



Rilke Schule  
Academic Policy Committee  
Regular Meeting Minutes  
Tuesday, December 19, 2017 6:00 PM  
@ Rilke Schule Campus

- I. Call to order 6:03 pm  
Members present: Barr, Brickwell, Weese, Storter, Lastufka, von Wichman, Wileman, Kjerland, Colvin, RSV member present Shari Showalter. Arrived at 6:19 pm, Morgan (roads were terrible).
- II. Adoption of agenda JW moved, KvW 2<sup>nd</sup>, unanimously approved agenda and previous meeting minutes
- III. Approval of November Minutes see above II
- IV. Public comments: none
- V. Reports
  - A. Officers
    1. Chair: none besides what's on agenda later  
Vice-Chair communications update: went over school-wide communications policy with RSV chair so they know the system now
    2. Treasurer: as printed. Tracking well compared to last year but tight budget.
    3. Secretary: revival and archiving of old records and minutes continues with Kjersti v.W. helping
  - B. Principal: as printed. ASD has finally approved use of 5 fund for rent 30% ish of the year. Principal, as CEO, is allowed to spend 5 fund at his discretion. This is because 30% ish of the time, building is used for clubs and other paid activities outside of school day.
  - C. Teachers: as printed. Questions on status of door buzzer and cameras for parking lot.
  - D. Committees
    1. Facilities: Kjersti will follow up on door buzzer status and cameras for parking lot.
    2. Strategic Planning: proposal for clubs reorg expected in January
    3. Performance: have principal evaluation revision plan for APC to look at in executive session
    4. Election: Feb. 15; advertising will begin in January
  - E. Partner organizations
    1. RSV: lots of action and events in December. Next is Fasching on Feb. 9 in the evening
    2. RSI: none
- VI. Old Business

- A. Potential purchase of additional middle school lockers: TABLED pending price information

VII. New business

- A. Branden Strauch: LEGO Mindstorm Education EV3 purchase total cost of \$3,899.50 to support 7-8<sup>th</sup> grade technology curriculum  
JW: moved to approve; KvW 2<sup>nd</sup>. Barr spoke to purchase. APC received prior information with details by email. Unanimously approved.
- B. 2018-19 Budget approval: JW moved, KvW seconded  
Confidential budget was passed out (and collected at the end of topic). Issues were summarized including concerns about class size. Important to note that legally required to approve a budget now, even though we won't know real numbers until legislative session is over. Proposed budget likely to change due to factors like teacher contract negotiations, BSA from legislative action, enrollment projections. Budget will be revisited and re-finalized in May or whenever we get final numbers.  
Unanimously approved.
- C. Classroom projector replacement costs: \$2040. JW moved, MKj 2<sup>nd</sup>.  
Three projectors need replacing, more expected as they are quite elderly but only three for now. Unanimously approved.

VIII. Public comments

- IX. Executive session: Personnell/Financial/Negotiations 6:56 pm. Jeremy Parker guest of session due to his involvement in Performance Committee evaluation work. APC agreed more time is needed for input and changes, and will do another reading at January 18 meeting in exec session. JW and JP will work on finalizing product over next month. Special Exec. session also scheduled for 1/22/19 at 7:30 a.m. for potential 2<sup>nd</sup> reading of final product.

Curriculum Coordinator position discussed and a committee was formed.

- X. Adjournment at 8:00 PM

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, two-year terms with elections every February. The Academic Policy Committee highly values public comments and encourages all interested parties to submit written public comments on any subject to [apc\\_rilke@asdk12.org](mailto:apc_rilke@asdk12.org). Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments.

*Next meeting: 1-18-18*