

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Wednesday, June 10, 2015
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.**

Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Fran Bujak, Carol LeBlanc, and Alex LoVerme.*

Superintendent Christine Tyrie, Business Administrator Lise Tucker, Director of Student Support Services Betty Moore, Principal Tim O'Connell and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Brock called the meeting to order at 6:34pm.

II. ADJUSTMENTS TO THE AGENDA

The following adjustments were added to the agenda; teacher nomination of Zachary Provost, Board notification during crisis situations, Hoop Camp, update on school health coordinator and candidate updates.

III. PUBLIC COMMENTS

Parent and resident of Lyndeborough Jen Wight was present to ask why there was no more science honors section. She was informed that there are honors options within the regular courses however she does not accept this as an honors course. She would like to see honors "courses" and stated other parents support this as well. She states she had been told it was a scheduling issue.

Mr. Bagley and Ms. Kovaliv were not present and additional information will be gathered by the Superintendent.

IV. BOYS AND GIRLS CLUB OF SOUHEGAN VALLEY

Representatives Susan Taylor, Cory Sullivan, and Allise de Smet provided an overview of the program. They requested to use the facility at FRES and to have the facility and custodial fees waived. They stated the issue was transportation with having only three busses available and being nearly at capacity now with the addition of Lyndeborough students they are facing the need to cap the amount of students they can accept. They are looking for an answer soon as they are concerned about running a program in September due to hiring needs.

Mr. Dailey noted that the way the policy was created the district would break even with the facility fees and custodial fees for the category this group would fall into.

In response to a question from Mr. LoVerme, Ms. de Smet noted that if the request was granted the Wilton/Lyndeborough students would not be transported to Milford any longer even if a student requested to stay at the Milford facility.

Mr. Button supports the program and is suggesting a one year trial including waiving the fees.

*A MOTION was made by Mr. Ballou and SECONDED by Ms. LeBlanc to waive the fees for the Boys and Girls Club of Souhegan Valley for one year and revisit this one year from now.
Voting: five ayes; two nays from Mr. Bujak and Mr. Dailey, motion carried.*

V. BOARD CORRESPONDENCE

There was no correspondence to report.

VI. CONSENT AGENDA

a. Reports

i. Superintendent's Report

ii. Principal's Reports

• Donations

The reports have been reviewed by the Board.

A MOTION was made by Mr. Dailey and SECONDED by Ms. Guild to approve the consent agenda. Voting: all aye; motion carried unanimously.

• Board Notification During Crisis Situations

Superintendent Tyrie noted that it was brought to her attention that there are times that people are closer to a situation, more so than she. She is questioning if the Board is comfortable with the level of information they are receiving or do they want more. Opinions were shared on what members felt was acceptable level of detail.

Ms. LeBlanc noted that she feels if the principal sends out a message the board members should be receiving the message as well.

Consensus was that "top level, accurate, official" (not detailed) information was needed for board members in most cases. In cases such as fires or building related matters detailed information would be appropriate.

• Update School Health Coordinator

Superintendent Tyrie spoke to Judy Fillion at the DOE who has reviewed the job description for our School Health Coordinator. She does not see any issues with the role or responsibilities and noted that the school does not need to have a school nurse. Dr. Fillion recommended speaking with the Commissioner for the final approval of the plan and Superintendent Tyrie is awaiting her call.

• Update on Candidates

Superintendent Tyrie reported that to date all the new teaching candidates we have hired but one, the music teacher, have since taken other positions. She noted the reasons have been geographical and salary. What it does show is that we are going after the top candidates just like the other districts she said.

Mr. Bujak would like to know what our starting salary was three years ago for the next meeting. He added that it is extremely important to know how we got this point before we can fix and it needs to be fixed.

Mr. Brock pointed out a salary comparison could be done.

• Hoop Camp

Superintendent Tyrie reported Mr. Finch will be running Hoop Camp the same way as last year however reducing the staff from three to two. He is proposing to give the money from the extra staff person to the student helpers by way of gift cards.

Ms. Tucker reminded the group that if it is run through student activities it is subject to the financial audit. She said the auditors would prefer treating them as subcontractors and checks are given to the students instead of gift cards. A 1099 form is required if over \$600.00.

Mr. Dailey questioned if we needed to obtain insurance or a letter from Primex to have Hoop Camp covered last year. This will be checked on.

VII. ACTION ITEMS

a. Approve Minutes of Previous Meetings

A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to approve the minutes from 5-12-15 as amended and 5-26-15 as written.

Voting: five ayes; two abstentions from Mr. LoVerme and Ms. Guild, motion carried for 5-12-15.

Voting: all aye; motion carried unanimously for 5-26-15.

b. Motion for Technology Cap Reserve

A MOTION was made by Mr. Bujak and SECONDED by Ms. Guild to withdraw \$21,500 from Technology Capital Reserve Fund to be used toward technology.

Voting: all aye; motion carried unanimously.

c. Good to Great Review

Discussions were had about the honors courses being removed in science. Mr. Weir was present and willing to answer questions. Mr. Button stated he was unaware this had happened.

The Good to Great Plan was reviewed minor changes were suggested (Section 1, Action Item 3, add for the 2015-2016 school year).

VIII. SCHOOL BOARD EVALUATION SUMMARY

The results were reviewed. It was noted there is always room for improvement.

IX. COMMITTEE REPORTS

i. Facilities Committee

Mr. Bujak reported the committee met Monday night. The next meeting will be in August. A number of items were spoken of regarding facility plans. The CIP timeline was discussed and they looked at gathering existing documentation for the CIP activities as well as gathering more detailed information for estimates by end of October for the upcoming budget. They also spoke of reestablishing facility walkthroughs and facility rentals which was deferred back to the Board level. They are working on a master plan but no target date for this yet although a good start has been made it will be revisited.

ii. Elementary Building Committee

Mr. Dailey reported the committee will now meet every Tuesday and Friday for the next 5 weeks. This Friday is the beginning of various moves that will take place. Starting Monday, there will be no access to either building. There will be activity going on with paving, site work and construction workers and subcontractors on site. It will be a challenging schedule. For Lyndeborough, it was decided to go with design build. As part of this process they did testing for asbestos. The final results are not in but indications are that there is asbestos in the mastic. Standard practice is to encapsulate it and that is what was done at FRES during the last renovation. This is what is done in school buildings. It seems it is sporadic at best and the only place of concern is the mastic. He is requesting support from the Board to move forward with the encapsulating process if it is found only in the mastic. A notice is put out if we decide to do the abatement anywhere from \$15,000-\$30,000 or more, and takes a week to 10 days to do it, as well as bring in state inspectors.

Mr. Button added to be clear; we are talking about the “sticky glue” that was left at one time. He is comfortable doing this and feels it is safe.

Clerk of the Works, Marc Jobin was present to answer questions as well.

In response to a question from Ms. Guild asking what happens if there was damage to the floor such as water damage. Mr. Dailey answered that you would have to lift up two layers of tile plus the encapsulation to expose the asbestos. Mr. Jobin added you have the mastic, the tile and something on top which is the flooring.

Mr. Dailey noted that it will be registered with the state so if those catastrophic repairs had to be done it would be known where it is located. It is inconsistent where it is and they are coming back tomorrow to test again.

Ms. Tucker will check with the state to see if they have information going back 8-9 years ago on any prior abatement.

*A MOTION was made by Mr. Ballou and SECONDED by Mr. LoVerme to direct the Building Renovation Committee to move forward with encapsulation at LCS.
Voting: all aye; motion carried unanimously.*

iii. Elementary History Committee

Mr. Brock reported the committee met last month and there is a big event planned for this weekend. The Lyndeborough alumni will have a photo taken of themselves for the project. They will start working on what they have collected and will be meeting at WLC. The target for a finished project will be prior to the March meeting.

Mr. Button asked if arrangements could be made for LCS cleanup on Friday night. Superintendent Tyrie responded we have options and this will be worked on.

X. RESIGNATIONS / APPOINTMENTS / LEAVES

- a. FYI –New Hire- Susan Halloran-School Health Service Coordinator-LCS
- b. FYI-New Hire-Sherry LeBlanc-P/T Office Position-LCS
- c. Resignation-Krissy Masiello-ABA Therapist

Superintendent Tyrie reviewed the information sheets on the new hires and notified the Board of the resignation of Krissy Masiello, ABA Therapist.

*A MOTION was made by Mr. Dailey and SECONDED by Mr. Ballou to appoint Zachary Provost, HS Social Studies teacher at WLC.
Voting: all aye; motion carried unanimously.*

XI. PUBLIC COMMENTS

There was no public comment to report.

XII. ADJOURNMENT

*A MOTION was made by Mr. Bujak and SECONDED by Mr. Dailey to adjourn the Board meeting at 8:49pm.
Voting: all aye; motion carried unanimously.*

*Respectfully submitted,
Kristina Fowler*