

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, February 17, 2015
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Joyce Fisk, Carol LeBlanc, and Alex LoVerme.*

Superintendent Christine Tyrie, Business Administrator Lise Tucker, Principal Tim O'Connell and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Brock called the meeting to order at 6:32pm.

II. ELEMENTARY STUDENT OF THE MONTH

Mr. O'Connell honored one student from each elementary school as student of the month.

III. ADJUSTMENTS TO THE AGENDA

The following adjustments were approved to be added to the agenda; March meeting dates, location of the district meeting within WLC and non-affiliated increases.

IV. PUBLIC COMMENTS

There was no public comment to report.

V. BOARD CORRESPONDENCE

There was no correspondence to report.

VI. CONSENT AGENDA

a. Reports

i. Superintendent's Report

ii. Principal's Reports

• Donations

iii. Co-Curricular Updates (Athletics)

The reports have been reviewed by the Board.

*A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to approve the consent agenda.
Voting: all aye; motion carried unanimously.*

VII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Ms. Guild and SECONDED by Ms. LeBlanc to approve the minutes as amended for the Public Hearing, February 5, 2015 and as written for January 28, 2015 and the joint meeting, February 5, 2015.

Voting: all aye; motion carried unanimously.

b. Draft School Calendar

Superintendent Tyrie explained this is a draft and will be shared with the staff and brought back to the board in March. There was discussion in regard to opening day and would that be subject to construction or not. It was noted that the start date currently is in September and typically we have started the end of August. It was further noted historically graduation is five days prior to the last day of

52 school and it is not indicated this way on the calendar. Superintendent Tyrie pointed out that all
53 cancelled days will be made up and added after June 7, the last day indicated on the calendar.

54
55 **c. Transportation Bid**

56 Ms. Tucker provided a handout to the Board which she reviewed, showing the recommendation for three
57 year contracts with possible two, one year term extensions.

58
59 For regular ed “To and From Schools” transportation for 175 days, annual, 5 buses with a 1.4% increase,
60 and “Field Trips” and “Athletic Trips” all with 2% increase increments for 16-17 and 17-18 for Steve’s
61 School Bus Service, Inc. For special education the recommendation is for Caring Hands Transportation,
62 LLC, for passenger/van buses, transportation per day and out of district, transportation per day with 3%
63 increases increments for 16-17 and 17-18.

64
65 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to accept the RFP as*
66 *recommended and award the transportation contract to Steve School Bus Inc. for regular education,*
67 *field trips and athletic trips and Caring Hands LLC. for special education.*

68 *Voting: all aye; motion carried unanimously.*
69

70 **d. Walk-in Freezer/WLC Generator**

71 Superintendent Tyrie reported a substantial “premium holiday” return was received and we had
72 budgeted for the maximum effective rate we had been given for the health insurance increase. When the
73 CIP was created, it was decided to address the walk-in freezer at WLC this year. She is proposing to
74 transfer the money from this line to do this. She is also proposing to do the same to address a generator
75 for WLC. When the power went out this year, we learned the battery back up only lasts 1-2 hours and if
76 it did not come back on we would have been in jeopardy of sending the students home or hire trained
77 people to check up and down the halls for smoke or fires. Mr. Erb received a quote for a large
78 generator, big enough to use as an emergency shelter, for \$146,000. To run the essentials, smoke
79 detectors, fridge and freezer would be lower. We are still investigating our options and what would best
80 fit the needs of WLC including on hardwiring the smoke detectors into the generator. The remainder of
81 the money could go toward funding the technology issue.

82
83 In response to a question from Mr. LoVerme, Superintendent Tyrie responded that we do not have a
84 generator for the walk-in freezer currently.

85
86 Mr. Button recommended that it be discussed with the Budget Committee and Superintendent agreed
87 once all the information had been gathered.

88
89 **e. Warrant Articles-Assignments for March 6**

90 Board members determined who would motion to which Article. All members should contact the SAU
91 if they need any assistance. Warrant Articles 1-4 are for March 10 elections (voting).

92
93 Warrant Article #4

94 #1 Mr. Brock, #2 Mr. Dailey, Mr. Davidson will be asked to present.

95
96 Warrant Article #5

97 #1 Mr. Ballou, #2 Mr. Button

98
99 Warrant Article #6

100 #1 Mr. Button, #2 Ms. Guild (if Article #5 passes, this Article will be tabled)

101
102 Warrant Article #7

103 #1 Ms. Guild, #2 Mr. LoVerme

Warrant Article #8
#1 Mr. Brock, #2 Mr. Button

Warrant Article #9
#1 Mr. LoVerme, #2 Mr. Brock

Warrant Article #10
#1 Mr. Bujak, #2 Mr. Dailey

Warrant Article #11
#1 Mr. Ballou, #2 Ms. Fisk

Warrant Article #12
#1 Mr. Dailey, #2 Ms. Fisk

Warrant Article #13
Mr. Dailey can give an update on the elementary building project during this time.

Warrant Article #14
There is nothing needed at this time.

f. Emergency Shelter Procedures

The Board has reviewed the procedures. Superintendent pointed out that WLC will not be the emergency shelter and it will remain FRES therefore this change will be made to the document.

Mr. Button suggested reviewing this with the Selectman of both towns. Superintendent Tyrie noted that it has been done with Lyndeborough selectman and a meeting is scheduled on February 23 with Wilton selectman. This will be brought back for adoption at a future meeting.

g. Policies

i. JRA-Access to Student Records-FERPA Policy 2nd Read

A MOTION was made by Mr. Dailey and SECONDED by Mr. Ballou to adopt the JRA-Access to Student Records-FERPA policy as updated and written.
Voting: all aye; motion carried unanimously.

ii. JRA-R-Annual Notification of Rights Under FERPA-2nd Read

A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to adopt the JRA-R-Annual Notification of Rights Under FERPA policy as written.
Voting: all aye; motion carried unanimously.

iii. IK-Earning of Credit-1st Read

This policy was reviewed and will be brought back at a future meeting.

VIII. COMMITTEE REPORTS

i. Elementary Building Committee

Mr. Dailey gave a recap of the last meeting. The elevator inspection was completed and the plan is to be done this week to have all the inspections and “sign offs” needed to obtain the certificate of occupancy. They would like to have the local fire chief’s blessing prior to having the State Fire Marshall’s Office come in. The movers are coming to move things into the correct classrooms and then teachers will come in with parents and WLC student support to be ready for Monday when school starts again. The only issue would be if the certificate of occupancy was not obtained. It is less of a concern than it was a

156 week ago. Hutter is confident they will have everything completed. They will start to move the fencing
157 to the 1950's wing and will take 3-4 weeks pending the weather and should any problems be found.
158 Phase 2 will be administration and library and go all through the summer. The basement of the 1895
159 building will have the most work being done and everything will be moved out of there. During the
160 summer, there will be almost 4 different projects going on at the same time. He noted we are on budget
161 and thanked those who have worked so hard on this project.

162
163 **• MARCH MEETINGS**

164 It was decided to cancel the meeting for March 3 and move the March 17 meeting to Wednesday, March
165 18.

166 **• LOCATION OF DISTRICT MTG AT WLC**

167 Discussion was had on the best location for the district meeting, either the gym or the cafeteria at WLC.
168 The cafeteria can hold 600 and since it does have a TV we could play a loop of photos and have display
169 tables back there to show student project work. It was noted there were a little over 300 residents who
170 turned out last year and the year before was much less.

171
172 **• NON-AFFILIATED INCREASES**

173 Mr. Brock noted that 2% was put in as a lump sum for non-affiliated increases and wanted to be sure
174 Board members were ok with Superintendent Tyrie being directed to disperse as necessary.

175
176 **IX. RESIGNATIONS / APPOINTMENTS / LEAVES**

177 **• Food Service Resignation-Donna McGettigan-FYI**

178 Superintendent Tyrie informed the Board of Ms. McGettigan's resignation after 9 years with the district.
179

180 **X. PUBLIC COMMENTS**

181 There was no public comment to report.
182

183 **XI. ADJOURNMENT**

184 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Dailey to adjourn the Board meeting at*
185 *7:22pm.*

186 *Voting: all aye; motion carried unanimously.*
187

188 *Respectfully submitted,*

189 *Kristina Fowler*
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