

# Minutes of Regular Meeting

## The Board of Trustees Bastrop Independent School District

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A Regular meeting of the Board of Trustees of Bastrop Independent School District was held Tuesday, June 16, 2015, beginning at 5:30 PM in the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.

MEMBERS PRESENT:

James Allen, President  
Ashley Mutschink, Vice-President  
Molly McClure, Secretary  
Matthew Mix  
Kellye Seekatz  
Billy Moore  
Glenn Peterson

OTHERS PRESENT:

Steve Murray, Superintendent  
Barry Edwards, Deputy Superintendent for Administrative Services  
Sandra Callahan, Chief Financial Officer  
Emily Parks, Executive Director of Communications & Community Partnerships  
Nancy Barrientos, Adm. Asst. to Superintendent  
Betty Rice

MEMBERS ABSENT:

None

### **1. Opening, Pledge, Prayer, Recognitions and Open Forum**

#### **A. Meeting Called to Order**

President Allen called the meeting to order at 5:30 p.m. A quorum of board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

#### **B. Pledge of Allegiance**

The Board of Trustees led the Pledge of Allegiance.

#### **C. Pledge of Allegiance to the Texas Flag**

The Board of Trustees led the Pledge of Allegiance to the Texas Flag.

#### **D. Opening Prayer**

Glenn Peterson offered the opening prayer.

#### **E. Student Speaker for the Character Education Trait for June – Honor**

Due to the threat of bad weather, the student speaker was not present.

#### **F. Introduction of Representatives from the Superintendent's Student Advisory Council**

Due to the threat of bad weather, the SSAC students did not attend the meeting.

#### **G. Recognition of 2014-2015 District Community Partner of the Year - Seton Health Plan**

Due to the threat of bad weather, this recognition will be rescheduled for a future meeting.

## **H. Open Forum**

There were no requests to speak in open forum.

## **2. Public Hearing**

### **A. Public Hearing on the 2015-2016 Budget**

CFO Sandra Callahan opened the public hearing on the 2015-2016 budget at 5:34 p.m. Mrs. Callahan reviewed proposed 2015-2016 budget information. She reported that the preliminary budget is based on estimated enrollment of 10,297, average daily attendance of 9,421, M&O Tax Rate of \$1.04 and Debt Service Tax Rate of \$0.401. She stated that the district continues to receive updates on property values, adding that there has been a steady increase in values since the wildfires in 2011. Mrs. Callahan reported that legislators approved a budget plan that is \$2.8 million above the current law for Bastrop ISD.

Mrs. Callahan reviewed priority goals for building the 2015-2016 budget. She reported that the districts' new law enforcement department will have no budget impact other than a one-time cost for the patrol cars. She also reported that the curriculum department would undergo a reorganization and combine the Elementary and Secondary Curriculum Director into the new position of Chief Academic Officer. She added that the new position aligns the curriculum and instruction from Pre-K through 12<sup>th</sup> grade. Mrs. Callahan reported that the high schools would continue with the 7 period days next year; however the Freshman Academy Initiative is included in the proposed budget. The district hopes to move to an 8 period day in the next few years. Lastly, Mrs. Callahan reported that the proposed budget includes a 3% salary increase across the board.

Mrs. Callahan asked for comments or questions from the board or the public. There being none, the Public Hearing was closed at 5:46 p.m.

### **B. Consider Approval of Amendment to the BISD Compensation Package**

### **C. Adopt the 2015-2016 Budget for General, Debt Service, and Food Service**

Ashley Mutschink moved and Glenn Peterson seconded to amend the BISD Compensation Package and adopt the 2015-2016 budget for general, debt service and food service as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

President Allen thanked district administration for all of the hard work put into the budget process.

## **3. Superintendent's Report and Board Discussion**

### **A. Financial Report**

Information was provided to the Board. There was no discussion.

**B. Personnel Report**

Information was provided to the Board. There was no discussion.

**4. Consent Agenda**

**A. Consider Approval of Minutes of May 14 and 19, 2015**

**B. Consider Award of Bids**

**1. Propane Services #2014-13 Renewal**

**2. Athletic-Student Insurance #2015-15 Renewal**

**3. Printing Services for "The Communicator" #2013-12 Renewal**

**4. Copier Equipment & Services #2015-04**

**5. SHARS and Medicaid Claiming Services #2014-07 Renewal**

**C. Consider Approval of District Investment Report**

**D. Consider Approval of Tax Refunds**

**E. Consider Approval of Budget Amendments**

**F. Consider Approval of Resolution Authorizing Tax Resale**

**G. Consider Approval of TASB Policy Update 102**

**H. Consider Approval of Revisions to TASB Policy CKE (LOCAL)**

President Allen asked if any Board member wanted to pull any of the consent agenda items for discussion. There being none, President Allen asked for a motion. Matthew Mix moved and Molly McClure seconded to approve the consent agenda items as follows: the minutes of May 14 and May 19, 2015; the contract with Suburban Propane be renewed for the period of June 2015 through June 2016; the renewal of the contract for Athletic-Student Accident Insurance with The Brokerage Store for the 2015-2016 school year; the renewal of the contract for the printing of The Communicator to Insite Printing for the period of July 2015 through July 2016; the contract for Copier Equipment and Services to Texas Document Solutions; the renewal of the contract for SHARS and MAC Services to Texas State Billing Services for the period of August 1, 2015 through July 31, 2016; the District Investment Report for May 2015; the tax refunds over \$2,500 for Bastrop ISD; the amendment to the 2014-2015 general fund and food service budgets; the Resolution Authorizing Tax Resale; TASB Policy Update 102; and the revisions to TASB Policy CKE (LOCAL) as presented.

**5. Action Items**

**A. Consider Designating a Delegate and an Alternate Delegate to the 2015 TASB Delegate Assembly in October**

Ashley Mutschink nominated Kellye Seekatz to serve as Delegate and James Allen to serve as Alternate Delegate to the 2015 TASB Delegate Assembly in October. Glenn Peterson seconded. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

- B. Consider Approval of 2014-2015 Application for Missed School Days Waiver**  
Superintendent Murray reported that Texas Education Commissioner Williams granted a waiver to school districts due to a missed school day on May 26, 2015 due to flooding across the state. He added that this waiver requires board approval.

Ashley Mutschink moved and Matthew Mix seconded to approve the filing of a Missed School Day Waiver Request as per the Student Attendance Accounting Handbook, Section 3.8.3 as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

- C. Consider Approval of Resolution for the Creation of a Police Department for Bastrop ISD**

Molly McClure moved and Glenn Peterson seconded to approve the Resolution for the Creation of a Police Department for Bastrop ISD. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

- D. Consider Approval of Revisions to the 2015-2016 BISD Dress and Grooming Guidelines**

Superintendent Murray reviewed the revisions to the 2015-2016 BISD Dress and Grooming Guidelines.

Glenn Peterson moved and Matthew Mix seconded to approve the revisions to the 2015-2016 BISD Dress and Grooming Guidelines as presented. President Allen asked for comments or questions. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

## **6. Information Items**

- A. District Wide Calendar**

Information was provided to the Board. There was no discussion.

- B. Enrollment**

Information was provided to the Board. There was no discussion.

- C. Revisions to TASB Policy CE (LOCAL)**

Information was provided to the Board. There was no discussion.

- D. TEC 44.0331 Purchasing Cooperative Fees Report**

Information was provided to the Board. There was no discussion.

On behalf of BISD teachers and staff members, Superintendent Murray thanked the board for approving the budget and for the pay raises.

**7. Adjournment**

There being no further business, Ashley Mutschink moved and Glenn Peterson seconded to adjourn the meeting at 5:55 p.m.

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Board Secretary

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Board President