WEST CANADA VALLEY CENTRAL SCHOOL BOARD OF EDUCATION
REGULAR MEETING – 6:00 PM
TUESDAY, APRIL 15, 2025

Members Present
Jessica Bartlett
Shauna Harrington
Peter Kemler
Janine Lynch
Ed Schatzel
Alisa Brewer

Members Absent
Sara Northup-Lynch

Others Present
Jeremy Siddon, Superintendent
Glenn Broadbent, MS/HS Principal
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Christine Nofri, Elementary Principal
Shelby Butler, Food Services Director
Felix Ray, Transportation Director
Dennis Lynch, Director of Facilities
Kathy McEvoy, Elementary Teacher

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President, Jessica Bartlett, called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF CONSENT AGENDA

A motion made by Mrs. Brewer and seconded by Ms. Harrington to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the Regular Meeting March 10, 2025, warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, and administrative reports (the administrative reports are given in person rather than written reports).

All voted in favor; motion carried 6:0

EXECUTIVE SESSION

Motion made by Ms. Lynch and seconded by Mr. Schatzel to enter executive session for appointment of personnel matters including: review and appointment of employees and contract negotiations.

All voted in favor; motion carried 6:0 Entered: 6:50 PM Exited: 8:20 PM

ACTION ITEM: ACCEPT HFHO BOCES BOE MEMBER NOMINATION

Motion made by Mr. Schatzel and seconded by Mrs. Brewer to accept the HFHP BOCES Board of Education member nomination of Ms. Janine Lynch, retroactive to March 17, 2025.

All voted in favor; motion carried 6:0

ACTION ITEM: ADOPT RESOLUTION TO INCREASE DISTRICT CREDIT CARD LIMIT

Motion made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution:

RESOLVED that the Board of Education hereby approves an increase of the District's VISA credit card limit to $10,000, as per the request of the issuing entity, NBT Bank, effective April 16, 2025

5 Yes and 1 No (Mr. Kemler); motion carried 5:1

ACTION ITEM: PERSONNEL – TEACHER MENTOR APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Lisa Perry
Position: Teacher Mentor for Kindergarten Teacher
Salary: Per the WCVTA Bargaining Agreement
Effective: April 16, 2025 for a period of one year
All voted in favor; motion carried 6:0

ACTION ITEM: ADOPT TENTATIVE AGREEMENT ON ADMINISTRATIVE FIVE-YEAR CONTRACT WITH MOA

Motion made by Ms. Lynch and seconded by Ms. Harrington to adopt the tentative agreement on the administrative five-year contract with MOA.

All voted in favor; motion carried 6:0

ACTION ITEM: ADOPT MOA WITH WCVTA RELATED TO IN-SERVICE HOURS

Motion made by Ms. Harrington and seconded by Mr. Schatzel to adopt the Memorandum of Agreement related to in-service hours.

All voted in favor; motion carried 6:0

ACTION ITEM: ADOPT REVISED TRANSPORTATION PROPOSITION

Motion made by Mr. Schatzel and seconded by Ms. Lynch to approve the following resolution:

RESOLVED that the Board of Education hereby affirms the language of the revised transportation proposition, to be presented to the voters at the Annual Meeting and Budget Vote to be held on Tuesday, May 20, 2025 (revised resolution attached).

All voted in favor; motion carried 6:0

ACTION ITEM: OUT-OF-DISTRICT PRIVATE / PAROCHIAL TRANSPORTATION REQUEST

Motion made by Ms. Lynch and seconded by Ms. Harrington to approve the out-of-district private/parochial transportation request for the 2025-2026 school year.

All voted in favor; motion carried 6:0

DISCUSSION ITEM: BUDGET WORKSHOP V & BUDGET ADOPTION

Mr. Siddon included workshop materials in this month's budget packet and Ms. Crossett reviewed the budget expenditures and revenues. Both Mr. Siddon and Ms. Crossett answered questions that arose regarding the 2025-2026 budget.

Motion made by Mr. Schatzel and seconded by Mrs. Brewer to approve the 2025-2026 Budget in the amount of $22,826,016.00 to be brought to public vote on May 20, 2025 with a tax levy of 4%.

All voted in favor; motion carried 6:0

DISCUSSION ITEM: EMERGENCY DAY GIVE BACK

Mr. Siddon advised that due to the unexpected April 14, 2025 building closure due to boiler and heating issues, the District will be giving back three (3) unused emergency days, instead of four (4) as previously communicated. Due to the short notice of the building closure, the May 22, 2025 give-back day will be rescinded. This leaves April 17, May 23, and May 27 remaining as give-back days, barring any future closures.

DISCUSSION ITEM: PRE-KINDERGARTEN EXPANSION GRANT REQUEST FOR PROPOSAL

The request for proposal for the pre-kindergarten expansion grant that the District received must be posted on the school's website each year. Mr. Siddon advised that the District will continue to receive this grant as long as the funding is available.

DISCUSSION ITEM: EX-OFFICIO STUDENT BOARD MEMBER

Mr. Siddon updated the Board on the new requirement for all school boards to have an ex-officio student board member(s) who will attend Board meetings and one BOCES Board meeting throughout the year. The District is currently working on a policy on how the student representatives will be selected. Mr. Siddon will update the Board with new information as it becomes available.

DISCUSSION ITEM: SCHEDULE MEETING FOR BOCES ANNUAL BUDGET VOTE

The group agreed to reconvene at 7:30 AM on April 16, 2025, the designated voting date for the Herkimer BOCES 2025-2026 Annual Budget and Board of Education Elections.

PUBLIC COMMENTS

There were no public comments.

ANNOUNCEMENTS

- **April 16 - HFHO BOCES Annual Budget & BOE Elections Vote**
- **April 17 – Unused Emergency Day #1**
- **April 21: School Board Candidate Petitions due by 5:00 PM**
- **May 6: Spring Concert I (Senior Band) 7:00 PM**
- **May 8: Spring Concert II (First & Third Grades) 6:00 PM**
- **May 9 & 10: Solo Festival @ Central Valley CSD**
- **May 10: Jr/Sr Prom Grand March @ WCV-5:30PM; Prom @ Twin Ponds 7:00 PM**
- **May 12: Public Budget Hearing & Regular BOE Meeting 6:00 PM**
- **May 13: Spring Concert III (Jr. & Sr. Choruses, Jr. Band) 7:00 PM**
- **May 20: Annual Budget Vote & School Board Election 12:00 - 8:00 PM**
- **May 20: Spring Concert IV (4th Grade/Elementary Band & Chorus) 7:00 PM**

ADJOURN

Motion made by Ms. Lynch and seconded by Mrs. Harrington to adjourn the meeting.

All voted in favor; motion carried 6:0

Meeting adjourned: 9:00 PM

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President, Board of Education Clerk, Board of Education