



Rilke Schule  
Academic Policy Committee  
Regular Meeting Minutes

Thursday, September 21, 2017 6:00 PM  
@ Rilke Schule Campus

- I. Call to order 6:06 pm  
Present: Kjersti von Wichman, Jason Storter, Morten Kjerland, Rebecca Colvin, Ann Weese, Chris Barr, Lynette Brickwell, Nicole Crawford
- II. Adoption of agenda: unanimous as amended  
AMENDED; moved principal report to first item before public comments.
- III. Approval of August Minutes: unanimous
- IV. Principal's Report: as submitted. Highlights: budget finalized, Morten will fill in details. Website update in the works: need to meet with ASD to get the update done. New platform rollout planned for January, ASD says it will be more user friendly. This coming Monday at 4 will be a 3-min. presentation for the school board if anyone wants to come. Report cards will no longer be printed, rather they will be available online through Zangle/Q system.
- V. Public comments  
Visitors from Germany (retired German teacher trainer and early childhood educator) very impressed with school in general and specifically with classes of Radke, Birmanns and Crawford which they visited
- VI. Reports
  - A. Officers
    1. Chair: please come to ASB presentation to support. Also: Kjerstin is working on a public communications document that will be emailed to APC before publishing.
    2. Treasurer: small surplus at end of year finalized. 3<sup>rd</sup> year in a row with a small surplus. Surplus funds remain in our control. Budget will be adjusted for final enrollment average on Oct. 1 based on ASD policy. There is a plan in place to track unallocated surplus money.
  - B. Teachers: Several reports. Maddy working on fitness testing; Birmanns would like to install a rock wall; Robertson working on Stone Age and Middle Ages; 5<sup>th</sup> grade science working on plate tectonics; MS German working on tense & conjugation in writing; Johnson working on a geo-unit.
  - C. Committees
    1. Facilities: Will request a purchase for more MS lockers as next year student numbers will exceed current lockers. Expect to have it by next meeting.
    2. Strategic Planning: update and discussion on Clubs workgroup. Assignment to review school clubs structure reassigned from

Kjersti to Rebecca. Rebecca will pull together a working group to review the current structure and recommend potential restructures. Members at a minimum will include APC, RSV, RSI, teacher/administrative representative, and parent representative.

KVW there is a scope approved by the APC for this workgroup. Plan is to pull in Fun Fridays as well. Hope to have plan for next year.

3. Performance: Wileman as reported by Storter, is working on new principal evaluation to improve process and form. Update expected next month.

D. Partner organizations

1. RSV: none
2. RSI: working on clubs

VII. Old Business

A. Front Door Security System \$5000 purchase approval request

JS entertained Motion to approve purchase up to \$5000 for front door security system. KVW moved, AW 2<sup>nd</sup>. Per Roger Weese and ASD, best option for this building design is buzzer system inside vestibule. Planned for intercom with buzzer. JS called vote, passed unanimously.

B. Dress Code Communication from Chair Storter

Update on history of current dress code review request, first requested by parent last spring. Idea to send out a survey, problems with survey were discussed. Some research has been done. Per Storter, ASD says there is no legal problem with dress code as it currently is. Possible that old versions are out there causing confusion. APC teacher reps agree there is no problem with current dress code. Only problem that sometimes comes up is enforcement. Teachers will double check with colleagues and report back next month. No survey is planned at this time since other research supports leaving dress code as is.

VIII. New business

A.

IX. Public comments

All members of public generally support the dress code “as is”

X. No executive session

XI. Adjournment at 7:30 pm