

APC Meeting Minutes 11/15/2018

Board Present: Kjersti von Wichman, Jeremy Parker, Morten Kjerland, Rebecca Colvin, Hailey Morgan, Christopher Barr, Ann Weese (excused late)

Excused absence: James Wileman, Givey Kochanowski, Claudia Bittlingmaier

Call to order 6:00 pm.

- Hailey moved to adopt the agenda. Morten 2nd. Passed.
- Jeremy moved to approve the minutes from October 18, 2018 meeting. Morten 2nd. Passed
- Board agreed to move Stacy from RSV to the top of the agenda.

RSV Cookbook

Stacey (RSV) reported RSV is working on a German cookbook as a fundraising event. The funds from the sale will go towards printing of the book. Any additional revenue will go to RSV general fund to replace income gap from no longer managing Fun Fridays Club. Requested APC approval for the use of the school logo for the book. Jeremy motioned to approve RSV to use the school logo on the cookbook. Hailey 2nd. Passed.

Reports

APC annual election is February 2019. The election committee must have two APC members that are not up for election. Ann agreed to be on the committee and James was appointed as the Chair for it. Jeremy agreed to be a back-up member, if needed.

Chair requested Ann to review the past two years of minutes and note attendance of board members. This is simply to clean up APC records.

Treasurer – report as submitted.

Performance – Jeremy is working with Herr Barr on goals for his upcoming evaluation for this year.

Strategic Planning – Working with Hailey to update the Strategic Plan. The plan states an inventory of school materials will be created. Hailey stated teachers complete an end-of-year inventory of their rooms. This would be a good place to start for the materials we would like to track. Inventory creation was assigned to James as the facilities chair.

Teachers – Hailey reported she's received the teachers' feedback on the current Strategic Plan and will coordinate with Rebecca on reviewing and incorporating as needed during the plan's update.

Principal – report as submitted.

RSV

Erika Williams manages the decorations for the Christkindlmarkt. She requested to decorate the entry of the school before the event. This request was passed onto Herr Barr as a principal decision.

Mark (RSV) reported Oktoberfest fundraiser was a success. The dates for the Fun Run are confirmed and planning is on-going.

RSI

Reported 2nd semester registration is set to open after Thanksgiving. They continue to work towards child care licensing with the Muni.

Old Business

2nd reading of the Bylaws was performed. Chair tabled Bylaws for further review of the language in the Accounting section.

New Business

Renewal of policies had 1st reading. Board is to review these changes and come to the next meeting with comments on changes or additional suggestions for the 2nd reading.

Tabled discussion of German curriculum until Claudia can attend to lead the discussion.

Rebecca motioned to approve the purchase of \$26,023 for lunch tables. Hailey 2nd. Passed.

Ann motioned to approve up to \$9,500 for a computer cart with 30 computers. Morten 2nd. Passed.

German Intern Coordinator – tabled.

Ann moved the principal be empowered to authorize an addenda for staff that travel with students on the German exchange for up to \$2,000 per staff chaperone. Rebecca 2nd. Passed

Public Comment

RSV attendee noted school could contact companies like GCI for school computers. He offered for RSV to partner with the school for travel club needs.

Attendee commented there is no information available on travel club. There's record of how it works, expectations for students, costs of the exchange, fundraising opportunities, and how a parent can evaluate if their child is suited to it. She would like this information to be compiled and made available.

Executive session - German intern coordinator proposed contract.

Adjourned 7:50 pm.