Rilke Schule Academic Policy Committee
Executive Session 5:30 pm
Regular Meeting Minutes 6:00 PM
Thursday, February 15, 2018
@ Rilke Schule Campus

I. Call to order

II. 5:30-6:00 pm Executive session: confidential evaluations & contract negotiations. Discussion of results of principal evaluation process and of potential consultant contract.

III. 6:05 pm Regular Meeting Return to Order
Present: Barr, Morgan, Brickwell, Storter, Lastufka, Wileman, Kjerland, Colvin, Weese. Absent: von Wichman

IV. Adoption of agenda & approval of January 18 & 26 Minutes. Agenda amended to move Josh Vandagriff presentation to principal's report. Agenda & Minutes approved unanimously.

V. Public comments: none

VI. Reports

A. Officers
   1. Chair : gave floor to Vandagriff to present Junior Achievement Day, scheduled for May 8, whole day of financial literacy education at all grade levels. Looking for volunteers to help teach classes, curriculum and training is provided.
   2. Vice-Chair: last meeting, thank you for your service Kjerstin Lastufka.
   3. Treasurer: as printed, still coming in just under budget and monitoring it closely. Discussion of details.
   4. Secretary: None, except Frau Sanders update and her thanks for the valentines and notes from the school community.

B. Principal: as printed

C. Teachers: pen pals in ¾ Bittlingmaier, Robertson working on engineering with spaghetti & marshmallows, also ¾ Battle of Books won & going to state!, Brickwell SEL (social emotional learning) lesson for Valentine's Day: "love bugs"

D. Committees
   1. Facilities: not here but see New Business items
   2. Strategic Planning: As printed in written report from clubs committee; discussion of clubs, options, potential RSI role, security. APC agreed with direction workgroup has set, they will proceed with RSI taking over management of clubs system at Rilke and officially propose at next meeting.
   3. Performance: Completed evaluation of principal; thank committee members; very high participation in parent survey and good feedback not just check marks; still need to finish work on APC evaluation questions for next eval. cycle. High positive evaluation results

triggered 2-year contract offer. Will formalize offer in next 2 APC meetings.

E. Partner organizations
   1. RSV: Stefanie Hall reported, Fasching was a success; getting ready for new Logowear order; promoting pick-click-give donations; formalizing budget; working on new idea with Herr Birmanns "Wandertag" at Kincaid for whole school
   2. RSI: Rebecca Colvin asked in general about naming policy. Also: naming teacher's lounge at request of big (anonymous) donor, JS and CB working on this; RC suggested consistency in signage for Jo Sanders library and TBA teacher's lounge.

VII. Old Business
   A. Potential purchase of additional middle school lockers: TABLED
   B. Project Lead the Way status update: costs and final proposal for approval will be on next agenda

VIII. New business
   A. Junior Achievement Day: Josh Vandagriff (see President's report)
   B. Lockable storage space for interventionists and Special Ed staff: Frau Sudkamp: presented need for lockable storage and better storage. Moved to facilities committee and Herr Barr will work on this with the committee, along with MS locker request. Herr Barr will bring proposal for all needed cabinets and lockers to next meeting.
   C. APC approval for Frau Wilkins to use the Rilke logo on jackets for the Rilke Orchestra students: AW moved, JW 2nd, discussion as to details, unanimously approved.
   D. Potential Curriculum Coordinator Contract: up to $10,000 per semester: AW moved, RC 2nd, summary of position presented: expansion of responsibility from previous contract. Align German curriculum, find out what German teachers need in terms of support in curriculum development and fine-tuning. Ultimately goal is to create (and/or record existing) curriculum with grade-level targets. Provide recommendations for curriculum materials, support and define learning targets and expectations from grade to grade. Also will manage, coordinate and conduct A1, A2 and B1 testing in cooperation with German Government. Contractor will hold a direct contract with APC and scope of work has been approved by ASD contracting process. Will be 10,000 per semester, initial contract is for 2 semesters, scope of work and contract needs will be evaluated based on Rilke needs and budget in the future. Unanimously approved.
   E. APC Election Results & seating of New APC Members
      Jason Storter, Aimee Posanka and Kjerstin Lastufka were election committee. 3 seats were open and 3 people ran uncontested for the open seats. Formal election report and certification at next meeting. 52 in person votes and 8 absentees. JW moved to accept initial results, RC 2nd. Unanimously approved. New members seated, old members moved out. New members are Givey Kochanowski, Jeremy Parker and Ann Weese.
      Storter reminded group that an interim chair must be chosen for the interim month before new board elects its officers. After several nominations and withdrawals, Kjersti von Wichman was nominated and elected unanimously to serve as acting chair of APC until next meeting.

IX. Public comments: none

X. Adjournment at 7:45 PM

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, two-year terms with elections every February. The Academic Policy Committee highly values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next meeting: Thursday March 22, 2018 6:00 pm*