

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **SCHOOL BOARD MEETING AND JOINT BUDGET COMMITTEE SESSION**
3 **Tuesday, January 13, 2015**
4 **Wilton-Lyndeborough Cooperative M/H School-Media Room**
5 **6:30 p.m.**
6

7 Present: *Geoff Brock, Harry Dailey, Jim Button, Mary Guild, Fran Bujak, Joyce Fisk, Carol LeBlanc,*
8 *and Alex LoVerme.*
9

10 *Superintendent Christine Tyrie, Business Administrator Lise Tucker, Director of Student Support*
11 *Services Betty Moore, Principals Brian Bagley, Tim O'Connell and Clerk Kristina Fowler*
12

13 **I. CALL TO ORDER**

14 Chairman Brock called the meeting to order at 6:28pm.
15

16 **II. ELEMENTARY STUDENT OF THE MONTH**

17 Mr. O'Connell honored two students, one student from each school, as student of the month.
18

19 **III. ADJUSTMENTS TO THE AGENDA**

20 The Elementary Building Committee update will be moved up in the agenda and there will not be a
21 need for a Facilities Committee update as they did not meet since the last update and are not scheduled
22 to meet until February 9.
23

24 **IV. PUBLIC COMMENTS**

25 There were no public comments to report.
26

27 **V. BOARD CORRESPONDENCE**

28 Mr. Brock reviewed a letter from NEASC which indicated that at their October meeting they voted to
29 accept the special progress report of WLC and continue the schools accreditation.
30

31 **VI. CONSENT AGENDA**

32 **a. Reports**

33 **i. Superintendent's Report**

34 **ii. Principal's Reports**

35 **• Donations**

36 The reports have been reviewed by the Board.
37

38 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the consent agenda.*
39 *Voting: all aye; motion carried unanimously.*
40

41 **• COMMITTEE REPORTS**

42 **▪ Elementary Building Committee**

43 Mr. Dailey reported that February vacation will be a busy time and currently things are on schedule
44 although there is a concern with the engineering drawings which could affect Lyndeborough but it is
45 being addressed. TDS is unable to provide the type of service we need going forward. We have a
46 contract with TDS for the next 2.5 years and we need to add more phones. We are still negotiating a
47 price for those. Comcast will drop new lines and hook up fiber optics. This will help facilitate
48 technology and will cost an extra \$182 a month. We will save a little on the TDS side but currently do
49 not know how much that will be. If there are no concerns, he is requesting to move forward with this.
50

In response to a question from Mr. LoVerme regarding how much it would be to opt out of the TDS contract, Mr. Dailey responded it would be costly, that this is the better option for now. We could look at other options in the future.

Superintendent Tyrie added that we would have to pay large penalties to break the contract with TDS.

VII. 7:00 BUDGET COMMITTEE JOINT SESSION

Budget Committee Members Present: Don Davidson, Mark Altner, Lisa Post, Leslie Browne, Cary Hughes, Kelly Eshback, Dawn Tuomala and Karen Grybko and Ellen Pomer arrived at 7:08pm.

• CALL TO ORDER

Chairman Davidson called the meeting to order at 6:59pm.

• Teacher Information Presentation-Technology Update

A presentation was provided by Mr. O'Connell, media specialist and tech integrator Amy White, teachers and tech integrators Wanda Meagher, Linda Cordileone and Shirley Schneider. A professional development day for January 30 is planned for staff. They discussed how teachers and students are using technology in various ways in the classrooms and the importance of having technology available and working in the district.

• Budget FY 16 Q & A

In response to a question from the Budget Committee asking if districts our size have CIA coordinator or if this role is handled by the superintendent. Superintendent Tyrie responded that she doesn't know of any districts our size and that this role is usually filled by an assistant superintendent which we do not have.

In response to a question concerning the ESL teacher, Superintendent Tyrie responded that this is a .5 FTE certified teacher in the CBA currently serving three students at different levels and different buildings. It is requirement by the DOE.

In response to a question regarding the white boards, Mr. Bagley responded at the high school it part of the plan to have a board in every classroom. They are looking for 7 this year to complete the plan. They added 8 last year.

Superintended Tyrie responded to a question from Ms. Browne, that the adjustments previously discussed such as the substitute lines and consolidation savings have been done and the budget they are looking at is current.

Superintendent Tyrie responded to a question from Mr. Altner that the teacher aides did not increase, there is exactly the same number, they have just been moved around; there are some areas where instructional aides increased but SPED aides decreased.

Ms. Grybko questioned increases in salary for coaches and the cost of championship jackets.

Mr. Bagley commented that the championship jackets are included at \$2,000 and the last few years salaries have been flat and this should change.

• Warrant Articles

Warrant Articles were discussed. Additional information will be collected on the district vehicle. Superintendent Tyrie will send information out on Acceptance of Unanticipated Sources of Funds for review. The article for the naming committee will be removed. (Later this was reversed by the board)

103 • **ADJOURN BUDGET COMMITTEE SESSION**

104 *A MOTION was made by Mr. Hughes and SECONDED by Ms. Browne to adjourn the joint Budget*
105 *Committee session portion of the meeting at 8:21pm.*

106 *Voting: all aye; motion carried unanimously.*

107
108 The Budget Committee reconvened their meeting across the hall. Mr. Dailey joined them.

109
110 Article #5: The Board will recommend this article.

111 Article#6: The Board will recommend this article.

112 Article #7: Undecided

113 Article #8: Undecided

114 Article #9: The Board will recommend this article with some edits.

115 Article #10: The Board will recommend this article.

116 Article #11: The Board will recommend this article.

117 Article #12: The Board will recommend this article.

118 Article #13: Undecided

119 Article #14: Additional information to be provided.

120 Article #15: The Board will recommend this article but may edit.

121
122 All articles are still up for review and discussion and in draft form.

123
124 **VIII. ACTION ITEMS**

125 **a. Approve Minutes of Previous Meeting** (done prior to joint session)

126 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the minutes from*
127 *December 9, 2014 as written.*

128 *Voting: all aye; motion carried unanimously.*

129
130 **b. Appoint School District Clerk** (done prior to joint session)

131 *A MOTION was made by Ms. Guild and SECONDED by Mr. LoVerme to appoint Mary Jane Ryan as*
132 *School District Clerk with a stipend of \$1,000.00.*

133 *Voting: all aye; motion carried unanimously.*

134
135 **c. Food Service Reconciliation (FYI)** (done prior to joint session)

136 Ms. Tucker reviewed the food service reconciliation and noted the first couple of sheets are meal
137 counts by summary for 1st and 2nd quarter. Also included are the sheets showing deposits reconciled
138 back to the bank. This helps us see if “meal time” is doing its job she added. The last page shows
139 other types of sales such as catering.

140
141 Superintendent Tyrie added that this will be given to the Board in their information packet on a
142 quarterly basis.

143
144 **d. Policies** (done prior to joint session)

145 **i. JKAA-Use of Child Restraint and Seclusion-2nd Read**

146 • **JKAA-R Procedures of Use of Child Restraint and Seclusion-2nd**
147 **Read**

148 Superintendent Tyrie informed the Board that a second training session for selected staff has been set
149 up for January 22.

150
151 *A MOTION was made by Mr. Dailey and SECONDED by Mr. Bujak to amend and adopt policy*
152 *JKAA-Use of Child Restraint and Seclusion as written.*

153 *Voting: all aye; motion carried unanimously.*

154

155 **ii. JRA-Student Records and Access-1st Read**

156 • **JRA-R-Annual Notification of Rights Under “FERPA”-1st Read**

157 Superintendent Tyrie explained this policy is being brought forth as it needs some cleaning up. There
158 were a couple of small edits including changing the timeline of 30 days to 45 days.

159
160 Mr. Button questioned if the students date of birth and phone number have always been part of the
161 student directory and Mr. Bagley indicated they do not share this information.

162
163 In response, Ms. Moore indicated that parents are directed to notify the school if they do not wish to
164 have the information released.

165
166 Mr. Brock suggested this be relooked at.

167
168 Mr. Button suggested a notice be sent home and not just published in the paper as the policy
169 previously indicated in which Superintendent Tyrie responded that this is our current practice. It is not
170 sent home but published once a year in the paper as most districts do.

171
172 Mr. Bujak suggested adding this to our student handbooks.

173
174 Superintendent Tyrie will review this and the policy will be brought back for a second reading.

175
176 **IX. COMMITTEE REPORTS (done prior to joint session)**

177 **i. Elementary Building Committee**

178 See above

179 **ii. Facilities Committee**

180 The committee did not meet since the previous update. The next meeting is February 9.

181
182 **X. RESIGNATIONS / APPOINTMENTS / LEAVES (done after joint session)**

183 Superintendent Tyrie notified the Board of a resignation from Caitlin Powers, ABA Therapist, a new
184 hire Kristen Masiello, ABA Therapist, and a new long term sub for Science 8th grade teacher Kathryn
185 Kiely.

186
187 **XI. PUBLIC COMMENTS**

188 Resident Susan Bogdan wanted to thank Mr. Bagley for the uniforms as fund raising has been “drying
189 up”. It is a real morale booster for the school. She suggested perhaps going back to letterman jackets
190 and patches instead of championship jackets.

191
192 Mr. Bujak commented that the parking lot at WLC is not acceptable, it is very icy.

193
194 Ms. Fisk added this needed to be discussed with the Selectman.

195
196 **XII. ADJOURNMENT**

197 *A MOTION was made by Ms. Fisk and SECONDED by Ms. Guild to adjourn the Board meeting at*
198 *9:04pm.*

199 *Voting: all aye; motion carried unanimously.*

200
201 *Respectfully submitted,*

202 *Kristina Fowler*

203