



Rilke Schule Academic Policy Committee
Regular Meeting 6:00 PM
Thursday, August 23, 2018
@ Rilke Schule Campus

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, two-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next meeting: Thursday, September 20th, 6:00 pm*

I. Call to order 6:00 pm

Present: Morten Kjerland, Jeremy Parker, Kjersti von Wichman, Hailey Morgan, Chris Barr, Rebecca Colvin, Ann Weese, Claudia Bittlingmaier

II. Consent Agenda: noted that public comment has been inadvertently deleted, will replace. Consent agenda approved by RC motion, MK 2nd.

Adoption of agenda

Approval of August 9 minutes

Reports

A. *Officers: added verbal report: district training on OMA 9/13 5:30-7:30; charter school training w/ASD CF?O 10-16; Wednesday January 16 Jurassic Parliamentary Procedure workshop, time TBA; next Tri Board 9-6 at 6pm*

B. *Principal: as printed; current enrollment projection 518*

C. *Teachers: Sanders Legacy Project (no report on this project)*

Other: Discussion for future meeting: concern about kids who refuse to participate or speak German and the effect that has on the rest of the classroom & learning environment. What interventions can be done; a few kids usually start refusing to participate around 2nd grade and continue from there; this is typically very few kids but their non-participation affects everyone around them, also negatively impacts their own learning. CB will report back on ideas next month.

Discussed storage needs for art and pullup bars in gym; reiterated that Chris Barr is gatekeeper for all facility requests, he will prioritize and bring list to APC

D. *Committees*

1. *Facilities: locker and buzzer status update: 2/3 more weeks before lockers arrive; playground progress – Starter working with Criterion on 2nd quote for repairs, Barr will follow up. Buzzer status: letter was sent to people in charge at ASD asking for speedy action on Buzzer security system.*

2. *Strategic Planning; as submitted*

3. *Performance: as submitted*

III. Partner organizations

1. *RSV: no report*

2. RSI: continue to pursue licensing with Muni; need playground inspection after repairs are completed. Have had progress on hiring manager and onsite coordinator. Would like a draft procedure on how funds will flow back to support APC/school needs. What will be asked for, what is process. Givey and Jeremy will draft. Morten gathering info on what kinds of things 5 fund had funded in the past.

IV. Old Business

- A. Policy for 5 fund and activity fee: Morten reported that the only thing left in the 5 fund after clubs revenue is gone to RSI nonprofit is the activity fee fund. Big change. In the past the fund was used for field trips, club expenses, etc. Working on getting the specific fund details for future planning.
- B. Purchasing Policy (see strategic planning report)

V. New business

- A. BPO position: possible PT approx. 30k/year, FT approx. 70k/year. Barr has determined that BPO is more needed than a vice principal. This matter has come up annually in the past 5 years at least, and historically all APCs have agreed with principal that it is a needed position, as soon as school would have funding available. Is a union position; would like to hire a full time person but there is a shortage district wide right now. There are funds available per Morten/Barr. AW moved to approve hiring of a BPO at full time level if possible, at principal discretion. MK 2nd. Motion passed unanimously.
- B. Surplus discussion: nearly up to about \$1,000,000. Used to be restricted use, now rolled annually into unencumbered funds. It is basically our savings account. Discussion of how best to use it and/or save it for things like curriculum purchases or technology. Daryl Vincek ASD charter school liaison will be consulted as to how this fund should best be used.
- C. Bylaws review: Givey will head this project; suggested it be put on the work session agenda.

VI. Potential Executive Session (personnel, litigation, legal): none

VII. Public comments: none

VIII. Adjournment at 7:18 PM