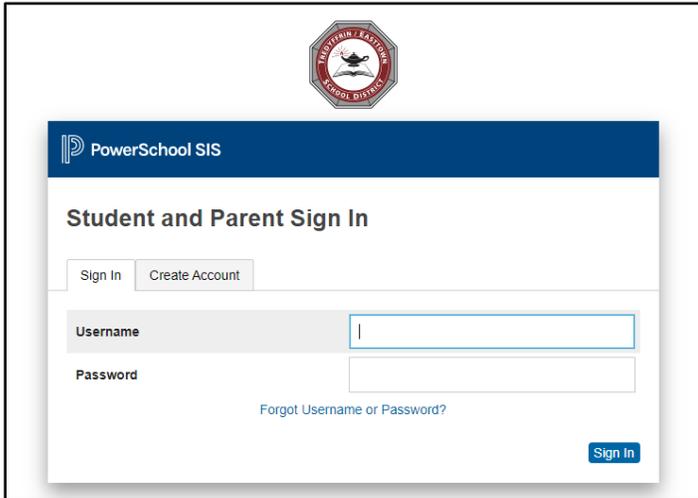


# PowerSchool

## Parent-Teacher Conference Scheduling

1. Visit <https://powerschool.tesd.net/public> and log in with your PowerSchool user name and password. If you have forgotten your user name or password, you may click "Forget Username or Password?" to retrieve them.

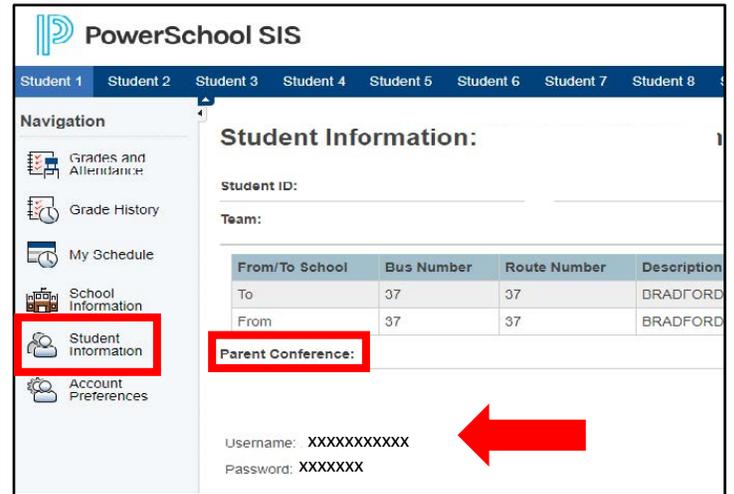


The screenshot shows the PowerSchool SIS login page. At the top is the PowerSchool SIS logo. Below it is the heading "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is at the bottom right.

2. On the Start page, click on **Student Information** from the Navigation menu on the left.

In the center of the page under bus information, a **Parent Conference** section will be listed containing a hyperlink, username and password. **\*\*Make note of the username and password on this page.**

Click on the Parent Conference hyperlink. A new browser tab will open.

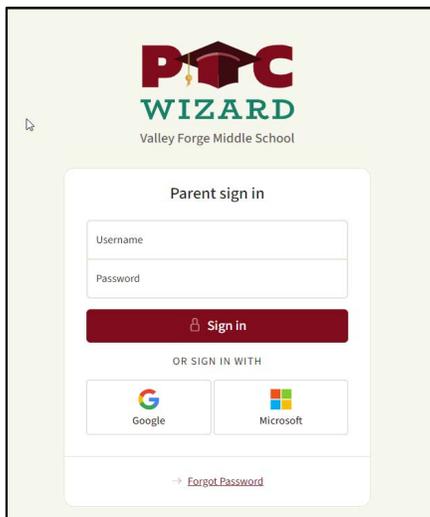


The screenshot shows the PowerSchool SIS Student Information page. The navigation menu on the left has "Student Information" highlighted with a red box. The main content area shows "Student Information:" with fields for "Student ID:" and "Team:". Below this is a table with columns "From/To School", "Bus Number", "Route Number", and "Description". The table has two rows: "To" and "From", both with "BRADFORD" in the description column. Below the table is a "Parent Conference:" section with fields for "Username: XXXXXXXXXX" and "Password: XXXXXXXX". A red arrow points to the password field.

From/To School	Bus Number	Route Number	Description
To	37	37	BRADFORD
From	37	37	BRADFORD

3. In the PTC Wizard log in screen, enter your assigned username and password (found in the Parent Conference section on your PowerSchool > Student Information area). Click **Sign In**. Please do not click on the Google sign in.

**Note:** You will only need to log in once if you have multiple children.



The screenshot shows the PTC Wizard Parent sign in screen. At the top is the PTC WIZARD logo for Valley Forge Middle School. Below it is a "Parent sign in" section with input fields for "Username" and "Password". A "Sign In" button is below the password field. Below this is an "OR SIGN IN WITH" section with "Google" and "Microsoft" buttons. At the bottom is a link "Forgot Password".

4. The PTC Wizard conference scheduling software will launch.



Please follow the online prompts to schedule your conference(s). When finished, you will receive an email confirmation of your scheduled conference(s).