

WATERFORD TOWNSHIP BOARD OF EDUCATION

NOTICE OF MEETING:

REGULAR BOARD MEETING – June 11, 2025
WATERFORD ELEMENTARY SCHOOL
Regular Meeting – 6:30 p.m.

I. MEETING CALLED TO ORDER _____

This meeting was advertised in compliance with the Sunshine Law through the notice issued to the Courier-Post and filed with the clerk of the Township of Waterford and posted in the Board Office and on the district website, wtsd.org.

A. ROLL CALL

B. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

C. MOTION TO APPROVE THE RESOLUTION AUTHORIZING CLOSED SESSION

D. MOTION TO APPROVE THE RETURN TO OPEN SESSION _____

E. FLAG SALUTE

F. MISSION STATEMENT- Matthew DeNafo

G. STATEMENT TO THE PUBLIC

Often times it appears to the members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on an agenda for a public meeting, the administration have thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee. The members of the Board Committee work with the administration and Superintendent to assure that the members fully understand this matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then, it is placed on the agenda for action at the public meeting.

THE BOARD OF EDUCATION HAS DISCUSSED SUBJECTS IN CLOSED SESSION WHICH WILL BE DISCLOSED TO THE PUBLIC WHEN ACTION IS TAKEN BY THE BOARD, IF ANY, OR AT A PUBLIC SESSION AT SOME LATER DATE.

THE BOARD PRESIDENT REQUESTS THAT ALL CELL PHONES BE TURNED OFF OR PLACED ON VIBRATE DURING THE BOARD MEETING – THANK YOU.

MINUTES, POLICY BOOK AND ATTACHMENTS ARE AVAILABLE AT THE SCHOOL DISTRICT WEBSITE, WTSD.ORG

FIRE EXITS ARE LOCATED IN THE FRONT AND REAR OF THE ROOM.

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator or staff member. Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted.

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II. COMMITTEE REPORTS

- A. EDUCATION**
- B. PERSONNEL**
- C. BUSINESS**

III. PRESENTATIONS

- A. Students of the 4th Marking Period-**
 - 1. **K- Wesley Trendler-** *Ms. Bowden/Ms. Fieger*
 - 2. **1st- Marcus Brown-** *Ms. Griffin*
 - 3. **2nd- Emma Mathews-** *Ms. Gallagher/Ms. Wallen*
 - 4. **3rd- Gabriella Deku-** *Ms. Stephan*
 - 5. **4th- Nathan Lisnyj-** *Ms. Kalusa*
 - 6. **5th- Antonio Paganafanador-** *Mr. Moore*
 - 7. **6th- Carsyn Murtha-** *Ms. King*
- B. Substitute of the 4th marking Period-**
 - 1. **Christopher Fottrell-** *Dr. Nolan*
- C. DREAMS Presentation-** *Thomas Richards Early Education Center Staff*

IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY

- A.** Motion to open the meeting to the Public
- B.** Motion to close the meeting to the Public

V. MINUTES – Approve the minutes for the following meetings as submitted by the School Business Administrator/Board Secretary:

- A.** Board Meeting May 14, 2025
- B.** Closed Session May 14, 2025

VI. SUPERINTENDENT'S REPORT – Dr. Michael Nolan

- A. Monthly District Reports-**
 - 1. Monthly Wellness Report (See Attachment)
 - 2. Fire/Security Drill Log

School Name	Drill Date	Drill Time	Weather Conditions	Type of Drill	# of Students Involved	# of Staff Involved
Atco	5/12/025	2:58 PM	77 degrees, sunny	Fire	210	45
Atco	5/30/2025	14:07	77 degrees partly cloudy [OBJ]	Nonfire Evacuation	209	43
TR	5/2/25	2:20 PM	86 degrees, sunny	Nonfire Evacuation	243	68
TR	5/6/25	2:17 PM	75 degrees,	Fire	256	68
WES	5/19/2025	9:13 AM	64 degrees, sunny	Fire	396	74
WES	5/27/2025	9:35 AM	65 degrees, cloudy	Evac Bomb threat	399	66

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B. Enrollment:

Grade	2024-2025 # of Students	2025-2026 # of Students
PK (3 yr. old)	82	61
PK (4 yr. old)	72	106
PK (5 yr. old)	1	0
Sub Total:	155	167
K	110	160
1 st	111	110
2 nd	108	111
3 rd	96	108
4 th	110	96
5 th	114	110
6 th	114	114
Sub Total:	763	809
Total:	918	976

Grade	2023/2024 Title I/ESY	2024/2025 Title I/ESY
PK	22	11
K	20	24
1 st	25	19
2 nd	22	24
3 rd	11	9
4 th	16	13
5 th	20	9
6 th	0	4 (@ Hammonton)
Total:	136	113

C. Suspension Report:

Suspension:	TR	Atco	WES
In School Suspension	0	0	5
Out of School Suspension	0	1	8

VIII. SUPERINTENDENT'S RECOMMENDATIONS

Upon the recommendation of the Superintendent:

A. EDUCATION –Ehren O'Donnell/ Barbara Libak Fanz /Jason Galante

- Harassment, Intimidation and Bullying (HIB) Report:**
Acknowledge receipt/affirm HIB Investigations. (See Attachment A-1).
- Comprehensive Equity Plan and Statement of Assurance:**
Approve the Comprehensive Equity Plan for 2025-2026 through 2027-2028 school years and submission of the Comprehensive Equity Plan Statement of Assurance for 2025-2026.
- School Security State of Assurance for 2024-2025:**
Approve the submission of the School Security Statement of Assurance for the 2024-2025 school year.

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4. Fieldwork Experience for Fall, 2025:

Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Kelly Akras	Stockton	District	1	Raso	9/8/2025-12/19/2025	100 hours
Bianca DiVentura	Stockton	District	PK	Litchko	9/8/2025-12/19/2025	80 hours

5. College Clinical Practice Placement for Fall, 2025 and Spring, 2026 Semesters:

Approve the following student placement:

Name	College	Location	Grade	Teacher	Dates	# of Hours
Danielle Komis	Rowan	District	3	Romsteadt	9/2/2025-10/27/2025	25 hours/week for 8 weeks

6. Approve the following policy for the first reading:

n/a

7. Approve the following policy for the second reading:

n/a

8. Acknowledge receipt of the following regulations:

n/a

B. PERSONNEL – Michael McClintock/Ben De Vuyst/Roe Hunter

Upon the recommendation of the Superintendent:

1. Resignation of Certified Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Catania, Alana	WES	Teacher -- Grade 6	30-50-G6 / AAU	6.30.25

2. Resignation of Non-Certified Staff Member(s):

Approve the resignation of the following staff member(s):

Name	Location	Position	UPC	Effective Date
Borger, Christelle	WES	Paraprofessional	20-50-S6 / BCU	6.30.25
Cureton, Hailey	TR	Paraprofessional	20-45-EX / AOD	6.30.25
Renzulli, Angelina	Atco	Paraprofessional	20-40-EX / BBM	6.30.25
Rouse, Payton	Atco	Paraprofessional	20-40-EX / BBN	6.30.25

3. Resignation of On-Call Staff Member(s):

Approve the resignation of the following On-Call staff member(s):

Name	Location	Position	Effective Date
Tonczyczyn, Heather	District	Licensed Professional Counselor	6.30.25

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4. Appointment of Certified Staff for the 2025-2026 School Year:

Please approve the following staff member for the position listed below pending receipt of the required documents:

Name	Assignment	Location	From	To	Step	Salary	UPC	FTE
Gallagher, Kellina	Teacher (Kindergarten)	TR	8.26.25	6.30.26	6 BA	\$63,625	30-45-K1 / ALI	1.0

5. Appointment of On-Call Staff:

Approve the following On-Call staff member for the 2025-2026 school year, pending receipt of required documents:

Name	Assignment	Contract	Guide	Step	Hourly Rate	Pay Code
Bodine, Michael	Mechanic	WTEA Support	Secretary B	25	\$26.84	H:28

6. Transfer of Support Staff Member(s):

Approve the transfer of the following Support Staff member:

Name	Current Location	Current Assignment	Current UPC	New Location	New Assignment	New UPC	Effective Date
Valentino, Ryan	District	Permanent Custodian Substitute	70-10-S8 / AUC	WES	Custodian - PM	21-50-C3 / AYR	7.01.25

7. Salary Adjustment:

Approve the adjustment in salary for employee #5163 to reflect an hourly rate of \$18.45 for all secretarial work performed from 12.04.24 through 6.30.25.

8. Perfect Attendance Award—May 2025:

Acknowledge and congratulate Lisa DiRenzo, who will receive a \$50.00 Amazon gift card for her perfect attendance record during the month of May. Lisa has been with the district in many capacities during her twenty-one year employment with us and currently serves as the district's Title I / Basic Skills Coordinator. Congratulations Lisa!!!!

9. Leave-of-Absence Request:

Approve the request for a leave-of-absence for the following staff member:

Staff Member	Dates	Classification
4048	5.27.25 – 5.30.25	Administrative LOA - Unpaid

10. Appointment of Substitutes for the 2025-2026 School Year:

Approve the following Substitutes for the 2025-2026 school year, pending receipt of the required documents:

Name	Substitute Position	Rate (Gr. 1-6)	Rate (Gr. PreK - K)
Borger, Christelle	Paraprofessional	\$18.75 / hr.	\$ 20.63 / hr.
	Non-Instructional (Cafeteria) Aide	17.66 / hr.	19.42 / hr.

11. Substitute Staff--2025 Extended School Year (ESY) Summer Learning Program:

Approve the following substitute for the 2025 Extended School Year (ESY) Summer Learning Program:

Name	Assignment	Hourly Rate (WES)	Hourly Rate (TR)
Fottrell, C.	Teacher	\$19.86 / hr	\$21.85 / hr
	Paraprofessional	18.75 / hr	20.63 / hr

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12. Appointment of Staff Members for the 2025 Extended School Year (ESY) Summer Learning Program:

Approve the following staff members to provide services for the 2025 Extended School Year (ESY) Summer Learning Program:

Name	Position	Number of Days	Rate / Hour	Hours / Day	Total	Account Number	Pay Code
Marzili, Christy	Paraprofessional	19	\$17.36	3.25	\$1,071.98	11-422-100-106-01-03-000	H:74

13. Resignation of Staff Member – 2025 Extended School Year (ESY) Program

Approve the resignation of the following staff member for the 2025 Extended School Year Program:

Name	Position	Number of Days	Rate / Hour	Hours / Day	Total	Account Number
Hall, Kami	Nurse	19	\$55.00	3.25	\$3,396.25	11-422-213-104-01-03-000

14. Title I Summer Learning Academy Program 2024-2025 - Certified Staff Trainer:

Approve the following certified staff member to provide Title I Summer Learning Academy i-Ready Training:

Name	Rate/Hour	Total Hours	Amount	Account #
Michellini, Candice	\$41.00	Up to 2 hours	\$82.00	20-275-200-104-00-04-000

15. Approve the following policy for the first reading:

n/a

16. Approve the following policy for the second reading:

n/a

17. Acknowledge receipt of the following regulations:

n/a

C. BUSINESS – Dan Hoover/Tom Leach/Jason Galante

Upon the recommendation of the Superintendent:

1. Board Secretary's Certifications for the month of April 2025 (See Attachment C-1):

In accordance with 18A:17-9 for the month of April 2025, the Cash Reconciliation Report and the Board Secretary's report are in agreement. In accordance with 18A:17-9 for the month of April 2025, the Board Secretary certifies that no line item has been over-expended in violation of N.J.A.C. 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary, in accordance with N.J.A.C. 6A:23A-16.10(c)2, certifies that the following changes in anticipated revenue amounts and revenue sources.

2. Board of Education Monthly Financial Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Waterford Township Board of Education certifies that as of April 2025 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Financial Reports for the month April 2025 (as per attached):

- Investment report.
- Report of the Board Secretary in accordance with 18A:17-36 and 17A:17-9
- Student Activity Fund General Ledger.
- Nutri-Serve Food Management/Waterford Township School District Financial Statement. N/A
- Transfers by transfer number

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4. Approval of Expenditures (as per attached):

Approve the payment of bills and claims:

- Bills List #1- \$ 532,555.29
- Bills List #2- \$ 38,998.95
- Bills List #3- \$ 2,436.04
- Nutri-Serve- \$ 47,895.51

5. Contracts:

Vendor	Purpose	From	To	Amount	Attachment
KS State Bank	Lease of Access Points and Firewall	6/11/25	6/11/30	\$12,894.19	N/A
Garrison Architects	Architect of Record	7/1/25	6/30/26	Various	C-5-a
First Student	Transportation	7/1/25	6/30/26	\$2,381,288.04	N/A
South Jersey School Doctors, LLC	School Physician Services	7/1/25	6/30/26	\$10,000	N/A
Nutri-Serve	School Food Services	7/1/25	6/30/26	\$43,000	N/A

6. Transportation:

SID#	Vendor	School	From	To	Amount	Send/Receive	Attachment
9605318945	Waterford Twp.	Hamilton Twp.	9/1/24	6/30/25	\$1,110	Receive	N/A
7013112395	Waterford Twp.	Hamilton Twp.	9/1/24	6/30/25	\$1,110	Receive	N/A
8321989429	Winslow Twp.	Folsom	3/1/25	6/30/25	\$311.50	Send	N/A

7. Grants:

Grantor	School	Amount	Purpose	Attachment
NJ Schools Insurance Group	District	\$2,476	Preventative Maintenance Software	C-7-a
WTH&SC	WES	\$240	Dry Erase Boards	N/A
Waterford Twp. Police Dept.	TRECC	\$550	Bounce House	N/A
WTH&SC	WES	\$2,447	Gaga Pit	N/A
WTH&SC	Atco	\$1,882	Gaga Pit	N/A

8. Tuition Contracts:

SID #	School	From	To	Amount	Send/Receive	Attachment
9605318945	Hamilton Twp. Mercer	9/1/24	6/30/25	\$14,718	Receive	N/A
7013112395	Hamilton Twp. Mercer	9/1/24	6/30/25	\$14,718	Receive	N/A
8275457547	ACSSSD	7/7/2025	8/7/25	\$2,420	Send	N/A
1242928340	East Mountain School	7/1/25	6/30/26	\$81,826.50	Send	N/A
4286992618	Orchard Friends School	7/7/25	8/15/25	\$15,000	Send	N/A
6646697815	Brookfield Academy	9/5/25	6/30/26	\$75,877.20	Send	N/A
9136913852	Brookfield Academy	9/4/25	6/30/26	\$75,877.20	Send	N/A

9. Out of District Professional Development for the 2025-2026 School Year:

Name	Date Submitted	Date of Workshop	Location	Topic	Cost	Account #
Kondas, Heather	5/22/25	10/17/25	Atlantic City, NJ	2025 NJPSA/FEA/NJASCD Fall Conference	\$210	11-000-223-580-58-01-040

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10. Approve the purchase of a 2025 Ford Transits van for \$70,050.72 from All American Fleet through the Educational Services Commission of NJ bid #23/24-11 and to finance it through KS State Bank at 5.74% for 5 years.

11. **Business-Related Policies:**

a. **Approve the following policies for the first reading:**

1. Policy #6470- Payment of Claims

b. **Approve the following policies for the second reading:**

n/a

c. **Acknowledge receipt of the following regulations:**

1. Regulation #6470- Payment of Claims

D. **BYLAWS–*Barbara Libak Fanz***

1. **Approve the following policy for the first reading :**

n/a

2. **Approve the following policy for the second reading :**

n/a

3. **Acknowledge receipt of the following regulations:**

n/a

VIII. **REPORTS**

- a. **Legislation-** Tom Leach/Roe Hunter
- b. **Camden County School Boards Association-** Ehren O'Donnell/ Barbara Libak-Fanz
- c. **New Jersey School Boards Association-** Dan Hoover/Michael McClintock
- d. **Camden County Educational Services Commission-** Ben De Vuyst/Jason Galante
- e. **Hammonton-Roe Hunter**
- f. **Board President's Report-** Matthew DeNafo

IX. **BOARD OF EDUCATION BUSINESS**

A. **OLD BUSINESS**

B. **NEW BUSINESS**

X. **COMMENTS FROM MEMBERS OF THE PUBLIC ON GENERAL TOPICS**

A. **Motion to open the meeting to the Public**

B. **Motion to close the meeting to the Public**

XI. **MEETING ADJOURNMENT _____**