WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, August 26, 2014
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Fran Bujak, Joyce Fisk, Carol LeBlanc, and Alex LoVerme.*

Superintendent Christine Tyrie, Business Administrator Lisa Ambrosio, Director of Student Support Services Betty Moore, Principals Brian Bagley, Tim O'Connell and Clerk Kristina Fowler

A walkthrough at FRES was held prior to the Board meeting for any members who wanted to attend.

I. CALL TO ORDER

Chairman Brock called the meeting to order at 6:36pm.

II. ADJUSTMENTS TO THE AGENDA

Ms. LeBlanc would like to discuss the egress in the temporary classrooms on the basement level at FRES.

Mr. Dailey would like to discuss the ACT results.

Superintendent Tyrie will inform the Board about an upcoming workshop in Concord.

III. PRESENTATION-EAGLE SCOUT, JARED MANNING-SCOREBOARD

Jared Manning, Eagle Scout, presented a proposal for a new electronic scoreboard for the soccer field. He reviewed phases of the project, including fund raising, safety measures, timeline, and a plan for help with the labor. The scoreboard is 10 feet long, 5 feet tall with an extra foot for the "home of warriors" at the top of the sign. The project is estimated to take 2 years. He will present to the Eagle Board for approval before he can move forward.

A MOTION was made by Mr. LoVerme and SECONDED by Ms. Guild to approve the project for a new scoreboard as presented.
Voting: all aye; motion carried unanimously.

IV. REQUEST FOR STUDENT TO ATTEND WLC

A request has been made by a family for a student to attend WLC for their senior year who has moved out of district. Mr. Bagley and Ms. Kovaliv (Guidance Director) are in support of this. The superintendent would support this with paid tuition.

In response to a question from Mr. Dailey, Superintendent Tyrie reported tuition is typically based on per pupil cost which last year was $14,365.00 which often makes it out of reach for most families.

Reasons to approve and deny the request were discussed including what past practice has been, what the current policy on tuition is, what other districts are doing, future requests, hardship for students and burden to tax payers.

A MOTION was made by Mr. Bujak and SECONDED by Mr. Dailey for purposes of discussion to accept former students in the senior year of high school and pay per month the equivalent of $2,000.00 prorated monthly.

A MOTION was made by Mr. Ballou to amend the motion to include if the student comes after August 15; they are eligible for free tuition.

Mr. Ballou withdraws his amendment.

Mr. Bujak withdraws his motion.

A MOTION was made by Mr. Dailey to accept this request and review policy JFAB at a later date.

Mr. Dailey withdraws his motion.

A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to accept the student request to attend WLC for senior year, at zero cost, with the family providing all transportation to and from school.
Voting: seven ayes; one nay by Mr. Button, motion carried.

Mr. Dailey requests that policy JFAB, Admission of Tuition and Non-Resident Students, be placed in the parking lot for future review.

V. REQUEST FOR BUS STOP

A request has been made by a family for a bus stop to be added at the intersection of Adrian Avenue and Burns Hill Road in Wilton. The grandfather is present to support the request. The bus company has indicated the nearest stop is at the corner of Burns Hill Road and Holt Road. This is approximately a half mile from Adrian Avenue.

Several reasons were given to support and deny the request including hardships for students and families, weather, no street lights, adding time to the bus route, room on the bus, distance to the school, burden to tax payers and car pool availability.

The Board was reminded that past practice has been to comply with state law which indicates transportation is provided if you live more than 2 miles from the school. In the past they have allowed for a bus stop within a mile from the house and allow Mr. Brown of Steve's Bus Company determine the bus stops.

A MOTION was made by Mr. Bujak and SECONDED by Mr. Button to deny the request for an additional bus stop.
Voting: five ayes; three nays, motion carried.

VI. PUBLIC COMMENTS

Jessie Salisbury reported a member of the Heritage Commission is working with software that has a map of all the roads with the ability to click on any house etc. and bring up the history of it. It is expensive software and the company that sells it is willing to provide it free to a high school if they have a program that would make use of it. A presentation of the software will be given on Thursday at the Library at 7pm for anyone interested in viewing it.

VII. BOARD CORRESPONDENCE

Mr. Brock reviewed the correspondence from the Department of Education which states they approved the request pertaining to the apportionment of capital expenses between the towns of Wilton and Lyndeborough. The DOE will allow the apportionment of the negotiated bond as described in the districts August 6th communication. The August 6th communication refers to the letter that was sent to

the Commissioner by the School Board and signed by the selectman and budget committee of each town.

VIII. CONSENT AGENDA

a. Reports

i. Superintendent's Report

ii. Treasurer's Report-June

iii. Co-Curricular Appointments

The reports have been reviewed by the Board.

A MOTION was made by Mr. Ballou and SECONDED by Mr. LoVerme to approve the consent agenda.
Voting: all aye; motion carried unanimously.

IX. END OF YEAR RECONCILIATION

Ms. Ambrosio reviewed the end of year numbers which had done with the Budget Committee previously. She reported that there is a positive fund balance to offset taxes. Savings in revenue are made up of Medicaid, CAT aide and other unspent dollars for "miscellaneous accumulated things". The "big drivers" on the expense side had to do with SPED including contracted services, change in personnel, tuition and legal savings. The amount of the fund balance being returned to the town to offset taxes is $432,914.00. She noted this would be the time to discuss having a warrant article to hold back up to 2.5% in a fund balance which was discussed last year and not moved forward.

Mr. Bujak suggested using this document in the annual report and Ms. Ambrosio agreed.

X. MS/25

The original was passed around and Ms. Ambrosio reviewed the MS/25-DOE25 for the Board to sign.

A MOTION was made by Mr. Dailey and SECONDED by Mr. Bujak to approve the MS25-DOE25 pending all School Board member questions are answered satisfactorily.
Voting: all aye; motion carried unanimously.

XI. SEER CHART

Ms. Kovaliv reviewed the chart with various offerings for students. Yellow designates assigned, blue, middle school, white is student choice, and gray is prep. Students are assigned to SEER and it shows up in their schedules through Powerschool. It may vary each quarter depending on what their needs are. Freshman still have guided SEER. Middle school is assigned SEER within a specific room, not a specific class and is on an as needed basis. During SEER on Fridays there is time allotted for several of the clubs/teams to meet.

XII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to approve the minutes as written.
Voting: seven ayes; one abstention from Mr. Bujak, motion carried.

b. Policies

i. JLCF-Wellness Policy 1st Read

Superintendent Tyrie reported changes have been made to this existing policy which is required by law to have. She reviewed changes to the policy; it does not restrict what parents bring in but restricts food sales to students during the school day. Restrictions do not apply to staff and it does not pertain

to food sales before or after school. There is a Wellness Committee existing which includes representation from nurses, principals, food service, phys. ed/health, and the business administrator.

Mr. Dailey noted that he disagrees with the policy.

In response to a question from Mr. Bujak, Ms. Ambrosio responded that we are audited annually to ensure USDA laws and regulations are being followed.

This policy will be brought back for an additional reading.

ii. DM-Cash in Buildings-2nd Read

A MOTION was made by Mr. Dailey and SECONDED by Mr. Ballou to approve policy DM-Cash in Buildings as written.
Voting: all aye; motion carried unanimously.

iii. DGA-Authorized Signatures-2nd Read

Mr. Ballou suggested amending the policy to require two signatures and add at the end, "or superintendent designee"

A MOTION was made by Mr. Button and SECONDED by Mr. LoVerme to approve policy DGA-Authorized Signatures as amended.
Voting: all aye; motion carried unanimously.

iv. DDAA-Post Issuance Tax Compliance Policy and Procedures for Tax Exempt Obligations-2nd Read

- Tax Resolution to Sign

Ms. Ambrosio reviewed that this policy comes directly from the attorney, it reinforces the discussion she had with the attorney previously.

A MOTION was made by Mr. Dailey and SECONDED by Mr. Bujak to approve policy DDAA-Post Issuance Tax Compliance Policy and Procedures for Tax Exempt Obligations as written.
Voting: all aye; motion carried unanimously.

- **Tax Resolution**

Mr. Brock read the memorandum. The compliance coordinator has been designated as the business administrator and Ms. Ambrosio has accepted the responsibility.

Mr. Bujak noted disagreement with the resolution, for clarification, Wilton-Lyndeborough Cooperative School District does not "issue bonds" they are issued through the bond bank.

A MOTION was made by Ms. Guild and SECONDED by Mr. Dailey to approve all three voted items of the resolution as written.
Voting: all aye; motion carried unanimously.

XIII. COMMITTEE REPORTS

i. Building Renovation Committee

Mr. Dailey reported a walkthrough was just completed by board members who wanted to attend. He is confident all will be done that needs to for opening day. They are on schedule and on budget. He has assurances that the site is secure. Some gridlock is expected on the first day with drop off/pick up and a new traffic flow. Mr. O'Connell and his staff will be there early to help minimize the impact. The police will be present and Mr. O'Connell has sent home a schematic of the flow for parents.

Ms. LeBlanc voiced concern with the egress in the basement rooms at FRES. She is suggesting a ladder be purchased to help with exiting. She was informed today that the grates on the windows will be removed.

In response Mr. Dailey noted that the fire chief has done a walkthrough and the egress is within code. He was in agreement that a couple of ladders can be purchased and Mr. O'Connell will alert Mr. Erb, Facilities Director of this.

ii. Budget Liaison

Mr. Dailey reported the committee met last week. There was a quorum but due to low attendance, no officers were voted on and there is not a replacement for John Giese. Ms. Ambrosio reviewed the end of year reconciliation, expenses and revenue. Committee members discussed coming up with their number for guidance with this year's budget. The next meeting is September 16.

iii. Elementary History Committee

Mr. Brock reported the committee met, many photos have been obtained and scanned. The project consists of a finished book, electronic version and face book page. One member of the press has taken the opportunity for a tour and published an article in the Ledger. The committee will meet again in September.

- **ACT**

Superintendent Tyrie reviewed the ACT scores which was part of the board's informational packet which was included so that board members are aware of this alternative to SAT's that colleges look at. There were only 4 students who took the ACT although three more than last year. We outperformed the state in all four areas although, more students take the SAT's and it holds more weight with colleges than ACT's.

Mr. Bagley noted it is hard to put a lot weight in the scores as the sample size was so low.

XIV. RESIGNATIONS / APPOINTMENTS / LEAVES

Superintendent Tyrie reviewed the nomination form.

A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to appoint Ellen Roos-Unger as the LCS Kindergarten teacher.
Voting: all aye; motion carried unanimously.

In response to a question from Mr. Button, Superintendent Tyrie replied this is a one year position.

XV. PUBLIC COMMENTS

Superintendent Tyrie informed the Board NHSBA is hosting a workshop on "Right to Know Law", Thursday, August 28 at 6:30pm and anyone interested in attending with Mr. Ballou should let her know.

XVI. ADJOURNMENT

A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to adjourn the Board meeting at 8:45pm.
Voting: all aye; motion carried unanimously.

Respectfully submitted,
Kristina Fowler