Approved by the HWRSD School Committee on June 5, 2025

HAMILTON-WENHAM
REGIONAL SCHOOL DISTRICT
5 SCHOOL STREET, WENHAM, MA 01984 • TEL. 978-468-5310

School Committee Meeting (agenda)
Buker Elementary School Multipurpose Room
In-Person Meeting
Zoomlink is for Public Comment Only
Meeting ID: 83267735091
Thursday, May 15, 2025
7:00 p.m. - 7:33 p.m.

Present:
Dana Allara
Julia Campbell (arrived at 7:02 pm)
David Frenkel
Trent Honda (arrived at 7:02 pm)
Amy Kunberger
David Polito

Also Present:
Eric Tracy, HWRSD Superintendent

1. Call to Order
At 7:00 p.m. Dana Allara called the meeting to order.

2. Pledge of Allegiance
All those in attendance rose for the Pledge of Allegiance. Dana Allara reminded the community that the meeting is being recorded and live streamed via HWCam.

3. Citizen's Comments Exhibit
Any citizen wishing to speak before the Committee shall identify themself by name and address. Speakers will be allowed three (3) minutes to present their material.

There was no citizen comment.

4. Review of School Committee Protocol Exhibit
Amy Kunberger read School Committee protocol number 2.

5. Review of School Committee Mission Statement Exhibit
David Polito read the following from the mission statement: *The Hamilton-Wenham Regional School District School Committee's mission is to ensure our schools create graduates with a passion for lifelong learning together with the critical skills needed to maximize their potential. The Hamilton-Wenham Regional School Committee will lead and inspire a District that inspires*

all students to realize their fullest potential and feel a powerful sense of individual and collective belonging.

6. Student Representative Report; *Whitney Fitzgibbons*
Whitney Fitzgibbons provided an update on events and activities throughout the Hamilton-Wenham Regional School District.

7. Consent Agenda

a. Warrants Exhibit
- Voucher No. 27
- Voucher No. 1042
- Voucher No. 1043
- Voucher No. 4106
- Voucher No. 4107
- Voucher No. 4108
- Voucher No. 4109
- Voucher No. 4110
- Voucher No. 4111

b. Minutes
- May 1, 2025 Exhibit

c. Donations
- Softball Booster Group - Softball Spring Assistant Coach Additional (0.5 FTE); $1,798 Exhibit
- Friends of Cutler - Subsidize 5th Grade Field Trip; $2,788 Exhibit
- Hamilton Mothers Club - DECA Student Activity Fund; $200 Exhibit
- Friends of Buker - Academic/Cultural Donations & Field Trips; $11,450 Exhibit
- Friends of Winthrop - 5th Grade Field Trip to Royall House and Slave Quarters; $873.50 Exhibit

d. Field Trips
- HS National History Day Competition - Washington, D.C. Exhibit
- HS Sophomore Trip to Mount Agamenticus - York, Maine Exhibit

I move that the Hamilton-Wenham Regional School Committee accept the consent agenda as presented in the agenda packet.

Motion by: David Polito **Seconded by: Amy Kunberger**

MOTION PASSED 6-0 (Members Allara, Campbell, Frenkel, Honda, Kunberger and Polito)

8. New Business
a. Vote ESP Evaluation Exhibit, Exhibit
Superintendent Tracy discussed the ESP evaluation forms negotiated with the HWREA.

I move that the Hamilton-Wenham Regional School Committee vote to approve the ESP evaluation as presented in tonight's exhibit.

Motion by: David Polito **Seconded by: Amy Kunberger**

MOTION PASSED 6-0 (Members Allara, Campbell, Frenkel, Honda, Kunberger and Polito)

b. District Goals 2025-26

Superintendent Tracy stated that the administration is currently working on the report for the 2024-2025 district goals. He asked members to start thinking about ideas for the 2025-2026 goals. He stated that he will ask members to provide their thoughts on goals in the next few months and bring their recommendations to the leadership team to incorporate into draft goals to be discussed at the retreat meeting.

9. Finance & Operations

10. Committee Report

a. Capital/Financial Planning Subcommittee - next meeting June 2
b. Policy Subcommittee - meeting date TBD
c. Negotiations Subcommittee - met last week regarding the ESP evaluation
d. Secretary Report - David Polito stated some work has been done on the report and he just needs to clean up the document

11. Superintendent's Report

Superintendent Tracy provided an update on senior activities. He discussed the upcoming public forum on the elementary school building project.

12. Chair's Report

Dana Allara discussed the senior symposium she attended. She notified the Committee that both Hamilton and Wenham have scheduled special town meetings for June 9 which will include the elementary building project. David Polito will send out the draft superintendent evaluation compilation to members tomorrow and it will be discussed at the next meeting.

Trent Honda notified members that he has accepted a new position and will be moving and stepping down as a school committee member at the end of June. The members congratulated Trent and thanked him for his service. The Committee briefly discussed the process for filling a vacant committee seat.

13. Topics for Future Meetings

Trent Honda asked to have a future topic on ensuring internet safety on school issued devices.

14. Adjourn

I move to adjourn at 7:33 pm.

Motion by: David Frenkel **Seconded by: Amy Kunberger**

MOTION PASSED 6-0 (Members Allara, Campbell, Frenkel, Honda, Kunberger and Polito)