



Rilke Schule Academic Policy Committee
Regular Meeting Minutes 6:00 PM
Thursday, May 17, 2018
@ Rilke Schule Campus

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, two-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next meeting: TBA*

- I. Call to order 6:02 pm
Members Present: Barr, Morgan, Bittlingmaier, Parker, Von Wichman, Kjerland, Weese, Colvin
- II. Consent Agenda:
Adoption of agenda AW moved to amend to put chair and treasurers report in open meeting and add back in the public comments; MK 2nd, all approved
Approval of April 19 & 25 minutes
Reports
 - A. Officers
 - B. Principal: as printed
 - C. Teachers: Sanders Legacy Project
 - D. Committees
 1. Facilities: none
 2. Strategic Planning
 3. Performance: in executive session

Public comments from Dana Graham, Stacy Ward, Zlata, and Shari Showalter, Amber Hahn re: safety incident, asking about buzzer status, and asking for more/better communication, feels like there used to be more communication on Facebook, emails to parents

Treasurer: still on track, about -3% below last year. Being able to pay rent from 5fund has made a big difference.

Chair: Triboard meeting, 4 from each organization came, went through Resolution of Understanding and Ethics Code. Have offered edits.

- III. Partner organizations
 1. RSV: none
 2. RSI: non profit status in good standing with state. Board has increased in size. Currently working on registration software and insurance coverage for clubs. Need to draft a communication to all families ASAP. Also to teachers to get their emails for summer.
- IV. Old Business
 - A. Lockable storage space for SPED area & purchase of additional middle school lockers: Untabled by Weese, Parker 2nd. have locations for new lockers, need to find spot for 12 others. Still no estimate on cost. Gave James

W. contact info to get the bid. Will need to vote approval and get installed over summer.

B.

V. New business

A. Set Meeting Dates & Times for 2018-19

Extra Special Meeting 8/9 6pm

Regular Meeting 8/23, 9/20, 10/18, 11/15, 12/13, 1/17, 2/7, 3/21, 4/18, 5/16

B. Memorandum of Understanding between RSI and APC regarding clubs program management: AW moved, CB 2nd, implement edits to MoU as presented and give back to Dave Whiting to be reapproved by APC after he has ASD look at it. Discussion: make sure insurance piece is clear, regarding independent contractors, employees and children. All approved.

C. Tri-Board Code of Ethics: Purpose explained by Kjersti. KvW entertained motion to adopt code; JP moved, RC 2nd, approved unanimously. AW needs to put on letterhead and send out.

D. Tri-Board Resolution of Understanding: AW: move to adopt with edit of term of resolution. JP 2nd. Discussion: procedure for removal of members. AW needs to put on letterhead and send out. Unanimously approved.

E. Principal Request for higher dollar amount for direct purchasing without APC approval: currently up to \$500 principal only approval, up to \$2500 with treasurer approval. CB, KW, MK will research and report back – are there rules from ASD or in our bylaws regarding purchasing, or can we change policy without amending bylaws.

F. \$7200 total Purchase Requests: \$3200 for two replacement computer carts; \$2000 to replace laminator; \$2000 for 10 school radios . AW moved to approve as requested; HM 2nd, change amounts to “up to”. Morten said funds are available. Unanimously approved.

G. Executive session: personnel 7:35 pm to 7:50 pm.

H. Vote on principal pay acknowledgement: JP move to true up compensation to principal due to credited years of service since date of hire in the amount of a onetime payment of \$6,064.00. RC 2nd. Unanimously approved.

VI. Public comments

VII. Adjournment at 7:52 pm PM

Next meeting 5/25 special meeting 12:30 pm