

June 2025 Attachments

I-C	Resolution Authorizing Closed Session	Complete
V-A	May 14, 2025 Board Meeting Minutes	Complete
V-B	May 14, 2025 Closed Board Meeting Minutes	Complete
VI-A-1	Monthly Wellness Report	Complete
A-1	HIB Report	Complete
C-1	Board Secretary's Certification for April 2025	Complete
C-3	Financial Reports for March 2025	Complete
C-4	Bills Lists	Complete
C-5-a	Garrison Architects	Complete
C-7-a	NJ Schools Insurance Group	Complete
C-11-a-1	Policy #6470- Payment of Claims	Complete
C-11-c-1	Regulation #6470- Payment of Claims	Complete

**WATERFORD TOWNSHIP BOARD OF EDUCATION
REGULAR BOARD MEETING – May 14, 2025
WATERFORD ELEMENTARY SCHOOL**

DRAFT

V-A

I. MEETING CALLED TO ORDER 6:31 P.M.

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted on the district website, wtsd.org.

A. ROLL CALL OF ATTENDANCE

Members Present: Matthew DeNafo, Benjamin De Vuyst, Barbara Libak Fanz, Jason Galante, Rosemarie Hunter, Thomas Leach, Ehren O'Donnell

Members absent: Daniel Hoover, Michael McClintock

Others present: Dr. Michael A. Nolan, Superintendent, Daniel J. Fox, Assistant Superintendent for Business /Board Secretary, Chris Long, Solicitor.

B. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

A motion was made by Mr. Galante, seconded by Ms. Hunter, and carried by unanimous voice consent to approve the resolution authorizing closed session, made a motion, made a motion.

C. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by, Ms. Hunter, seconded by Mr. DeVuyst and carried by unanimous voice consent to return to open session at 7:01 p.m.

D. FLAG SALUTE

Mr. DeNafo led the Pledge of Allegiance.

E. MISSION STATEMENT

Mr. O'Donnell read the Mission Statement.

F. STATEMENT TO THE PUBLIC

Mr. DeNafo read the Statement to the Public.

II. COMMITTEE REPORTS

- A. EDUCATION-** none
- B. PERSONNEL-** none
- C. BUSINESS-** none

III. PRESENTATIONS - none

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

- A.** A motion was made by Mr. De Vuyst seconded by Ms. Libak Fanz, and carried by unanimous voice consent to open the meeting to the public.

None

- B.** A motion was made by Ms. O'Donnell, seconded by Mr. Hunter, and carried by unanimous voice consent to close the meeting to the public.

V. MINUTES

A motion was made by Mr. De Vuyst, seconded by Mr. Galante, and carried by unanimous voice consent to approve the minutes for the following meeting as submitted by the Assistant Superintendent for Business/Board Secretary.

WATERFORD TOWNSHIP BOARD OF EDUCATION

May 14, 2025

- A. Board Meeting April 30, 2025
B. Closed Session April 30, 2025

VI. SUPERINTENDENT'S REPORT

A motion was made by Ms. Libak Fanz, seconded by Mr. Leach, and carried by a unanimous roll call vote to approve the following items:

A. Monthly District Reports-

1. Monthly Wellness Report (See Attachment)
2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
Atco	4.08.2025	11:00 AM	N/A	Shelter in Place	206	47
Atco	4.09.2025	9:23 AM	38 degrees, Sunny	Spring Bus Evacuations	206	10
Atco	4.30.2025	10:45	75 degrees, sunny	Fire Drill	210	45
TR	4/8/2025	9:52 AM	N/A	Shelter in Place	249	70
TR	4/25/2025	9:50 AM	65 degrees, Sunny	Fire Drill	162	70
WES	4/1/25	9:37 AM	N/A	Active Shooter	402	86
WES	4/3/25	2:34 PM	77 degrees, sunny	Fire	411	76
WES	4/8/2025	8:40 AM	32 degrees, sunny	Spring Bus Evacuations	379	12

B. Enrollment:

Grade	2023-2024 # of Students	2024-2025 # of Students
PK (3 yr. old)	54	82
PK (4 yr. old)	93	72
PK (5 yr. old)	1	1
Sub Total:	148	155
K	105	110
1 st	109	110
2 nd	94	108
3 rd	106	96
4 th	114	109
5 th	113	114
6 th	133	114
Sub Total:	774	761
Total:	922	916

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	0
Out of School Suspension	0	0	1

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 14, 2025

VII. REORGANIZATION

Upon the recommendation of the Superintendent, a motion was made by Mr. Galante, seconded by Ms. Hunter, and carried by a roll call vote to approve the following items.

A. Professional Appointments for 2025/2026:

Approve the following professional appointments for the 2025-2026 school year:

Name	Specialization	Cost	Basis	Attachment #
CCESC	General Services Contract	NA	NA	VII-A-1
Wade, Long, Wood & Long, LLC	Solicitor	\$160	Hourly	VII-A-2
Wade, Long, Wood & Long, LLC	Negotiator	\$160	Hourly	VII-A-3

B. Petty Cash Funds:

Approve the following petty cash funds for the 2025-2026 school year:

Name	Authorized Amount	Maximum Expenditure
Daniel J. Fox*	\$1,500.00*	\$500.00
Michael A. Nolan (Superintendent)	500.00	250.00
Christine Manna	700.00	450.00
Heather Kondas	500.00	250.00
Patrick Davidson	500.00	250.00
Amanda Magenta	500.00	250.00
James Weaver	\$1,500.00*	\$500.00
Ed Leypoldt	\$1,000.00*	\$500.00

(* Checking Account)

C. Authorized Depositories:

Approve the following as authorized depositories for the 2025-2026 school year:

1. TD Bank
2. NJ Cash Management Fund
3. Other banks as needed for CDs to be given to the highest bidder

D. Bid and Quote Threshold:

Resolve to establish the bid and quote threshold as attached. (See Attachment VII-D).

E. Authorize the superintendent to approve the payment of the bills between board meetings:

Any bills paid in this manner shall be presented to the board for ratification at its next regular board meeting.

F. Tax Requisition:

Approve the Tax Requisition pursuant to R.S. 54:4-75 as attached (See Attachment VII-F).

G. Annual Tuition Rates for 2025-2026 School Year:

Approve the annual tuition rates for the 2025-2026 school year as follows:

Preschool	\$15,775
Kindergarten	14,714
Grades 1-5	17,936
Grade 6	16,292
LLD	43,441
Emotionally Impaired	24,204

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 14, 2025

Preschool Disabilities	22,847
Multiple Disabilities	37,512

H. Substitutes Rates for 2025-2026:

Approve the substitute rates for the 2025-2026 school year as listed:

Certified Positions:

Number of Consecutive Days	Substitute Gr. 1-6 County Certificate	Substitute Gr. PreK-Kdg County Certificate	Substitute Gr. 1-6 CE/CEAS/Standard Certificate	Substitute Gr. PreK-Kdg CE/CEAS/Standard Certificate	Substitute Nurse	Substitute Requiring TOSD Certificate
1-20	\$134.06	\$147.48	\$143.44	\$157.79	\$303.42	n/a
21-40	143.44	157.79	159.99	175.99	331.01	\$193.09
41-60	n/a	n/a	193.09	212.40	346.47	220.67

Non-certified Positions:

Position	Substitute Gr. 1-6	Substitute Gr. PreK-Kdg
Non-Instructional Aide (Cafeteria)	\$17.76	\$19.12
Instructional Paraprofessional	18.75	20.63
Mechanic	20.96	20.96
Secretarial	18.75	18.75
Custodian	19.86	19.86

I. Official Newspapers for the Waterford Township School District:

Approve the Courier Post and Hammonton Gazette as the official newspapers for the district.

J. Professional Roles for the 2025-2026 School Year:

Approve professional roles as listed below:

Position	Name
Board Secretary	Christopher Eberly
Investment Officer	Christopher Eberly
Public Agency Compliance Officer	Christopher Eberly
Purchasing Agent	Christopher Eberly
Custodian of Records	Christopher Eberly
Homeless Liaison	Michael A. Nolan
Educational Stability Coordinator	Michael A. Nolan
Integrated Pest Management Coordinator – District	James Weaver
Integrated Pest Management Coordinator Atco	Heather Kondas
Integrated Pest Management Coordinator TR	Patrick Davidson
Integrated Pest Management Coordinator - WES	Christine Manna
PEOSHA Officer/ Coordinator	James Weaver
Indoor Air Quality Designee	James Weaver
Right-to-Know Officer	James Weaver
Asbestos Designated Person	James Weaver
Affirmative Action Officer	Christopher Eberly
Americans with Disabilities Act Coordinator	Christopher Eberly

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 14, 2025

School Safety Specialist	Michael A. Nolan
Anti-Bullying Specialist	Gabrielle Holwell Ryan Ciavaglia Amelia Wise
Anti-Bullying Coordinator	Heather Kondas
504 Coordinator	Amanda Magenta
District Wellness Sustainability Administrator	Heather Kondas
Chief Privacy Officer	Ed Leypoldt
Southern Coastal Fund Commissioner	Christopher Eberly
Southern Coastal Alternate Commissioner	Nancy Gibbins
Chief Information Security Officer	Ed Leypoldt

- K. Authorize private schools for the disabled not to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the N.J. Department of Agriculture's Child Nutrition Program Regulations. This shall be in effect from July 1, 2025 through June 30, 2026.

- L. Approve the following Board of Education meeting dates for the 2025-2026 school year:

2025 Meeting Dates	2026 Meeting Dates
July 16, 2025**	January 21, 2026
August 20, 2025	February 18, 2026
September 17, 2025	March 18, 2026
October 15, 2025	April 29, 2026*
November 19, 2025	May 20, 2026
December 17, 2025	June 17, 2026

(* Public Hearing on Budget)

(** If necessary)

- M. Pursuant to PL 2015, Chapter 47, the Waterford Township Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et...seq., NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. (See Attachment VII-M).

- N. Approve the charges for the Use of Facilities for the 2025/2026 school year:

Room Type	Rate
Gymnasium - WES	\$75 per hour
Cafeteria - WES	\$50 per hour
Kitchen	\$25.00 per hour
Media Center	\$50 per hour
Classroom	\$10 per hour
Custodial /Food Service Worker Time	\$150 up to 4 hours
Custodial /Food Service Worker Time	\$37.50 per hour

- O. Approve the following cooperative purchasing agreements:

1. Camden County Educational Services Commission
2. Hunterdon County Educational Services Commission
3. Educational Services Commission of NJ
4. Educational Services Commission of Morris County (Educational Data Services)

- P. Approve the Organizational Chart for the 2025-2026 School Year. (See Attachment VII-P).

WATERFORD TOWNSHIP BOARD OF EDUCATION

May 14, 2025

VIII. SUPERINTENDENT'S RECOMMENDATIONS

A. EDUCATION

Upon the recommendations of the Superintendent. A motion was made by Ms. Libak Fanz, seconded by Mr. Galante, and carried by a roll call vote to approve the items 1 through 5

1. **Harassment, Intimidation and Bullying (HIB) Report:**
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).
2. **Title I School Parent Compact and District-Wide & School Parent and Family Engagement Policies:**
Approve the attached Title I School Parent Compact 2025-2026, and re-approve the attached Title I District-Wide (2415.04) and School (2415.50) Parent and Family Engagement Policies for the purpose of submitting the FY2026 ESEA-ESSA Consolidated Grant Application. (See Attachment A-2).
3. **Approve the following policy for the first reading:**
n/a
4. **Approve the following policy for the second reading:**
 - a. Policy #2260- Affirmative Action Program for School and Classroom Practices
 - b. Policy #2418- Section 504 of the Rehabilitation Act of 1973- Students
 - c. Policy #8110- Attendance Areas
 - d. Policy #2421- Career and Technical Education
 - e. Policy #2411- Guidance Counseling
 - f. Policy #2610- Educational Program Evaluation
 - g. Policy #5512- Harassment, Intimidation, and Bullying
 - h. Policy #5541- Anti-Hazing
 - i. Policy #5842- Equal Access of Pupil Organizations
 - j. Policy #5750- Equal Educational Opportunity
 - k. Policy #5111- Eligibility of Resident/Non-Resident Students
5. **Acknowledge receipt of the following regulations:**
n/a

B. PERSONNEL

A motion was made by Ms. Libak Fanz, seconded by Mr. De Vuystl, and carried by a roll call vote to ratify the Resolution on invoking the Doctrine of Necessity for item 1 through 14.

1. **Renewal of Certified Staff Members for the 2025-2026 School Year:**
Approve Renewal Recommendations for the 2025-2026 school year of certified staff members. (To Be Distributed).
2. **Renewal of Non-Certified Staff Members for the 2025-2026 School Year:**
Approve Renewal Recommendations for the 2025-2026 school year of non-certified staff Members. (To Be Distributed).
3. **Renewal of Non-Union Affiliated Contracts for the 2025-2026 School Year:**
Approve renewal recommendations for the 2025-2026 school year for Non-Affiliated Contracted Staff members. (To Be Distributed).
4. **Renewal/Approval of On-Call Staff for the 2025-2026 School Year:**
Renew and approve recommendations for the 2025-2026 school year for the On-Call Staff Members. (To Be Distributed).

WATERFORD TOWNSHIP BOARD OF EDUCATION
May 14, 2025

5. **Substitute List 2025-2026:**

Approve the renewal of substitutes for the 2025-2026 school year. (See Attachment B-5).

6. **Approval of Non-Affiliated Staff Compensation Plan:**

Approve the Non-Affiliated Staff Compensation Plan. (To Be Distributed).

7. **Leave-of-Absence Request:**

Acknowledge the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
5163	5.12.25 – 6.30.25	Unpaid

8. **Increment Withholding of Certified Staff Members:**

Approve the increment withholding for the following staff members for the 2025-2026 school year:

- #4262
- #5117

9. **Revision of Job Description:**

Approve the revision of the job description for the position of Assistant Superintendent for Business. (See Attachment B-9).

10. **Approve Extended School Year (ESY) Substitute Staff for the 2025 Summer ESY Program:**

Approve the following staff members and respective substitute positions/rates for the 2025 ESY Program:

NAME	ASSIGNMENT	HOURLY RATE (WES)	HOURLY RATE (TR)
Parham-Bush, Arlisha	Paraprofessional	\$18.75	\$20.63
Piantadosi, Janice	Paraprofessional	\$18.75	\$20.63

11. **Perfect Attendance Award – April 2025:**

Acknowledge and congratulate the recipient of April's Perfect Attendance Award, Jessica McGowan. Jessica is currently instructing our preschool students at Thomas Richards Early Childhood Center and has been with us since September 2021. Congratulations and please enjoy your Amazon gift card.

12. **Approve the following policy for the first reading:**

n/a

13. **Approve the following policy for the second reading:**

n/a

14. **Acknowledge receipt of the following regulations:**

n/a

C. BUSINESS

Upon the recommendation of the Superintendent, a motion was made by Mr. Leach, seconded by Mr. Galante, and carried by a roll call vote to approve items 1 through 8.

WATERFORD TOWNSHIP BOARD OF EDUCATION**May 14, 2025****1. Board Secretary's Certifications for the month of March 2025 (See Attachment C-1):**

In accordance with 18A:17-9 for the month of March 2025, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of March 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of February 2025 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month March 2025 (as per attached):

- a. Investment report.
- b. Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- c. Student Activity Fund General Ledger.
- d. Nutri-Serve Food Management/Waterford Township School District Financial Statement. N/A
- e. Transfers by transfer number

4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 1,686,508.94
- Bills List #2- \$ 43,837.56
- Bills List #3- \$ 19,486.93
- Nutri-Serve- \$ 98,212.40

5. Contracts:

Vendor	Purpose	From	To	Amount	Attachment
Archway Programs	Before/After School	9/1/25	6/30/23	N/A	C-5-a
CCESC	General Services	6/1/25	6/30/26	See Attachment	C-5-b

6. Transportation:

SID#	Vendor	School	From	To	Amount	Send/Receive	Attachment
8321989429	Winslow Twp.	Folsom	3/1/25	6/30/25	\$331.50	Send	N/A
1404601036	Medford Twp.	WES	4/15/25	5/19/25	\$4,000	Receive	N/A

- b. Approve a Multi-Route Student Transportation Contract with First Student for from July 1, 2025-July 31, 2025 in the amount of \$65,340.

7. Grants:

Grantor	School	Amount	Purpose	Attachment
Southern Coastal Insurance	Waterford Twp. School District	\$7,500	"Common to Be Fit" Staff Wellness Program	C-7

WATERFORD TOWNSHIP BOARD OF EDUCATION

May 14, 2025

8. Business-Related Policies:

- a. Approve the following policies for the first reading:
n/a
- b. Approve the following policies for the second reading:
1. Policy# 7102- Site Selection and Acquisition
- c. Acknowledge receipt of the following regulations:
n/a

D. BYLAWS–Barbara Libak Fanz

- 1. Approve the following policy for the first reading :
n/a
- 2. Approve the following policy for the second reading :
n/a
- 3. Acknowledge receipt of the following regulations:
n/a

VIII. REPORTS

- a. **Legislation-** Mr. Leach gave an oral report.
- b. **Camden County School Boards Association-** no report.
- c. **New Jersey School Boards Association-** no report.
- d. **Camden County Educational Services Commission-** no report
- e. **Hammonton-Roe Hunter** gave an oral report
- f. **Board President's Report-** Mr. DeNafo gave an oral report.

IX. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS
None

B. NEW BUSINESS
None

X. COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS

- A.** A motion was made by Mr. O'Donnell seconded by Ms Libak Fanz and carried by unanimous voice consent to open the meeting to the public.

- Jennifer Treloar – Environmental
- Luiz Lopez – Residency matter

- B.** A motion was made by Mr. Hunter seconded by Mr. Galante and carried by unanimous voice consent to close the meeting to the public.

XI. MEETING ADJOURNMENT at 7:18

A motion was made by Mr. Leach seconded by Ms. Libak Fanz and carried by unanimous voice consent to adjourn the meeting.

Respectfully Submitted,


Daniel J. Fox
Assistant Superintendent for Business/Board Secretary

MAY MONTHLY WELLNESS REPORT

Date	Description	School	Class(es) Involved	Menu	Celebration/Curricular	CCS
5/12/25	Tea Party/ insect celebration	TR	PK - Antolik	Fruit, veggies, macarons, cheese, crackers		
5/9/25	End of Garden Study/Mother's Day Celebration	TR	PSD - Borda	Fruit, Vegetables, mini cupcake, water/juice	Celebration	Garden Study
5/12/25	Mother's Day Celebration	TR	PK - McGowan	Cookies, lemonade	Mothers day celebration	
5/12/25	Tea Party/ insect celebration			Cookies, lemonade, tea	Mother's day celebration	
5/16	Insect Study	TR	PK - Oleson	Dirt Dessert - pudding/oreos	Curriculum	
5/12	Tea Party/ insect celebration	TR	PK - Smierciak	fruit, muffins, lemonade, iced tea	Mother's Day celebration	

BOARD SECRETARY'S CERTIFICATIONS
FOR THE MONTH OF APRIL 2025

In accordance with 18A:17-9 for the month of April, 2025, the Cash Reconciliation report and the Board Secretary's report are in agreement.

In accordance with 18A:17-9 for the month of April, 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 6A:23A-16.10c.3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10.2 certifies that the following changes in anticipated revenue amounts and revenue sources:

Code	Source	Amount
1320	Tuition – In State	
1420	Transportation Fees	5,187
1510	Interest on Investment	
	Interest on Capital reserve	23,175
	Interest on Maintenance Reserve	11,884
1980	Extraordinary Aid	
3121	Transportation Aid	
4200	Medicaid Reimbursement	
1990	Unrestricted Misc. revenue	
Total		40,246

/s/ Daniel J. Fox

Daniel J. Fox, Board Secretary

INVESTMENT REPORT

April 2025

INVESTMENTS PRESENTLY IN EFFECT - N.J.S.A. 40A-5.2

General Account	\$1,720,915.86
NJ Cash Management Fund ~ Current ACC.....	\$2,526,509.75
NJ Cash Management Fund ~ Capital Reserve.....	\$1,259,917.61
NJ Cash Management Fund ~ Maintenance	\$588,606.72
Payroll.....	\$2,315.21
Agency	\$324,201.15
Flexible Spending Account.....	\$5,611.18
UCC Trust.....	\$33,002.34
TOTAL	<u>\$6,461,079.82</u>

AVERAGE INTEREST RATE

INTEREST EARNED FROM INVESTMENTS

General Account	\$1,339.49	1.36%
NJ Cash Management Fund ~ Current ACC.....	\$8,785.55	4.23%
NJ Cash Management Fund ~ Capital Reserve.....	\$4,381.18	4.23%
NJ Cash Management Fund ~ Maintenance	\$2,046.77	4.23%
Payroll.....	\$42.65	1.36%
Agency.....	\$151.71	1.36%
Flexible Spending Account.....	\$6.20	1.36%
UCC Trust.....	\$36.58	1.36%
TOTAL INTEREST FOR April 2025	\$16,790.13	
Amount Previously Reported	\$155,308.76	
TOTAL JULY 1ST TO DATE	<u>\$172,098.89</u>	

DETAILED BREAKDOWN NJSA 40A:5-15.2

Certificates of Deposit:

<u>Date Invested</u>	<u>Bank</u>	<u>Term</u>	<u>Number</u>	<u>Amount</u>	<u>Rate</u>	<u>Matures</u>
----------------------	-------------	-------------	---------------	---------------	-------------	----------------

CERTIFICATION

I, Daniel J. Fox, Investment Officer of the Waterford Township Board of Education, hereby certify that the above is a true and correct report of the status of investments of the monies held by the Waterford Township Board of Education.

Signature Business Administrator

Date

CASH RECEIPTS AND DISBURSEMENTS REPORT
WATERFORD TOWNSHIP BOARD OF EDUCATION
ALL FUNDS
April 2025

FUNDS	BEGINNING CASH	CASH RECEIPTS	CASH DISBURSEMENTS	ENDING CASH
GOVERNMENT FUNDS				
1 General Fund [Fund 10]	\$ 2,303,758.31	\$ 2,818,454.09	\$ 1,558,114.44	\$ 3,564,097.96
1b Capital Reserve [10-116]	\$ 1,255,536.43	\$ 4,381.18	\$ -	\$ 1,259,917.61
1b Maintenance Reserve [10-117]	\$ 586,559.95	\$ 2,046.77	\$ -	\$ 588,606.72
2 Special Revenue [Fund 20]	\$ 577,378.92	\$ 330,057.80	\$ 258,648.49	\$ 648,788.23
1b Internal Services [Fund 71]	\$ 23,404.04	\$ 6,183.67	\$ -	\$ 29,587.71
Total Government Funds [General]	\$ 4,746,637.65	\$ 3,161,123.51	\$ 1,816,762.93	\$ 6,090,998.23
5 Cafeteria Account [Fund 61]	\$ 57,195.11	\$ 58,403.41	\$ 42,055.24	\$ 73,543.28
Total Enterprise Funds [61-64]	\$ 57,195.11	\$ 58,403.41	\$ 42,055.24	\$ 73,543.28
TOTAL GOVERNMENT & ENTERPRISE	\$ 4,803,832.76	\$ 3,219,526.92	\$ 1,858,818.17	\$ 6,164,541.51
TRUST & AGENCY FUNDS				
6a Agency [Fund 90]	\$ 118,046.74	\$ 1,035,370.96	\$ 849,819.87	\$ 303,597.83
7 Payroll [Fund 91]	\$ 2,264.85	\$ -	\$ -	\$ 2,264.85
8 Unemployment Trust [Fund 92]	\$ 32,965.76	\$ 36.58	\$ -	\$ 33,002.34
6b Flexible Spending Acct [Fund 93]	\$ 5,425.71	\$ 1,300.00	\$ 1,114.53	\$ 5,611.18
9 Student Activity Fund [Fund 95]	\$ 2,651.05	\$ 22.00	\$ -	\$ 2,673.05
Total Trust & Agency Funds	\$ 161,354.11	\$ 1,036,729.54	\$ 850,934.40	\$ 347,149.25
TOTAL ALL FUNDS	\$ 4,965,186.87	\$ 4,256,256.46	\$ 2,709,752.57	\$ 6,511,690.76

Denise Niedoba
Denise Niedoba, Accountant

5-12-25
Date

Start date 4/1/2025

End date 4/30/2025

05/14/25 12:45

TR#	Transfer Description		Amount	To Account		From Account	
2824	04/01/25	Internal	1,500.00	11-000-291-280-01-10-000	TUITION REIMB OTHER	11-000-291-270-00-10-000	HEALTH BENEFITS.
2827	04/07/25	:Funds for Tuition	1,900.00	11-000-100-566-30-15-000	Private School Secondary	11-213-100-101-00-00-040	RESOURCE TEACH SAL ATCO
			7,300.00	11-000-100-566-30-15-000	Private School Secondary	11-213-100-106-00-00-100	RESOURCE AIDE SAL WES
			1,500.00	11-000-100-566-30-15-000	Private School Secondary	11-213-100-610-00-03-000	GENERAL SUPPLIES - RP
			2,500.00	11-000-100-566-30-15-000	Private School Secondary	11-216-100-101-00-00-060	PSD TEACHER TR
			1,300.00	11-000-100-566-30-15-000	Private School Secondary	11-216-100-610-00-02-060	PSD SUPPLIES
			5,000.00	11-000-100-566-30-15-000	Private School Secondary	11-230-100-101-00-00-040	SALARIES OF TEACHERS
			1,500.00	11-000-100-566-30-15-000	Private School Secondary	11-230-100-101-00-00-060	SALARIES OF TEACHERS
2828	04/07/25	Maintenance Software	1,000.00	11-000-262-300-00-20-000	MAINTENANCE SERVICES	11-000-262-590-58-20-000	MAINTENANCE TRAVEL
			3,000.00	11-000-262-300-00-20-000	MAINTENANCE SERVICES	11-000-262-621-00-20-040	NATURAL GAS ATCO
			5,200.00	11-000-262-300-00-20-000	MAINTENANCE SERVICES	11-000-262-622-00-20-040	ELECTRICITY ATCO
2829	04/09/25	CEFM >2025-04-09	200.00	11-000-261-420-00-20-100	REQUIRED MAINTENANCE	11-000-262-420-65-20-000	VEHICLE MAINTENANCE SERV
2833	04/16/25	Appreciation Gifts	3,400.00	11-000-230-610-00-23-000	SUPERINTENDENT SUPPLIES	12-120-100-730-00-19-000	TECHNOLOGY EQUIPMENT
2834	04/17/25	SPSSECT >2025-04-17	200.00	11-000-219-390-00-03-000	CST OUTSIDE EVAL	11-000-211-580-58-13-000	SOCIAL WORK TRAVEL
			169.00	11-000-219-390-00-03-000	CST OUTSIDE EVAL	11-000-213-330-00-03-000	HEALTH PROF SERV
			200.00	11-000-219-390-00-03-000	CST OUTSIDE EVAL	11-000-216-800-58-53-000	SPEECH TRAVEL
			129.00	11-000-219-390-00-03-000	CST OUTSIDE EVAL	11-000-219-580-58-03-000	CST-TRAVEL
			100.00	11-000-219-390-00-03-000	CST OUTSIDE EVAL	11-000-219-590-00-03-000	OTHER PURCH SERV
			200.00	11-000-219-390-00-03-000	CST OUTSIDE EVAL	11-000-219-610-00-03-000	CST SUPPLIES
			200.00	11-000-219-390-00-03-000	CST OUTSIDE EVAL	11-000-219-610-99-03-000	CST OFFICE SUPPLIES
2836	04/30/25	:Reallocate subs.	750.00	11-000-213-104-01-09-000	HEALTH SUBS DIST	- - - - -	
			1,000.00	11-000-262-107-01-09-000	CAFE AIDE SUBS DIST	- - - - -	
			3,500.00	11-000-262-110-01-09-000	CUSTODIAL SUBS	- - - - -	
			3,000.00	11-213-100-106-01-09-000	AIDE RESOURCESUBS DIST	- - - - -	
			1,000.00	11-216-100-101-01-09-000	TCH PSD FT SUBS DIST	- - - - -	
			4,750.00	- - - - -			TCH MD SUBS DIST
			4,500.00	- - - - -			TCH RESOURCE PROGRAM SUB
2837	04/30/25	:Funds for Tuition.	10,000.00	11-000-100-566-30-15-000	Private School Secondary	11-000-291-241-00-10-000	PENSION
			1,600.00	11-000-100-566-30-15-000	Private School Secondary	11-000-291-260-00-10-000	WORKERS COMPENSATION
2839	04/30/25	:SECTATCO >2025-05-01	1,000.00	11-000-240-105-01-01-040	SCHL ADMIN OT ATCO	11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES
			100.00	11-000-262-107-01-01-040	CAFE AIDE EXTRA TIME ATC	11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES

Start date 4/1/2025

End date 4/30/2025

05/14/25 12:45

TR#	Transfer Description	Amount	To Account	From Account
2848	04/30/25 :Funds for copies	500.00	11-000-219-420-44-23-000	COPIER MAINTENANCE SPS
		750.00	11-000-240-420-44-23-040	COPIER MAINTENANCE ATCO
		500.00	11-000-240-420-44-23-060	COPIER MAINT TR OFFICE
2849	04/30/25 :Prof Dev	200.00	11-000-223-106-01-25-000	PARA PROFESSIONAL
2850	04/30/25 Internal	56.00	11-000-251-592-58-25-000	TRAVEL
		270.00	11-000-251-610-00-25-000	SUPPLIES CENTRAL SERV
2851	04/30/25 Internal	3,310.00	11-150-100-320-00-00-000	Homebound Instruction Gen Ed
2852	04/30/25 Internal	51.00	11-000-262-107-01-01-040	CAFE AIDE EXTRA TIME ATC
		925.00	11-150-100-101-01-02-060	HOMEBOUND TR
		51.00	- - - - -	
		925.00	- - - - -	
2853	04/30/25 internal	1,255.00	11-000-217-106-01-06-100	EXTRA TIME EXTRA AIDES W
2854	04/30/25 internal	2,100.00	11-000-219-104-21-03-000	ROVING SUBS SPECIAL
2855	04/30/25 internal	185.00	11-000-240-105-01-02-060	SCHL ADMIN SECT TR
		78,776.00		

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Assets and Resources

Assets:

101	Cash in bank		\$3,564,097.96
102-106	Cash Equivalents		\$6,700.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$1,259,917.61
117	Maintenance Reserve Account		\$588,606.72
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$184.68	
141	Intergovernmental - State	\$2,906,927.17	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$23,181.13	
153, 154	Other (net of estimated uncollectable of \$_____)	\$812.19	\$2,931,105.17

Loans Receivable:

131	Interfund	\$32,307.07	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$32,307.07
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$30,291,680.00	
302	Less Revenues	(\$27,373,044.99)	\$2,918,635.01

Total assets and resources

\$11,301,369.54

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$70,398.47
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$3,002,600.42
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$8,748.05
Total liabilities		\$3,081,746.94

**Report of the Secretary to the Board of Education
Waterford BOE**

**Page 3 of 18
05/13/25 15:46**

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$4,515,780.01
---------	--------------------------	----------------

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$1,147,171.08
604	Add: Increase in Capital Reserve	\$25,000.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	(\$329,922.00)
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
		\$842,249.08
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
		\$0.00
764	Maintenance Reserve Account - July 1	\$571,722.24
606	Add: Increase in Maintenance Reserve	\$5,000.00
310	Less: Bud. w/d from Maintenance Reserve	(\$47,500.00)
		\$529,222.24
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
		\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
		\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
		\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$33,261,347.00
602	Less: Expenditures (\$28,199,261.62)	
	Less: Encumbrances (\$4,511,643.01)	(\$32,710,904.63)
	Total appropriated	\$6,437,693.70
	Unappropriated:	
770	Fund balance, July 1	\$639,339.54
771	Designated fund balance	\$3,764,834.36
303	Budgeted fund balance	(\$2,622,245.00)
	Total fund balance	\$8,219,622.60
	Total liabilities and fund equity	<u>\$11,301,369.54</u>

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$33,261,347.00	\$32,710,904.63	\$550,442.37
Revenues	(\$30,291,680.00)	(\$27,373,044.99)	(\$2,918,635.01)
Subtotal	<u>\$2,969,667.00</u>	<u>\$5,337,859.64</u>	<u>(\$2,368,192.64)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$25,000.00	\$112,746.53	(\$87,746.53)
Less - Withdrawal from reserve	(\$329,922.00)	(\$329,922.00)	\$0.00
Subtotal	<u>\$2,664,745.00</u>	<u>\$5,120,684.17</u>	<u>(\$2,455,939.17)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,664,745.00</u>	<u>\$5,120,684.17</u>	<u>(\$2,455,939.17)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$5,000.00	\$16,884.48	(\$11,884.48)
Less - Withdrawal from reserve	(\$47,500.00)	(\$47,500.00)	\$0.00
Subtotal	<u>\$2,622,245.00</u>	<u>\$5,090,068.65</u>	<u>(\$2,467,823.65)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,622,245.00</u>	<u>\$5,090,068.65</u>	<u>(\$2,467,823.65)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,622,245.00</u>	<u>\$5,090,068.65</u>	<u>(\$2,467,823.65)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,622,245.00</u>	<u>\$5,090,068.65</u>	<u>(\$2,467,823.65)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,622,245.00</u>	<u>\$5,090,068.65</u>	<u>(\$2,467,823.65)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$2,622,245.00</u>	<u>\$5,090,068.65</u>	<u>(\$2,467,823.65)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$2,622,245.00</u>	<u>\$5,090,068.65</u>	<u>(\$2,467,823.65)</u>

Prepared and submitted by :

Board Secretary

Date

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	15,663,293	0	15,663,293	13,072,784	Under	2,590,509
00520	SUBTOTAL – Revenues from State Sources	14,579,430	0	14,579,430	14,279,430	Under	300,000
00570	SUBTOTAL – Revenues from Federal Sources	48,957	0	48,957	20,831	Under	28,126
Total		30,291,680	0	30,291,680	27,373,045		2,918,635
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	4,176,272	87,739	4,264,011	3,391,177	748,986	123,848
10300	Total Special Education - Instruction	1,841,917	12,622	1,854,539	1,356,656	355,261	142,622
11160	Total Basic Skills/Remedial – Instruct.	985,074	(135,106)	849,968	668,530	169,732	11,706
17100	Total School-Sponsored Co/Extra Curricul	13,000	(5,000)	8,000	119	0	7,881
20620	Total Summer School	139,312	(14,723)	124,589	82,102	2,880	39,607
29180	Total Undistributed Expenditures - Instr	12,793,975	123,663	12,917,638	12,542,783	365,762	9,093
29680	Total Undistributed Expenditures – Atten	117,038	4,022	121,060	99,220	21,069	771
30620	Total Undistributed Expenditures – Healt	193,539	1,484	195,023	148,116	42,136	4,771
40580	Total Undistributed Expend – Speech, OT,	362,126	(291)	361,835	270,946	89,339	1,550
41080	Total Undist. Expend. – Other Supp. Serv	515,060	33,655	548,715	426,030	110,951	11,734
41660	Total Undist. Expend. – Guidance	172,215	(1,301)	170,914	131,641	36,026	3,247
42200	Total Undist. Expend. – Child Study Team	413,053	(736)	412,317	330,724	76,068	5,525
43200	Total Undist. Expend. – Improvement of I	188,830	(23,715)	165,115	130,179	22,167	12,769
43620	Total Undist. Expend. – Edu. Media Serv.	516,585	(47,376)	469,209	414,320	50,845	4,044
44180	Total Undist. Expend. – Instructional St	73,757	(25,775)	47,982	36,960	2,213	8,809
45300	Support Serv. - General Admin	451,397	18,975	470,372	382,929	83,894	3,549
46160	Support Serv. - School Admin	600,752	(10,112)	590,640	479,144	103,037	8,459
47200	Total Undist. Expend. – Central Services	474,297	875	475,172	406,307	68,268	597
51120	Total Undist. Expend. – Oper. & Maint. O	1,743,410	(41,064)	1,702,346	1,335,857	322,144	44,345
52480	Total Undist. Expend. – Student Transpor	3,043,359	70,774	3,114,133	2,150,581	951,465	12,087
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,964,239	(41,073)	3,923,166	3,178,208	671,005	73,953
75880	TOTAL EQUIPMENT	76,200	(3,400)	72,800	71,427	0	1,373
76260	Total Facilities Acquisition and Constr	401,803	0	401,803	165,306	218,394	18,103
Total		33,257,210	4,137	33,261,347	28,199,262	4,511,643	550,442

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		15,368,770	0	15,368,770	12,807,308	Under	2,561,462
00150	10-1320	Tuition from LEAs Within State		38,883	0	38,883	30,903	Under	7,980
00250	10-14[2-4]0	Transportation Fees from Other LEAs		1,000	0	1,000	6,187		(5,187)
00300	10-1__	Unrestricted Miscellaneous Revenues		224,640	0	224,640	163,327	Under	61,313
00330	10-1__	Interest Earned on Maintenance Reserve		5,000	0	5,000	16,884		(11,884)
00340	10-1__	Interest Earned on Capital Reserve Funds		25,000	0	25,000	48,175		(23,175)
00410	10-3116	School Choice Aid		433,182	0	433,182	433,182		0
00420	10-3121	Categorical Transportation Aid		1,164,511	0	1,164,511	1,164,511		0
00430	10-3131	Extraordinary Aid		300,000	0	300,000	0	Under	300,000
00440	10-3132	Categorical Special Education Aid		1,665,961	0	1,665,961	1,665,961		0
00460	10-3176	Equalization Aid		10,736,075	0	10,736,075	10,736,075		0
00470	10-3177	Categorical Security Aid		279,701	0	279,701	279,701		0
00540	10-4200	Medicaid Reimbursement		48,957	0	48,957	20,831	Under	28,126
Total				30,291,680	0	30,291,680	27,373,045		2,918,635

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02060	11-105-100-936	Local Contribution – Transfer to Special		117,600	0	117,600	117,600	0	0
02080	11-110-__-101	Kindergarten – Salaries of Teachers		482,456	(25,684)	456,772	362,068	90,720	3,984
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers		2,501,343	102,249	2,603,592	2,069,398	514,553	19,641
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers		502,755	(3,845)	498,910	382,409	99,026	17,475
02500	11-150-100-101	Salaries of Teachers		2,100	6,500	8,600	6,952	0	1,648
02540	11-150-100-320	Purchased Professional – Educational Ser		7,000	(180)	6,820	5,280	0	1,540
03000	11-190-1__-106	Other Salaries for Instruction		171,019	(3,310)	167,709	96,474	33,758	37,477
03020	11-190-1__-320	Purchased Professional – Educational Ser		16,105	100	16,205	2,803	0	13,402
03040	11-190-1__-340	Purchased Technical Services		10,800	14,350	25,150	25,148	0	2
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		17,905	4,125	22,030	15,131	6,087	812
03080	11-190-1__-610	General Supplies		330,323	(49,749)	280,574	250,584	3,366	26,625
03100	11-190-1__-640	Textbooks		0	48,550	48,550	48,137	407	6
03120	11-190-1__-8__	Other Objects		16,866	(5,367)	11,499	9,192	1,070	1,237
04500	11-204-100-101	Salaries of Teachers		147,714	74,427	222,141	174,873	43,031	4,237
04520	11-204-100-106	Other Salaries for Instruction		23,533	(2,500)	21,033	1,205	8,103	11,725
04600	11-204-100-610	General Supplies		550	(216)	334	333	0	1
06000	11-209-100-101	Salaries of Teachers		164,292	335	164,627	130,430	31,704	2,494
06020	11-209-100-106	Other Salaries for Instruction		600	0	600	0	0	600
06100	11-209-100-610	General Supplies		300	120	420	401	0	19
06500	11-212-100-101	Salaries of Teachers		78,952	(10,852)	68,100	51,000	12,750	4,350
06520	11-212-100-106	Other Salaries for Instruction		250	(30)	220	0	0	220
06600	11-212-100-610	General Supplies		0	5,961	5,961	4,213	29	1,718
07000	11-213-100-101	Salaries of Teachers		1,297,910	(41,439)	1,256,471	911,574	234,904	109,993
07020	11-213-100-106	Other Salaries for Instruction		12,624	15,950	28,574	22,599	4,496	1,479
07100	11-213-100-610	General Supplies		8,650	(3,014)	5,636	5,072	37	527
08500	11-216-100-101	Salaries of Teachers		68,907	(1,500)	67,407	52,534	13,515	1,358

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08520	11-216-100-106	Other Salaries for Instruction		19,365	(18,000)	1,365	0	0	1,365
08600	11-216-100-6__	General Supplies		2,520	(1,550)	970	460	10	500
09260	11-219-100-101	Salaries of Teachers		2,000	0	2,000	0	0	2,000
09300	11-219-100-320	Purchased Professional-Educational Servi		13,750	(5,070)	8,680	1,963	6,682	35
11000	11-230-100-101	Salaries of Teachers		973,074	(139,906)	833,168	652,293	169,732	11,143
11040	11-230-100-320	Purchased Professional-Education Service		0	10,500	10,500	10,500	0	0
11060	11-230-100-340	Purchased Technical Services		10,000	(5,050)	4,950	4,485	0	465
11100	11-230-100-610	General Supplies		2,000	(650)	1,350	1,252	0	98
17000	11-401-100-1__	Salaries		13,000	(5,000)	8,000	119	0	7,881
20000	11-422-100-101	Salaries of Teachers		34,575	(4,472)	30,103	28,434	0	1,669
20020	11-422-100-106	Other Salaries of Instruction		18,775	(3,500)	15,275	15,174	0	101
20500	11-422-200-1__	Salaries		20,932	9,379	30,311	28,810	0	1,502
20520	11-422-200-3__	Purchased Professional and Technical Ser		14,155	(10,789)	3,366	0	2,880	486
20540	11-422-200-[4-5]	Purchased Services (400-500 series)		50,675	(5,591)	45,084	9,684	0	35,400
20560	11-422-200-6__	Supplies and Materials		200	250	450	0	0	450
29000	11-000-100-561	Tuition to Other LEAs within the State -		10,087,987	45,500	10,133,487	10,124,314	9,149	24
29020	11-000-100-562	Tuition to Other LEAs within the State -		410,328	39,573	449,901	421,625	27,732	544
29040	11-000-100-563	Tuition to County Voc. School District-R		78,750	(31,367)	47,383	33,123	14,195	65
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools		263,729	(130,100)	133,629	107,763	25,794	72
29100	11-000-100-566	Tuition to Priv. School for the Disabled		1,911,284	200,057	2,111,341	1,822,442	288,891	8
29140	11-000-100-568	Tuition – State Facilities		41,897	0	41,897	33,518	0	8,379
29500	11-000-211-1__	Salaries		86,868	388	87,256	66,847	20,207	201
29585	11-000-211-199	Unused Vac Pay to Term/Retired Staff		0	1,326	1,326	1,326	0	0
29600	11-000-211-3__	Purchased Professional and Technical Ser		29,570	2,508	32,078	30,882	779	417
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series		500	(200)	300	117	83	100
29640	11-000-211-6__	Supplies and Materials		100	0	100	48	0	52
30500	11-000-213-1__	Salaries		177,639	750	178,389	143,631	33,736	1,023
30540	11-000-213-3__	Purchased Professional and Technical Ser		11,610	(369)	11,241	231	8,400	2,610
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series		190	0	190	0	0	190
30580	11-000-213-6__	Supplies and Materials		4,100	1,103	5,203	4,255	0	948
40500	11-000-216-1__	Salaries		229,726	(7,100)	222,626	177,321	44,046	1,259
40520	11-000-216-320	Purchased Professional – Educational Ser		129,700	6,424	136,124	90,918	45,188	18
40540	11-000-216-6__	Supplies and Materials		2,000	700	2,700	2,524	3	173
40560	11-000-216-8__	Other Objects		700	(315)	385	183	102	100
41000	11-000-217-1__	Salaries		507,560	(3,434)	504,126	398,942	94,017	11,167
41020	11-000-217-320	Purchased Professional – Educational Ser		0	42,429	42,429	25,409	16,909	112
41040	11-000-217-6__	Supplies and Materials		7,500	(5,340)	2,160	1,680	25	456
41500	11-000-218-104	Salaries of Other Professional Staff		162,940	(1,799)	161,141	128,511	31,451	1,179
41520	11-000-218-105	Salaries of Secretarial and Clerical Ass		750	0	750	0	0	750
41580	11-000-218-390	Other Purchased Professional & Technical		7,500	1,000	8,500	3,130	4,575	795
41600	11-000-218-[4-5]	Other Purchased Services (400-500 series		50	(50)	0	0	0	0

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
41620	11-000-218-6__	Supplies and Materials	975	(451)	524	0	0	524
42000	11-000-219-104	Salaries of Other Professional Staff	334,325	(3,900)	330,425	267,215	59,499	3,711
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	49,328	0	49,328	41,106	8,221	1
42080	11-000-219-390	Other Purchased Professional & Technical	20,000	3,098	23,098	15,010	8,040	48
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	4,400	866	5,266	4,175	307	784
42160	11-000-219-6__	Supplies and Materials	4,000	(800)	3,200	2,328	0	872
42180	11-000-219-8__	Other Objects	1,000	0	1,000	890	0	110
43020	11-000-221-104	Salaries of Other Professional Staff	27,660	233	27,893	16,093	0	11,801
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	56,409	(10,283)	46,126	39,740	6,012	374
43065	11-000-221-199	Unused Vac Pay to Term/Retired Staff	0	2,210	2,210	2,210	0	0
43080	11-000-221-176	Salaries of Facilitators, Math & Literac	82,007	(1,000)	81,007	64,622	16,155	230
43100	11-000-221-320	Purchased Prof. – Educational Services	21,000	(14,350)	6,650	6,556	0	94
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	400	(400)	0	0	0	0
43160	11-000-221-6__	Supplies and Materials	600	100	700	430	0	270
43180	11-000-221-8__	Other Objects	754	(225)	529	529	0	0
43500	11-000-222-1__	Salaries	130,546	(14,570)	115,976	94,326	20,551	1,099
43520	11-000-222-177	Salaries of Technology Coordinators	116,184	112	116,296	96,913	19,383	1
43525	11-000-222-199	Unused Vac Pay to Term/Retired Staff	0	10	10	0	0	10
43540	11-000-222-3__	Purchased Professional and Technical Ser	211,755	(20,059)	191,696	179,620	10,888	1,188
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	1,000	0	1,000	275	0	725
43580	11-000-222-6__	Supplies and Materials	57,100	(12,869)	44,231	43,186	24	1,021
44020	11-000-223-104	Salaries of Other Professional Staff	2,450	475	2,925	1,517	0	1,408
44040	11-000-223-105	Salaries of Secretarial & Clerical Assis	19,582	(3,430)	16,152	14,072	2,073	7
44060	11-000-223-110	Other Salaries	14,750	(7,000)	7,750	5,473	0	2,277
44065	11-000-223-199	Unused Vac Pay to Term/Retired Staff	0	884	884	884	0	0
44080	11-000-223-320	Purchased Professional – Educational Ser	28,600	(14,925)	13,675	11,121	0	2,554
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	7,775	(1,379)	6,396	3,893	140	2,363
44140	11-000-223-6__	Supplies and Materials	600	(400)	200	0	0	200
45000	11-000-230-1__	Salaries	232,147	5,375	237,522	197,034	39,263	1,225
45040	11-000-230-331	Legal Services	41,150	9,800	50,950	26,473	23,527	950
45060	11-000-230-332	Audit Fees	36,600	13,400	50,000	50,000	0	0
45080	11-000-230-334	Architectural/Engineering Services	2,300	(2,300)	0	0	0	0
45100	11-000-230-339	Other Purchased Professional Services	11,500	(2,800)	8,700	5,665	3,000	35
45120	11-000-230-340	Purchased Technical Services	7,300	(5,500)	1,800	938	442	420
45140	11-000-230-530	Communications/Telephone	56,350	(4,650)	51,700	39,678	11,925	97
45160	11-000-230-585	BOE Other Purchased Services	2,300	0	2,300	2,200	0	100
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	43,450	(4,500)	38,950	38,429	68	453
45200	11-000-230-610	General Supplies	3,750	4,550	8,300	2,787	5,470	43
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	1,500	2,500	4,000	3,626	199	175
45260	11-000-230-890	Miscellaneous Expenditures	450	3,100	3,550	3,506	0	44
45280	11-000-230-895	BOE Membership Dues and Fees	12,600	0	12,600	12,593	0	7

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
46000	11-000-240-103	Salaries of Principals/Assistant Princip	390,951	(16,218)	374,733	308,910	64,832	992
46020	11-000-240-104	Salaries of Other Professional Staff	11,250	(1,750)	9,500	51	9,000	449
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	165,524	4,470	169,994	141,056	27,659	1,280
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	18,727	2,449	21,176	17,368	1,405	2,403
46120	11-000-240-6__	Supplies and Materials	6,400	(19)	6,381	3,767	30	2,584
46140	11-000-240-8__	Other Objects	7,900	956	8,856	7,992	112	752
47000	11-000-251-1__	Salaries	398,857	482	399,339	333,230	65,626	484
47005	11-000-251-199	Unused Vac Pay to Term/Retired Staff	0	4,420	4,420	4,420	0	0
47040	11-000-251-340	Purchased Technical Services	56,015	(7,592)	48,423	47,434	945	44
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	4,190	(265)	3,925	2,328	1,589	7
47100	11-000-251-6__	Supplies and Materials	7,325	4,705	12,030	11,953	77	0
47140	11-000-251-832	Interest on Lease Purchase Agreements	6,310	(2,000)	4,310	4,302	31	(23)
47180	11-000-251-890	Other Objects	1,600	1,125	2,725	2,641	0	84
48500	11-000-261-1__	Salaries	84,489	81	84,570	70,474	14,095	1
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	288,590	(12,300)	276,290	185,958	81,345	8,987
48540	11-000-261-610	General Supplies	2,500	(1,750)	750	30	0	720
49000	11-000-262-1__	Salaries	335,707	820	336,527	273,774	55,118	7,635
49020	11-000-262-107	Salaries of Non-Instructional Aides	181,685	1,874	183,559	135,642	36,740	11,177
49040	11-000-262-3__	Purchased Professional and Technical Ser	5,562	4,200	9,762	0	9,680	82
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	61,060	23,000	84,060	63,781	19,644	635
49080	11-000-262-441	Rental of Land & Bldg. Oth. Than Lease P	12,767	0	12,767	10,998	1,758	11
49120	11-000-262-490	Other Purchased Property Services	21,200	(2,550)	18,650	16,474	1,213	963
49140	11-000-262-520	Insurance	99,650	1,151	100,801	100,551	250	0
49160	11-000-262-590	Miscellaneous Purchased Services	4,100	(1,625)	2,475	714	0	1,761
49180	11-000-262-610	General Supplies	99,321	(2,472)	96,849	91,371	3,569	1,909
49200	11-000-262-621	Energy (Natural Gas)	87,112	(16,420)	70,692	62,628	6,929	1,135
49220	11-000-262-622	Energy (Electricity)	286,444	(14,620)	271,824	216,503	54,302	1,019
49260	11-000-262-626	Energy (Gasoline)	2,000	0	2,000	1,358	95	547
49280	11-000-262-8__	Other Objects	470	400	870	700	0	170
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	25,250	(12,825)	12,425	4,148	7,925	352
50060	11-000-263-610	General Supplies	115	0	115	0	0	115
51020	11-000-266-3__	Purchased Professional and Technical Ser	121,000	(8,028)	112,972	78,001	29,482	5,489
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	1,548	0	1,548	81	0	1,467
51060	11-000-266-610	General Supplies	22,840	0	22,840	22,670	0	170
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –	52,001	300	52,301	43,470	8,675	156
52100	11-000-270-350	Management Fee – ESC & CTSA Trans. Prog	35,000	20,784	55,784	41,117	14,665	1
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	7,500	0	7,500	5,500	0	2,000
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub	86,210	4,419	90,629	37,076	53,554	0
52240	11-000-270-505	Contract Serv.–Aid in Lieu Pymts–Choice S	9,320	1,273	10,593	2,542	8,051	0
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	1,695,000	15,213	1,710,213	1,190,948	518,666	599
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	45,150	(8,243)	36,907	22,881	11,608	2,418

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	0	23,389	23,389	8,966	14,423	0
52320	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	453,125	(145,725)	307,400	213,624	93,776	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agre	63,000	(53,268)	9,732	4,631	5,068	34
52360	11-000-270-517	Contract Serv. (Reg. Students) – ESCs &	78,000	20,651	98,651	64,270	33,733	648
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	515,853	186,757	702,610	513,345	189,246	19
52400	11-000-270-593	Misc. Purchased Services - Transportatio	750	0	750	500	0	250
52420	11-000-270-610	General Supplies	1,700	5,223	6,923	1,511	0	5,412
52460	11-000-270-8__	Other objects	750	0	750	200	0	550
53180	11-1__-100-270	Health Benefits	1,169,421	(1,169,421)	0	0	0	0
53200	11-1__-100-280	Tuition Reimbursement	25,000	4,355	29,355	21,831	5,575	1,950
54180	11-2__-100-270	Health Benefits	723,206	(723,206)	0	0	0	0
59180	11-000-211-270	Health Benefits	205	(205)	0	0	0	0
59680	11-000-213-270	Health Benefits	98,119	(98,119)	0	0	0	0
60180	11-000-216-270	Health Benefits	37,159	(37,159)	0	0	0	0
60668	11-000-217-270	Health Benefits	10,173	(10,173)	0	0	0	0
61180	11-000-218-270	Health Benefits	47,826	(47,826)	0	0	0	0
61500	11-000-219-210	Group Insurance	1,850	(1,747)	103	103	0	0
61680	11-000-219-270	Health Benefits	38,203	(38,203)	0	0	0	0
62680	11-000-221-270	Health Benefits	58,149	(58,149)	0	0	0	0
63180	11-000-222-270	Health Benefits	22,641	(22,641)	0	0	0	0
63680	11-000-223-270	Health Benefits	6,642	(6,642)	0	0	0	0
64500	11-000-230-210	Group Insurance	1,500	(1,109)	391	391	0	0
64680	11-000-230-270	Health Benefits	44,951	(44,951)	0	0	0	0
65500	11-000-240-210	Group Insurance	3,080	(1,356)	1,724	1,135	0	588
65680	11-000-240-270	Health Benefits	120,238	(120,238)	0	0	0	0
66680	11-000-251-270	Health Benefits	128,654	(128,654)	0	0	0	0
68345	11-000-261-270	Health Benefits	8,256	(8,256)	0	0	0	0
68445	11-000-262-270	Health Benefits	71,056	(71,056)	0	0	0	0
69180	11-000-270-270	Health Benefits	29,556	(29,556)	0	0	0	0
71000	11-000-291-210	Group Insurance	0	6,967	6,967	3,205	3,550	213
71020	11-000-291-220	Social Security Contributions	228,015	0	228,015	169,532	58,470	13
71060	11-000-291-241	Other Retirement Contributions - PERS	282,500	(25,500)	257,000	256,878	0	122
71120	11-000-291-249	Other Retirement Contributions - Regular	32,400	0	32,400	23,401	8,999	0
71140	11-000-291-250	Unemployment Compensation	50,000	(5,375)	44,625	0	0	44,625
71160	11-000-291-260	Workmen's Compensation	150,000	(5,506)	144,494	144,364	0	130
71180	11-000-291-270	Health Benefits	274,276	2,592,479	2,866,755	2,421,134	430,524	15,097
71200	11-000-291-280	Tuition Reimbursement	0	10,392	10,392	6,462	3,930	0
71220	11-000-291-290	Other Employee Benefits	231,888	(218)	231,670	100,867	119,587	11,215
71227	11-000-291-299	Unused Sick Pay to Term/Retired Staff	69,275	0	69,275	28,905	40,370	0
73040	12-120-100-73__	Grades 1-5	53,700	(3,400)	50,300	49,218	0	1,082
75760	12-000-266-73__	Undist. Expend. – Security	22,500	0	22,500	22,209	0	291

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 10 General Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
76080	12-000-400-450	Construction Services	329,922	0	329,922	94,092	217,727	18,103
76140	12-000-400-721	Lease Purchase Agreements - Principal	68,550	0	68,550	68,550	0	0
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	3,331	0	3,331	2,665	666	0
Total			33,257,210	4,137	33,261,347	28,199,262	4,511,643	550,442

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 20 Special Revenue Fund

Assets and Resources

Assets:

101	Cash in bank		\$648,788.23
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$3,466.92	
141	Intergovernmental - State	\$542,223.60	
142	Intergovernmental - Federal	\$38,100.71	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$583,791.23

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$3,858,162.11	
302	Less Revenues	(\$3,471,721.09)	\$386,441.02

Total assets and resources **\$1,619,020.48**

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$122,543.29
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$498,691.18
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$621,234.47

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 20 Special Revenue Fund

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$569,048.96
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$3,859,437.11	
602	Less: Expenditures (\$2,860,376.10)		
	Less: Encumbrances (\$569,048.96)	(\$3,429,425.06)	\$430,012.05
	Total appropriated		\$999,061.01
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,275.00)
	Total fund balance		\$997,786.01
	Total liabilities and fund equity		<u>\$1,619,020.48</u>

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$3,859,437.11	\$3,429,425.06	\$430,012.05
Revenues	(\$3,858,162.11)	(\$3,471,721.09)	(\$386,441.02)
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,275.00</u>	<u>(\$42,296.03)</u>	<u>\$43,571.03</u>

Prepared and submitted by :


Board Secretary

5-14-25
Date

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 20 Special Revenue Fund

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	30,212	0	30,212	7,777	Under	22,435
00770	Total Revenues from State Sources	2,895,348	0	2,895,348	2,711,118	Under	184,230
00830	Total Revenues from Federal Sources	815,002	0	815,002	635,226	Under	179,776
0083A	Other	117,600	0	117,600	117,600		0
Total		3,858,162	0	3,858,162	3,471,721		386,441
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		15,313	(118)	15,195	12,155	3,039	2
84100	Local Projects	30,212	0	30,212	10,451	10,932	8,829
85120	Total Instruction	1,419,369	(36,323)	1,383,046	976,713	251,155	155,177
86380	Total Support Services	1,593,579	36,323	1,629,902	1,186,170	278,178	165,554
88740	Total Federal Projects	799,689	118	799,807	674,887	25,745	99,175
Total		3,858,162	(0)	3,858,162	2,860,376	569,049	428,737

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 20 Special Revenue Fund

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00730	20-1320	Tuition from LEAs - Preschool		0	0	0	0		0
00740	20-1___	Other Revenue from Local Sources		30,212	0	30,212	7,777	Under	22,435
00755	20-3218	Preschool Education Aid – Prior Year Car		184,230	0	184,230	0	Under	184,230
00760	20-3218	Preschool Education Aid		2,711,118	0	2,711,118	2,711,118		0
00775	20-441[1-6]	Title I		384,737	0	384,737	281,231	Under	103,506
00780	20-445[1-5]	Title II		56,839	0	56,839	43,965	Under	12,874
00790	20-447[1-4]	Title IV		16,159	0	16,159	16,159		0
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		273,014	0	273,014	216,621	Under	56,393
00809	20-4544	ARP ESSER NJTSS Mental Health Support		0	0	0	2		(2)
00814	20-4540	ARP - ESSER		61,831	0	61,831	61,340	Under	491
00825	20-4___	Other		22,423	0	22,423	15,908	Under	6,514
00835	20-5200	Transfers from Operating Budget – Presch		117,600	0	117,600	117,600		0
Total				3,858,162	0	3,858,162	3,471,721		386,441

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
				15,313	(118)	15,195	12,155	3,039	2
84100	20-___-___-___	Local Projects		30,212	0	30,212	10,451	10,932	8,829
85000	20-218-100-101	Salaries of Teachers		1,010,250	(56,598)	953,652	712,985	181,615	59,052
85020	20-218-100-106	Other Salaries for Instruction		307,004	20,275	327,279	236,606	56,911	33,762
85030	20-218-100-321	Purch Prof-Ed Services		51,000	0	51,000	5,457	1,210	44,333
85080	20-218-100-6___	General Supplies		36,115	0	36,115	19,185	8,139	8,791
85100	20-218-100-8___	Other Objects		15,000	0	15,000	2,480	3,280	9,240
86000	20-218-200-102	Salaries of Supervisors of Instruction		110,000	(9,535)	100,465	77,697	16,083	6,684
86020	20-218-200-103	Salaries of Program Directors		65,850	5,425	71,275	57,911	13,364	0
86040	20-218-200-104	Salaries of Other Professional Staff		36,450	44,858	81,308	65,807	14,555	947
86060	20-218-200-105	Salaries of Secr. And Clerical Assistant		38,325	0	38,325	31,937	6,387	1
86080	20-218-200-110	Other Salaries		67,944	9,450	77,394	60,666	14,227	2,501
86100	20-218-200-173	Salaries of Community Parent Involvement		103,337	0	103,337	82,669	20,667	1
86120	20-218-200-176	Salaries of Master Teachers		105,175	(10,000)	95,175	27,234	13,995	53,945
86140	20-218-200-200	Personnel Services – Employee Benefits		637,245	11,550	648,795	543,452	95,634	9,708
86200	20-218-200-329	Purchased Professional – Educational Ser		101,000	(28,000)	73,000	18,170	8,400	46,430
86220	20-218-200-330	Other Purchased Professional Services		30,250	400	30,650	23,129	7,490	32
86240	20-218-200-420	Cleaning, Repair & Maintenance Services		43,476	18,939	62,415	29,537	12,118	20,761
86280	20-218-200-511	Contr. Trans. Serv. (Bet. Home & Sch)		95,532	28,000	123,532	86,271	37,151	111
86300	20-218-200-516	Contr. Trans. Serv. (Field Trips)		5,000	0	5,000	984	1,000	3,016
86320	20-218-200-580	Travel		1,200	0	1,200	645	125	430
86340	20-218-200-6___	Supplies and Materials		149,795	(34,764)	115,031	79,172	16,982	18,877
86360	20-218-200-8___	Other Objects		3,000	0	3,000	890	0	2,110
88500	20-___-___-___	Title I		384,737	0	384,737	280,504	14,095	90,137
88520	20-___-___-___	Title II		56,839	0	56,839	36,624	11,301	8,914
88560	20-___-___-___	Title IV		16,159	0	16,159	16,159	0	0
88620	20-___-___-___	I.D.E.A. Part B (Handicapped)		257,701	118	257,819	257,347	348	124

Starting date 7/1/2024 Ending date 4/30/2025 Fund: 20 Special Revenue Fund

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
88700	20-__-__-__	Other	22,423	0	22,423	22,423	0	0
88713	20-487-__-__	ARP-ESSER Grant Program	61,831	(0)	61,831	61,831	0	0
Total			3,858,162	(0)	3,858,162	2,860,376	569,049	428,737

297.

STUDENT ACTIVITY REPORT

April 2025

Account #	Account Description	Advisor Name	Opening Balance 7/1/2024	Deposits	Withdrawals	Ending Balance 4/30/2025
95-499-BA	Book Fines ~ Atco	Liz Seth	\$319.56	\$34.00	\$0.00	\$353.56
95-499-BT	Book Fines ~ TR	Liz Seth	\$67.65	\$33.00	\$0.00	\$100.65
95-499-SC	WES Student Council	Meaghan Knoll	\$21.74	\$0.00	\$0.00	\$21.74
95-499-WE	Field Day ~ WES	Meaghan Knoll	\$11.60	\$0.00	\$0.00	\$11.60
95-499-BW	Book Fines ~ WES	Liz Seth	\$97.00	\$29.25	\$0.00	\$126.25
95-499-C	Community Relief Fund	Erica Ravenkamp	\$1,508.46	\$0.00	\$0.00	\$1,508.46
95-499-FW	School Fund Raisers ~ WES	Ryan Ciavaglia	\$30.82	\$0.00	\$0.00	\$30.82
95-499-WM	Wildcat Mentor Program	Ryan Ciavaglia	\$28.97	\$0.00	\$0.00	\$28.97
95-499-HS	Home & School	Brandi Sylvia	\$0.00	\$56.00	\$0.00	\$56.00
95-499-ST	Staff Activity Account	Mike Nolan	\$435.00	\$0.00	\$0.00	\$435.00
95-101	Cash ~ Student Activity Account		\$2,520.80	\$152.25	\$0.00	\$2,673.05

Batch Number	2	Batch 2	\$532,555.29	Batch Total
--------------	---	---------	--------------	-------------

4193 ALL IN ONE BALLOONS & PARTY RENTALS**\$1,500.00 Vend Total**

P.O. # 501892 Supplies for Step Up;Mrs.D.

\$1,500.00 PO Total

11-190-100-610-00-06-100

REG PRGM - INST SUPPLIES

\$1,500.00

Inv# 61625

\$1,500.00

05/21/25

1153 ARCHWAY PROGRAMS, INC**\$3,700.00 Vend Total**

P.O. # 501526 TUITION PSD

\$3,700.00 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$3,700.00 P

Inv# INV-000088074 PSD JU

\$3,700.00 P

05/21/25

4665 BIGGS; MICHELLE**\$3,000.00 Vend Total**

P.O. # 501662 TUITION ASSISTANCE

\$3,000.00 PO Total

11-000-291-280-01-10-000

TUITION REIMB OTHER

\$3,000.00

Inv# Tuition Re-Imburs

\$3,000.00

05/21/25

3875 BROMLEY; CASEY**\$502.10 Vend Total**

P.O. # 501277 24/25 tuition assistance

\$502.10 PO Total

11-190-100-280-00-10-000

TUITION REIMBURSEMENT

\$502.10

Inv# Tuition Pd

\$502.10

05/14/25

2060 BROOKFIELD ACADEMY**\$17,880.46 Vend Total**

P.O. # 501047 24/25 Tuition TD

\$5,438.04 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$5,438.04 P

Inv# INV-29807

\$5,438.04 P

06/04/25

P.O. # 501591 Homebound Services

\$660.00 P PO Total

11-219-100-320-00-00-000

Homebound Instruction - Sped

\$660.00 P

Inv# INV-29495

\$110.00 P

05/14/25

Inv# INV-29670

\$220.00 P

05/14/25

Inv# INV-29586

\$330.00 P

05/15/25

P.O. # 501904 24/25 TUITION GOC

\$11,782.42 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$11,782.42 P

Inv# INV-29172 GOC APRIL

\$6,344.38 P

05/21/25

Inv# INV-29809 GOC JUNE

\$5,438.04 P

06/04/25

3449 CAMDEN COUNTY TREASURER**\$100.00 Vend Total**

P.O. # 501923 Inspection - Boiler/Generator

\$100.00 PO Total

11-000-261-420-00-20-100

REQUIRED MAINTENANCE

\$100.00

Inv# 3553

\$50.00 P

05/21/25

Inv# 3554

\$50.00 P

05/21/25

4269 CAMPBELL LOCK & SAFE, INC.**\$2,015.00 Vend Total**

P.O. # 501204 Lock services for district

\$2,015.00 P PO Total

11-000-261-420-00-20-040

REQUIRED MAINTENANCE

\$1,920.00 P

Inv# 34142

\$1,920.00 P

05/21/25

11-000-261-420-00-20-060

REQUIRED MAINTENANCE

\$95.00 P

Inv# 34143

\$95.00 P

05/21/25

Batch Number	2	Batch 2	\$532,555.29	Batch Total
--------------	---	---------	--------------	-------------

2136 CC EDUCATIONAL SERVICES COMMISSION**\$107,632.46 Vend Total**

P.O. # 501062 Preschool Collaborative

\$1,050.00 P PO Total

20-218-200-329-00-02-060	PEA SPT EDUCATIONAL SERV	\$1,050.00 P
Inv# 5V1498		07/01/25

P.O. # 501096 Services; Amanda Magenta

\$9,982.80 P PO Total

11-000-216-320-00-53-000	SPEECH SERVICES	\$1,814.40 P
Inv# 5V1499		05/21/25

11-000-216-320-00-83-000	OT SERVICES	\$5,445.60 P
Inv# 5V1499		05/21/25

11-000-216-320-00-93-000	PHYSICAL THERAPY SERVICE	\$2,722.80 P
Inv# 5V1499		05/21/25

P.O. # 501416 OOD Trans 2024-2025 SY

\$96,599.66 P PO Total

11-000-270-350-00-14-000	ADMIN FEE	\$5,467.91 P
Inv# 5V1574		06/04/25

11-000-270-517-00-14-000	CONTRACTED SERVI - ESC	\$9,348.98 P
Inv# 5V1574		06/04/25

11-000-270-518-00-14-000	CONTRCTD SERV - SP-ESC	\$15,378.93 P
Inv# 5V1574		06/04/25

11-000-270-518-30-14-000	Contracted Serve SPED ESC	\$63,232.84 P
Inv# 5V1574		06/04/25

20-218-200-511-00-14-000	PREK TRANSP	\$3,171.00 P
Inv# 5V1574		06/04/25

2989 CC TECHNICAL SCHOOLS**\$4,731.80 Vend Total**

P.O. # 501002 2024/2025 Tuition

\$4,731.80 P PO Total

11-000-100-563-00-15-000	TUITION TO COUNTY VOCATI	\$4,731.80 P
Inv# 24-25 Tuition Apr		05/21/25

2996 CENTER FOR NEUROLOGICAL & NRODEV HEALTH**\$780.00 Vend Total**

P.O. # 501084 Diagnostic; Amanda Magenta

\$780.00 P PO Total

11-000-219-390-00-03-000	CST OUTSIDE EVAL	\$780.00 P
Inv# 19825252		06/04/25

2881 DAVIDSON; PATRICK**\$148.45 Vend Total**

P.O. # 501915 Petty cash reimbursement

\$98.45 P PO Total

20-218-100-600-00-02-060	PEA IN SUPPLS TR	\$38.45
Inv# DT supplies		05/14/25

20-218-240-610-00-02-060	PEA ADMIN SUPPLIES	\$60.00
Inv# Reimbursment of bedd		05/14/25

P.O. # 501934 Petty cash - staff spotlight

\$50.00 P PO Total

11-000-240-610-00-02-060	SCHOOL ADMIN SUPPLIES	\$37.50
Inv# AMAZON GC SPOTLI		06/04/25

20-218-240-610-00-02-060	PEA ADMIN SUPPLIES	\$12.50
Inv# AMAZON GC SPOTLI		06/04/25

Batch Number	2	Batch 2		\$532,555.29	Batch Total
Q968	EDUCATIONAL DATA CONSULTANTS, LLC			\$2,850.00	Vend Total
P.O. #	501810	TESTING ASSISTANCE		\$2,850.00	PO Total
11-000-218-390-00-05-000		GUIDANCE SERVICES		\$2,850.00	
Inv# 2589004		\$2,850.00	05/14/25		
E669	EDUCATIONAL SERVICES COMMISSION OF NJ			\$1,167.06	Vend Total
P.O. #	501940	AT Transportation		\$1,167.06	PO Total
11-000-270-518-30-14-000		Contracted Serve SPED ESC		\$1,167.06	
Inv# APRIL FY25		\$1,167.06	06/04/25		
3474	ENVIRONMENTAL RESOLUTIONS, INC.			\$1,795.00	Vend Total
P.O. #	501196	Sewer pump operator svs WES		\$920.00 P	PO Total
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$920.00 P	
Inv# 106066		\$920.00 P	05/14/25		
P.O. #	501197	Water operator services - WES		\$875.00 P	PO Total
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$875.00 P	
Inv# 106067		\$875.00 P	05/14/25		
R761	FARM FRIENDS, LLC			\$475.00	Vend Total
P.O. #	501738	Preschool End of Year Event		\$475.00	PO Total
20-218-100-321-00-02-060		PRESHOOL EDUCATIONAL SERVICES		\$475.00	
Inv# 2025-13		\$475.00	05/21/25		
3075	FIRST STUDENT, INC			\$247,613.18	Vend Total
P.O. #	501222	2024-2025 TRANS. CONTRACT		\$243,675.18 P	PO Total
11-000-270-511-00-14-000		CONTRACTED SERVICES -REG		\$195,779.55 P	
Inv# 12051915		\$195,779.55 P	06/04/25		
11-000-270-512-00-14-000		CONT SER - LATE RUNS		\$3,844.05 P	
Inv# 12051915		\$3,844.05 P	06/04/25		
11-000-270-514-00-14-000		CONTRACTED SERV - SP		\$22,543.92 P	
Inv# 12051915		\$22,543.92 P	06/04/25		
11-000-270-514-30-14-000		Contracted Serve SPED Secondar		\$11,954.46 P	
Inv# 12051915		\$11,954.46 P	06/04/25		
20-218-200-511-00-14-000		PREK TRANSP		\$9,553.20 P	
Inv# 12051915		\$9,553.20 P	06/04/25		
P.O. #	501426	Atco Tutoring Trans		\$1,611.00 P	PO Total
20-235-200-500-55-04-040		Transportation Atco		\$1,611.00 P	
Inv# 12047007		\$1,432.00 P	05/15/25		
Inv# 12051917		\$179.00 P	06/04/25		
P.O. #	501428	WES After School Trans		\$2,327.00 P	PO Total
20-235-200-500-55-04-100		Transportation WES		\$2,327.00 P	
Inv# 12047010		\$2,148.00 P	05/15/25		
Inv# 12051919		\$179.00 P	06/04/25		

Batch Number	2	Batch 2	\$532,555.29	Batch Total
3541	FOLSOM BOARD OF EDUCATION		\$8,131.00	Vend Total
P.O. #	501935	Return of 23/24 Certified Tuit	\$8,131.00	PO Total
11-000-100-562-00-15-000		TUITION TO OTHER LEAS, S	\$8,131.00	
Inv# 5V0097		\$8,131.00	06/03/25	
4461	GALLAGHER, CARLY		\$20.21	Vend Total
P.O. #	501410	Mileage; Amanda Magenta	\$20.21 P	PO Total
11-000-216-800-58-53-000		SPEECH TRAVEL	\$20.21 P	
Inv# Mileage-May		\$20.21 P	06/04/25	
3835	GARRISON; JASON		\$100.00	Vend Total
P.O. #	501184	Board meeting video	\$100.00 P	PO Total
11-000-230-339-00-23-000		OTHER PURC PROF SERV	\$100.00 P	
Inv# 705		\$100.00 P	05/21/25	
4200	GIBBINS; EMMA		\$47.38	Vend Total
P.O. #	501436	Mileage	\$47.38 P	PO Total
11-190-100-580-58-06-100		MILEAGE INSTRUCTION STAF	\$47.38 P	
Inv# Mileage-May		\$47.38 P	06/03/25	
2621	GLOUCESTER COUNTY SPECIAL SERVICES SCHL		\$3,154.50	Vend Total
P.O. #	501314	Amanda Magenta; TOD	\$372.50 P	PO Total
11-000-217-320-00-03-000		EXTRAORDNRY	\$372.50 P	
Inv# 5V4154		\$372.50 P	05/28/25	
P.O. #	501529	Educational Consultant Service	\$298.00 P	PO Total
11-000-216-320-01-02-060		COMMISSION FOR THE BLIND	\$298.00 P	
Inv# 5V4287		\$298.00 P	05/21/25	
P.O. #	501861	Homebound Instruction JS	\$2,484.00 P	PO Total
11-219-100-320-00-00-000		Homebound Instruction - Sped	\$2,484.00 P	
Inv# 5V4187- JS		\$2,484.00 P	05/21/25	
J942	GRIFFIN; DEANNA		\$60.66	Vend Total
P.O. #	501917	Womens grant 24.25	\$60.66	PO Total
20-002-100-600-00-01-040		HOLIDAY CRAFTS GR1	\$60.66	
Inv# Amazon order		\$60.66	05/14/25	
1499	HAMMONTON BOARD OF EDUCATION		\$1,838.38	Vend Total
P.O. #	501792	Transp.Cost Team up Trip;Mrs.D	\$423.81 P	PO Total
20-028-270-516-00-06-100		Team Up Day	\$423.81	
Inv# 2025-0022		\$423.81	05/21/25	
P.O. #	501926	TUITION VM	\$1,414.57 P	PO Total
71-701-100-560-00-15-000		TUITION -	\$1,414.57	
Inv# 2025-0023		\$1,414.57	05/28/25	

Batch Number	2	Batch 2		\$532,555.29	Batch Total
4590		HAMPTON ACADEMY		\$2,786.56	Vend Total
P.O. #	501802	24/25 Tuition		\$2,786.56 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$2,786.56 P	
Inv#	May 2025-AT		\$2,786.56 P	06/04/25	
2029		HEWITT PSYCHIATRIC, PC		\$600.00	Vend Total
P.O. #	501835	psych eval		\$600.00	PO Total
11-000-218-390-00-05-000		GUIDANCE SERVICES		\$600.00	
Inv#	42663		\$600.00	06/04/25	
2360		HILLMAN'S BUS SERVICE INC.		\$2,275.00	Vend Total
P.O. #	501571	Gr3 Trip Transp;Mrs D		\$1,275.00 P	PO Total
20-001-270-516-01-06-100		H&SC Field Trip Transportation		\$1,275.00	
Inv#	22463		\$1,275.00	06/04/25	
P.O. #	501779	Preschool Trip		\$1,000.00 P	PO Total
20-218-200-516-00-02-060		PREK FIEL TRIP TRANSP		\$1,000.00	
Inv#	22461		\$1,000.00	06/05/25	
2712		INTERACTIVE KIDS EDUCATIONAL SERVICES, L		\$3,510.00	Vend Total
P.O. #	501251	BCBA		\$3,510.00 P	PO Total
20-275-200-300-00-04-000		PURCHASED PROF DISTRICT		\$3,510.00 P	
Inv#	2270		\$3,510.00 P	06/05/25	
1765		JOHNSON'S CORNER FARM		\$3,136.00	Vend Total
P.O. #	501731	Preschool trip		\$3,136.00	PO Total
20-218-100-800-00-02-060		INSTR MISC (field trip admiss)		\$3,136.00	
Inv#	28438		\$3,136.00	06/05/25	
3318		KINGSWAY LEARNING CENTER / KINGSWAY SVCS		\$2,700.00	Vend Total
P.O. #	501144	24/25 Tuition BL		\$2,700.00 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$2,700.00 P	
Inv#	1005300		\$2,700.00 P	05/14/25	
4396		KONDAS; HEATHER		\$92.31	Vend Total
P.O. #	501911	Petty cash -		\$29.94	PO Total
11-190-100-610-00-01-040		REG PRGM - INST SUPPLIES		\$29.94	
Inv#	Walmart-Bubbles		\$29.94	05/14/25	
P.O. #	501927	Petty Cash Reim		\$7.98 P	PO Total
11-190-100-610-00-01-040		REG PRGM - INST SUPPLIES		\$7.98	
Inv#	Amazon order		\$7.98	05/28/25	
P.O. #	501928	Petty Cash		\$46.15	PO Total
11-190-100-610-00-01-040		REG PRGM - INST SUPPLIES		\$46.15	
Inv#	PBSIS Supplies		\$46.15	06/03/25	
P.O. #	501933	Walmart - PBSIS Supplies		\$8.24 P	PO Total
11-190-100-610-00-01-040		REG PRGM - INST SUPPLIES		\$8.24	
Inv#	PBSIS Supplies		\$8.24	06/03/25	

Batch Number	2	Batch 2		\$532,555.29	Batch Total
1620	LAKESHORE LEARNING MATERIALS			\$7,345.57	Vend Total
P.O. #	501730	Preschool Supplies		\$2,069.95	PO Total
20-218-100-600-00-02-060	PEA IN SUPPLS TR			\$2,069.95	
Inv# 800119918	(\$1,733.73)	P	05/28/25		
Inv# 800122453	(\$22.35)	P	05/28/25		
Inv# 800123444	(\$1,649.08)	P	05/28/25		
Inv# 90238894	\$824.54	P	05/28/25		
Inv# 90250811	\$3,826.03		05/28/25		
Inv# 90384417	\$824.54	P	05/28/25		
P.O. #	501907	Preschool Supplies		\$5,186.07	PO Total
20-218-100-600-00-02-060	PEA IN SUPPLS TR			\$5,186.07	
Inv# 90781486	\$5,186.07		05/15/25		
P.O. #	501908	Preschool supplies		\$89.55 P	PO Total
20-218-100-600-00-02-060	PEA IN SUPPLS TR			\$89.55	
Inv# 90781487	\$89.55		05/14/25		
E480	LEAF CAPITAL FUNDING, LLC.			\$95.79	Vend Total
P.O. #	501285	Water Equipment - Atco		\$95.79 P	PO Total
11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN			\$95.79 P	
Inv# 18344125	\$95.79	P	05/14/25		
3784	LINDENWOLD PUBLIC SCHOOL DISTRICT			\$3,049.80	Vend Total
P.O. #	501539	homeless tuition		\$3,049.80 P	PO Total
11-000-100-561-00-15-000	TUITION TO OTHER LEAS, R			\$3,049.80 P	
Inv# 5V0097 Apr	\$3,049.80	P	05/15/25		
4206	LUNCHTIME SOFTWARE			\$1,220.00	Vend Total
P.O. #	501919	Remote POS		\$1,220.00	PO Total
61-910-310-300-01-61-000	POS MAINTENANCE			\$1,220.00	
Inv# INV-11088	\$1,220.00		05/14/25		
N782	MEDFORD TOWNSHIP PUBLIC SCHOOLS			\$2,600.00	Vend Total
P.O. #	501914	Quinn Conrad Transportation		\$2,600.00	PO Total
11-000-270-515-00-14-000	JOINTURE SP ED			\$2,600.00	
Inv# Apr-May transport	\$2,600.00		05/14/25		
4088	NJ SCHOOL JOBS			\$75.00	Vend Total
P.O. #	501317	POSTINGS FOR 24-25		\$75.00 P	PO Total
11-000-230-530-00-23-000	COMMUNICATIONS/POSTAGE			\$75.00 P	
Inv# 19410	\$75.00	P	05/14/25		
3841	NORTHEAST PLUMBING SERVICES, LLC			\$9,314.23	Vend Total
P.O. #	501206	Maintenance/repairs - Atco		\$4,661.84 P	PO Total
11-000-261-420-00-20-040	REQUIRED MAINTENANCE			\$4,661.84 P	
Inv# 70988	\$848.29	P	05/14/25		
Inv# 71043	\$1,369.86	P	05/14/25		
Inv# 71182	\$2,443.69	P	06/03/25		

Batch Number	2	Batch 2		\$532,555.29	Batch Total
3841		NORTHEAST PLUMBING SERVICES, LLC		\$9,314.23	Vend Total
P.O. #	501207	Maintenance/Repairs - TRECC		\$2,280.83 P	PO Total
11-000-261-420-00-20-060		REQUIRED MAINTENANCE		\$684.24 P	
Inv# 70948		\$291.24 P	05/14/25		
Inv# 71098		\$244.80 P	05/21/25		
Inv# 16846		\$148.20 P	06/05/25		
20-218-261-420-00-20-060		Required Maintenance		\$1,596.59 P	
Inv# 70948		\$679.59 P	05/14/25		
Inv# 71098		\$571.20 P	05/21/25		
Inv# 16846		\$345.80 P	06/05/25		
P.O. #	501208	Maintenance/Repairs - WES		\$2,371.56 P	PO Total
11-000-261-420-00-20-100		REQUIRED MAINTENANCE		\$2,371.56 P	
Inv# 71097		\$1,552.53 P	05/21/25		
Inv# 16845		\$819.03 P	06/05/25		
0298		ORCHARD FRIENDS SCHOOL		\$10,492.56	Vend Total
P.O. #	501864	TUITION AGR		\$10,492.56 P	PO Total
11-000-100-566-30-15-000		Private School Secondary		\$10,492.56 P	
Inv# 2269 AGR MAY		\$10,492.56 P	05/14/25		
1775		OTC BRANDS, INC.		\$791.84	Vend Total
P.O. #	501901	PBSIS TR; L. DiRenzo		\$791.84	PO Total
20-235-100-600-01-04-000		TITLE I - DISTRICT PGM SUPPLIE		\$791.84	
Inv# 73710815501		\$572.46 P	05/28/25		
Inv# 73710815502		\$219.38 P	05/28/25		
A923		PENNSVILLE BOARD OF EDUCATION		\$3,110.00	Vend Total
P.O. #	501367	24/25 TUITION PT		\$3,110.00 P	PO Total
11-000-100-562-00-15-000		TUITION TO OTHER LEAS, S		\$3,110.00 P	
Inv# June 2025 Tuition		\$3,110.00 P	05/14/25		
P857		PROFESSIONAL HEALTHCARE STAFFING		\$6,045.00	Vend Total
P.O. #	501843	1:1 NURSING SERVICES		\$6,045.00 P	PO Total
11-000-217-320-00-03-000		EXTRAORDNRY		\$6,045.00 P	
Inv# 2877		\$1,365.00 P	05/14/25		
Inv# 2896		\$2,600.00 P	06/03/25		
Inv# 2934		\$2,080.00 P	06/03/25		
3592		SCHOOL OUTFITTERS LLC		\$1,346.00	Vend Total
P.O. #	501896	Admin supplies		\$1,346.00	PO Total
20-218-240-610-00-02-060		PEA ADMIN SUPPLIES		\$1,346.00	
Inv# INV14271176		\$1,346.00	05/14/25		
4191		SONITROL SECURITY OF DELAWARE VALLEY		\$586.94	Vend Total
P.O. #	501912	Service - Battery Issue		\$586.94	PO Total
11-000-261-420-00-20-040		REQUIRED MAINTENANCE		\$586.94	
Inv# 333138		\$586.94	05/14/25		

Batch Number	2	Batch 2	\$532,555.29	Batch Total
2314	T AND L TRANSPORTATION, INC.		\$5,420.00	Vend Total
P.O. #	501765 Kindergarten Trip		\$1,540.00 P	PO Total
11-000-270-512-00-02-060	FIELD TRIP TRANSPORTATIO		\$1,540.00	
Inv# JP40696	\$1,540.00	06/03/25		
P.O. #	501800 grade 6 transp to 6 flags;Mrs		\$2,220.00 P	PO Total
20-023-100-512-00-06-100	HSA - 6th grade trip transport		\$2,220.00	
Inv# JP40794	\$2,220.00	06/04/25		
P.O. #	501871 2nd Gr Field Trip (transport)		\$1,660.00 P	PO Total
11-190-100-610-00-01-040	REG PRGM - INST SUPPLIES		\$60.00	
Inv# JP40792	\$60.00	06/04/25		
20-010-270-512-00-01-040	FIELD TRIP TRANSP ATCO		\$1,600.00	
Inv# JP40792	\$1,600.00	06/04/25		
4552	THE DANCE CONNECTION		\$350.00	Vend Total
P.O. #	501358 Preschool Dance Classes		\$350.00 P	PO Total
20-218-100-321-00-02-060	PRESHOOL EDUCATIONAL SERVICES		\$350.00 P	
Inv# 5/12 & 5/15 sessions	\$350.00 P	05/21/25		
T985	T-MOBILE		\$88.95	Vend Total
P.O. #	501218 Service for 2024/2025		\$88.95 P	PO Total
11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN		\$88.95 P	
Inv# Acct 992461888	\$88.95 P	06/03/25		
2545	TOWNSHIP OF WATERFORD~UTILITIES		\$41.84	Vend Total
P.O. #	501192 Water & Sewer for Atco/WES		\$41.84 P	PO Total
11-000-262-490-00-20-040	WATER-SEWER ATCO		\$27.90 P	
Inv# princ & interest	\$27.90 P	06/03/25		
11-000-262-490-00-20-100	OTHER PURCHASED PROPERTY		\$13.94 P	
Inv# princ & interest	\$13.94 P	06/03/25		
3606	TREASURER - STATE OF NEW JERSEY		\$240.00	Vend Total
P.O. #	501930 Bureau of Water Allocation		\$240.00	PO Total
11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN		\$240.00	
Inv# 250428140	\$240.00	06/03/25		
F303	VIKING PEST CONTROL		\$151.64	Vend Total
P.O. #	501260 Pest Control Services		\$151.64 P	PO Total
11-000-262-420-00-20-000	CLEANING, REPAIR MAINTEN		\$151.64 P	
Inv# 902810028	\$75.82 P	05/21/25		
Inv# 902810027	\$75.82 P	06/03/25		
2015	WADE, LONG & WOOD, LLC		\$5,593.32	Vend Total
P.O. #	501033 Solicitor Costs		\$5,593.32 P	PO Total
11-000-230-331-00-23-000	LEGAL SERVICES		\$5,593.32 P	
Inv# 32594	\$3,290.66 P	06/03/25		
Inv# 32641	\$2,302.66 P	06/03/25		

Batch Number	2	Batch 2		\$532,555.29	Batch Total
2485	WATERFORD TWP. B.O.E. CAFETERIA				\$270.00 Vend Total
P.O. #	501387	PBSIS tickets		\$31.25 P	PO Total
11-190-100-610-00-06-100		REG PRGM - INST SUPPLIES		\$31.25 P	
Inv#	11-3-06/02/2025-3		\$31.25 P	06/04/25	
P.O. #	501405	Biurthday Treats		\$238.75 P	PO Total
11-000-230-610-00-23-000		SUPERINTENDENT SUPPLIES		\$238.75 P	
Inv#	11-3-06/02/2025-4		\$238.75 P	06/04/25	
2485	WATERFORD TWP.B.O.E. CAFETERIA				\$231.12 Vend Total
P.O. #	501040	BOARD MEALS		\$231.12 P	PO Total
11-000-230-630-00-23-000		BOARD SUPPLIES		\$231.12 P	
Inv#	11-3-06/02/2025-1		\$120.89 P	06/04/25	
Inv#	11-3-06/02/2025-2		\$110.23 P	06/04/25	
1006	WATERFORD; TOWNSHIP OF				\$8,014.50 Vend Total
P.O. #	501311	2024-2025 SRO Shared service C		\$8,014.50 P	PO Total
11-000-266-300-00-23-000		SECURITY SERVICES		\$6,144.45 P	
Inv#	2025-11		\$6,144.45 P	05/21/25	
20-218-266-300-00-23-060		Security Services		\$1,870.05 P	
Inv#	2025-11		\$1,870.05 P	05/21/25	
Z049	WHEATON ARTS AND CULTURAL CENTER INC.				\$1,070.00 Vend Total
P.O. #	501648	Grade 3 Trip;Mrs.D.		\$1,070.00	PO Total
11-190-100-800-00-06-100		FIELD TRIP ADMISSIONS		\$1,070.00	
Inv#	5/30/25 gr 3 trip		\$1,070.00	05/21/25	
3675	WILLIAMS SCOTSMAN, INC				\$1,278.81 Vend Total
P.O. #	501178	Trailer rental - Atco School		\$1,278.81 P	PO Total
11-000-262-441-00-20-040		Rental of Land & Buildings		\$1,278.81 P	
Inv#	9023742446		\$1,278.81 P	05/21/25	
2307	WINSLOW TWP. B.O.E.				\$11,282.20 Vend Total
P.O. #	501677	Tuition TCJ		\$5,641.10 P	PO Total
11-000-100-562-00-15-000		TUITION TO OTHER LEAS, S		\$4,678.18 P	
Inv#	Mar25-Apr25 TJ		\$4,678.18 P	05/21/25	
11-000-270-515-00-14-000		JOINTURE SP ED		\$962.92 P	
Inv#	Mar25-Apr25 TJ		\$962.92 P	05/21/25	
P.O. #	501678	Tuition & Transportation		\$5,641.10 P	PO Total
11-000-100-562-00-15-000		TUITION TO OTHER LEAS, S		\$4,678.18 P	
Inv#	Mar25-Apr25 TJ		\$4,678.18 P	05/21/25	
11-000-270-515-00-14-000		JOINTURE SP ED		\$962.92 P	
Inv#	Mar25-Apr25 TJ		\$962.92 P	05/21/25	

Batch Number	2	Batch 2	\$532,555.29	Batch Total
--------------	---	---------	--------------	-------------

4534 WISE; AMELIA

\$23.55 Vend Total

P.O. # 501080 Mileage; Amanda Magenta

\$23.55 P PO Total

11-000-211-580-58-13-000

SOCIAL WORK TRAVEL

\$23.55 P

Inv# Mileage-May

\$23.55 P 06/04/25

3524 XTEL COMMUNICATIONS

\$3,483.79 Vend Total

P.O. # 501254 Phone bill

\$3,483.79 P PO Total

11-000-230-530-00-19-000

TELEPHONE

\$3,483.79 P

Inv# 52652

\$3,483.79 P 06/04/25

1158 Y.A.L.E. SCHOOL INC. (CHERRY HILL)

\$24,600.33 Vend Total

P.O. # 501368 24/25 Tuition HJ

\$10,665.76 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$10,665.76 P

Inv# CH/JUNE25 84 HJ

\$4,640.00 P 05/14/25

Inv# CH/JUNE25 84 HJ

\$6,025.76 P 05/14/25

P.O. # 501369 24/25 Tuition CL

\$6,025.76 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$6,025.76 P

Inv# CH/JUNE25 84 CL

\$6,025.76 P 05/14/25

P.O. # 501370 24/25 Tuition DR

\$1,883.05 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$1,883.05 P

Inv# CH/JUNE25 84 DR

\$1,883.05 P 05/14/25

P.O. # 501371 24/25 Tuition DY

\$6,025.76 P PO Total

11-000-100-566-30-15-000

Private School Secondary

\$6,025.76 P

Inv# CH/JUNE25 84 DY

\$6,025.76 P 05/14/25

Total for Report =**\$532,555.29**

atch Count = 1

06/04/25 09:58

atch Number	5	Batch 5		\$38,998.95	Batch Total
4411		ATLANTIC CITY ELECTRIC 5500 2154 379		\$388.15	Vend Total
P.O. #	501190	Electric Street Lights TRECC		\$388.15 P	PO Total
11-000-262-622-01-20-060		ELECTRIC STREET LIGHTS		\$116.44 P	
Inv# 55002154379 5/25		\$116.44 P	06/03/25		
20-218-262-622-00-20-060		Electric TR		\$271.71 P	
Inv# 55002154379 5/25		\$271.71 P	06/03/25		
4409		ATLANTIC CITY ELECTRIC 5500 3210 584		\$14,339.78	Vend Total
P.O. #	501191	Electric - Waterford Elem.		\$14,339.78 P	PO Total
11-000-262-622-00-20-100		ELECTRICITY WES		\$14,339.78 P	
Inv# 55003210584 5/25		\$14,339.78 P	06/03/25		
4410		ATLANTIC CITY ELECTRIC 5500 4710 475		\$5,932.44	Vend Total
P.O. #	501200	Electric - TRECC		\$5,932.44 P	PO Total
11-000-262-622-00-20-060		ELECTRICITY TR		\$1,779.73 P	
Inv# 55004710475 5/25		\$1,779.73 P	06/03/25		
20-218-262-622-00-20-060		Electric TR		\$4,152.71 P	
Inv# 55004710475 5/25		\$4,152.71 P	06/03/25		
4412		ATLANTIC CITY ELECTRIC 5500 9692 629		\$113.86	Vend Total
P.O. #	501194	Electric - Atco Elementary		\$113.86 P	PO Total
11-000-262-622-03-20-040		ELECTRICITY ATCO		\$113.86 P	
Inv# 55009692629 5/25		\$113.86 P	06/03/25		
4407		ATLANTIC CITY ELECTRIC 5500 9762 406		\$27.96	Vend Total
P.O. #	501198	Electric - Street Lights -Atco		\$27.96 P	PO Total
11-000-262-622-02-20-040		ELECTRIC - STREET LIGHTS		\$27.96 P	
Inv# 55009762406 5/25		\$27.96 P	06/03/25		
4413		ATLANTIC CITY ELECTRIC 5500 9762 737		\$4,857.51	Vend Total
P.O. #	501199	Electric - Atco Elementary		\$4,857.51 P	PO Total
11-000-262-622-00-20-040		ELECTRICITY ATCO		\$4,857.51 P	
Inv# 55009762737 5/25		\$4,857.51 P	06/03/25		
4408		ATLANTIC CITY ELECTRIC 5501 2617 118		\$15.21	Vend Total
P.O. #	501186	Electric for Garage - TRECC		\$15.21 P	PO Total
11-000-262-622-02-20-060		ELECTRIC - GARAGE		\$4.56 P	
Inv# 55012617718 5/25		\$4.56 P	06/03/25		
20-218-262-622-00-20-060		Electric TR		\$10.65 P	
Inv# 55012617118 5/25		\$10.65 P	06/03/25		
4296		COMCAST		\$3,264.06	Vend Total
P.O. #	501146	Internet and Ethernet renewal		\$3,264.06 P	PO Total
11-000-222-340-01-19-000		TECHNICAL SERVICES -DIST		\$3,264.06 P	
Inv# 242809193		\$3,264.06 P	06/04/25		

Batch Count = 1

06/04/25 09:58

Batch Number	5	Batch 5		\$38,998.95	Batch Total
4084		READYREFRESH BY NESTLE		\$482.02	Vend Total
P.O. #	501167	Deliveries/rental 24/25 WES/TR		\$482.02 P	PO Total
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES		\$144.60 P	
Inv#	25D0439300559	\$71.04 P	05/21/25		
Inv#	15D6703424199	\$73.56 P	06/04/25		
20-218-262-610-00-20-000		Custodial Supplies		\$337.42 P	
Inv#	25D0439300559	\$165.77 P	05/21/25		
Inv#	15D6703424199	\$171.65 P	06/04/25		
1121		SOUTH JERSEY GAS CO.		\$2,429.98	Vend Total
P.O. #	501179	Gas services for TRECC		\$1,392.42 P	PO Total
11-000-262-621-00-20-060		NATURAL GAS TR		\$417.72 P	
Inv#	Acct 9444089106	\$417.72 P	05/21/25		
20-218-262-621-00-20-060		Gas - TR		\$974.70 P	
Inv#	Acct 9444089106	\$974.70 P	05/21/25		
P.O. #	501180	Gas services for Atco Elem.		\$433.90 P	PO Total
11-000-262-621-00-20-040		NATURAL GAS ATCO		\$433.90 P	
Inv#	Acct 9559720000	\$433.90 P	05/21/25		
P.O. #	501181	Gas services for WES		\$603.66 P	PO Total
11-000-262-621-00-20-100		NATURAL GAS WES		\$603.66 P	
Inv#	Acct 4487620000	\$603.66 P	06/03/25		
1928		WASTE MANAGEMENT CAMDEN		\$3,539.39	Vend Total
P.O. #	501231	Trash removal services		\$3,539.39 P	PO Total
11-000-262-420-00-20-000		CLEANING, REPAIR MAINTEN		\$3,539.39 P	
Inv#	3424321-2498-6	\$3,539.39 P	05/21/25		
4347		XEROX CORPORATION		\$3,608.59	Vend Total
P.O. #	501150	Copier Costs WES		\$374.93 P	PO Total
11-190-100-420-44-23-100		COPIER MAINT WES INSTR		\$110.45 P	
Inv#	023598608	\$110.45 P	06/03/25		
11-190-100-440-44-23-100		COPIER RENTAL WES		\$264.48 P	
Inv#	023598608	\$264.48 P	06/03/25		
P.O. #	501151	Copier Costs WES Office		\$429.25 P	PO Total
11-000-240-420-44-23-100		COPIER MAINT WES OFFICE		\$285.50 P	
Inv#	023598609	\$285.50 P	06/03/25		
11-000-240-440-44-23-100		COPIER RENTAL WES OFFICE		\$143.75 P	
Inv#	023598609	\$143.75 P	06/03/25		
P.O. #	501152	Copier Costs Business Office		\$187.83 P	PO Total
11-000-251-420-44-23-000		COPIER MAINT BUS OFFICE		\$60.38 P	
Inv#	023598610	\$60.38 P	06/03/25		
11-000-251-440-44-23-000		COPIER RENTAL BUSINESS OFFICE		\$127.45 P	
Inv#	023598610	\$127.45 P	06/03/25		

Batch Count = 1

06/04/25 09:58

Batch Number	5	Batch 5	\$38,998.95	Batch Total
--------------	---	---------	-------------	-------------

4347 XEROX CORPORATION**\$3,608.59 Vend Total****P.O. # 501153 Copier Costs CST****\$285.46 P PO Total**

11-000-219-420-44-23-000	COPIER MAINTENANCE SPS	\$163.01	P	06/03/25
Inv# 023598611		\$163.01	P	06/03/25

11-000-219-440-44-23-000	COPIER RENTAL SPS	\$122.45	P	06/03/25
Inv# 023598611		\$122.45	P	06/03/25

P.O. # 501154 Copier Costs Atco Office**\$699.15 P PO Total**

11-000-240-420-44-23-040	COPIER MAINTENANCE ATCO	\$555.40	P	06/03/25
Inv# 023598614		\$555.40	P	06/03/25

11-000-240-440-44-23-040	COPIER RENTAL ATCO OFFICE	\$143.75	P	06/03/25
Inv# 023598614		\$143.75	P	06/03/25

P.O. # 501155 Copier Costs TR Teachers**\$322.13 P PO Total**

11-190-100-420-44-23-060	COPIER MAINT TR INSTR	\$57.65	P	06/03/25
Inv# 023598612		\$57.65	P	06/03/25

11-190-100-440-44-23-060	COPIER RENTAL tr	\$264.48	P	06/03/25
Inv# 023598612		\$264.48	P	06/03/25

P.O. # 501156 Copier Costs TR Office**\$430.51 P PO Total**

11-000-240-420-44-23-060	COPIER MAINT TR OFFICE	\$303.06	P	06/03/25
Inv# 023598613		\$303.06	P	06/03/25

11-000-240-440-44-23-060	COPIER RENTAL TR OFFICE	\$127.45	P	06/03/25
Inv# 023598613		\$127.45	P	06/03/25

P.O. # 501157 Copier Costs Atco Teachers**\$386.88 P PO Total**

11-190-100-420-44-23-040	COPIER MAINT ATCO INSTR	\$30.00	P	06/04/25
Inv# 023685432		\$30.00	P	06/04/25

11-190-100-440-44-23-040	COPIER RENTAL INSTR ATCO	\$356.88	P	06/04/25
Inv# 023685432		\$356.88	P	06/04/25

P.O. # 501158 Copier Costs WES Teachers**\$492.45 P PO Total**

11-190-100-420-44-23-100	COPIER MAINT WES INSTR	\$227.97	P	06/03/25
Inv# 023598607		\$227.97	P	06/03/25

11-190-100-440-44-23-100	COPIER RENTAL WES	\$264.48	P	06/03/25
Inv# 023598607		\$264.48	P	06/03/25

Total for Report =**\$38,998.95**

Batch Number	3	Batch 3		\$2,436.04	Batch Total
2139	ASCD			\$119.00	Vend Total
P.O. #	501925	Membership Renewal Manna		\$119.00	PO Total
11-000-240-890-00-06-100		MISC. EXPENSE, ADM. DUES	\$119.00		
Inv# 001759240		\$119.00	05/21/25		
4306	BODINE; MICHAEL PETTY CASH			\$12.99	Vend Total
P.O. #	501920	Apple Program PROCEATE for stu		\$12.99	PO Total
11-000-222-610-00-19-000		TECH SUPPLIES DIST	\$12.99		
Inv# License/app for ipad		\$12.99	05/21/25		
3155	CDW-GOVERNMENT, LLC			\$81.74	Vend Total
P.O. #	501685	Toner; Ed Leypoldt		\$81.74 P	PO Total
11-000-222-610-00-19-000		TECH SUPPLIES DIST	\$81.74 P		
Inv# AE3H63X		\$81.74 P	06/04/25		
4592	FOX, DANIEL J. - PETTY CASH			\$191.65	Vend Total
P.O. #	501931	Board Audio Supplies		\$72.24 P	PO Total
11-000-230-630-00-23-000		BOARD SUPPLIES	\$72.24		
Inv# Amazon order		\$72.24	05/28/25		
P.O. #	501932	drum unit		\$119.41 P	PO Total
11-000-251-610-00-25-000		SUPPLIES CENTRAL SERV	\$119.41		
Inv# Amazon-Printer Drum		\$119.41	05/28/25		
X260	MAGENTA; AMANDA - PETTY CASH			\$37.29	Vend Total
P.O. #	501938	Petty Cash; Amanda Magenta		\$37.29	PO Total
11-422-200-600-00-03-000		SS SS SUPPLS & MATERLS	\$37.29		
Inv# Amazon-Laynard		\$37.29	06/04/25		
4662	SCHOOL SPECIALITY, LLC			\$476.04	Vend Total
P.O. #	501905	Preschool supplies		\$476.04	PO Total
20-218-100-600-00-02-060		PEA IN SUPPLS TR	\$476.04		
Inv# 308104698474		\$476.04	05/28/25		
3328	W.B. MASON CO., INC			\$987.53	Vend Total
P.O. #	501862	Paper		\$987.53	PO Total
11-190-100-610-00-01-040		REG PRGM - INST SUPPLIES	\$987.53		
Inv# 253832603		\$987.53	05/15/25		
4668	WEAVER, JAMES - PETTY CASH			\$529.80	Vend Total
P.O. #	501918	Reimbursment for Home Depot		\$11.48 P	PO Total
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES	\$11.48		
Inv# hand soap/hd		\$11.48	05/15/25		
P.O. #	501922	Access Training Services		\$150.00	PO Total
11-000-262-610-00-20-000		MAINTENANCE SUPPLIES	\$150.00		
Inv# training rec#2315		\$150.00	05/21/25		

Batch Count = 1

06/05/25 10:50

Batch Number	3	Batch 3	\$2,436.04	Batch Total
--------------	---	---------	------------	-------------

4668 **WEAVER, JAMES - PETTY CASH****\$529.80 Vend Total**

P.O. # 501924 Home Depot Purchase

\$89.62 P PO Total

11-000-262-610-00-20-000	MAINTENANCE SUPPLIES		\$89.62
Inv# HD-hooks/screws		\$89.62	05/21/25

P.O. # 501929 Reimbursment for Gasoline

\$98.84 P PO Total

11-000-262-626-01-20-000	GASOLINE		\$98.84
Inv# atco delta gas		\$98.84	06/03/25

P.O. # 501937 Reimbursment for Purchase

\$179.86 PO Total

11-000-262-610-00-20-000	MAINTENANCE SUPPLIES		\$179.86
Inv# Home Depot		\$179.86	06/04/25

Total for Report =**\$2,436.04**

Batch Number	4	Batch 4	\$47,895.51	Batch Total
--------------	---	---------	-------------	-------------

3506	NUTRI-SERVE FOOD MANAGEMENT, INC	\$47,895.51	Vend Total
-------------	---	--------------------	-------------------

P.O. #	501466	Food Services	\$47,895.51	P	PO Total
--------	--------	---------------	-------------	---	----------

61-910-310-100-00-61-000	CAFETERIA SALARIES		\$17,547.68	P
--------------------------	--------------------	--	-------------	---

Inv# SIN002423	\$17,547.68	P	06/04/25
----------------	-------------	---	----------

61-910-310-300-02-61-999	MANAGEMENT FEE		\$5,261.25	P
--------------------------	----------------	--	------------	---

Inv# SIN002423	\$5,261.25	P	06/04/25
----------------	------------	---	----------

61-910-310-590-00-61-999	OTHER DIRECT EXPENSES		\$3,879.17	P
--------------------------	-----------------------	--	------------	---

Inv# SIN002423	\$3,879.17	P	06/04/25
----------------	------------	---	----------

61-910-310-600-00-61-999	SUPPLIES & CLEANING		\$864.70	P
--------------------------	---------------------	--	----------	---

Inv# SIN002423	\$864.70	P	06/04/25
----------------	----------	---	----------

61-910-310-870-00-61-999	COST OF SALES		\$20,342.71	P
--------------------------	---------------	--	-------------	---

Inv# SIN002423	\$20,342.71	P	06/04/25
----------------	-------------	---	----------

Total for Report =	\$47,895.51
--------------------	-------------

ARCHITECT OF RECORD

AGREEMENT made this 1st day of July, 2025, between the Waterford Township Board of Education, 1106 Old White Horse Pike, Waterford, NJ 08089 (hereinafter called the Board) and Garrison Architects, 713 Creek Road, Bellmawr, NJ 08031 (hereinafter called the Architect) for the calendar period from July 1, 2025 to June 30, 2026. The Board reserves the right to execute an annual renewal for 2026 – 2027 and 2027 – 2028 school years on or before July 1 each year. The Purchasing Agent may negotiate terms for renewal of this contract and present such a negotiated contract to the Board.

WHEREAS, the Board is a public corporation duly embodied under the statutes of the State of New Jersey, more specifically Title 18A, and as such is charged with the operation of the Waterford Township School District; and

WHEREAS, the Board contemplates undertaking various building projects designed to maintain and improve the physical condition of the existing school buildings within the District.

WHEREAS, the Architect is qualified to act as the Board's representative and agent in all phases of design and construction of these various projects of the Board and as such, agrees to assist and render services upon the terms and conditions provided in this agreement; and

WHEREAS, the Architect represents that they are licensed architects in the State of New Jersey and desire to provide professional services for the Board as hereinafter provided in this agreement; and

WHEREAS, the Architect will or did submit a proposal of charges for specific projects (renovation/new construction) or hourly rates of professionals to be employed in further of representation of the Board, said proposal and supplemental letter being attached hereto and made part of this agreement as "Schedule of Fees" and Appendix "A". In addition, Appendix "A" represents a schedule of reimbursement for additional services and reimbursable costs and expenses.

NOW, THEREFORE, the parties agree as follows.

1. ARCHITECT'S RESPONSIBILITIES

The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the work. The Architect shall submit for the Board's approval a schedule for the performance of the Architect's services for each project which may be adjusted in writing by mutual agreement of the parties as any project proceeds, and shall include allowances for periods of time required for the Board's review and for approval of submissions by authorities having jurisdiction over any project. Time limits established by this schedule approved by the Board shall not, except for reasonable cause, be exceeded by the Architect or Board.

The Architect will follow the current accepted standards of the profession in the contract jurisdiction in performing all services under this agreement.

2. SCOPE OF ARCHITECT'S BASIC SERVICES

A. The Architect's basic services shall be performed by the Architect in accordance with Garrison Architects' standard AIA B141 1987 edition Owner / Architect Agreement, the terms and conditions of which are incorporated herein, by reference. To the extent there are any inconsistencies between that contract form and this document, the terms of this contract shall take precedence. This description of basic services shall be incorporated herein and shall include the normal architectural services, structural, mechanical and electrical engineering services necessary to produce a reasonable complete accurate set of construction documents. Identification and/or removal of hazardous materials,

geotechnical engineering and site survey work are not included in our basic fee services as they would be excluded from coverage by our Professional Liability Policy. In the event services which are not part of the architects' basic services such as asbestos, civil engineering or any other specialized engineering services are required, they will be contracted on an as-needed basis by the Owner.

B. The Architect shall review and analyze programs furnished by the Board to ascertain the requirements of any project and shall arrive at a mutual understanding of such requirements with the Board and then commit such understanding to writing and shall furnish a copy of said understanding to the Board for approval before proceeding with preliminary designs.

C. The Architect shall act as the Board's representative/agent in all pertinent phases of design and construction including assisting the Board with all aspects of documents preparation. Any documentation prepared by Architect, shall comply with all applicable laws, statutes, ordinances, codes, orders, rules and regulations in force as of the date of development of the documents. It is understood by Board and Architect that approval by the Board shall be deemed to be approval of the concept but not the means, techniques or methods of construction.

D. The Architect will provide other services to the Board in further completing the various projects of the Board. Such other services shall include preparation of documents, preparation of bid documents for projects, limited administration of construction for said projects as may be agreed to between the parties. The Architect shall be responsible for providing administration of construction contracts on projects approved by the Board and assist in the coordination of services necessary in connection with the construction performed or equipment needed, including establishing and conducting regular meetings as deemed necessary for assessing the progress of the project. During the construction phase of the project the Architect will advise/recommend payment of contractors' bills.

E. The Architect shall be prepared to serve and shall serve when requested by the Board as a witness in connection with any public hearing, arbitration proceeding, legal proceeding or administrative law proceeding to which the Board or the Architect is a party concerning any project as part of its basic services billable on an hourly rate.

F. The Architect shall also provide estimates of construction costs on proposed projects for approval by the Board or their representatives. The Board acknowledges that the Architect is not a guarantor of its construction cost estimates, which may vary based upon market conditions.

G. Hazardous Materials and Infectious Disease Transmission: Pursuant to section N.J.A.C. 13:27-5.1(c) of the NJ Administrative Code, architects may not provide services for which they do not have the requisite knowledge, skill, experience and training. Client acknowledges that it has been advised that Garrison has no expertise in, and is not being retained for the purposes of, investigating, detecting, abating, replacing, remediating, or removing any items, products, or materials containing hazardous materials or for making any design recommendations intended to limit the transmission of any infectious diseases, which recommendations should come from a properly qualified consultant, i.e. an industrial hygienist, retained by the Client. Client further acknowledges that Garrison shall bear no responsibility for any claims or circumstances arising out of or related to the implementation of any of the design recommendations made by client's consultant.

3. BOARD RESPONSIBILITIES

A. The Board shall provide full information regarding requirements for any project, including surveys, title work, and a program which shall set forth the Board's objectives, schedule, constraints and criteria. Architect shall be entitled to rely upon all such information.

B. The Board will provide budgetary information and in conjunction with and in agreement with will set the Project Budget.

C. In the event Architect determines any survey, environmental, legal, accounting or insurance counseling services are necessary for the Board, said request shall be made to the Board in writing.

D. The Board shall, with the Architect's assistance, identify requirements for any project including a program which shall set forth the Board's objectives, schedule, constraints and criteria including space requirements and relationships, flexibility, expendability, special equipment, systems and site improvements.

E. Prompt written notice shall be given by the Board to the Architect if the Board becomes aware of any faults or defects in any project or nonconformance with contract documents, but the Board's failure or omission to do so shall not relieve the Architect of its responsibilities hereunder and the Board shall have no duty of observation, inspection or investigation.

F. The Board shall fully disclose to the Architect any existing deficiencies, problems or defects with regard to mechanical, electrical, plumbing, storm water management or structural systems.

4. CLAIMS AND DISPUTES

A. Claims, disputes or other matters in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof, shall be subject to and determined by a Court of competent jurisdiction venued in Camden County, New Jersey.

5. TERMINATION, SUSPENSION OR ABANDONMENT

A. This agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this agreement through no fault of the party initiating the termination.

B. This agreement may be terminated by the Board upon not less than seven (7) days written notice to the Architect in the event that any project is abandoned. If any project is abandoned by the Board for more than ninety (90) consecutive days, the Architect may terminate this agreement by giving written notice.

C. Failure of the Board to make payments to the Architect in accordance with this agreement and the schedule of payments agreed to between the parties shall be considered substantial nonperformance and cause of termination.

D. In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed to date prior to termination.

E. Notwithstanding any of the above contract language, either party may terminate this agreement without cause upon giving the other party sixty (60) days written notice of intention to terminate.

6. GOVERNING LAW, ASSIGNMENTS, REPRESENTATIONS

A. Unless otherwise provided, this agreement shall be governed by the laws of the State of New Jersey.



B. The Board and the Architect respectively bind themselves, their partners, successors, assigns and legal representatives to the other party to this agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this agreement. Neither Board nor Architect shall assign this agreement without the written consent of the other.

C. This agreement represents the entire integrated agreement between the Board and the Architect and supersedes all prior negotiations, representation or agreements, either written or oral. This agreement may be amended only by written instrument signed by both the Board and the Architect.

7. PAYMENTS TO THE ARCHITECT

Payments to on account of the Architect's services shall be made monthly upon presentation of the Architect's statement of services rendered and completion of affidavit of services provided in accordance with the Board's payment procedures.

8. BASIS OF COMPENSATION

The Board shall compensate the Architect for the scope of services provided in accordance with the attached "Schedule of Fees".

9. NOTICES

All notices and other communications shall be sent by certified mail, return receipt requested, and shall be deemed to have been given when sent to the parties at their respective addresses as set forth above, unless a different address has been selected after the execution of the agreement and has been duly communicated to the party given notice.

10. LEGAL CONSTRUCTION

In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or enforceability shall not affect any other provisions of this agreement and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained in it.

11. NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY PROVISIONS

11.1 For Projects subject to the provisions of the New Jersey Educational Facilities Construction and Finance Act, P.L. 2000, c. 72, enacted on July 18, 2000 and amended on August 6, 2007 by P.L. 2007, c. 137 (The ACT), the Architect agrees to comply with all requirements imposed upon the Board and by the New Jersey Schools Development Authority "Development Authority" in connection with the Board's application for a Grant therefrom to partially finance the Work. In the event of any inconsistencies between the Development Authority requirements and any other provisions of the Contract Documents, the Development Authority requirements shall prevail. The applicable Development Authority requirements include the following [references in brackets are applicable provisions of the current Development Authority Section 15 Grant Agreement]:

11.2 Architect understands that it may be debarred, suspended or disqualified from contracting and/or working on the Project if found to have committed any of the acts listed in N.J.A.C. 19:38A-4.1 et seq., N.J.A.C. 17:19-3.1 et seq. or any applicable regulation issued by the Financing Authority (e.g., N.J.A.C. 19:30-2.1 et seq.) or the Development Authority (e.g., N.J.A.C. 19:38A-4.1 et seq.) [3.3.3.1 & 2].

11.3 Architect agrees to comply fully with the anti-discrimination provisions of N.J.S.A. 10:2-1 et seq., the New Jersey Law Against Discrimination, N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27-1.1 et seq. and N.J.A.C. 6A:7-1.5. Architect agrees by contract and guarantee to afford equal opportunity in accordance with an affirmative action program approved by the State Treasurer. During the term of this Contract, Architect shall abide by the following provisions: [3.5]

11.3.1 Architect shall not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Architect shall take affirmative action to ensure that such applicants are recruited and employed, that employees are treated during employment without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Architect agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. [3.5.1]

11.3.2 Architect, in all solicitations or advertisements for employees placed by or on behalf of the Architect, shall state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. [3.5.2]

11.3.3 Architect shall send to each labor union or representative of workers with which the Architect has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the Board, advising the labor union or workers' representative of the Board's and Architect's commitments regarding nondiscrimination and shall post copies of the notice in conspicuous places available to employees and applicants for employment. [3.5.3]

11.4 Architect represents that, to the best of its knowledge, none of its employees are engaged in conduct which constitutes a conflict of interest under, or a violation of, the School Ethics Law, N.J.S.A. 18A:12-21 et seq. and N.J.A.C. 6A:28-1.1 et seq. [3.6.2]

11.5 This contract is assignable to the Development Authority. [3.7]

11.6 Architect agrees to diligently pursue the construction of the Project and its other responsibilities under this Agreement. [3.11.1]

11.7 Pursuant to Section 5.3 of the NJSDA Grant Agreement and its subsections, The Development Authority, the Financing Authority, the New Jersey State Police, the DOE, the DCA and the DOL, as well as their respective agents, may at their discretion and cost, investigate, audit, examine and inspect the activities, documents, work product arising from audits, records and accounts (pertaining to the Project) of the District.

Garrison Architects will maintain all records and accounts for the project necessary to evidence compliance with the ACT, NJSDA Agreement, the PSAL, the Grant Agreement and all relevant laws and regulations, and to submit these records and accounts to the Development Authority, the Financing Authority, the DCA, the DOL and the New Jersey State Police or their agents at their request.

Garrison Architects will retain financial records, supporting documents and all other records which relate in any way to the School Facilities Project and/or to the Grant. during the Term of the Agreement and for ten (10) years after Closeout, provided however, if any litigation, claim or audit relating to the School Facilities Project and/or the Grant is commenced prior to the Expiration, such

records and documents shall be retained until all litigation, claims or audit findings involving the records have been resolved.

The Financing Authority or the Development Authority may request transfer of certain records to its custody from the District and the Contracted Parties for a maximum period of ten (10) years after the Expiration Date in the event that the Financing Authority or the Development Authority determines, at their discretion, that such records possess long-term retention value. The Financing Authority and the Development Authority will make arrangements with Garrison Architects to reproduce or share retention, at the Financing Authority's and/or the Development Authority's expense, of any records that are continuously needed for joint use.

12. SOLICITATIONS

Garrison Architects in all solicitations or advertisements for employees placed by or on behalf of the District and its Contracted Parties state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

13. OTHER CONDITIONS OF SERVICE

A. It shall be the duty of the Architect throughout the term of this agreement, as part of basic services, to make a prompt written record of all meetings, conferences, discussions and decisions made between and/or among the Board, the Architect and contractor during all phases of any project and concerning any material condition in the requirements, scope, performance and/or sequence of the work and to provide promptly a copy of such record to the Board or the contractor.

B. The Architect shall maintain in force and effect for the life of the Project the following minimum types and levels of coverage. These coverages shall be maintained from one or more insurance companies licensed to do business in the State and rated as A or better as determined by A.M. Best Company or through formal, fully funded self-insurance programs authorized by law and acceptable to the Board and the Development Authority. All policies shall incorporate a provision requiring the giving of written notice to the Board and to the Development Authority by certified mail, return receipt requested, at least thirty (30) days prior to the cancellation or non-renewal of any such policies. The Architect shall submit two certificates of such insurance to the Board, and the Board shall forward one to the Development Authority. The minimum required coverages are:

- a. Professional Liability Insurance (Errors and Omissions). Such coverage shall not be less than \$1,000,000 per claim and shall cover a period from the commencement of the Architect's work on the Project to a date five (5) years after the date of final payment by the Development Authority or, if said coverage is not commercially available for such term, then for such term as is commercially available. [5.7.1]
- b. Commercial General Liability Insurance. Basic coverage shall not be less than \$1 million. Policy shall name the Board, the State of New Jersey, the NJ Department of Education, the New Jersey Schools Development Authority, and the New Jersey Economic Development Authority are named as additional insured with respect to commercial general liability. [5.7.2.]
- c. Workers Compensation Insurance. Such coverage shall be as follows [5.7.3.]:
 1. Workers' Compensation Statutory
 2. Employers' Liability \$500,000

- d. Comprehensive Automobile Liability Insurance. Such policy shall include coverage for all owned, non-owned and hired vehicles, covering bodily injury and property damage in the amount of \$1 million combined single limit. Policy shall name the Board, the State of New Jersey, the NJ Department of Education, the New Jersey Schools Development Authority, and the New Jersey Economic Development Authority are named as additional insured with respect to automotive liability. [5.7.5]

C. All of Architect's work product relating to the project feasibility, design and construction prepared by Architect shall become the property of the Board upon full payment for the Architect's services.

D. The Architect assumes no liability for plan changes that are required as part of an agency's review process, nor any liability for further ramifications which occur as a result.

E. The Architect offers no warranties or guarantees associated with the services rendered under this contract. It is understood that the services rendered shall be of the same "standard of care" as offered by other professionals in this field.

F. The Board agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Architect, its officers, directors, employees and subconsultants (collectively, Architect) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the Architect or from any reuse of the Architect's work product without the prior written consent of the Architect.

G. The Owner agrees to limit Garrison Architects' liability to the Owner, to all construction Contractors and Subcontractors on the project and to any third persons, due to Garrison Architects' professional negligent acts, errors or omissions, such that the total aggregate liability of Garrison Architects, including litigation fees and costs, shall not exceed Garrison Architects' total fee for services rendered on this project. The Owner agrees to defend and indemnify Garrison Architects for any claims above said amount.

IN WITNESS WHEREOF, the undersigned have executed this agreement as of the day and year first above written.

WITNESS:

Waterford Township Board of Education

(print name)

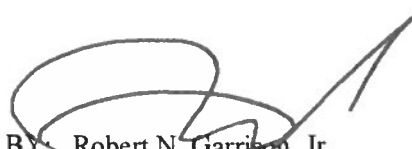
BY: _____
(print name)

WITNESS:

Garrison Architects

Joanne Minniti

Joanne Minniti



BY: Robert N. Garrison, Jr.

APPENDIX A
GARRISON ARCHITECTS' SCHEDULE OF FEES

1. Reports, surveys and studies - hourly fee, if incorporated into a construction project, the report fee will be credited to the design phase. See Standard Fee Schedule
2. The following percentages (based on estimated or actual project cost whichever is greater) will be billed:
 - A. Renovations/Alterations:

a.	Project up to \$100,000	-	<u>12.0%</u>
b.	Projects between \$100,000 - \$250,000	-	<u>11.0%</u>
c.	Projects between \$250,000 - \$400,000	-	<u>10.5%</u>
d.	Projects between \$400,000 - \$550,000	-	<u>10%</u>
e.	Projects between \$550,000 - \$700,000	-	<u>9.5%</u>
f.	Projects between \$700,000 - \$850,000	-	<u>9.0%</u>
g.	Projects between \$850,000 - \$1,000,000	-	<u>8.5%</u>
h.	Projects over \$1,000,000	-	<u>8.0%</u>
 - B. Additions with renovations (based on the size of the addition):

a.	Projects up to 5,000 sq. ft.	-	<u>10.0%</u>
b.	Projects between 5,000 - 10,000 sq. ft.	-	<u>9.5%</u>
c.	Projects between 10,000 - 20,000 sq. ft.	-	<u>9.0%</u>
d.	Projects between 20,000 - 30,000 sq. ft.	-	<u>8.5%</u>
e.	Projects over 30,000 sq. ft.	-	<u>8.0%</u>
f.	Projects over 40,000 sq. ft.	-	<u>7.5%</u>
 - C. New Construction (based on size of the building):

a.	Projects up to 50,000 sq. ft.	-	<u>8.0%</u>
b.	Projects 50,000 - 125,000 sq. ft.	-	<u>7.5%</u>
c.	Projects over 125,000 sq. ft.	-	<u>7.25%</u>
3. Technology Information, Security, Telecommunication equipment - preparation of detailed plans and specifications, only as directed by the Board of Education, at a flat fee of 10 %
4. Development and Update of Five-Year Maintenance and Capital Improvement Plan shall be billed hourly at the rate of \$85.00 per hour.
5. Billing breakdown:

Schematic Design	20%
Design Development	20%
Construction Documents	35%
Bidding and Negotiation	5 %
Construction Administration	20%

APPENDIX A
STANDARD FEE SCHEDULE

1. ADDITIONAL SERVICES

1.1 The Board of Education shall pay for additional services performed by Garrison Architects at the request or with the authorization of the Board of Education, at the following rates, which are subject to adjustment during the months of June and December of each calendar year, or a percentage of the project cost or a negotiated fee agreed upon by all parties.

The hourly rate will be \$150.00 per hour for Principals Robert N. Garrison, Jr., and Brooks W. Garrison, RA. Project Architects Frank J. DeFranco, RA, Glenn S. Claypool, AIA, Louis V. Profera, RA and Scott C. McLaughlin, RA will be billed at the rate of \$125.00 per hour. Project Director Shawn Flaherty will be billed at the rate of \$110.00 per hour. Computer Design time will be billed at the rate of \$65.00 per hour. Clerical will be billed at the rate of \$35.00 per hour.

1.2 Such additional services shall include, but not limited to: (a) the preparation of additional studies, incorporation of criteria changes; (b) changes in governmental policies; (c) coordination and review of work by others on project; (d) if attendance at and/or preparation for meetings, hearings, etc. exceed contract allowance (e) contractor defaults or major workmanship defects; and (f) other services similar to those set forth in the Scope of Services and not otherwise covered by the Agreement.

2. REIMBURSABLE COSTS AND EXPENSES

The Base Fee and fees for additional services do not include the following reimbursable costs and expenses, which shall be reimbursed to Garrison Architects by the Board of Education, in accordance with the agreement:

A. All postage, shipping charges, and other similar charges will be billed at 1.1 times the amounts billed to Garrison Architects. Reproduction of full-sized prints will be billed at \$2.00 per sheet. Laminating of a foam core presentation board will be billed at the rate of \$50.00 per board. Color reproductions will be billed at the rate of .25¢ each for 8-1/2" x 11" and .50¢ each for 11" x 17".

B. Fees paid for securing approval of authorities having jurisdiction over the project.

C. Perspectives and renderings not described in the Scope of Services prepared by the Board of Education's request.

D. Fees paid for consultants performing functions for Garrison Architects outside the Scope of Services in the Agreement when such services are requested by the Board of Education will be billed at 1.25 times the amount of the Consultant's invoice.

E. Other costs and expenses similar to those set for the above incurred at the Board of Education's written request.

New Jersey Schools Insurance Group

Resolution Authorizing the Completion of an Application
and Receipt of a Safety Grant Award

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Waterford Township School District , hereinafter referred to as the “Educational Institution,” is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG Policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 2025/2026 fiscal year in the amount of \$2,476.00 for the purposes set forth in their safety grant application, which is attached hereto; and,
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

New Jersey Schools Insurance Group

**Resolution Authorizing the Completion of an Application
and Receipt of a Safety Grant Award**

I certify that the foregoing is a true copy of a Resolution passed by the
Educational Institution at the meeting duly held on this day of ,
_____.

Educational Institution

By:

Board Secretary
Use Only

DATE:

MOVED BY:

SECONDED BY:

VOTE:

POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

6470/Page 1 of 1

PAYMENT OF CLAIMS (M)

6470 PAYMENT OF CLAIMS (M)

M

The Board of Education directs the prompt payment of legitimate claims by suppliers of goods and services to the school district, provided that each bill or obligation of this Board is fully itemized and verified before a warrant is drawn for its payment.

The use of bank, travel and entertainment cards as defined by Attorney General Option #95-163 is prohibited.

When an invoice is received, the School Business Administrator/Board Secretary or designee shall verify the voucher is properly submitted, acceptable goods were received or satisfactory services rendered, the expenditure is included in the Board's budget and funds are available for its payment, and the amount of the invoice is correct.

The School Business Administrator/Board Secretary shall identify and investigate, if necessary, the reason for any increase to a purchase order. If it is found by the School Business Administrator/Board Secretary that an increase to a purchase order is warranted, the School Business Administrator/Board Secretary shall either approve a revision to the original purchase order with the reason noted, approve the issuance of a supplemental purchase order for the difference, or cancel the original purchase order and issue a new purchase order. If it is found an increase is not warranted, the purchase order shall be cancelled and the goods returned. In no instance shall an adjustment be made to a purchase order that changes the purpose or vendor of the original purchase order or a bid award price.

The school district's financial systems shall be programmed to:

1. Limit system access so that only appropriate Business office staff may make purchase order adjustments;
2. Reject adjustments in excess of any established approval thresholds;
3. Prevent unauthorized changes to be processed;
4. Reject payments where the sum of the invoice amount plus any previous invoices charged to the purchase order exceeds the sum of the original purchase order amount plus any authorized adjustments;
5. Reject duplicate purchase order numbers;



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances
6470/Page 1 of 1
PAYMENT OF CLAIMS (M)

6. Reject duplicate invoice numbers; and
7. Prepare an edit/change report listing all payments made in excess of the originally approved purchase order amount.

The School Business Administrator/Board Secretary shall review on a monthly basis edit/change reports listing all payments made in excess of the originally approved purchase order amount to ensure that all payments made are properly authorized.

If funds are not available in the budget line account to which the expenditure will be charged, funds may be transferred in accordance with Policy 6422.

The Board must approve all claims for payment, except such payments that are to be paid from funds derived from athletic events or other activities of pupil organizations. However, in accordance with N.J.S.A. 18A:19-4 and N.J.S.A. 18A:19-4.1, the Board may by Board resolution designate the Superintendent to audit any account and demand to be paid, and provide for approval of such account or demand by the Superintendent or the Board Secretary prior to presentation to the Board. Any such approval of payment must be presented to the Board for ratification at the next regular Board meeting.

All claims shall be fully itemized, verified, and shall be submitted for Board review and approval or ratification. Claims must be submitted to the Board in the form of a list that includes the number, amount, and date of the warrant; the payee; the reason for the expenditure; and the account charged. All claims that equal or exceed fifteen percent of the bid threshold amount established pursuant to N.J.S.A. 18A:18A-3, except for payrolls and debt service, shall be verified by affidavit or by signed declaration in writing in accordance with the provisions of N.J.S.A. 18A:19-3.

The list of claims must be accompanied by the original records that include copies of the purchase order, the receiving report, the vendor's invoice, and the purchase requisition. The list of approved warrants will be included in the minutes of the Board meeting.

When a claim for payment is duly approved in accordance with this Policy, the School Business Administrator/Board Secretary and/or a designated staff member shall promptly prepare a warrant for payment, cancel the commitment placed against the appropriate account, and post the actual expenditure. All warrants shall be signed by the Board President, Board Secretary, Superintendent of Schools, and/or Treasurer of School Moneys, as appropriate to the district.



POLICY

WATERFORD TOWNSHIP BOARD OF EDUCATION

Finances

6470/Page 1 of 1

PAYMENT OF CLAIMS (M)

N.J.S.A. 18A:17-36; 18A:18A-3; 18A:19-1 et seq.; 18A:19-3;
18A:19-4; 18A:19-4.1; 18A:22-8.1
N.J.A.C. 6A:23A-6.10

Adopted: 25 June 2014



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES
R 6470/Page 4 of 4
PAYMENT OF CLAIMS

R 6470 PAYMENT OF CLAIMS

The accounts payable procedure is designed to promptly pay invoices for authorized purchases.

1. The receiving copy (pink) of the purchase order will be forwarded to the day custodian of the building for goods to be received. It will be forwarded to the requisitioner for all services.
2. When goods are received, the day custodian will verify them to the receiving copy, forward the goods and the receiving copy to the requisitioner.
3. The day custodian should follow-up on all receiving copies that are older than 90 days.
4. The requisitioner should match the goods received to the receiving copy, sign if accurate and forward to the accounts payable secretary.
5. The accounts payable secretary will match the pink to the invoice. If the invoice amount is different from the receiving copy, the Accounts Payable Secretary will change the amount.
6. Each month the accounts payable secretary will reconcile vendor statements to accounts payable items. Discrepancies will be brought to the attention of the School Business Administrator/Board Secretary.
7. The School Business Administrator/Board Secretary will review each voucher package for the invoice, receiving signature and if appropriate, claimant certification, and evidence this by initialing the voucher package.
8. The accounts payable secretary shall enter the invoice in the accounting system to prepare it for payment. The accountant will run an adding machine tape must be run to ensure that the total of the voucher package equals the total of the bill list. The accountant will initiate the bill list to indicate that they match.
9. The bill list will be reviewed and signed by the School Business Administrator/Board Secretary prior to presentation to the Board of Education for approval.



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES
R 6470/Page 4 of 4
PAYMENT OF CLAIMS

10. The bill list must be signed by the Board President, School Business Administrator/Board Secretary and Superintendent indicating that it matches what was offered for approval.
11. The accounts payable secretary will print the checks, which will be signed by facsimile for the Board President, School Business Administrator/Board Secretary and Superintendent.
12. At each month's end, the accountant will verify the accuracy of the balance of accounts payable by reconciling it to the subsidiary ledger.

Internal Control Assessment

Risk 1: Missing documents or information

- a. Pre-numbered purchase orders;
- b. Match receiving, invoice and purchase order;
- c. Follow-up on unmatched open purchase order.

Risk 2: Inaccurate input of data

- a. Use of control totals;
- b. Reconcile vendor statements to accounts payable detail;
- c. School Business Administrator/Board Secretary verifies invoice, receiving and purchase order;
- d. Bill list is verified by Board President and the Superintendent;
- e. Treasurer verifies check to bill list.

Risk 3: Unauthorized additions to accounts payable

- a. Accounts Payable Secretary does not have access to add purchase orders;
- b. Accountant reconciles accounts payable to subsidiary ledger.



REGULATION

WATERFORD TOWNSHIP BOARD OF EDUCATION

FINANCES
R 6470/Page 4 of 4
PAYMENT OF CLAIMS

Gift Cards

Allowable Uses

Gift cards may be used for rewards for students and staff.

Approvals

The administrator, business administrator and superintendent must approve the purchase of gift cards through the normal purchasing process.

Limits

Gift cards must be limited to \$50 each. Each custodian can have no more than \$500 worth of gift cards at a time. Gift Cards should only be purchased for the current fiscal year.

Purchasing processes

Gift cards may be purchased using the administrators petty cash fund. The purchase order reimbursing the fund must clearly show the purchase of gift cards.

Tracking Forms

Each administrator purchasing gift cards must maintain an inventory of gift cards. A copy of the inventory must be sent the business administrator at the end of each month. The person receiving the gift card must sign that they received it.

Storage & Custody

The gift cards must be stored in a secure location such as a locked cabinet with controlled access to the key and limit access to the custodians.

Issued: 25 June 2014
Revised: 18 February 2015
Revised: 16 July 2025



REGULATION

WATERFORD TOWNSHIP
BOARD OF EDUCATION

FINANCES
R 6470/Page 4 of 4
PAYMENT OF CLAIMS

