

LYNWOOD UNIFIED SCHOOL DISTRICT
Regular Meeting of the Citizens Oversight Committee
Thursday, February 2, 2017

MINUTES

Board Room, Education Center
11321 Bullis Road
Lynwood, California 90262

Call to Order & Roll Call

The regular meeting of the Citizens' Oversight Committee was held on Thursday, February 2, 2017. COC Chairperson, Mr. Edwin Hernandez, called the meeting to order at 6:42p.m. and took the roll.

Paulette Bradley
Jackie Espinoza
Edwin Hernandez
Edith Ornelas
Mariela Menendez
Mayra Scott – *Arrived during election of officers.*

Marlene Dunn, Chief Business Official was also present.

Public Comment/Communication – None

BUSINESS

A. Organization of the Committee (Election of Officers)

The COC members unanimously voted for the following:

- Edwin Hernandez as Chairperson
- Jacqueline Espinoza as Vice-Chair

B. Identifying Roles and Responsibilities

Ms. Dunn welcomed the COC members and introduced the newest addition to the group, Ms. Mariela Menendez. Ms. Dunn reported that the application for the vacant position in the Citizens Oversight Committee is posted on the District's website and on other social media. She also shared with the committee that Ms. Susan Trevizo, who was formerly the Project Manager of Del Terra overseeing the District's projects, is now employed by the District ensuring compliance to State building requirements.

A new binder of COC materials was provided for each member. Ms. Dunn highlighted that the COC Bylaws were amended to include the provisions for Measure N. Instead of creating another oversight committee for Measure N, the current committee will carry out the same roles and responsibilities (i.e., informing the public, reviewing expenditures, and presenting reports for both Measure K and Measure N. *(The amended COC Bylaws are posted on the website.)*

Ms. Dunn also responded to Ms. Bradley's inquiry regarding the use of funds from the two bonds, stating that Measure K will take a momentary break from sale or issuance, while focus is given on Measure N. She assured everyone that the financial reports from hereon will clearly show which funding source is used (Measure K or Measure N). Ms. Dunn also informed the COC members that they can individually serve a maximum of three terms.

The Committee agreed to continue holding its regular quarterly meetings every 1st Thursday of the month at 6:30 p.m. Special events, such as facility tours/visits, will be scheduled after the rainy season.

MINUTES
REGULAR MEETING
CITIZENS OVERSIGHT COMMITTEE
THURSDAY, February 2, 2017

REPORTS (*Full report posted on the website.*)

A. *Measure K Progress Report*

Mr. Manuel Jaramillo, Program Manager of Del Terra, provided the committee with expenditure reports of Measure K Bond proceeds as of December 31, 2016, as well as before-and-after pictures of the projects.

B. *Measure N Projects*

Ms. Dunn submitted recommendations for facilities projects considered as critical priorities. Criteria used to determine priority ranking are:

- Immediate operational need
- Safety-related need
- Learning environment improvement

Projects, timelines, and funding sources (specified as from Measure K or Measure N) were presented in this report.

FUTURE AGENDA & ADJOURNMENT

Ms. Bradley requested update on the cafeterias at the middle schools. Mr. Hernandez also asked for plans for future field trips. The next COC meeting is scheduled for Thursday, May 4, 2017 at 6:30 pm. The COC quarterly meeting adjourned at 7:49 pm.

Submitted by:



Marlene Dunn
Chief Business Official