



BCS Federal Programs

Title I Allowable Expenditures

Title I- Part A funds are to be used to supplement the school's educational program. These funds are meant to improve the educational opportunity for students. Common uses can include hiring additional staff, providing training for school staff, purchasing computer equipment or other instructional materials, or operating after-school or summer programs. Title I funds **MUST** be consistent with the school educational plan as outlined in each school's Alabama Continuous Improvement Plan. When determining if expenditures are appropriate, ask the following questions:

- How does this expenditure directly support student achievement?
- How does this expenditure directly support staff professional development?
- How does this expenditure increase the participation of parents in school activities or assist parents to support student achievement?

Bullock County School District follows expenditure guidelines for federal programs as set forth in Office of Management and Budget's Uniform Grant Guidance (OMB) Circular A-87. It adheres to a standard that all expenditures must be reasonable, ordinary and necessary in order for a cost to be allowable. The attached chart provides a partial listing of expenditure purposes for which schools have requested guidance in the past under Title I guidelines. If you are unsure that a proposed expenditure meets Title I or District guidelines, please contact our office for additional assistance.

REFERENCE GUIDE TO ALLOWABLE TITLE I EXPENDITURES

Expenditure Type	Allowable	Allowable with Prior Approval	Not Allowable	Reasonable and Necessary
Advertising – Brochures informing parents of school achievement, rules, regulations, etc.	X			
Alcohol beverages.			X	
Appliances (stoves, refrigerators, microwaves, etc.).			X	
Athletics/Athletic Awards/Yearbooks.			X	
Attendance Programs aligned to the Needs Assessment and ACIP	X			
Audio/Visual Equipment	X			X
Banquets/Award Programs/Carnivals/ Luncheons/Brunches/Parties/Picnics.			X	
Bereavement or congratulatory cards, flowers or gifts.			X	
Building Supplies/Repairs/Modifications.			X	
Childcare to allow parents to attend Parent Meetings and trainings			X	
Culture and Climate interventions (eg. Anti-bullying strategies, positive behavior interventions and support)	X			
Computers – Classroom/Student use only.		X		X
Student Educational Services (Consultants that work with students) -e.g. Better Basics,	X			
Copiers, postage meters or other office equipment.			X	
Counseling, school-based mental health programs	X			
Decorations/Flowers.			X	
English Learner evidenced-based strategies to accelerate the acquisition of content knowledge of EL students	X			
Employee incentive or recognition gifts.			X	
Equipment, materials, and training needed to compile and analyze student achievement data to monitor progress, alert the school to struggling students, and drive decision making	X			
Field Trips – Educational in nature only. No over-night trips. No amusement or water parks.		X		X

Home theater systems.			X	
Food for staff activities (Conference Meal Reimbursement) – Only if the training runs over a normal meal time and was longer than 3 hours.		X		
Food for parent trainings			X	
Fund Raiser Support – No food, door prizes, equipment or other materials for fundraisers.			X	
Furniture			X	
Gasoline– Employees are reimbursed for these costs only through car allowance or mileage.			X	

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REFERENCE GUIDE TO ALLOWABLE TITLE I EXPENDITURES

Expenditure Type	Allowable	Allowable with Prior Approval	Not Allowable	Reasonable and Necessary
Gift Certificates/Gift Cards.			X	
Graduation activities/materials.			X	
Homeless student supplies (including emergency clothing, school fees, etc.).	X			
Incentives or rewards for students or parents.			X	
Instructional materials (additional or supplemental textbooks, not to purchase the adopted textbooks).	X			
Instructional coaches to provide high-quality, school-based professional development	X			
Instructional Equipment e.g. poster makers	X			X
Instructional Software	X			
Library/Media Books, Instructional magazines, Periodicals	X			
Licenses for software or curriculum used by school (Example = Renaissance Learning)	X			
Lodging and per-diem – Follow District guidelines. No hotels for conferences or trainings when not reasonable or necessary (Refer to District guidelines).		X		X
Mailings – Information to parents.	X			
Mentoring Programs	X			
Non -classroom furniture.			X	

Parking – reimbursed for approved, permissible Professional Development travel; Refrain from using Valet Parking		X		X
Parent Coordinator		X		
Parent training or educational services.	X			
Parent Recognition Luncheon.			X	
Parent-Student Dinner/Parent-Staff Dinners.			X	
Per-diem – Follow District guidelines		X		
Physical Education materials and supplies that directly impact student achievement	X			
Professional Development – must be aligned to school’s ACIP, and BCS District Initiatives		X		X
Raffles/Door prizes.			X	
Conference Registration Fees		X		
Response-to-intervention strategies intended to allow for early identification of students with learning or behavioral needs and to provide a tiered response	X			
Salaries and Benefits for core instructional staff.	X			
Staff Retreats-Must follow guidelines set forth by the district		X		X
Student ID equipment or any equipment that does not directly support student achievement			X	
Student incentives – cash or gifts			X	
School Supplies – Educational supplies, including replacement and special program textbooks and teacher guides.	X			
Substitute teachers for core academic program.	X			

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Expenditure Type	Allowable	Allowable with Prior Approval	Not Allowable	Reasonable and Necessary
Televisions-instructional purposes only (should be limited due to interactive boards are in all classrooms)		X		X
Theater Systems/Auditorium installations.			X	
Travel: School employees or Title I parents only. Follow District guidelines. Only costs directly associated with	X			

the permissible, approved travel will be reimbursed. <i>No costs for tours or souvenirs offered by the event will be reimbursed.</i>				
Tutoring (Before / After School, Saturday School, Summer Programs)	X			
Transportation for parents.			X	
Transportation for student educational fieldtrips	X			
T-shirts/Book bags/Baseball caps, athletic uniforms or other school “spirit” apparel with school or District logos			X	
Uniforms – student (Homeless Only)	X			
Water coolers/Water systems.			X	

Remember this is a **partial** listing. If you are not sure about an expenditure, ***please call our office before making a purchase.***

All purchases and any travel paid for with Federal Funds must have prior approval.

Capitalized Equipment \$5,000.00 or more must be pre-approved by ALSDE. Contact Federal Programs prior to ordering.