Rilke Schule Academic Policy Committee
Regular Meeting Minutes
Thursday, April 19, 2018
@ Rilke Schule Campus

I. Call to order 6:00 pm

Members present: Ray Oakley (RSI rep), Rebecca Colvin, Givey Kochanowski, Kjersti von Wichman, James Wileman, Chris Barr, Hailey Morgan, Claudia Bittlingmaier, Morten Kjerland, Jeremy Parker, Ann Weese

II. Adoption of agenda & approval of March 22 & April 9 Minutes: Amended to move RSI/Ray Oakley to the top of the agenda after public comments, and Kevin Downie to old business for sound system progress report. KvW entertained the motion, James Wileman moved, Rebecca Colvin 2nd, unanimously approved. Minutes approved unanimously.

III. Public comments: none

IV. Reports

A. Ray Oakley/RSI: requested written request from APC to RSI to take over management of clubs. Discussion of MoU signed by board chairs 2016. Rebecca Colvin will help draft letter, present to RSI in time for their meeting on April 24, with intent to finalize approval at the May APC meeting. RSI annual meeting on 4/24.

B. Officers
   1. Chair : nothing
   2. Vice-Chair: any questions on board training, begins 9am at CU1 on Abbott Road. Reminded secretary that meeting/work session does need to be posted. (update: posted at 8:00 pm 4/19)
   3. Treasurer: still looking good, under budget
   4. Secretary: records project continues. board member notebooks still not done.

C. Principal: as submitted.
   Darrel Vincek of ASD also invited to speak as he was in the audience. Explained his role in supporting charter schools.

D. Teachers: Claudia Bittlingmaier has joined the board as a teacher rep. She previously served in 2009-1010.

E. Committees
   1. Facilities: James getting up to speed
   2. Strategic Planning: clubs progress; want to work with communications team on clubs communication to parents. Givey will contact Kjerstin L. for assistance.
   3. Performance: working on changes, updates to principal contract due to union changes and review question changes. Will work over with James, Givey, Chris on Saturday.

F. Partner organizations

1. RSV: busy spring, supporting multiple events

V. Old Business

A. Project Lead the Way final purchase: Branden Strauch and Tom Honer, $20,000 estimated cost: summarized programs, this is their third visit to APC this year with updates. Givey Kochanowski moved and Jeremy Parker 2nd that we approve the purchase of the PLTW curriculum up to $20,000 at actual cost to include travel in accordance with our travel policy. Branden Strauch mentioned possible consideration of addendum for Tom as the lead teacher on this project. Motion unanimously approved.

B. Lockable storage space for SPED area & purchase of additional middle school lockers: TABLED

C. Kevin Downie: Sound system issues:
Gave background on progress to date; which started 18 months ago. APC initially approved up to $20,000 expenditure. Now need to ask for up to $10,000 additional. Reason is 20K was used up with initial wireless speaker system but still need to add fixed system which is an additional cost. Agreed we will meet next week to publicly notice and vote on the expenditure, since notice not given for financial expenditure vote on this meeting agenda.

VI. New business

A. Purchase of playground barrier fence: estimate $7000. Kjersti von Wichman entertained motion, Rebecca Colvin moved, Morten Kjerland 2nd that we spend up to $7000 on a barrier fence going along the wooden line at the back of the playground. This is part of the Rilke Outdoors master plan. Exact amount expected to be less than $7000. Fence is intended to be wildlife barrier and keep children on the playground and out of the woods. James Wileman called the question; 9 in favor, one opposed (GK).

B. Jo Sanders Legacy and how we go about it: Claudia Bittlingmaier proposed Jo Sanders Day, maybe on her birthday, APC agreed great idea and Claudia will work with Chris to develop activities and a plan for that event. Would like to have APC directive on it to make sure that it's done in perpetuity as a way to honor Frau Sanders. Suggestion is to make a lesson plan for K-8 that would involve learning about another country, language, etc. since that was Jo's passion.

VII. Public comments
Support for direction of board decisions tonight.

VIII. 7:30 move to executive session for reasons of personnel discussion.
Executive session to discuss moving nurse position to 1.0 FTE from .8. Agreed that we will have a public special meeting next week on Wednesday 4-19-18 at 8:00 a.m. to finalize that decision by public vote and also vote on sound system request and principal contract revisions.

IX. Return to regular meeting and Adjournment at 7:55 PM