



CITIZENS' OVERSIGHT COMMITTEE-MEASURE K MEETING

Wednesday, April 27, 2016 at 6:30 p.m.

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Citizens' Oversight Committee will be held on Wednesday, April 27, 2016 at 6:30 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Conference Room #201 (Upstairs), Lynwood, California, 90262.

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

Paulette Bradley	Jackie Espinoza
Edwin Hernandez	Eugene Jackson
Edith Ornelas	Vincent Osby
Mayra Scott	

C. Approval of January 28, 2016 COC Meeting Minutes

D. PUBLIC COMMENT/COMMUNICATIONS

No action or discussion is permitted on any item not included on the posted agenda per GC§ 54954.2 (a).

No action may be taken and no discussion held on items raised by the public except as provided in GC§54954.2 (b).

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323 Three (3) Minutes May be Allotted to Each Speaker to address all their items. If translation services are required, please state that, and an additional one (1) Minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Committee are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Committee. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us>.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Committee meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 310-886-1602. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the meeting.

E. REPORTS

- Facility Update – by Ms. Susan Trevizo, Construction Manager (Del Terra)
- Financial Report – by Ms. Marlene Dunn, CBO
- Expiration of COC Members' Term of Office

F. COC MEMBERS' REPORTS

G. FUTURE AGENDA

H. ADJOURNMENT

Time:

Respectfully Submitted,

Marlene Dunn
Chief Business Official

LYNWOOD UNIFIED SCHOOL DISTRICT
Regular Meeting of the Citizens' Oversight Committee for Measure K
Thursday, January 28, 2016

MINUTES

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

Call to Order & Roll Call

The regular meeting of the Citizens' Oversight Committee was held on Thursday, January 28, 2016. COC President, Mr. Edwin Hernandez, called the meeting to order at 6:34p.m. and took the roll.

Paulette Bradley	Jackie Espinoza
Edwin Hernandez	Eugene Jackson – <i>arrived during Facility Update</i>
Edith Ornelas	Vincent Osby
Mayra Scott	

Marlene Dunn, Chief Business Official was also present.

Approval of Minutes

Ms. Paulette Bradley moved to approve the COC Minutes for October 22, 2015; Ms. Jackie Espinoza seconded. Item passed with 6-0 votes; 1 in absentia.

Public Comment/Communication - None

REPORTS

• **Facility Update** –Ms. Susan Trevizo, Construction Manager (Del Terra)

Ms. Susan Trevizo greeted the COC members and announced that she is reporting for the Fourth Quarter covering the period of October 1st through December 31st. (*PowerPoint presentation posted on the website*). The report included:

- Phase 1A projects completed in 2014
- Phase 1B projects nearing completion
- Phase 1C projects completed in June 2015
Total Expenditures (Phases 1A, 1B, 1C) as of 12/31/15 - \$8,774,979.00
- Phase 2A – Non-DSA Projects – includes asphalt & concrete repairs
- Phase 2B – DSA Projects – includes Pathway HS Improvements and School Drop-Off Zones
- Summer 2015 – Fall 2015 Proposed Projects – includes installation of new drainage system at Lindbergh ES
Total Expenditures (Phases 2A, 2B) as of 12/31/15 - \$4,833,666.00 (pg 15 of ppt)
- Phase 3
- Summer 2016 – Fall 2016 Proposed Projects – Currently in Design (pg 29 of ppt)
- LMS & FHS Field Project
Total Expenditures (Phase 3) as of 12/31/15 - \$16,994.00
Program Expenses (Phase 3) as of 12/31/15 – \$1,304,471.00

Grand Total Expenditures as of 12/31/15 - \$14,930,099.00 (on page 15 of ppt)

Other projects highlighted in the report were:

- Lindbergh ES – installation of new drainage system (piping & street work)
- Roosevelt ES – Removal & Replacement of Asphalt
- M. Twain ES – New Student Drop-Off & Faculty Parking Lot
- Washington ES – New Student Drop-Off
- Pathway Independent Studies Expansion Project – Delayed completion due to pesticide issue

Ms. Bradley inquired if varying physical built (i.e., height & weight) of students is taken into consideration when purchasing new classroom furniture. Ms. Dunn explained that today's classrooms are configured differently compared to conventional rows of one-size desks. In keeping abreast with the changing times, where students variably work in groups/circles or independently, classroom furniture that can be moved around and reconfigured from time to time are needed. Low-cost, long-term durability, and mobility are some of the considerations when purchasing classroom furniture.

• ***Financial Report – by Ms. Marlene Dunn***

Ms. Dunn reported expenditures through January 23, 2016. (*Financial Report posted on the website and attached herewith.*)

Ms. Dunn explained that the difference between the total revenues of \$51.7M and the total expenditures of \$43.4M represents the remaining uncompleted projects. Every dollar in the revenue is dedicated to these identified projects. This also entails that the current bond is (and will be used) at its full capacity. Ms. Dunn projects that there will not be any new bond issuance in the immediate future for construction purposes. This is due mainly in keeping true to the commitment made to Lynwood taxpayers and in consideration of the current economic state, as well as the impact of the sale of St. Francis Medical Center. Therefore, the projects presented today by Del Terra are the extent of the construction projects covered by the Measure K funds.

Ms. Bradley asked if St. Francis Medical Center, under the new ownership, is not obligated to pay for taxes (including those unpaid for at the time of its sale). Ms. Dunn explained that one of the conditions on the sale of the hospital is that it continues to operate as a non-profit organization. By continuing to do so, it is not subject to taxes. Ms. Bradley inquired if St. Francis paid taxes prior to its sale. Ms. Dunn described how St. Francis had to go through a two-year process to be exempted from taxes as a non-profit entity. It will only be put back on the tax roll if it operates as a for-profit organization. This, however, would be a violation of the terms and conditions of the sale. The City Attorney General helped construct the terms of the sale to ensure that the hospital serves the community as a non-profit organization.

Ms. Dunn added that any increase in housing values only impacts the taxes when houses are actually sold. She considers Lynwood as a community where people move into and keep residence. Therefore, she doesn't see drastic changes in Lynwood's housing valuation as compared to other housing markets.

Ms. Bradley inquired about Sacramento's supposed attempt to increase taxes in response to numerous rehabilitation projects. Ms. Dunn clarified that Governor Brown's directive is that only after development agencies' obligations are fully satisfied will the needs of other taxing agencies, such as cities and districts, be addressed. There are proposals to create development agencies that will directly benefit cities but not school districts. Ms. Bradley recalled reading about tax monies to be allocated to schools. Ms. Dunn shared how school financing is determined mainly with calculations. Actual property tax amount collected by the district will also be short of these calculations; the gap is augmented by the State. The more important issue is adhering to the law which protects the taxpayers by dictating the issuance of bonds. Property taxes affect the District's regular revenues as well as its bond capacity.

Ms. Dunn agreed with Ms. Bradley that there is a strong probability that with the current Measure K funds, the District cannot do more construction projects than what it had already completed and is currently working on. The District is seeking funding outside of Measure K to cover for other facility repairs. Although the projects presented tonight will likely be the conclusion of what Measure K covered for, Ms. Dunn said they were identified at the onset as the much-needed and top priority projects. She added that the completed work satisfactorily meets high-quality standards.

COC MEMBERS' REPORTS & COMMENTS

Ms. Paulette Bradley said she realized how derelict the building conditions were when she joined the team in tours/visits to the school sites. She added that the District will never come to the day when sufficient money has

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OF THE CITIZENS' OVERSIGHT COMMITTEE
THURSDAY, January 28, 2016

come in and the work can be completely done. Although there are issues that remain unresolved, Ms. Bradley was pleased to see a huge improvement made possible by Measure K. She strongly suggested the need to take ownership for maintaining and caring for what has been done.

Ms. Jackie Espinoza reported submitting a follow-up e-mail approximately two weeks to date on concerns the committee had expressed during the last three meetings. The committee has not received any response regarding those matters and requests an update from staff.

Ms. Dunn acknowledged receiving the concerns the Citizens' Oversight Committee (COC) submitted. She explained that after consultation with Cabinet and General Counsel, it has been determined that the issues submitted fall under the jurisdiction of the Board of Education (BOE) rather than the COC. The suggestions for maintenance and upkeep of facilities, as well as the complaints/reports pertaining to custodial personnel were taken into consideration. Ms. Dunn shared that the BOE and administration are seriously studying ways to preserve and maintain what was accomplished through Measure K. She added that personnel-related concerns/complaints are confidential in nature and will be handled accordingly through the right channels. She reiterated that they are not within the scope of the COC responsibilities.

Ms. Espinoza asked to whom the COC should bring their concerns to. Mr. Osby and Ms. Bradley clarified that the COC's intent was mainly to make suggestions based on what they had observed during the campus visits. The requests submitted include the need for permanent signs to discourage vandalism, towel racks in the locker rooms, proper ventilation, clean up of paint splatters, regular use of irrigation system on the field turf, and pest (rodent) control.

Ms. Dunn shared that ongoing training of maintenance staff is in place to address to issues. Ms. Dunn agreed with Ms. Bradley that a timeline to address these issues is not possible considering the limited resources. These are all important and critical concerns. Although Ms. Dunn assured the committee that their input will be taken into consideration, she can only update them with what they can anticipate.

Ms. Edith Ornelas thanked Ms. Trevizo for the facilities update, Ms. Dunn for the financial report, and Ms. Gutierrez for helping set up this meeting. Ms. Ornelas said she was frustrated and disappointed for the staff's failure to respond to Ms. Espinoza's email on behalf of the COC.

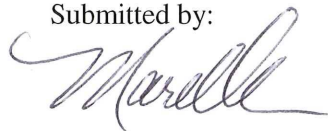
Mr. Vincent Osby reiterated that the COC's main concern is the preservation of the work that has been done.

Mr. Edwin Hernandez echoed the committee's sentiment. He reminded everyone of their role as COC members – especially that of seeing to it that the Measure K funds are expended appropriately. He agreed that maintenance issues are not directly their responsibility. Their suggestions are necessary because residents are and will be paying for the facility repairs for a long time – even after these become worn and damaged again. He acknowledged that the COC may not be privy regarding actions to be taken to address their concerns. However, they prefer to be told so instead of Ms. Espinoza's email being totally ignored. Mr. Hernandez also explained that they need to share information to the community. Hence, the absence of information (i.e., response to the query) is frustrating and unacceptable. Mr. Hernandez thanked staff for reports received tonight.

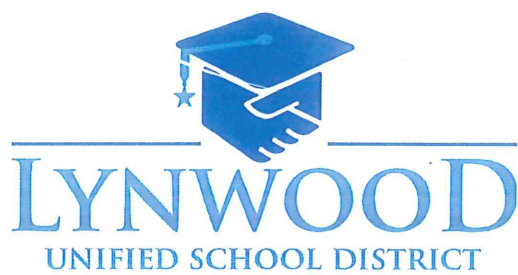
FUTURE AGENDA & ADJOURNMENT

The next COC meeting is scheduled for Wednesday, April 27, 2016 at 6:30 pm. The COC quarterly meeting adjourned at 7:22 pm.

Submitted by:



Marlene Dunn
Chief Business Official



Citizens' Oversight Committee
Quarterly Meeting (January 28, 2016)
Financial Report (Expenditures thru January 23, 2016)

Revenues:

Bond Proceeds	\$ 35,310,571
Interest	437,627
Overcrowded Relief Grant (ORG)	<u>15,970,402</u>
Total	<u><u>\$ 51,718,600</u></u>

Expenditures:

Salary and Benefits	\$ 188,822	<i>Facility Coordinator (40%) and Accounting Technician (30%)</i>
Supplies & Equipment	339,438	<i>Pathway patio furniture, surveillance cameras, and other equipment</i>
Repairs	1,342,146	<i>Landscape, windows, and bleachers</i>
Other Services	2,297,272	<i>PM/CM, inspector, architect, abatement, advertisement, and PLA</i>
Site Improvement	11,123,787	<i>Painting, roofing, asphalt, and gym</i>
Lincoln*	12,527,782	
Washington*	<u>15,559,406</u>	
Expenditures as of January 23, 2016	<u><u>\$ 43,378,654</u></u>	