

POST FALLS SCHOOL DISTRICT NO. 273  
206 W Mullan Avenue, Post Falls, Idaho 83854  
BOARD OF TRUSTEES

**AGENDA**

REGULAR MEETING: **June 9, 2025, 5:30pm**

LOCATION: River City Middle School, 1505 N. Fir, Post Falls, Idaho

| BOARD OF TRUSTEES          |        | ADMINISTRATION                                 |
|----------------------------|--------|--|
| Neil Uhrig, Chair          | Zone 1 | Dena, Naccarato, Superintendent                |
| Paul Wagner                | Zone 2 | Anna Wilson, Assistant Superintendent          |
| Sara Rodriguez, Vice Chair | Zone 3 | Trina Caudle, Assistant Superintendent         |
| Logan Creighton            | Zone 4 | Josh Gittel, Chief Financial Officer/Treasurer |
| Jake Dawson                | Zone 5 | Kerri Zeller, Clerk                            |

**AGENDA ITEMS**

1.0 CALL TO ORDER

2.0 ROLL CALL OF MEMBERS

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF AGENDA: ACTION

5.0 RECOGNITION

6.0 PUBLIC COMMENT

The Board of Trustees highly values public comment and input. Individuals or groups may address the Board of Trustees regarding an item on the agenda during the Public Comment Section on the Board Agenda. The board meeting format is designed to facilitate the evening's agenda and, therefore, restricts board members from engaging in conversation with the public speaker or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date. **Speakers are reminded it is unlawful to mention the name of staff or students when discussing behavior or other incidents. It is board policy to not allow public comment outside of this agenda item.** Please feel free to reach out to the board or district office at any time outside of the public meeting if you wish to discuss issues or ask questions. Under normal circumstances it is desirable to allow everyone to address the Board. The following rules shall apply to protect the public's right to be heard when there are many persons who wish to address the Board of Trustees:

- Each speaker will be allowed a presentation not to exceed three (3) to five (5) minutes at the appropriate time on the Agenda.
- Each participant must state his name and address before beginning his/her remarks.
- There will be a limit of one presentation per person.
- Organizations and groups will be represented by a single spokesperson. The spokesperson for each group will be limited to a presentation of three (3) to five (5) minutes. To save repetition and time, the Board of Trustees requests that persons not speak if a previous speaker has expressed a similar position on the same issue.

By consensus of the Board and by the direction of the Board Chairperson, the rules of the By-Law may be suspended for special reasons at any particular meeting. Further, the Board may reserve the right to adjust the length of time intended for community participation.

**PUBLIC PRESENTATION OF ITEMS TO BE PLACED ON THE AGENDA:** Individual Board members, employees, students and patrons may have matters directly related to school district business placed on the Agenda of a regular Board of Trustees meeting by addressing a written request for inclusion of such item to the Superintendent, Post Falls School District #273, P.O. Box 40, Post Falls, ID 83877. The request must be received no later than Tuesday preceding the meeting at which time the matter is intended to be discussed. Any item placed on the Board Agenda by the Board Chairman at the request of any of the above mentioned person(s) will be scheduled as information and discussion only. The Board of Trustees retains the discretion to determine whether or not to move such an item for consideration as an item for Board Action on the Agenda of any subsequent Board meeting. In making such a determination, the Board may request postponement of discussion to permit adequate time for study, analysis and response by district staff. The Board may also remove such an item from the Agenda when it appears that no one present at the Board meeting wishes to discuss the matter or if the item requested pertains to a topic more appropriate for discussion in executive session. The Board of Trustees reserves the right to determine when it will consider subjects that are appropriate according to law for discussion in an executive session.

All documents for this meeting are available for inspection by the public at the Office of the Superintendent.

- 7.0 REVIEW OF CONSENT CALENDAR Generally, "Consent Calendar" items are matters which members of the Board and Superintendent agree are routine in nature and should be acted upon in one motion to conserve time and permit focus on other than routine matters of the Agenda.
- 8.0 CONSIDERATION OF CONSENT CALENDAR: ACTION
- 8.1 Minutes of Previous Meetings
- 8.1.1 May 12, 2025, Executive Session
- 8.1.2 May 12, 2025, Regular Meeting
- 8.2 Fiscal Services Report
- 8.2.1 Check Report
- 8.2.2 Revenue Report
- 8.2.3 Expenditure Report
- 8.2.4 Cash Report
- 8.2.5 Savings Report
- 8.2.6 School Activity Report
- 8.3 Personnel Report
- 8.3.1 Approve Certified Employee Contract Renewals for School Year 2025-2026
- 8.3.2 Approve Head Coaching Staff
- 8.3.2 Accept Resignation of Certified Hires: Taylor Roney, Math, PFHS; Donna Shove, School Counselor, RCMS; Sarah Duvall, PA, PFMS; Jessica Watkins, Resource, PFHS; Cassie Martines, School Counselor, WRE; Amanda Thomas, Resource, PVE; Mark Griffith, Behavior Classroom, PES; Spencer Normington, Music, PVE; Leslie Soenen, Instructional Coach, FPLC; Raechel Ortman, School Nurse
- 8.3.3 Approve New Certified Hires: Dori Bennett, Math, PFHS; Elizabeth Facha, Special Ed, TRE; Megan Gering-Spencer, Resource, PFHS
- 8.3.4 Approve Alternate Authorization for Adrienne Madison, GES; Dori Bennet, PFHS; Elizabeth Facha, TRE
- 8.4 Approve Secondary Handbooks, PFHS Code of Conduct, and Middle Level Code of Conduct
- 8.5 Approve Post Falls High School Graduation Date of June 9, 2026 at 7:00 p.m.
- 8.6 Approve New Vision High School Graduation Date of June 10, 2026 at 7:00 p.m.
- 8.7 Approve Annual Review of Board Policy 508.12 Parent Engagement
- 8.8 Approve Updated Board Policies:
- 508.8 Instructional Media and 508.8a-f Instructional Media Procedures
- 8.9 Approve Revised Board Policies:
- 205.8a Board Meeting Agenda Procedures
  - 205.9 Order of Regular Business
  - 502.3a Student Enrollment Option Procedures
  - 504.9 Denial of School Attendance
- 9.0 BOARD MEMBER COMMENTS AND REPORTS
- 10.0 SUPERINTENDENT COMMENTS
- 10.1 Dena Naccarato, Superintendent
- 10.2 Anna Wilson, Assistant Superintendent
- 10.3 Trina Caudle, Assistant Superintendent
- 10.4 Josh Gittel, Chief Financial Officer/Treasurer
- 11.0 SPECIAL REPORTS
- 11.1 Site Reports: Thomas Staples, Principal of New Vision High School
- 12.0 CONSIDERATION OF BOARD ACTION ITEMS
- 12.1 Amendment to Fiscal Year 2025 Budget Hearing and Adoption: ACTION
- 12.2 Fiscal Year 2026 Budget Hearing and Adoption: ACTION
- 12.3 Consider Approval of Waiver of Liability: ACTION
- 12.4 Consider Approval of Food Service Bids: ACTION
- 12.4.1 Dairy - Recommendation to roll current contract with Terry's Dairy
- 12.4.2 Produce - Recommendation to roll current contract with Spokane Produce
- 12.5 Consider Approval of Resolution for Region 1 Coop Agreement for 2025-2026: ACTION

- 12.6 Consider Approval of North Idaho Region 1 Cooperative Bids: ACTION
- 12.6.1 Grocery - frozen & refrigerated, and staple food supplies - Recommendation to award bid to Gold Star Foods
- 12.6.2 Food Service Supplies - Paper - Recommendation to roll current contract forward with Insight Distributing
- 12.7 Consider Approval of New Board Policy 708 Visitors to Schools: FIRST READING
- 12.8 Consider Approval of Revised Board Policies: FIRST READING
- 804 Bus Routes, Stops and Non-Transportation Zones
  - 804.1 District Vehicle Idling Times
  - 808 District-Owned Vehicles
  - 809 Driver Training and Responsibility
  - 811 Emergencies Involving Transportation Vehicles

13.0 INFORMATION ITEMS

14.0 ADJOURNMENT: ACTION