



Rilke Schule Academic Policy Committee
Regular Meeting Minutes
Thursday, March 22, 2018
@ Rilke Schule Campus

- I. Call to order: 6:03 pm by Acting Chair Kjersti von Wichman
Attendees: Kjersti von Wichman, Jeremy Parker, Givey Kochanowski, Rebecca Colvin, Ann Weese, Lynette Brickwell, Hilary Morgan. Absent: Morten Kjerland & James Wileman (due to work commitments)
- II. Adoption of agenda & approval of February 15 & 28 Minutes : RC moved, JP 2nd, unanimously approved
- III. Election of officers:
 - A. Treasurer, Secretary, Vice-Chair, Chair
RC moved, JP 2nd to elect Morten Kjerland to continue as Treasurer; AW moved, GK 2nd to elect Kjersti von Wichman as Chair; KvW moved, JP 2nd to elect Ann Weese as Secretary; AW moved, JP 2nd to elect Givey Kochanowski as Vice-Chair. All were unanimously elected.
 - B. Standing Committee Chairs by Appointment
Committees were discussed. Rebecca Colvin agreed to continue as Strategic Planning chair; Jeremy agreed to chair Performance committee; James Wileman was chosen to chair facilities committee.

Givey reminded the group that committee roles and duties were described in policies and bylaws. Discussion that that information needs to be more widely available to board and public. Will be included in board training coming up in April and also in board member notebooks that Weese is compiling.
- IV. Public comments: Helgesen RE clubs proposal; Marisa Wang re: same
- V. Reports
 - A. Officers
 1. Chair : need to set tri-board meeting upå
 2. Vice-Chair: Givey will work on board training agenda; invite reps from other boards to training conducted by Norm Wooten of AASB; discussion of bylaws & policy review and renewal schedule, Chair assigned Givey to lead this effort
 3. Treasurer: in absentia provided written report. Numbers continue to look good.
 4. Secretary: expect board notebooks at next meeting, finally. Givey & Jeremy need to follow up with Barr on email. Kjersti and Ann will continue old records & minutes project.
 - B. Principal: in absentia provided written report. Morgan delivered highlights and answered some questions. Discussion of purchasing plan overall and current needs. Kjersti will talk to Barr about consolidated request for this year

including radios, lunch tables, locking cabinets, lockers, and other needs. Givey recommends reviewing and implementing our overall policy for purchasing and deciding needs vs. wants, long term renewal cycles, prioritization of needs.

- C. Teachers: Working on community: workers and jobs, visits from parents who are police, search and rescue workers; Lind's music class working on intentional singing skill building.
Lynette Brickwell's last meeting as teacher rep; thank you for your service this past year on the board!

D. Committees

1. Facilities: RTU work project some work was completed over break; some still scheduled for completion; Ann W. will follow up with Roger about whether gym needs to be connected to building control system or not.
2. Strategic Planning: clubs workgroup report
RC moved, GK 2nd to approve the recommendation of the Strategic Planning Clubs subcommittee to request that RSI take over the before & after school clubs operation at Rilke, beginning in the 2018-19 school year.
Lengthy discussion of written business plan, with workgroup members Ray Oakley, Marisa Wang, Michael Helgesen, and Rebecca Colvin answering questions from APC. Agree that details need to be verified regarding budget line for startup funds from APC (how much exactly will be needed and which part of budget do they come from); need to verify funds request procedure, RSI is expecting to use all profits to the benefit of Rilke Schule but procedures for request and distribution need to be solidified; request that legal issues be double checked so that checks and balances are in place to keep funds secure for Rilke's future
3. Performance: discussion of current status of APC questions for principal evaluation. Jeremy Parker has just taken over committee but has been volunteer on committee so is familiar with the subject. He will provide recommendation for approval by committee at April meeting.
4. Election: written report provided by Kjerstin Lastufka. AW moved to approve and certify election; RC 2nd, passed unanimously.

E. Partner organizations

1. RSV: Stephanie Hall reported; hosted lunch for science fair judges; making plans to replace Fun Friday money since that is a significant revenue source that will now fall under RSI Clubs; custom built LogoWear cabinet coming soon; Fasching very successful; Book Fair at Barnes & Noble April 22; Teacher Appreciation week first week of May; RSV sponsored Wandertag in cooperation with Herr Birmanns all school field day at Kincaid Park, May 17.
2. RSI: rebuilding board with new focus; next meeting 4/25 @ midnight sun brewery for annual meeting.

VI. Old Business

- A. Potential purchase of additional middle school lockers: TABLED
 - B. Project Lead the Way status update: \$_____ final estimated cost TABLED until final cost posted on agenda; Ann W. reported final cost estimate as given to her by Herr Strauch (too late to put on this month's agenda); will vote on next meeting.
 - C. Lockable storage space for SPED area & middle school lockers: TABLED see above \$_____
 - D.
- VII. New business
- A.
- VIII. Public comments: Stephanie Hall: it's hard to hear the board discussion; suggested using a different space so public can hear better.
- IX. Adjournment at 7:50 PM: GK moved LB seconded.

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, two-year terms with elections every February. The Academic Policy Committee highly values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments.

Next meeting: Thursday April 19th, 2018 6:00 pm