

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, September 9, 2014
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Fran Bujak, Joyce Fisk, and Carol LeBlanc.*

Superintendent Christine Tyrie, Business Administrator Lisa Ambrosio, Director of Support Services Betty Moore, Principal Brian Bagley and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Brock called the meeting to order at 6:30pm.

II. ADJUSTMENTS TO THE AGENDA

Superintendent Tyrie requested adding "bus stop request" to the agenda.

III. PUBLIC COMMENTS

There were no public comments to report.

IV. BOARD CORRESPONDENCE

Mr. Brock reviewed the correspondence consisting of a letter from the Department of Revenue Administration approving the Districts request for an adjustment to be made to the amount voted for the bond interest payment as well as adjusting Article 16 of the Articles of Agreement to reflect the new payment amount. The DRA has revised the overall appropriation under Warrant Article 4 and will apply the revised Articles of Agreement for apportionment by the Department of Education when moving forward to set the tax rate.

V. PLODZIK & SANDERSON APPROVAL

Mr. Brock reviewed an engagement letter from Plodzik & Sanderson, auditors for the District, to provide services for this year.

Ms. Ambrosio indicated she is pleased with the services provided.

*A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to accept the recommendation of administration to use Plodzik & Sanderson for the Districts audit.
Voting: all aye; motion carried unanimously.*

VI. CONSENT AGENDA

a. Reports

i. Superintendent's Report

ii. Principal's Reports

The reports have been reviewed by the Board.

Mr. Bujak asked for clarification in the Superintendent's Report regarding hiring of an ESL Tutor.

Superintendent Tyrie responded that we do not know the level of support that will be needed until the English proficiency data is reviewed. We do know that services will be needed on a part time basis.

Ms. Moore confirmed that many avenues have been explored but it is difficult to find someone to provide these services at this time of the year and we could not have anticipated this need.

A MOTION was made by Mr. Bujak and SECONDED by Ms. Fisk to accept the consent agenda. Voting: all aye; motion carried unanimously.

VII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Ms. Guild and SECONDED by Mr. Dailey to approve the minutes for August 26, 2014 as written.

Voting: all aye; motion carried unanimously.

b. Foreign Exchange Student

Superintendent Tyrie reviewed the application for a foreign exchange student from India to enroll in the high school. Both she and Mr. Bagley support the placement of this student.

A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to approve the foreign exchange student from India to enroll at WLC.

Voting: all aye; motion carried unanimously.

c. Multi-Year Contracts/Lease

i. Life and Disability

Ms. Ambrosio reported Mosse & Mosse Associates (Corporate Benefit Consultants), reviewed options for Life and Disability plans for the District. They reported back with a plan from Hartford that reduced the pricing at almost half with the same coverage.

Mr. Brock noted, with the savings, we could increase the benefit of long term disability provided and still save money.

Ms. Ambrosio noted this covers employees that work over 30 hours. A new classification will be created that does not include employees in a CBA. The new rates will take effect in October.

In response to a question from Ms. Guild, Ms. Ambrosio confirmed that there will still be a savings even with the increased suggested coverage.

The suggested increase would cover those with annual earnings over \$63,000.

A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to accept the recommendation to approve Hartford group at an increase maximum rate of \$6,500.

Voting: all aye; motion carried unanimously.

ii. Postage Meter

Ms. Ambrosio reported a request for the schools to lease their own postage meters for increased efficiency. This would be a multi-year lease, term of 51 months, leasing for \$57 a month (\$684 a year, each school) and would be paid out of the postage line.

Reasons of support were provided by administration.

Mr. Bujak noted the schools are so close to the post office and suggested it can be worked out in other ways. The need for a courier should be reviewed during budget discussions.

Mr. Ballou suggested due to consolidation in a years' time, this should be deferred.

Ms. Ambrosio noted for now we will keep doing a month to month lease at the SAU office at the same cost.

- **Bus Stop Request**

Dr. Tyrie reviewed a family's request for a bus stop to be added to bus route 1. Several opinions were shared including traffic and the possibility of adding a speed bump.

Mr. Bujak and Mr. Button noted the importance of impacting the start and end time and how long the students are on the bus.

Mr. Brock suggested speaking with Steve Brown of Steve's School Bus Company for input and Mr. Bujak added feedback on the whole route may be needed.

Superintendent Tyrie will contact Mr. Brown.

d. Budget Conversations

Superintendent Tyrie reviewed with the Board a time line that was created which is almost identical to last year as well as some budget targets and drivers for the upcoming season. She asked for input on where the Board would like to see time and money spent.

Mr. Bujak suggested moving November 4's meeting due to voting day, which was approved to be moved to November 5.

Mr. Brock suggests clearly showing the savings of \$315,000 and keeping as close to zero as possible.

Mr. Bujak suggests adding a discussion on cap reserves during the budget process as there are major expenses being discussed at the Facilities Committee level. The other impact is the unreserved fund balance year over year. Costs for utilities at FRES should also be discussed with the increased footprint and whether this will have an impact or not.

Superintendent Tyrie noted she will add the cap reserve discussion to the next agenda.

Mr. Ballou suggested having discussion at the Facilities Committee level about the WLC road.

e. Policies

i. JLCF-Wellness Policy 2nd Read

A MOTION was made by Mr. Button and SECONDED by Ms. LeBlanc to approve the JLCF-Wellness Policy as written.

Voting: four ayes; three nays from Mr. Dailey, Mr. Ballou and Ms. Fisk, motion carried.

ii. IMGA-Service Animals Policy 1st Read

Superintendent Tyrie reported the policy presented is the NHSBA policy which is required by law to have in place.

In response to a question from Ms. Guild, Superintendent Tyrie replied we would need to consider some situations on a case by case basis and the IEP would need to be defined.

The policy will be brought back for further review.

153 **VIII. COMMITTEE REPORTS**

154 **i. Elementary Building Renovation**

155 Mr. Dailey reported opening day went great; most of the work is on the addition now. They will start
156 to erect steel on Monday and focus on getting things ready for February vacation. We are still on
157 schedule and on budget. There is discussion about the kitchen and cafeteria area and are reviewing
158 what the best option is.

159
160 Ms. Ambrosio reported that she is not concerned; and the food service director is working on it.
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162 **IX. RESIGNATIONS / APPOINTMENTS / LEAVES**

163 There were none to report.
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165 **X. PUBLIC COMMENTS**

166 There were none to report.
167

168 The next Board meeting will be moved to Wednesday, September 17, instead of Tuesday, September
169 23 as originally planned.
170

171 **XI. ADJOURNMENT**

172 *A MOTION was made by Mr. Bujak and SECONDED by Ms. Guild to adjourn the Board meeting at*
173 *7:44pm.*

174 *Voting: all aye; motion carried unanimously.*
175

176 **XII. NON-MEETING-NEGOTIATIONS**

177 This session was deferred.
178

179 *Respectfully submitted,*
180 *Kristina Fowler*
181