

**CITIZENS' OVERSIGHT COMMITTEE  
MEASURE K & MEASURE N MEETING  
Tuesday, August 27, 2019 at 6:30 p.m.**

Pursuant to Government Code Section 54956 and Education Code Section 35144, the Regular Meeting of the Citizens Oversight Committee will be held on Tuesday, August 27, 2019 at 6:30 p.m. to conduct its business meeting at the Education Center, 11321 Bullis Road, Board Room B-105, B-106, Lynwood, California, 90262.

**A G E N D A**

**A. CALL TO ORDER**

**B. ROLL CALL**

Paulette Bradley  
Rajen Dhaliwal

Jackie Espinoza  
Edwin Hernandez

Mariela Menendez  
Edith Ornelas

Mayra Scott

**C. APPROVAL OF THE MAY 14, 2019 MEETING MINUTES**

**D. PUBLIC COMMENT/COMMUNICATIONS**

*No action or discussion is permitted on any item not included on the posted agenda per GC § 54954.2 (a).*

*No action may be taken and no discussion held on items raised by the public except as provided in GC § 54954.2 (b).*

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING Three (3) Minutes may be allotted to each speaker to address all their items. If translation services are required, please state that, and an additional one (1) Minute will be allotted. Approach the lectern and give your name and address.

The public has the opportunity to address the Committee on any item appearing on the agenda or not on the agenda. Persons wishing to address the Committee are asked to fill out a Public Comment Form located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Committee. A copy of the full agenda is available for view at the Reception Desk area of the district office at 11321 Bullis Rd., Lynwood, California, 90262. Also, at the district web site: <http://www.lynwood.k12.ca.us>.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Committee meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Superintendent's Office at 310-886-1602. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the meeting.

**E. BUSINESS/REPORTS**

- Measure K Update
- Measure N Update

**F. ADJOURNMENT**

Respectfully submitted by:

Gregory Fromm  
Chief Business Official

**LYNWOOD UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Citizens' Oversight Committee  
**Tuesday, May 14, 2019**

**MINUTES**

Board Room, Education Center  
11321 Bullis Road  
Lynwood, California 90262

**CALL TO ORDER & ROLL CALL**

The regular meeting of the Citizens' Oversight Committee was held on Tuesday, May 14, 2019. COC Vice-President, Ms. Jackie Espinoza, called the meeting to order at 6:33p.m. and took the roll.

Paulette Bradley

Rajen Dhaliwal

Jackie Espinoza

Edwin Hernandez – *Absent.*

Mariela Menendez – *Absent.*

Edith Ornelas – *Arrived during Measure K and Measure N Updates.*

Mayra Scott

Gregory Fromm, Chief Business Official was also present.

**MINUTES** - Ms. Bradley motioned to approve the minutes of the regular meeting on January 29, 2019; seconded by Ms. Scott. Item passed with 4-0 votes.

**PUBLIC COMMENT/COMMUNICATION** – *None.*

**BUSINESS/REPORTS - *Measure K and Measure N Updates***

Ms. Espinoza acknowledged the presence of Edith Ornelas.

Manuel Jaramillo of Del Terra delivered the updates for Measure K and N projects (Full report attached herewith and posted on the website). Highlights of the report include the following:

- Project Updates & Expenditure Reports (for Measure K and Measure N) as of March 31, 2019
- Projects in Construction
- Projects in Planning

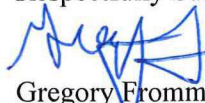
Gregory Fromm, Chief Business Official, presented the quarterly financial report ending March 31, 2019. (Financial report is attached herewith and posted on the website.)

COC members agreed to hold the next meeting on August 27, 2019.

**ADJOURNMENT**

Ms. Bradley motioned to adjourn the meeting; seconded by Ms. Scott. This meeting adjourned at 7:10 p.m.

Respectfully Submitted,



Gregory Fromm  
Chief Business Official



# Measure **K & N**

Citizens'  
Oversight Committee

May 14, 2019



**DEL**TERRA

## COC Update presented by:

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**Luis Rojas** – Program Executive, Del Terra

**Manuel Jaramillo** – Program Manager, Del Terra

**Cecilia Ginoza** – Project Cost Analyst, Del Terra

**Greg Fromm** – Chief Business Official, District

The Team will provide the Citizens' Oversight Committee (COC) with expenditure reports of Measure K and N Bond proceeds and project updates as of **First Quarter, March 31, 2019.**

# Phase 4 – Expenditures as of 03-31-2019

Measure **K**

| Measure K Bond Program                        |                        |
|-----------------------------------------------|------------------------|
| Phase IV - Project Expenditures as of 3/31/19 |                        |
| School/Project                                | Project Expenses       |
| <b>Elementary Schools</b>                     |                        |
| Lincoln ES - Fencing                          | \$ 251,751.00          |
| Lincoln ES - Security                         | \$ -                   |
| Lindbergh ES - Fencing                        | \$ 217,585.00          |
| Mark Twain ES - Fencing                       | \$ 281,568.00          |
| Roosevelt ES - Fencing                        | \$ 331,823.00          |
| Washington ES - Fencing                       | \$ 112,788.00          |
| Washington ES - Security                      | \$ -                   |
| Will Rogers ES - Fencing                      | \$ 241,399.00          |
| Wilson ES - Fencing                           | \$ 324,953.00          |
| Wilson ES - Security                          | \$ -                   |
| <b>Elementary School Project Total</b>        | <b>\$ 1,761,867.00</b> |
| School/Project                                | Project Expenses       |
| <b>Middle Schools</b>                         |                        |
| Chavez MS - Fencing                           | \$ 204,733.00          |
| Hosler MS - Fencing                           | \$ 297,434.00          |
| Hosler MS - Security                          | \$ -                   |
| Hosler MS - Window Replacement                | \$ 16,712.00           |
| Lynwood MS - Auditorium                       | \$ 33,328.00           |
| Lynwood MS - Fencing                          | \$ 476,207.00          |
| Lynwood MS - Security                         | \$ -                   |
| <b>Middle School Project Total</b>            | <b>\$ 1,028,414.00</b> |
| <b>High Schools</b>                           |                        |
| Firebaugh HS - Fencing                        | \$ 273,282.00          |
| Lynwood HS - Marquee                          | \$ 91,298.00           |
| Vista Continuation - Fencing                  | \$ 82,210.00           |
| Pathway HS - Facility Upgrades                | \$ 1,920,035.00        |
| Elevator Assesment                            | \$ 20,250.00           |
| <b>High School Project Total</b>              | <b>\$ 2,387,075.00</b> |
| <b>Total Phase IV Expenses</b>                | <b>\$ 5,177,356.00</b> |

# Measure K Program Summary – Expenditures as of 03-31-2019

Measure **K**

| Measure "K" Bond Program<br>Summary - Expenditures as of 3/31/19 |           |                      |
|------------------------------------------------------------------|-----------|----------------------|
| <b>Phase 1</b>                                                   |           |                      |
| Phase 1A                                                         | \$        | 5,395,064.00         |
| Phase 1B                                                         | \$        | 1,805,439.00         |
| Phase 1C                                                         | \$        | 2,281,140.00         |
| <b>Phase 1 - Projects Total</b>                                  | <b>\$</b> | <b>9,481,643.00</b>  |
| <b>Phase 2</b>                                                   |           |                      |
| Phase 2A - Non-DSA Projects                                      | \$        | 4,675,561.00         |
| Phase 2B - DSA Projects                                          | \$        | 1,024,094.00         |
| <b>Phase 2 - Projects Total</b>                                  | <b>\$</b> | <b>5,699,655.00</b>  |
| <b>Phase 3</b>                                                   |           |                      |
| Phase 3                                                          | \$        | 1,982,993.00         |
|                                                                  |           |                      |
| <b>Phase 3 - Projects Total</b>                                  | <b>\$</b> | <b>1,982,993.00</b>  |
| <b>Phase 4</b>                                                   |           |                      |
| Phase 4                                                          | \$        | 5,177,356.00         |
|                                                                  |           |                      |
| <b>Phase 4 - Projects Total</b>                                  | <b>\$</b> | <b>5,177,356.00</b>  |
| <b>Program Expenses</b>                                          |           |                      |
| Program Expenses                                                 | \$        | 2,937,639.00         |
| Misc. Projects                                                   | \$        | 182,723.00           |
| Msr N Projects                                                   | \$        | 195,286.00           |
| District Projects                                                | \$        | 25,395,953.00        |
| <b>Program Expenses</b>                                          | <b>\$</b> | <b>28,711,601.00</b> |
| <b>Summary Total</b>                                             | <b>\$</b> | <b>51,053,248.00</b> |

# Measure N – Expenditures as of 3-31-2019

Measure **N**

| Measure N Bond Program             |
|------------------------------------|
| Project Expenditures as of 3/31/19 |

| School/Project                                         | Project Expenses     |
|--------------------------------------------------------|----------------------|
| <b>Elementary Schools</b>                              |                      |
| Abbott ES - Fire Alarm Replacement                     | \$ 12,302.00         |
| Abbott ES - Compliant Playgrounds                      | \$ -                 |
| Lincoln ES - Secure Entrances & Fire Alarm             | \$ 15,132.00         |
| Lindbergh ES - Asphalt                                 | \$ 86,289.00         |
| Lindbergh ES - Electrical Equipment Condition Assmnts  | \$ -                 |
| Lindbergh ES - Fire Alarm Replacement                  | \$ 12,350.00         |
| Lugo ES - Restrooms                                    | \$ 16,000.00         |
| Mark Twain ES - Electrical Equipment Condition Assmnts | \$ -                 |
| Mark Twain ES - Fire Alarm Replacement                 | \$ 9,675.00          |
| Mark Twain ES - Compliant Playgrounds                  | \$ -                 |
| Marshall ES - Interior Painting                        | \$ 183,134.00        |
| Marshall ES - Compliant Playgrounds                    | \$ -                 |
| Roosevelt ES - Compliant Playgrounds                   | \$ -                 |
| Rosa Parks ES - Fire Alarm Replacement                 | \$ 8,325.00          |
| Rosa Parks ES - Compliant Playgrounds                  | \$ -                 |
| Rosa Parks ES - Restrooms                              | \$ 44,007.00         |
| Washington ES - Electrical Equipment Condition Assmnts | \$ -                 |
| Washington ES - Secure Entrances & Fire Alarm          | \$ 15,132.00         |
| Will Rogers ES - Fire Alarm Replacement                | \$ 9,878.00          |
| Will Rogers ES - HVAC Replacement                      | \$ -                 |
| Will Rogers ES - Compliant Playgrounds                 | \$ -                 |
| Wilson ES - Electrical Equipment Condition Assmnts     | \$ -                 |
| Wilson ES - Secure Entrances & Fire Alarm              | \$ 15,132.00         |
| Pending Site - Compliant Playgrounds                   | \$ -                 |
|                                                        | \$ -                 |
| <b>Elementary School Project Total</b>                 | <b>\$ 427,356.00</b> |

# Measure N – Expenditures as of 3-31-2019

Measure **N**

|                                                  |                        |
|--------------------------------------------------|------------------------|
| <b>Middle Schools</b>                            |                        |
| Chavez MS - Interior Painting                    | \$ 211,995.00          |
| Hosler MS - New Gym Bleachers                    | \$ 16,933.00           |
| Hosler MS - Secure Entrances & Fire Alarm        | \$ 15,132.00           |
| Lynwood MS - Asphalt                             | \$ -                   |
| Lynwood MS - Auditorium                          | \$ 319,718.00          |
| Lynwood MS - DSA Elevator Modernization          | \$ 18,275.00           |
| Lynwood MS - Fire Alarm Replacement              | \$ 41,663.00           |
| Lynwood MS - New Gym Bleachers                   | \$ 8,600.00            |
| Lynwood MS - Hardscape Master Plan               | \$ 11,410.00           |
| Lynwood MS - Auditorium Ceiling & Floor Finishes | \$ -                   |
| Lynwood MS - Sports Field Improvements           | \$ 2,193,150.00        |
| Lynwood MS - Storm Drain                         | \$ -                   |
| Lynwood MS - Auditorium Truss Repairs            | \$ -                   |
| <b>Middle School Project Total</b>               | <b>\$ 2,836,876.00</b> |
| <b>High Schools</b>                              |                        |
| Lynwood HS - DSA Elevator Modernization          | \$ 37,656.00           |
| Lynwood HS - New Gym Bleachers                   | \$ 542,961.00          |
| Lynwood HS - HVAC & LED                          | \$ 60,346.00           |
|                                                  | \$ -                   |
| <b>High School Project Total</b>                 | <b>\$ 640,963.00</b>   |
| <b>Other</b>                                     |                        |
| Adult - Non-DSA Elevator Modernization           | \$ 17,775.00           |
| District Office - Elevator Modernization         | \$ 30,188.00           |
| Wraps at Cafeterias - Various Sites              | \$ -                   |
| Districtwide HVAC Replace/Repairs                | \$ -                   |
| Measure K Projects                               | \$ 5,929.00            |
| District Maintenance Projects                    | \$ 1,256,661.00        |
| <b>Other Project Total</b>                       | <b>\$ 1,310,553.00</b> |
| <b>Program Expenses</b>                          |                        |
| Program Expenses                                 | \$ 539,703.00          |
|                                                  | \$ -                   |
| <b>Program Expenses Total</b>                    | <b>\$ 539,703.00</b>   |
| <b>Total Measure "N" Expenses</b>                | <b>\$ 5,755,451.00</b> |

**MEASURE N  
PHASE 1  
PROJECTS IN PLANNING**

# Projects In Planning – Phase 1

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- Lynwood Middle School Auditorium Ceiling Project – planning repairs for trusses and replacement of ceiling. This is a phase project. Plans have been submitted for agency review and engineer will be meeting with the Division of the State Architect on May 15.
- Fire Alarm Replacement Projects at Four School Sites – Lindbergh, Mark Twain, Will Rogers and Rosa Parks ES. Construction Documents have been prepared for agency review and approval and submitted to the Division of the State Architect.
- School Entry Enhancements at Four School Sites – Lincoln, Washington, Wilson ES and Hosler MS. Schematic Design Phase has been completed. Design Development Phase is underway. Plans will be submitted to the Division of the State Architect this summer for review and approval.
- Design is underway for paving improvements at Lynwood Middle School.

**MEASURE N  
PHASE 1  
PROJECTS IN CONSTRUCTION**

# Projects In Construction – Phase 1

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Measure **N**

- Lynwood Middle School Auditorium Ceiling Upgrades. Demolition phase has been completed. Truss repairs are pending.
- Lynwood HS Elevator Modernization at Classroom Building and Library – Construction is underway.
- Lynwood Middle School Track and Field Project. The project has been completed.
- Lynwood Middle School Storm Drain Facilities Improvement Project field work was completed today.

**MEASURE N  
PHASE 2  
PROJECTS IN PLANNING**

## Projects In Planning – Phase 2

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- Lynwood High School HVAC Replacement Project – equipment assessments have been completed. Construction Documents are currently under review by the Division of the State Architect.
- Fire Alarm Upgrades at Abbott ES and Lynwood MS. Construction Documents have been submitted for agency review and approval.
- Compliant playgrounds at six elementary school sites. Plans will need to be prepared for agency review and approval for accessibility by disabled persons.
- Hosler MS and Lynwood MS Gym bleacher improvements are in planning.
- Replacement of Public Address Systems at various sites are being planned.

**MEASURE N  
PHASE 2  
PROJECTS IN CONSTRUCTION**

## Projects In Construction – Phase 2

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Measure **N**

- Lynwood High School Gym Bleacher Replacement – Construction has been completed and will be ready for use for graduation ceremonies in June.
- Lynwood High School LED Lighting Replacement – Construction will be completed this month.

**MEASURE N  
PHASE 3  
PROJECTS IN PLANNING**

## Projects In Planning – Phase 3

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- District-wide air conditioning projects are in planning.
- Interior/Exterior Graphics for various school sites is in planning.

# Q & A

Measure **K&N**



Citizens Oversight Committee  
Quarterly Meeting (May 14, 2019)  
Financial Report (Expenditures as of March 31, 2019)

|                                                        | Financial Report<br>as of January 31, 2018 | Total<br>As of September 30, 2018 | Total<br>As of December 31, 2018 | Total<br>As of March 31, 2019 | Changes<br>January - March 2019 |
|--------------------------------------------------------|--------------------------------------------|-----------------------------------|----------------------------------|-------------------------------|---------------------------------|
| Revenues:                                              |                                            |                                   |                                  |                               |                                 |
| Bond Proceeds                                          | \$ 59,654,280                              | \$ 59,654,280                     | \$ 59,654,280                    | \$ 59,654,280                 | \$ -                            |
| Interest (Measure N & Measure K)                       | \$ 705,273                                 | \$ 974,152                        | \$ 1,067,989                     | \$ 1,156,954                  | \$ 88,965                       |
| Overcrowded Relief Grant (ORG)                         | \$ 15,970,402                              | \$ 15,992,612.56                  | \$ 16,001,452                    | \$ 16,010,925                 | \$ 9,473                        |
| Total                                                  | \$ 76,329,955                              | \$ 76,621,044                     | \$ 76,723,721                    | \$ 76,822,159                 | \$ 98,438                       |
| Expenditures:                                          |                                            |                                   |                                  |                               |                                 |
| Salary and Benefits (Measure K only)                   | \$ 341,926                                 | \$ 363,322                        | \$ 371,443                       | \$ 381,379.91                 | \$ 9,937                        |
| Supplies & Equipment (Measure N & Measure K)           | \$ 1,161,713                               | \$ 1,293,377                      | \$ 1,311,695                     | \$ 1,361,960.30               | \$ 50,265                       |
| Repairs (Measure N & Measure K)                        | \$ 1,420,161                               | \$ 1,532,986                      | \$ 1,605,100                     | \$ 1,634,945.17               | \$ 29,846                       |
| Other Services (Measure N & Measure K)                 | \$ 3,039,402                               | \$ 4,012,324                      | \$ 4,196,250                     | \$ 4,515,032.10               | \$ 318,782                      |
| Site and Building Improvements (Measure N & Measure K) | \$ 18,462,021                              | \$ 23,434,040                     | \$ 24,599,278                    | \$ 25,141,913.20              | \$ 542,636                      |
| Lincoln                                                | \$ 12,623,775                              | \$ 12,623,775                     | \$ 12,623,775                    | \$ 12,623,775.00              | \$ -                            |
| Washington                                             | \$ 15,773,844                              | \$ 15,773,844                     | \$ 15,773,844                    | \$ 15,773,844.00              | \$ -                            |
| Total                                                  | \$ 52,822,842                              | \$ 59,033,668                     | \$ 60,481,385                    | \$ 61,432,849.68              | \$ 951,465                      |

(PO's and remaining balance to be billed)

Remaining projects Measure K:

|                                                                 |               |
|-----------------------------------------------------------------|---------------|
| Golden Star Technology - Technology Erate Project               | \$ 7,496.38   |
| Hancock Park & Delong                                           | \$ 24,128.65  |
| Leverage Information Systems                                    | \$ 114,342.48 |
| R & R Roofing & Waterproofing - Marshall Elementary             | \$ 205,920.00 |
| R & R Roofing & Waterproofing - Hosler Middle School            | \$ 183,550.00 |
| R & R Roofing & Waterproofing - Firebaugh High School           | \$ 148,120.00 |
| Letner Roofing Co. - Cesar Chavez                               | \$ 155,000.00 |
| The Garland Company (roofing materials) - Marshall Elementary   | \$ 188,796.79 |
| The Garland Company (roofing materials) - Hosler Middle School  | \$ 238,778.04 |
| The Garland Company (roofing materials) - Cesar Chavez          | \$ 150,602.25 |
| The Garland Company (roofing materials) - Firebaugh High School | \$ 376,084.94 |
| Playground Project - Lindbergh Elementary                       | \$ 450.00     |
| Playground Project - Roosevelt Elementary                       | \$ -          |
| Pathway: Remediation of Contaminated Soils                      | \$ 695.22     |
| Pathway: Construction Work                                      | \$ 16,069.53  |
| LHS Marquee                                                     | \$ 8,923.67   |
| Miscellaneous maintenance repair projects (Facilities)          | \$ 50,346.55  |

Citizens Oversight Committee  
Quaterly Meeting (May 14, 2019)  
Financial Report (Expenditures as of March 31, 2019)

|                                           |           |                  |
|-------------------------------------------|-----------|------------------|
| Measure N Projects                        | \$        | 36,394.00        |
| Miscellaneous Projects (Del Terra)        | \$        | 1,972.45         |
| Del Terra PM Fees                         | \$        | -                |
| Del Terra Reimbursable Fees               | \$        | -                |
| <b>Total remaining projects Measure K</b> | <b>\$</b> | <b>1,907,671</b> |

On going projects Measure N:

Phase I

|                                                         |           |                  |
|---------------------------------------------------------|-----------|------------------|
| Miscellaneous maintenance repair projects               | \$        | 4,540.00         |
| Adult School exterior improvements                      | \$        | 4,723.21         |
| HVAC system repairs - District wide                     | \$        | 7,300.00         |
| DSA Cert Ceiling - LMS Auditorium                       | \$        | 92,162.91        |
| Fire Alarm Replacement Abbott                           | \$        | 26,733.00        |
| Fire Alarm Replacement Lindbergh                        | \$        | 26,733.00        |
| Fire Alarm Replacement Mark Twain                       | \$        | 20,258.00        |
| Fire Alarm Replacement Will Rogers                      | \$        | 20,258.00        |
| Fire Alarm Replacement Rosa Parks                       | \$        | 20,258.00        |
| Fire Alarm Replacement Lynwood MS                       | \$        | 89,864.35        |
| Secure Entrance's & Fire Alarm Replacement - Lincoln    | \$        | 188,700.00       |
| Secure Entrance's & Fire Alarm Replacement - Washington | \$        | 104,580.00       |
| Secure Entrance's & Fire Alarm Replacement - Wilson     | \$        | 96,380.00        |
| Secure Entrance's & Fire Alarm Replacement - Hosler     | \$        | 145,225.00       |
| Dist Wide Elevator Modernization LHS/LMS                | \$        | 418,662.00       |
| Storm Drain Facilities Improvements @ Lynwood MS        | \$        | 201,644.00       |
| Del Terra PM Fees                                       | \$        | 136,192.00       |
| <b>Total Measure N Phase I Projects</b>                 | <b>\$</b> | <b>1,604,213</b> |

Phase II

|                                                             |    |            |
|-------------------------------------------------------------|----|------------|
| Dist-Wide Restrooms Replace / Upgrade / Remodel (1st Round) | \$ | -          |
| Asphalt / Drainage / Repair / Replace Sports Field LMS      | \$ | 499,549.00 |
| Asphalt/Concrete Repair/Replace Lynwood MS                  | \$ | 98,155.00  |
| Elect / Gas Infrastructure Upgrades                         | \$ | 15,360.00  |
| Asphalt / Drainage / Repair / Replace Lindbergh             | \$ | -          |
| Dist Wide Elevator Modernization DO                         | \$ | 10,165.00  |
| Dist Wide Elevator Modernization Adult School               | \$ | 65,700.00  |
| New Gym Bleachers Hosler MS                                 | \$ | -          |
| New Bleachers LMS                                           | \$ | -          |
| New Gym Bleachers LHS                                       | \$ | 241,508.00 |
| Hardscape Master Plan LMS                                   | \$ | 250.00     |

Citizens Oversight Committee  
Quarterly Meeting (May 14, 2019)  
Financial Report (Expenditures as of March 31, 2019)

|                                   |    |                   |
|-----------------------------------|----|-------------------|
| HVAC Lynwood High School          | \$ | 7,360,702.00      |
| Del Terra PM Fees Phase II        | \$ | 264,749.00        |
| Del Terra PM Fees Phase III       | \$ | 13,854.00         |
| Total Measure N Phase II Projects | \$ | <u>8,556,138</u>  |
| <hr/>                             |    |                   |
| Total Measure N Projects          | \$ | <u>10,160,351</u> |