



LYNWOOD UNIFIED SCHOOL DISTRICT
11321 Bullis Road, Lynwood, California 90262
Phone Number: 310-886-1600 Fax Number: 310-608-7483

CITIZENS' OVERSIGHT COMMITTEE-MEASURE K MEETING
Thursday, October 24, 2013 at 6:30 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Citizens' Oversight Committee will be held on Thursday, October 24, 2013 at 6:30 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262.

AGENDA

A. CALL TO ORDER

B. ROLL CALL

Paulette Bradley
Jackie Espinoza
Edwin Hernandez
Eugene Jackson
Edith Ornelas
Vincent Osby
Mayra Scott

C. Approval of July 25, 2013 COC Meeting Minutes

D. PUBLIC COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a). No action may be taken and no discussion held on items raised by the public except as provided in GC§54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address **all their items**. If translation services are required, please state that, and an additional one (1) Minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us>.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Assistant Superintendent's Office at 310-886-1607. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.

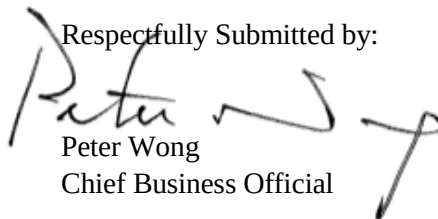
E. REPORTS

- Facility Planning and Construction Projects Update - by Del Terra
- Financial Report – by Mr. Peter Wong

F. FUTURE AGENDA

G. ADJOURNMENT

Respectfully Submitted by:


Peter Wong
Chief Business Official

LYNWOOD UNIFIED SCHOOL DISTRICT
Regular Meeting of the Citizens' Oversight Committee for Measure K
Thursday, July 25, 2013

MINUTES

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

Call to Order & Roll Call

The regular meeting of the Citizens' Oversight Committee, held on Thursday, July 25, 2013. LUSD CBO, Mr. Peter Wong called the meeting to order at 6:25p.m. and took the roll.

Paulette Bradley

Jackie Espinoza

Edwin Hernandez

Eugene Jackson – Not present during the roll call; arrived at 6:45pm.

Edith Ornelas

Vincent Osby

Mayra Scott – Not present during the roll call; arrived at 6:35pm.

Approval of Agenda

Ms. Paulette Bradley moved to approve the COC Agenda for July 25, 2013; Ms. Jackie Espinoza seconded.

Approval of Minutes

Ms. Paulette Bradley moved to approve the COC Meeting Minutes of April 25, 2013, seconded by Ms. Jackie Espinoza.

Public Comments/Communication - None

Action Items

▪ ***Introduction of COC Member***

Mr. Edwin Hernandez is originally from the East coast. He is currently the City Treasurer of Lynwood. He is an active member of the local Rotary Club and has held different positions for the club over the years (President and Treasurer). His children attended Lindbergh Elementary, Cesar Chavez Middle School, and Lynwood High School. Though his children are now adults, Mr. Hernandez wishes to continue his involvement with the school district to ensure a successful future for Lynwood kids.

▪ ***Election of Officers***

The COC members unanimously elected the following officers:

President – Mr. Edwin Hernandez

Vice-President – Ms. Jackie Espinoza

Mr. Hernandez chaired the meeting from hereon.

▪ ***Methods of Communication***

Mr. Wong reported that a link has been created on the LUSD website to direct the community to the Measure K webpage which will feature reports and updates, COC agenda and minutes, and all bond-/construction-related events. The community will also regularly receive newsletters that will highlight the progress of the projects. All materials and reports presented tonight, as well as presentations given during the Board of Education meetings will be posted on the Measure K webpage.

MINUTES

Measure K

Citizens' Oversight Committee Meeting

THURSDAY, July 25, 2013

Mr. Wong thanked Mrs. Virginia Campos for providing the COC members a working binder for their reference.

- **2013-2014 COC Meeting Schedule**

The law requires that the committee meet at least once a year. However, this committee preferred to meet more frequently, especially during the first year of the construction projects. Hence, the following schedule of meetings has been agreed upon:

Thursday - October 24, 2013

Thursday – January 23, 2014

Thursday – April 24, 2014

The COC meeting will start at 6:30 pm.

- **Facility Planning and Construction Projects Update** (*PowerPoint posted on the website*)

Mrs. Virginia Campos, Executive Vice-President of Del Terra gave a full report of the projects, as well as timeline/phases of the construction. She also introduced to the committee Ms. Alba Barrientos who conducts cost analyses and tracks all project expenditures. Ms. Barrientos works closely with LUSD CBO, Mr. Wong to ensure accurate financial reports.

Ms. Espinoza commented on how helpful the visual presentations were. They effectively showed the actual work being done at the school sites. Ms. Espinoza shared about a concern over security surveillance during the evening hours, especially while the construction is ongoing. Mr. Wong explained that the district's campus security patrols all school sites at night. In addition, the contractors for Washington Elementary brought in their own security personnel on site.

Ms. Paulette Bradley brought her concern about district employees pushing for their family members and acquaintances to be given employment or service contracts. Mrs. Campos explained that Del Terra ensures that the bidding process for service contracts be followed according to the letter of the law. The process starts with a bidding schedule being advertised, giving the contractors ample time to submit their proposals and all required documentations. Mrs. Campos emphasized that Del Terra ensures a fair bidding process, giving no preference to special entities and ensuring no favoritism. Contractors have the right to protest if they think the procedures were not followed. Mrs. Campos claimed that in Del Terra's 20 years of experience, the company has been cautious to conduct fair bidding and hiring processes. She explained that the lowest bidder may not be the best contractor for a job; therefore, they exercise due diligence in conducting background checks, checking insurance claims, certifications, licenses, etc.

Ms. Bradley responded with the same concern and the potential of someone overriding what was supposed to be a fair process. Mrs. Campos stated that Del Terra's job is to ensure transparency and accountability. She said that Del Terra follows the same protocol with every district they work with. Mr. Wong added that the bidding process is governed by the Education and Government Codes.

Ms. Espinoza requested more information on the outcome of the job fair. Mr. Wong explained that the job fair held approximately two months ago was for the future hiring of workers (except for two local residents already hired); there is no major construction work being done at this time. The job fair provided the opportunity to identify career pathways for the applicants. The event was more of a preparatory work to identify what skill sets are required and available.

- **Financial Report**

Mr. Wong gave a financial report on the Lincoln and Washington projects. He also reported on the \$1.5million installation of security cameras district-wide. Every single school site will have security cameras. (*Financial reports are posted on the website*).

MINUTES

Measure K

Citizens' Oversight Committee Meeting

THURSDAY, July 25, 2013

- **Overview of Measure K Bond Issue**

Mr. Frank Vega, Vice-President of RBC Capital Markets, was the underwriter who assisted the district in the first bond issuance. *(Full presentation is posted on the website).*

Ms. Bradley asked about the tax reduction for the first year of the bond and sought clarification about the \$55 for every \$100K assessed valuation. Mr. Vega explained that the county looks at home and business value, how much bond the district sold this year and then determines what will help pay back those bonds. The \$1.1M of "Deposit to Debt Service Fund" helps the district buy back the bond at \$55, regardless of increasing rate.

Mr. Hernandez asked if this is true for the first year, what will happen in the succeeding years. Mr. Vega explained that Mr. Wong made these projections assuming zero (0) growth. Instead of issuing expensive bonds which will hurt the community, this bond program is designed to provide room for future issuance keeping the target at \$55.

Mr. Hernandez also asked if the district plans to sell bonds at this time. Mr. Vega explained that when the district identifies a need for funds, then the decision to sell will be made. Mr. Wong added that there are factors to determine when and how much to sell, such as the current market condition. The goal is to not burden the community with unfriendly interest rates. When a genuine need is determined, then a sale will be considered. The district is hoping to receive \$15M from the State, which will help allocate bond money to other projects. Furthermore, for cash flow processes, funds are needed by January, especially to pay contractors. Unless State money comes in, the district will be forced to sell bonds to protect the community.

Ms. Bradley thanked Mr. Vega for a thorough presentation. She said the voters should have a good understanding of the bond. She stated that it is most likely that every voter thought the \$93M was immediately available to the district. The community assumed that what they voted for is already in the hands and at the disposal of the district.

Mr. Vega reiterated that the money is not all there. The bond sale is set up so that work is continuous and that money is also coming in continuously. With projects continuing in this manner, the bonds will serve as an economic stimulus to the community. It is the intent that homeowners see the same tax rate and that the sale of bond be scheduled in a way that will not hurt the community.

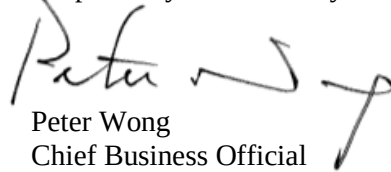
- **Future Agenda**

Quarterly Report - Del Terra's Regular Update

- **Adjournment**

Ms. Mayra Scott moved to adjourn the meeting; Ms. Espinoza seconded. The meeting adjourned at 7:37pm.

Respectfully Submitted by:


Peter Wong
Chief Business Official