

Public Notice of Meeting
WILTON-LYNDEBOROUGH COOPERATIVE
FACILITIES COMMITTEE MEETING MINUTES
Wednesday August 3, 2022
Wilton-Lyndeborough Cooperative MS/HS-Library
6:30 p.m.

I. CALL TO ORDER: 6:45pm Please note that the facilities committee has two new members and the committee has lost one. We thank board member Jonathan Vanderhoof for his service, as he is no longer with the committee. We welcome board member, Charlie Post and community member, Fran Bujak. Other members present, Board member, Tiffany Cloutier-Cabral -chair and facilities committee member, Lisa Post. Members absent: Board member, Matt Mannarino

II. LOOKING AT ADJUSTING CIP: We may want to add to the CIP or from the general fund a line for tree management. All three schools have trees that should be assessed, especially the large pine trees. At FRES, the problematic trees are on the neighbor's property. **Would the board consider asking the neighbors if we may remove those trees at our expense?**

The committee would like to begin working with a live document such as an excel to Google sheets spreadsheet that would include 30 to forty years, updated regularly and keep historical information as we update, adjust and make notes. We also discussed asking the board if the policy committee should craft policy about how the CIP should be maintained, preserved and accessed. The logic for this is to maintain a CIP that is easy to follow, implement as well as making it more comprehensive for the community and future board and committee members. Fran presented a template that the committee could adopt. Kristie agreed to look at what templates other districts are using.

The committee also discussed adding an emergency line for emergencies only and if this should become a policy.

*Should we ask the community how they want us to plan for emergencies? Does it make more sense to have it in the capital reserve, general fund, or come from unexpended fund balance? **Special Warrant article for an emergency fund with built in parameters to maintain its integral purpose?***

III. TENNIS COURTS: Kristie provided a document from Primex. She explained that Primex has been to the WLC recently and assessed the tennis courts. The document advised that the courts should be posted as not safe to use and that access should be restricted until several areas of the court are addressed. Three companies were contacted, two responded. One reported that they no longer do tennis courts. The other quoted \$45,000 for surface repair. That quote does not include fence removal, site work, or drainage enhancement to prevent the recurrence of the current condition.

IV. PUBLIC COMMENT: No members of the public were in attendance. However, Kristie advised the committee that a safe grant has been submitted to the Department of Homeland Security. The grant would be for intercom communication systems, including radios at LCS and repeater equipment. New locks with fobs, and cameras with lock button access for LCS and WLC. Also new camera systems should be installed.

V. ADJOURNMENT: 8:30pm