



Rilke Schule
Academic Policy Committee
Regular Meeting

Thursday, October 20, 2016, 6:00 PM
@ Rilke Schule Campus

- I. Call to order 6:01 pm, Chair Starter
Members Present: Storter, Lastufka, von Wichman, Barr, Bearss, Weese, Sanders
- II. Adoption of agenda
- III. Approval of minutes
- IV. Public comments
Darrel Vincek, ASD “Rilke Schule doing an outstanding job.”
- V. Reports
 - a. Officers
Storter: ASAA Board Training, very productive, high praise for Rilke Schule/APC progress from ASAA Board chair Norm Wooten. Announced next APC meeting 11/10 6pm
Treasurer Kjerland: emailed report, Chair Storter went over details.
Generally budget is on track, budgeted student count was about 15 above our current, which is approximately 105K less than budgeted
 - b. Principal
See printed report; requested two items for next month’s agenda
 - c. Teachers
Bearss: working with UAA on field trips and clubs online forms, target is December rollout
 - d. Curriculum Director
Teachers working on some alignment and adjustments to curriculum, still meeting and discussing before presenting proposals to APC. Science kits from ASD are being redone to meet statewide standards, this requires our teachers to translate some new kits into German
 - e. Committees
 - i. Facilities: von Wichman
After Hours Programming subcommittee: proposed scope.
Scope of committee proposed is “under the authority of the APC and tasked with developing a comprehensive solution to the before and after school programming for Rilke Schule.” Subcommittee will be formed with a representative from each of the school’s key stakeholder groups: teachers, administration (Frau Bond), APC, RSV and RSI. Any member of the Rilke community will be welcome to assist the work group and attend meetings. 5 stakeholder representatives will hold voting rights and though consensus will be desired a majority vote will be sufficient to move a recommendation forward. No one representative will have authority to speak on

behalf of the workgroup aside from the designated chair. The work group will explore multiple options on behalf of the school and will present options to the APC for a final decision. The work group may engage in needs assessment and business planning activities, if deemed necessary by the workgroup and will not require further permission from the APC to engage in these activities. The workgroup will not have the authority to decide or contract any services on behalf of the school. The workgroup will be formed upon approval and will work to present a solution for the FY 17-18 school year.”

Main priorities of workgroup to address are:

1. expanded capacity
2. coverage times
3. long term sustainability

Other issues identified that will be considered while exploring solutions:

1. Pricing
2. Fun Friday coverage
3. Incorporating existing teachers and interns
4. Increase in hourly rate for participating teachers
5. Incorporating current contractors running clubs at the school under their own business license
6. integration with Rilke sports teams
7. opportunities to further Rilke mission through before and after school programming
8. options for in-service days and school break coverage
9. flexible enrollment options to meet family needs based on custody arrangements, partial week service, etc.

Storter entertained a motion to adopt the scope of the club subcommittee forming under Facilities committee, spearheaded by Marisa Wang. Weese moved, von Wichman 2nd. Motion passed unanimously

Funding for Maypole: still waiting to hear from contractor on final cost. Would like to move forward so ready to break ground in spring.

Von Wichman moved to pay up to \$2000 for Maypole. Weese 2nd. During discussion, Sanders offered up to \$1000 from drama club funds to add to the sum. Discussion on size, location, style of pole, longtime wish of German teachers, cost may be higher than \$2000. Storter moved to amend to \$5000 limit, vonWichman 2nd, amendment failed. Storter called the question, original motion passes approving \$2000 limit.

- ii. Strategic Planning: no report (see new business)
- iii. Performance (no report)

- f. Partner organizations
 - i. RSV: Oktoberfest sold out, net about \$3000. Very happy with event. Upcoming, Martinsfest Nov. 11 and Christkindlmarkt Dec. 10
 - ii. RSI: no report

BREAK: reconvened at 6:58

Bryan Bearss: moved to move Pasch grant discussion to before old business. Weese 2nd. Passed unanimously. Thus:
 New Business A. Pasch Grant Barr/Sanders. Lastufka moved to approve PASCH grant spending request as proposed by Barr & Sanders. von Wichman 2nd. Barr recommended approving grant spending request as proposed. Sanders went over details. Storter also explained to Barr that grant spending has to be reported to ASB (School Board). Report is merely to state how money was spent.

VI. Old Business

- a. Rental Policy 2nd reading. Storter entertained motion, Lastufka moved, Bearss 2nd “approve facility policy as printed.” Discussion: Storter explained we are tabling because RSI would like to provide more input and we would like to have more time for public comments, specific issue being rental calculations. Tabled by chair until next month.

VII. New business

- a. Communication Policy First Reading: Kjerstin Lastufka. Explained public process over past year of creating policy.
- b. Potential purchase of event chairs: Jason Storter
 Storter entertained motion, von Wichman moved and Lastufka seconded motion: authorize up to \$2000 to purchase chairs for events at school. Discussion of storage issue, challenge of borrowing from ASD each time, final cost not yet clear, there are many factors. Motion passed unanimously
- c. First Reading of Strategic Plan document: Storter
 Storter plans to host open house on strategic plan Monday 10/24, points out importance that community is aware this is happening 10/24 5-6 pm
- d. 2017-18 Annual Budget discussion: Jason Storter
 Storter entertained motion: approve annual budgets the month after ASD and Rilke Schule principal complete budget process. Lastufka moved, von Wichman 2nd. Reason is because ASD changes date yearly so can't fix a date in our policy. Current policy states October. Passes unanimously.
- e. Pasch Grant (moved to above old business)

VIII. Public comments

IX. Executive session: personnel. Adjourned 8:00

X. Adjournment 8:00

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives are serve staggered, two-year terms with elections every February. The

Academic Policy Committee highly values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments.

Next meeting: Thursday November 10th, 2016, 6:00 p.m. at Rilke Schule