



Rilke Schule Academic Policy Committee

Regular Meeting Minutes 6:00 PM

Tuesday, December 18, 2018

@ Rilke Schule Campus

In accordance with Alaska State Statute, the Rilke Schule APC, under contract with the Anchorage School Board, operates this charter school. The purpose of the Academic Policy Committee is to provide strategic governance for the school and its future. The board meets publicly to conduct the business of the school. The board is comprised of voting and advisory members representing parents, faculty and staff. Parent-elected representatives serve staggered, two-year terms with elections every February. The Academic Policy Committee values public comments and encourages all interested parties to submit written public comments on any subject to apc_rilke@asdk12.org. Fifteen minutes are reserved at the beginning and end of each regular meeting for public comments. *Next meeting: Thursday, January 17th, 2019, 6:00 pm*

- I. Call to order 6:02 pm
Members present: Givey Kochanowski, Jeremy Parker, James Wileman, Kjersti von Wichman, Ann Weese. Absent: Chris Barr, Hailey Morgan. Late: Rebecca Colvin, Morten Kjerland. All absences/lates excused by chair.
- II. Adoption of agenda: James Wileman moved, Jeremy Parker 2nd.
- III. Approval of November 15 minutes: James Wileman moved, Jeremy Parker 2nd
- IV. Public Comments: none
- V. Partner organizations reports: none
 1. RSV
 2. RSI
- VI. Reports
 - A. Officers
Secretary: attendance past year has been calculated and board members notified of their attendance records. Discussion as to whether a percentage of meeting attendance should be required. Consensus was that board is content with the way bylaws currently handle attendance.
 - B. Principal: printed (absent)
 - C. Teachers: some teachers have suggested that a school counselor position is needed. Not all teachers agree with this. Also, working on areas of improvement to crisis response post-earthquake. APC praised teachers and staff for their calm and professional handling of crisis.
 - D. Committees
 1. Facilities: JW is waiting to communicate with CB on needs post-earthquake. Damage assessment and any repairs are landlord responsibility.
 2. Strategic Planning: waiting for final teacher responses to Strategic Plan.
 3. Performance: been finalizing principal review and goals. Next step parent reviews.
- VII. Old Business

"The APC reserves the right to enter into executive session as provided for in State Law on any agenda item. Executive sessions may be entered into for the following subjects as permitted by law: (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided that the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and, (4) matters involving consideration of government records that by law are not subject to public disclosure. Motions to go into executive session should specify the subject of the proposed executive session without defeating the purpose of addressing the subject in private."

- A. Tabled until January: Payment of Rent from RSI funds procedure
 - B. Bylaws revision 3rd reading and vote on bylaws revision: final reading and additional revisions complete. Reminder that revisions can happen at any time if needed, along with regular review every few years as described in bylaws. AW moved to approve revised bylaws, JW 2nd. All approved. Secretary AW will input edits into final document to be posted on website when she gets back from holidays.
 - C. German curriculum discussion: Givey K. moved, MK 2nd, to suspend current curriculum work until APC can provide clear direction. Discussion as to immersion goals and immersion in classroom teaching, whether new curriculum that has been selected is appropriate. Motion failed, 1 aye, 7 opposed.
- VIII. New business
- A. APC Policies renewal and revision 2nd reading
Policies reviewed in final reading and final edits made. GK moved, JW 2nd and motion approved unanimously. Secretary AW will update document and post to website when she gets back from holidays.
 - B. German Intern Coordinator Funding MoU and vote: \$10,000 per semester allocation to RSI. AW recused from conversation. JW moved and JP 2nd that APC transfer \$20,000 for 2018-19 school year to RSI for purposes of establishing German intern coordinator position. 7 in favor, one abstention.
 - C. 2019-2020 Rilke Schule Budget Approval
JW moved to approve budget as proposed by principal, RC 2nd. Notes: 515 students planned. KvW asked if budget reflects/will follow principal bonus potential and is it correct on step salary increases. Motion approved unanimously. GK moved, AW 2nd to approve 4 kindergarten classes and 515 students projected.
- IX. Potential Executive Session (personnel, litigation, legal): None
- X. Public comments: discussion of need for revised parent handbook especially for new kindergarten parents. Parent volunteered to lead effort: Kristen Taylor
- XI. Adjournment at 8:00 PM

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