



Rilke Schule
Academic Policy Committee
Regular Meeting Minutes

Tuesday, August 8th, 2017, 5:00 PM
@ Rilke Schule Campus

- I. Call to order 5:00 pm Chair Starter
Present: Ray Oakley, RSI, Kjersti von Wichman, Jason Storter, Kjerstin Lastufka, Rebecca Colvin, Nicole Crawford, Lynette Brickwell, Ann Weese, Chris Barr, Morten Kjerland
- II. Adoption of agenda & Approval of May Minutes: Chair Storter, KvW 2nd, unanimous
- III. Public comments: none
- IV. Reports
 - A. Officers
 1. Chair: none
 2. Treasurer: waiting on ASD fo finish their accounting before final report for last school year will be available. Probably 3 weeks out.
 - B. Principal
 1. Scholastic Magazine purchase update: have decided to hold off on purchasing English side materials until it is decided if they are still needed in the new Cengage curriculum. Have plans to purchase German side materials still, this is approximately \$1000 at this time.
 2. Building Maintenance, Staffing, District Safety updates
 - C. Teachers: good Summer, recent Cengage training was useful
 - D. Committees
 1. Facilities: bulletin board purchase request: already done
 2. Strategic Planning: none
 3. Performance: none
 - E. Partner organizations
 1. RSV: none present
 2. RSI: conducted building inspection with Herr Barr to identify any issues that need addressing. Nothing major was noted.
- V. Old Business
 - A. Front Door Buzzer Entry/ Security System Progress Report: need to check with Roger Weese and others on committee progress
 - B. Sound System Proposal: approved at last meeting, just waiting for final report from Herr Downey/ASD
 - C. Middle School French Update: Middlebury Online program has been selected as a “club” offering, with fees either \$119 or \$99 per semester, will meet twice a week before school, Frau Oakley will be club supervisor and will grade any work that needs grading outside of the online component along with leading some activities and fun stuff to bring

French culture into the club. Oakley doing the grading saves parents \$200 per semester (which is the fee that Middlebury charges to do the grading). If a student successfully completes the 2 year program, they are eligible for 1 credit of French 1, thus enabling them to enter French 2 in 9th grade. This is because ASD already recognizes Middlebury's accredited program. More info will be sent out to Middle School parents so they are aware that this will be available starting this fall. Rilke will be supporting the club by paying an addendum to Frau Oakley's contract in order to have her supervise the club, and this addendum cost will not be passed on to parents at this time.

VI. New business

A. Bylaws amendment proposal related to election procedures – 2nd reading
Amendment was read and discussed. Jason Storter entertained a motion to have the 2nd reading adopted as bylaws amendment. KL moved, KvW 2nd. Motion passed with 8 in favor, 1 opposed. Text of amendment will be added to existing bylaws as an attached amendment.

B. School Pictures

Herr Barr opened discussion by pointing out that at most schools the PTO is not in charge of selecting and management of the school pictures contract. He decided it was time for that to happen at Rilke and has communicated with RSV about it. He reviewed existing contract with Lifetouch and investigated other companies. Lifetouch turns out to have the best deal with added benefits and freebies for the school and individual families in the form of cash back to the school along with other things like free banners, award certificates, etc. Lifetouch rep. came and made a presentation about their program. Herr Barr has chosen to stay with Lifetouch, and PTO RSV has also decided to maintain their existing contract for yearbook only. Herr Barr is going to work with RSV to manage use of benefits offered by Lifetouch.

C. Computer Headphones purchase proposal: estimated \$4200

This was discussed and explained at last meeting. Morten Kjerland moved that we purchase up to \$4200 of headsets from existing 5 fund funds. 2nd by KvW. JS amended motion to change source of funds to principal's discretion, so motion now reads "purchase up to \$4200 of headsets from existing funds", AW 2nd, motion passed unanimously

D. Facility Rental Policy discussion: tabled

VII. Public comments: discussion of replacement tables in cafeteria, backyard fence, and MS French assistance.

VIII. No Executive session

IX. Adjournment at 6:00

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, two-year terms with elections every February. The Academic Policy Committee highly values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments.

Next meeting: TBA