directly to or from such practice or competition in a vehicle designated by the policyholder and under the supervision of an employee of the policyholder.

The Medical Benefits and Exclusions below apply to the summary of coverage above.

MEDICAL BENEFITS

When injury covered by this policy results in treatment by a licensed physician within 60 days from the date of injury, the Company will pay the Usual and Customary (U&C) expenses incurred for covered services as listed below, for expenses actually incurred within one year from the date of injury up to maximum medical benefit of **\$50,000 per injury**. Unless stated otherwise, all amounts below are per injury.

This insurance plan is secondary to all other valid coverage. A claim must be filed with other valid coverage first! (This coverage is primary in ID) This insurance plan does not cover penalties imposed for failure to use providers preferred or designated by the primary coverage. (In NC, other valid coverage does not include automobile or liability coverage)

PHYSICIAN'S SERVICES

- a) **Surgical Care** (surgeon, assistant surgeon, anesthesia) - U&C, up to \$2,500
- b) **Nonsurgical Care** (includes physiotherapy performed other than in a hospital, 1 visit per day) - U&C, up to \$100 per visit, maximum 10 visits

HOSPITAL CARE

- a) **Inpatient Care**
 - 1) Hospital Semi-private Room - U&C, up to \$700 per day
 - 2) Hospital Miscellaneous Services (includes charges for registered nurse) - U&C, up to \$2,000
- b) **Outpatient Care**
 - 1) Facility Charges for Day Surgery - U&C, up to \$2,000
 - 2) Emergency Room - U&C, up to \$1,000

Note: benefits for Hospital miscellaneous and outpatient care charges are limited to services not scheduled under medical benefits.

X-RAY SERVICES (includes charges for reading) - U&C, up to \$300

DIAGNOSTIC IMAGING (MRI, CT Scans, bone scans, includes charges for reading) - U&C, up to \$500

DENTAL TREATMENT (in lieu of all other medical benefits; for repair and/or replacement of each sound and natural tooth) - U&C, up to \$200 per tooth (In SD, sound and natural is deleted)

AMBULANCE SERVICES - U&C, up to \$700

ORTHOPEDIC APPLIANCES (when prescribed by a physician for healing; includes charges for durable medical equipment) - U&C, up to \$200

PRESCRIPTION DRUGS (take home) - U&C, up to \$400

REPLACEMENT OF EYEGLASSES, HEARING AIDS, CONTACT LENSES (when medical treatment is required for a covered injury) - U&C, up to \$500

LABORATORY SERVICES (Outpatient) - U&C, up to \$400

SHOTS AND INJECTIONS (Outpatient, in lieu of physician non-surgical care) - U&C, up to \$300

MOTOR VEHICLE INJURY - Same as any Injury, up to \$2,500

The policy contains a provision limiting coverage to usual and customary charges. This limitation may result in additional out-of-pocket expenses for the insured.

EXCLUSIONS - No Benefits Will Be Allowed For:

1. Any sickness, disease, infection (unless caused by an open cut or wound), including but not limited to: aggravation of a congenital condition, blisters, headaches, hernia of any kind, mental or physical infirmity, Osgood-Schlatter disease, osteochondritis, osteochondritis dissecans, osteomyelitis, spondylolysis, slipped femoral capital epiphysis, orthodontics.
2. Injuries for which benefits are payable under Workers' Compensation or Employer's Liability Laws. (In NC, benefits are excluded if the employer, employee or carrier is responsible or liable according to final adjudication or settlement order under state law)
3. Any Injury involving a two or three-wheeled motor vehicle or snowmobile or any motorized or engine driven vehicle not designed primarily for use on public streets and highways, unless the insured is participating in an activity sponsored by the Policyholder. (In ID, an insured person must be participating as a professional)
4. In Ohio - Reinjury if the insured participated in a covered activity against medical advice.

It is not the intent of this policy to provide benefits for an existing medical problem. A re-injury will be covered if the insured has been treatment free for a period of 180 days prior to the effective date of the policy. (In OH, this provision does not apply)

ACCIDENTAL DEATH AND DISMEMBERMENT

When injury covered by this policy results in Accidental Death or Dismemberment within 180 days from the date of accident, the following benefits will be payable.

Loss of Life \$ 2,500
Single Dismemberment \$ 2,500

Double Dismemberment \$10,000

CLAIM PROCEDURE

Filing of the claim is the parent's responsibility.

1. Parents notify the school and obtain a claim form immediately. The school completes Part A of the claim form if it is a school injury.
2. Parents complete Part B of the claim form. Answer all questions.
3. Parents submit copies of the student's itemized bills to the student's family medical or dental coverage first, even if there is a large deductible. The other insurance plan will send a report called an Explanation of Benefits (EOB). (This coverage is primary in ID)
4. Parents send the completed claim form, copies of the student's itemized bills and the EOB to:
STUDENT ASSURANCE SERVICES, INC.
PO BOX 196 • STILLWATER MN 55082
5. The claim will be completed when all of the above documents have been provided. For claim questions, contact Student Assurance Services, Inc. at (800) 328-2739, between 8am-4:30pm CST.

NOTE: Student must have been treated by a licensed physician within **60 days** of the date of injury. Proof of claim must be submitted within 90 days from the date of accident, or a reasonable time thereafter not to exceed one year. Itemized bills should be submitted within 90 days from the date of treatment or a reasonable time thereafter not to exceed one year. The company is responsible only for expenses incurred within one year from the date of injury. (In NC, itemized bills must be submitted within 180 days from the date of treatment not to exceed one year)

EFFECTIVE AND EXPIRATION DATE

Coverage becomes effective the first day of authorized interscholastic sports practice. Interscholastic sports coverage will expire on the last day of the authorized season of the current school year.

This provides a very brief description of some of the important features of the insurance policy. It is not the insurance policy and does not represent it. A full explanation of benefits, exceptions and limitations is contained in the Group Accident Insurance Policy Form GA-2200Ed.11-16 (and any state specific) and any applicable endorsements. This policy is considered term accident insurance (except in ID) and is non-renewable. This product may not be available in all states and is subject to individual state regulations: The Master Policy is issued to the School District/School. A copy of the Privacy Notice and Certificate of Coverage (where applicable) may be obtained on the website www.sas-mn.com.

Underwritten by
Ameritas 
Ameritas Life Insurance Corp.
Lincoln, Nebraska



Administered by
STUDENT ASSURANCE SERVICES, INC.
P.O. BOX 196
STILLWATER, MINNESOTA 55082

CATASTROPHIC ACCIDENT INSURANCE

2025 – 2026 School Year

BENEFIT SUMMARY

- Provides Accident Medical Expense Benefits with a maximum benefit of \$5,000,000 per Insured per Covered Accident. Accident Expense Benefits are payable:
 - after \$25,000 of covered expenses have been incurred within two years after the date of the Covered Accident; and
 - after benefits have been paid under other Health Care Plans; and
 - for Covered Expenses incurred within 10 years from the date of the Covered Accident.
- Provides an Accidental Death benefit of \$10,000, and a Dismemberment benefit of up to \$20,000.

CLASS DESCRIPTION & COVERAGE

- CLASS 1:** All student athletes, student managers, student trainers, student coaches, cheerleaders and band members who participate in school sponsored and supervised interscholastic athletic activities.
- CLASS 2:** All students, from pre-kindergarten through the twelfth grade, while they are attending regularly scheduled classes and taking part in all school-sponsored and supervised activities including off-season athletic training and conditioning, except interscholastic athletics. (Includes Class 3 students, if Class 2 students are covered under the Policy)
- CLASS 3:** All students who participate in all school-sponsored and supervised extracurricular non-athletic activities and clubs.

PREMIUM

- CLASS 1:** Rate is based on the *total enrollment* of each High School & Junior High, not just athletes. If you need Class 1 Sports Coverage for Junior High & 9th Grade, but the 9th Grade is in a different building, add the total number of 9th Grade students to the enrollment of the Junior High and use the corresponding Junior High rate.

RATE PER BUILDING			
Number of Students in each High School		Number of Students in each Junior High	
0-200	\$ 250	0-100	\$ 150
201-400	\$ 350	101-250	\$ 200
401-1,000	\$ 600	251-500	\$ 400
1,001-1,400	\$ 1,250	501-750	\$ 650
1,401 & up	\$ 1,650	751 & up	\$ 1,000

- CLASS 2:** \$1.20 per student
- CLASS 3:** \$0.40 per student

100% participation is required - Minimum Policy Premium - \$500.00

HOW TO ENROLL

- Please complete the attached APPLICATION
- Include your check with the APPLICATION made payable to Student Assurance Services, Inc.
- Please send the APPLICATION and check to:

STUDENT ASSURANCE SERVICES, INC.
P.O. BOX 196
STILLWATER, MN 55082-0196

This brochure provides a summary of the coverage to be provided and is not intended to substitute for or duplicate policy provisions. It is subject to the provisions of the policy of insurance to be issued by Great American Insurance Company. You will need to contact us for exact policy language, as well as for any limitations and restrictions that may be applicable. The policy is the only contract between the Policyholder and us. It contains the actual terms, conditions and limits of the coverage to be provided. If there is any conflict between this quote and the policy, the policy will govern in all cases. Acceptance of this quote is contingent upon and subject to the actual terms and conditions of the policy as issued.

CONTACT INFORMATION

- Marketed by: Student Assurance Services, Inc.
333 North Main Street
P.O. Box 196
Stillwater, MN 55082-0196
Phone (651) 439-7098 – Toll Free 1-800-328-2739
- Underwritten by: Great American Insurance Group
Cincinnati, Ohio 45202

- Description of Coverage**
This plan provides benefits for Covered Expenses incurred for treatment of injuries resulting directly, and independently of all other causes, from a Covered Accident. The Covered Accident must occur while the student is taking part in the activity described in the Covered Activity(ies), or while traveling, via transportation provided by the school, directly to or from an activity as a member of a group supervised by the school.
- General Limitations**
Benefits are payable only for Covered Losses incurred as a result of participation in Covered Activities.
LIMITATION ON MULTIPLE COVERED ACTIVITIES: If an Insured suffers a Covered Loss while participating in more than one Covered Activity, We will pay only one benefit, the largest benefit unless there is a specific written exception in this Policy. **LIMITATION ON MULTIPLE BENEFITS:** If an Insured can recover benefits under more than one of the Benefits stated in the Schedule, as a result of the same Accident, We will pay only one benefit, the largest benefit.

• **Accident Medical Expense Benefits**

If, as a result of a covered Injury, the Insured, requires care and treatment rendered by a doctor, the Company will pay the Usual and customary charges which are deemed medically necessary provided the first expense is incurred no later than 180 days after the date of the Covered Accident. This Benefit is payable subject to the Benefit Maximum per Covered Accident, the Deductible, and the Maximum Benefit Period shown in the Application.

The benefit amount for this benefit is payable in excess of any In Force Policy and its applicable deductible. In the event and only in the event of the reduction or exhaustion of the limit of insurance of the In Force Policy solely as the result of actual payment of benefits covered thereunder, this Policy shall pay excess of the reduced limit of insurance of the In Force Policy and its applicable deductible. This Policy shall only pay pursuant to the terms and conditions of this Policy and no other policy. We will pay the Usual and Customary amount, reduced by the payment by any other insurance plan. This Policy will recognize payment by any other insurance plan as reducing or satisfying the deductible amount of this Policy.

• **Accidental Death and Dismemberment Benefit**

If an Insured suffers a loss of life as a result of a Covered Injury, We will pay the applicable amount shown in the Schedule. The death must occur within 365 days of the Covered Injury.

• **Accidental Dismemberment Benefit**

If a Covered Injury to an Insured results in any of the following Covered Losses, We will pay the percentage shown below. The Covered Loss must occur within 365 days of the Covered Accident. The benefit amount is based on the maximum amount shown in the Schedule for the person suffering the Covered Loss.

<u>Covered Loss</u>	<u>Percentage of Maximum Amount</u>	<u>Covered Loss</u>	<u>Percentage of Maximum Amount</u>
Both Hands or Both Feet	100%	Sight of Both Eyes	100%
One Hand or One Foot plus the loss of Sight of One Eye	100%	Speech and Hearing	100%
One Hand; One Foot; or Sight of One Eye	50%	Hearing in One Ear	25%
Thumb and Index Finger of the same Hand	25%		

• For purposes of this Benefit, DEFINITIONS is amended to include the following: Covered Loss means:

1. For a foot or hand, actual severance through or above the ankle or wrist joint;
2. For thumb and index finger, complete severance through or above the metacarpophalangeal joint of Both digits;
3. Total and permanent loss of sight;
4. Total and permanent loss of speech; or
5. Total and permanent loss of hearing.

• **General Exclusions** - A loss will not be a Covered Loss if it is caused by, contributed to, or results from:

1. Sickness, disease, mental infirmity, emotional or psychological trauma, or bacterial or viral infection, or medical or surgical treatment thereof, except for any bacterial infection resulting from an accidental external cut or wound or accidental ingestion of contaminated food;
2. Suicide, self-destruction, attempted suicide or self-destruction, or intentional self-inflicted injury, while sane or insane;
3. War or any act of war, whether declared or not;
4. Commission of, or attempt to commit, a felony, an assault, or other illegal activity;
5. The covered person being legally intoxicated as determined according to the laws of the jurisdiction in which the injury occurred
6. The covered person being intoxicated or under the influence of any drugs or narcotics unless administered by or upon the advice of a physician.
7. Any loss arising out of terrorism or terrorist acts.
8. Injury covered by workers' compensation, employer's liability laws, or similar occupational benefits, or while engaging in activity for monetary gain from sources other than the Policyholder;
9. A covered accident that occurs while on active duty service in the military, naval or air force of any country or international organization. Upon our receipt of proof of service, we will refund any premium paid for this time. Reserve or National Guard active duty training is not excluded, unless it extends beyond 31 days;
10. Travel in any aircraft owned, leased, or controlled by the Policyholder, or any of its subsidiaries or affiliates. An aircraft will be deemed to be "controlled" by the Policyholder if the aircraft may be used as the Policyholder wishes for more than 10 straight days, or more than 15 days in any year;
11. Practice or play in any sports activity, including travel to and from the activity and practice, except as specifically provided in the policy;
12. Aggravation, during a covered activity, of an injury the covered person suffered before participating in that covered activity, unless we receive a written medical release from the covered person's physician;
13. Participation in covered activities not sponsored by or under the supervision of the Policyholder.
14. The covered person riding or driving in any kind of race.

• **Accident Medical Exclusions:** In addition to the General Exclusions stated in the Policy, We will not cover expenses under this additional benefit for:

1. Pre-existing conditions occurring within the first 12 months of coverage (except as specifically provided by the policy);
2. Treatment by persons employed or retained by a Policyholder, or by any immediate family member or member of the covered person's household;
3. Pregnancy, childbirth, or miscarriage;
4. Elective abortion, an abortion for any reason other than to preserve the life of the female upon whom the abortion is performed;
5. Mental and nervous disorders (except as specifically provided in the policy);
6. Damage to or loss of dentures or bridges, or damage to existing orthodontic equipment (except as specifically covered by the policy);
7. Elective or cosmetic surgery, except for reconstructive surgery needed as the result of an injury;
8. Eyeglasses, contact lenses, hearing aids, wheelchairs, braces, appliances, examinations or prescriptions for them, or repair or replacement of artificial limbs, orthopedic braces, or orthotic devices (except as specifically provided in the policy);
9. Expenses for which the covered person would not be responsible for in the absence of this policy;
10. Treatment of injuries that result over a period of time (such as blisters, tennis elbow, etc.), and that are a normal, foreseeable result of participation in the covered activity;
11. Treatment or service provided by a private duty nurse (except as specifically provided in the policy);
12. Replacement of artificial limbs, eyes, or other prosthetic appliances;
13. Routine physicals, check-ups, routine ob-gyn visits, pap smears, or wellness visits;
14. Overuse symptoms including, but not limited to, bursitis, tendonitis, shin splints, stress fractures, heat exhaustion, heat stroke, heat prostration, malfunctions of the heart, embolism, reinjuries or the aggravation thereof, sprains, hernia, strains, muscle tears, or repetitive motion injury, except as specifically provided in the policy;
15. Expenses due to an aggravation or re-injury of a pre-existing condition (except as specifically provided in the policy);
16. Repair or replacement of existing dentures, partial dentures, braces, fixed or removable bridges, or other artificial dental restoration (except as specifically provided in the policy);
17. Repair, replacement, examinations for prescriptions, or the fitting of eyeglasses or contact lenses;
18. Medical expenses and disability for which the covered person is entitled to benefits under any Worker's Compensation Act;
19. Expenses incurred that are in excess of reasonable charges, or expenses that are not medically necessary; or
20. Dental treatment necessitated by sickness, deterioration or disease, for cosmetic, preventive, diagnostic or orthodontic purposes, or by any reason other than an injury.

• **Definitions**

Accident means a sudden, abrupt, and unexpected event. **Covered Accident** means an accident that occurs directly and independently of all other causes while coverage is in effect for a covered person resulting in a covered loss or injury under the policy for which benefits are payable. **Contributory** means the Insured is required to pay all or a portion of the premium. Whether the benefits are Contributory or Non-Contributory is stated in the Schedule. **Covered Activity** means those activities set out in the Covered Activities section of the schedule of benefits, with respect to which covered persons are provided accident insurance under the policy. **Covered Loss or Covered Losses** means an accidental death, dismemberment or other injury covered under the policy. **Covered Person** means an eligible person, who enrolls for coverage, if required, and for whom the required premium is paid. **Eligible Person** means a person in a Class of Eligible Persons, as shown in the schedule of benefits. **Injury** means bodily injury sustained by a covered person caused by a covered accident that:

1. Occurs while this policy is in effect as to the person whose injury is the basis of claim;
2. Occurs while the covered person is participating in a covered activity; and
3. Results directly and independently of all other causes in a covered loss.

Physician means a provider or practitioner who:

1. Is properly licensed or certified to provide care or treatment under the laws of the state where he or she practices;
2. Provides services that are within the scope of his or her license or certificate; and
3. Is neither the covered person nor a member of the covered person's household or an immediate family member.

Schedule of Benefits means the benefits, benefit amounts, terms, limitations and provisions of coverage selected by the Policyholder which is attached to and made a part of this policy. **Spouse** means an adult person with whom the covered person enters into a marriage, civil union, or comparable relationship in a state or nation in which the marriage, civil union or comparable relationship is sanctioned by law and legally valid at the time it is entered into by the parties. **Policy** means the contract issued by us to the Policyholder for the benefit of a covered person.

Food Service Management Company
Contract Renewal - Rate Agreement Form
(COST REIMBURSABLE CONTRACT)

Clintondale Community Schools	50070
School Food Authority/Sponsor Name	Agreement Number/School District Code
Southwest Foodservice Excellence, LLC.	2022
Food Service Management Company Name	Year of Original Contract
	3
	Renewal Year (1, 2, 3, or 4)

This document contains the rates and fees for the furnishing of food service management for nonprofit food service programs for the period beginning July 1, 2025, and ending June 30, 2026. The terms and conditions of the original contract are applicable to the contract renewal.

The Consumer Price Index for All Urban Consumers (CPI-U) for the Midwest Region for December 2024 is 3.1% as released by the U.S. Bureau of Labor Statistics. The Equivalent Meal Factor increased from \$4.6250 to \$4.9700 for SY 2025-2026.

Price Per Meal and Meal Equivalents must be quoted as if no USDA Donated Commodities will be received.

Rates for School Year (SY) 2024-2025 must match what was approved by MDE.

RATE NEGOTIATIONS ARE NOT ALLOWED FOR THE SY 2025-2026 RENEWAL.

RATES MUST NOT BE ROUNDED UP

Fee Items	Current SY 2024-2025 Rate	Flat % Increase per Original Contract	New SY 2025-2026 Rate
1. Management Fee per Meal (breakfast and lunch) and Meal Equivalent (a la carte)	\$ 0.0732	3.1%	\$ 0.0754
2. Administrative Fee per Meal or Month	\$ 0.1579	3.1%	\$ 0.1627
3. Reimbursable Breakfasts	NA		
4. Reimbursable Lunches	NA		
5. A la Carte Meal Equivalents	NA		
6. After School Snacks	NA		
7. At Risk Suppers	NA		
8. Special Milk	NA		
9. Advance Payment dollar amount for the 25-26 school year, if any			\$ -
10. Guaranteed Return dollar amount for the 25-26 school year, if any			\$ -
11. Planned Client Investment* dollar amount for the 25-26 school year, if any			\$ -
12. Has the sponsor and FSMC agreed upon a budget for the 25-26 school year? (yes or no)			Yes

Note: Company must sign this page prior to initial upload into GEMS/MARS.

By submission of this proposal, the company certifies that, in the event it receives a renewal award under this solicitation, the company shall operate in accordance with applicable program laws and regulations. The company shall not plead misunderstanding or deception because of such estimates of quantities, or of the character, location, or other conditions pertaining to the proposal. This agreement shall not exceed one year.

Chris Odom

Signed: ADFEC0DC024EE70F09F374A65BB43D8C contractworks **04/10/2025**
Food Service Management Company Representative **Date**
 Chris Odom/ Chief operating Officer
Printed Name/Title

**Note: Sponsor does NOT sign this page prior to initial upload into GEMS/MARS.
 Signature is obtained AFTER MDE approval.**

Sponsor Acceptance of Contract Renewal Agreement

Signed: _____ **Date**
Sponsor Representative

Printed Name/Title

*Planned Client Investment refers to any planned dollar amount the FSMC will invest on the sponsor's behalf to improve the food service program (such as the purchase of large kitchen equipment or improvements to serving lines, etc.). The sponsor will pay back that dollar amount to the FSMC over a specified time period as agreed upon by both parties.

**Food Service Management Company
Contract Renewal - Signature Page**

Clintondale Community Schools	50070
School Food Authority/Sponsor Name	Agreement Number/School District Code
Southwest Foodservice Excellence, LLC.	2022
Food Service Management Company Name	Year of Original Contract
	3
	Renewal Year (1, 2, 3, or 4)

The Food Service Management Company certifies that it will operate in accordance with all applicable State and Federal laws and regulations.

This Contract Renewal Agreement, attachments, and the original Contract, with addenda, if any, constitute the entire agreement between the School Food Authority (Sponsor) and the Company. The parties shall not execute any additional contractual documents pertaining to this Contract, except as permitted by applicable law.

This agreement shall be in effect for one year from July 1, 2025, to June 30, 2026.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed by their duly authorized representative on this day and year.

Note: Company must sign this page prior to initial upload into GEMS/MARS.

Signed:	<u>Chris Odom</u> ADFEC0DC024EE70F09F374A65BB43D8C contractworks 04/10/2025
	Food Service Management Company Representative Date
	Chris Odom/ Chief Operating Officer
	Printed Name/Title

**Note: Sponsor does NOT sign this page prior to initial upload into GEMS/MARS.
Signature is obtained AFTER MDE approval.**

Signed:	
	Sponsor Representative Date
	Printed Name/Title

7. **Resignation-** The Superintendent and the Director of Human Resources recommend that the Board approve the resignation of **Lori Ringstad**, Speech-Language Pathologist, effective at the end of the day June 30, 2025.

NOTE: Mrs. Ringstad has been employed by Clintondale Community Schools for 27 years.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

8. **Closed Session-** The Superintendent recommend that the Board of Education enter into a Closed Session as authorized by Section 8(a) of the Open Meetings Act to discuss the Superintendent Evaluation.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

9. **Closed Session-** The Superintendent and the Board President recommend that the Board of Education enter into a Closed Session as authorized by Section 8 (c) of the Michigan Open Meetings Act to discuss negotiations.

Motion by _____ Support by _____ Y _____ N _____ Ab _____

GENERAL PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

We encourage you to voice your opinion on topics not on the agenda. Please stand and be recognized by the Chairperson, and state your name and address before commenting. To provide the opportunity for all to participate, board policy limits each individual to three minutes. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual(s) or specific incident is best handled through administrative channels. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. Speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. ____

ADJOURNMENT

Motioned by: _____ Supported by: _____ Time: _____



Board of Education Human Resources Agenda Items for June 9, 2025

NON CONSENT ITEM - #1

1. **Resignation** - The Superintendent and the Director of Human Resources recommend that the Board approve the resignation of **Lori Ringstad**, Speech-Language Pathologist, effective at the end of the day June 30, 2025.

NOTE: Mrs. Ringstad has been employed by Clintondale Community Schools for 27 years.