

SM4 Interview – Food Service Director

How does the district handle unpaid balances? Follow up questions to determine if student is stigmatized: How are the student and parents notified? Is the student identified in the cafeteria? Is the student refused a meal, given a different meal, or given the regular meal?

0	Respondent believes students are stigmatized in some manner (e.g., visibly identified in the cafeteria, refused a meal, or given a different meal)
1	Respondent is fairly confident that are not stigmatized or given a different meal.
2	Respondent is confident that students with unpaid balances are not stigmatized in any way (e.g., overtly identified) and are always given the regular reimbursable meal

SM4: Addresses how to handle feeding children with unpaid meal balances without stigmatizing them.

SM5 Interview – Food Service Director

How are families provided information about eligibility for free/reduced priced meals? (If district provides universal free meals, score 2)

0	Information is only available upon request
1	Information is available on only on district website
2	Clear procedure for providing information through multiple avenues (e.g., Applications for are sent home to all families at the beginning of the school year and are available on the district website).

SM5: Specifies how families are provided information about determining eligibility for free/reduced price meals.

SM6 Interview – Food Service Director

Are specific strategies used to increase participation in the school meal programs? If yes, please describe.

[Examples include: Smarter Lunchroom strategies; limiting competitive foods; requiring high school students have a scheduled lunch period; taste tests and student input; Grab-and-Go or Breakfast in the Classroom]

0	No specific strategies are used to increase participation.
1	Respondent identifies strategies that are used infrequently or inconsistently (e.g., promotions only at the beginning of the year; promotions on special days).
2	Respondent identifies multiple strategies that are used consistently.

SM6: Specifies strategies to increase participation in school meal programs.

SM7 Interview – Food Service Director

How long are the breakfast (if applicable) and lunch periods? Within that time, how much time do students typically have to sit down and eat their meals.

0	Students typically have less 20 minutes to sit down and eat lunch (and 10 minutes to eat breakfast).
1	Students sometimes have 20 minutes to sit down and eat lunch (and 10 minutes to eat breakfast).
2	Students consistently have at least 20 minutes to sit down and eat lunch (and 10 minutes to eat breakfast).

SM7: Addresses the amount of "seat time" students have to eat school meals.