

CITIZENS' OVERSIGHT COMMITTEE-MEASURE K MEETING
Thursday, January 28, 2016 at 6:30 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Citizens' Oversight Committee will be held on Thursday, January 28, 2016 at 6:30 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262.

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Paulette Bradley	Jackie Espinoza
Edwin Hernandez	Eugene Jackson
Edith Ornelas	Vincent Osby
Mayra Scott	

C. Approval of October 22, 2015 COC Meeting Minutes

D. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC§54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address all their items. If translation services are required, please state that, and an additional one (1) Minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Committee are asked to fill out a Public Comment Form located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Committee. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us>.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Committee meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 310-886-1602. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the meeting.

E. REPORTS

- Facility Update – by Ms. Susan Trevizo, Construction Manager (Del Terra)
- Financial Report – by Ms. Marlene Dunn, CBO

F. COC MEMBERS' REPORTS

G. FUTURE AGENDA

H. ADJOURNMENT

Time:

Respectfully Submitted,

Marlene Dunn
Chief Business Official

LYNWOOD UNIFIED SCHOOL DISTRICT
Regular Meeting of the Citizens' Oversight Committee for Measure K
Thursday, October 22, 2015

MINUTES

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

Call to Order & Roll Call

The regular meeting of the Citizens' Oversight Committee was held on Thursday, October 22, 2015. COC President, Mr. Edwin Hernandez, called the meeting to order at 6:37p.m. and took the roll.

Paulette Bradley	Jackie Espinoza
Edwin Hernandez	Eugene Jackson - <i>absent</i>
Edith Ornelas	Vincent Osby
Mayra Scott	

Marlene Dunn, Chief Business Official was also present.

Approval of Minutes

Ms. Jackie Espinoza moved to approve the COC Minutes for July 23, 2015; Ms. Paulette Bradley seconded. Item passed with 6-0 votes.

Public Comment/Communication

- **Joaquin Mesinas**, Lynwood resident, expressed his concern regarding the drop-off zone at Lindbergh ES. He hopes that there are plans in the next phase of Measure K to address these issues.

Acknowledgment

Mr. Hernandez acknowledged the presence of Mr. Gary Hardie, Vice President of the Board of Education.

REPORTS

- **Facility Update** –Ms. Susan Trevizo, Construction Manager (Del Terra)

Ms. Susan Trevizo greeted the COC members and announced that she is reporting for the Third Quarter covering the period of July 1st through September 30th. (*PowerPoint presentation posted on the website*).

The report included:

- Phase 1A projects completed in 2014
- Phase 1B projects nearing completion
- Phase 1C projects completed in June 2015
- Phase 2A – Non-DSA Projects – includes asphalt & concrete repairs
- Phase 2B – DSA Projects – includes Pathway HS Improvements and School Drop-Off Zones
- Summer 2015 – Fall 2015 Proposed Projects – includes installation of new drainage system at Lindbergh ES
- Total Expenditures as of 09/30/15 - \$14,873,178.00

Responding to Ms. Bradley's inquiry about the location of students during construction, Ms. Dunn clarified that they meet in three portable buildings next to the District Office. She further stated that once the project is completed, those portable buildings would be used for other administrative purposes such as for security staff and emergency response sites.

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Mr. Osby expressed his concern about the ventilation system at the Lynwood HS locker rooms and restrooms and would like to know if there are plans to address this issue. Ms. Trevizo clarified that there are no current plans for these areas but would definitely look into it. Mr. Hernandez recalled that the committee has been requesting that this be addressed for over a year. Ms. Trevizo stated that she would refer to the list of projects that were submitted on the original ballot.

Mr. Hernandez expressed his concern that the committee only gets updates/reports every three months. He would like to receive information before the next scheduled meeting to ensure concerns/issues are being addressed. Ms. Bradley gave the example of sites not being maintained and staff not responding or providing updates.

Responding to Ms. Bradley's belief that principals do not want to hear or communicate with the committee about these maintenance issues, Mr. Hardie clarified that there is a need to establish a better communication system in order to keep the committee updated. Ms. Espinoza suggested that the MOT Director be present at the COC meetings to participate in discussions. Ms. Trevizo clarified that her duty is solely to report on Measure K projects.

Mr. Osby inquired as to why repairs are only being done on the baseball field and not the football field. Ms. Dunn clarified that there is a greater need to repair baseball fields and it is a project that can be completed with the available resources at this time. She further stated that it is important to keep all student athletes safe but that the District is not able to do all of the projects at once. Mr. Osby requested an explanation of how students are allowed to play on fields that are unsafe. Ms. Dunn committed to obtaining an estimate to repair that field and determine if the District is able to repair it.

Referring to page 11, Ms. Espinoza asked for clarification on the HVAC expense for Lynwood Middle School. Ms. Trevizo confirmed that it was for the library.

Mr. Osby reminded staff that the committee had requested maintenance records of the Lynwood High School field. He also pointed out that there were no visible signs with restrictions posted around the field.

Mr. Hernandez would like to establish a communication system where the committee would receive updates once a month. He stated that they are the ones communicating with residents and representing the community and need updates more often than every three months.

Ms. Bradley would like to know how the ventilation system will be repaired, if it cannot be repaired through Measure K. She stated that it is not safe for students to be using the locker rooms in those conditions.

Mr. Hernandez requested a list of schools that will have drop-off zones. Ms. Trevizo stated that two sites have been identified so far, Washington ES and Mark Twain ES. Ms. Dunn clarified that District staff is aware that some schools are experiencing challenges with student drop-off/pick-up and are in the process of establishing a School Safety Task Force to address these issues and make our schools safer.

Mr. Hardie shared more information about the School Safety Task Force, stating that the District is working in partnership with other agencies such as the Sheriff's Department, for the safety of our students. Ms. Dunn confirmed that the Sheriff's Department as well as the City of Lynwood are involved in the task force. Responding to Mr. Osby's concern about Measure K funds being used for this task force, Ms. Dunn stated that any improvements made will be paid through general funds.

• ***Financial Report – by Ms. Marlene Dunn***

Ms. Dunn reported expenditures through October 17, 2015. She highlighted the difference in the revenues and expenditures amounts, explaining that this is due to outstanding balances for the Pathway

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High School Project, which is currently in process. She further explained that projects have already been identified and will consume the total amount of bonds. (*Financial Report posted on the website and attached herewith.*)

In response to the COC's request for a Campus Tour, Ms. Dunn established a date for the next tour, which will be held on Saturday, November 7th as agreed by all members. This will offer the committee an opportunity to see completed projects and current construction sites.

COC MEMBERS' REPORTS

Mr. Vincent Osby – *No Report*

Ms. Ornelas – *No Report*

Ms. Mayra Scott – *No Report*

Ms. Jackie Espinoza is requesting responses to requests that have been made by the COC as noted on the minutes of July 23, 2015. She is also requesting that Measure K updates, such as drop-off zones, be posted on social media, to keep parents informed. She would also like staff to invite the Director of MOT to future meetings.

Ms. Paulette Bradley echoed Ms. Espinoza in requesting timely responses to their requests. She thanked staff for the beautiful ribbon cutting ceremony at Lynwood High School.

Mr. Edwin Hernandez thanked all the members for attending meeting. He also thanked Mr. Hardie and the public for being present.

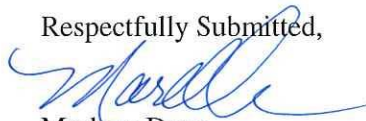
FUTURE AGENDA

The next COC meeting is scheduled for Thursday, January 28, 2016 at 6:30 pm.

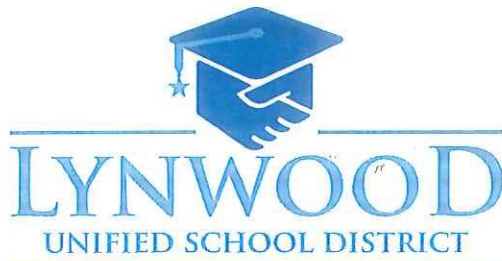
ADJOURNMENT:

The COC Meeting adjourned at 7:35pm.

Respectfully Submitted,



Marlene Dunn
Chief Business Official



Citizens' Oversight Committee
Quarterly Meeting (October 22, 2015)
Financial Report (Expenditures thru October 17, 2015)

Revenues:

Bond Proceeds	\$ 35,310,571
Interest	415,171
Overcrowded Relief Grant (ORG)	<u>15,970,402</u>
Total	<u><u>\$ 51,696,144</u></u>

Expenditures:

Salary and Benefits	\$ 158,510	<i>Facility Coordinator (40%) and Accounting Technician (30%)</i>
Supplies & Equipment	334,828	<i>Pathway patio furniture, surveillance cameras, and other equipment</i>
Repairs	1,342,146	<i>Landscape, windows, and bleachers</i>
Other Services	2,154,421	<i>PM/CM, inspector, architect, abatement, advertisement, and PLA</i>
Site Improvement	10,184,979	<i>Painting, roofing, asphalt, and gym</i>
Lincoln*	12,527,782	
Washington*	<u>15,559,406</u>	
Expenditures as of October 17, 2015	<u><u>\$ 42,262,072</u></u>	