



El Puente School Site Council

Thursday, January 18, 2024 at 2:15pm

Posted January 16th, 2024

Room E-7 or eps.is/E7

AGENDA

1.0 Call to Order

The meeting was called to order at 2:18pm by Mr. Atchley.

2.0 Roll Call

The following members were present: Mr. Jonathan Green (Principal); Mr. Rod Atchley (Teacher); Ms. Cecilia Gomez (Teacher); Ms. Deborah Rocchild (Teacher); Mr. David Gross (Teacher); Mr. Hector Villalobos (Staff); Ms. Gracie Estrada (Teacher); Ms. Lily Vega (Staff); Ms. Sharron Barajas (Parent); Mr. Richard Haro (parent) and Nathalie Medina.

Absent: Rosa Calderon (Student); Pedro Gonzalez (Student); Maria Huerta (Student); Cristal Meza (Student); and Romeo Ruiz (Student).

A quorum was achieved.

3.0 Changes to Agenda

No Changes.

4.0 Reading and Approval of December Minutes

December Minutes were previously sent and reviewed by members.

Ms. Gomez moved to approve the December Minutes and Mr. Gross seconded the motion.

The final vote was:

Yes: 10

No: 0

Abstain: 0

5.0 Public Comment

No public comment.

6.0 Presentation and Approval of Comprehensive School Safety Plan

Mr. Green presented on the Comprehensive School Safety Plan that is required by the state of California that has been delegated to the Safety Committee. Mr. Green briefly shared that the Safety Committee meets once a month with Campus Security Officers and probation to ensure documents are up to date to present to the public. In fact, the Comprehensive School Safety Plan was presented to the public on January 17th whereby 25 parents were in attendance.

The highlighted new safety measures were as follows:

- The Wellness Center is projected to open by March
- There is an increase in Campus Security Officers for the Adult School, Mt. Toro and El Puente
- New HD Cameras will be installed and functional by Spring Break
- Construction for a new restroom facility to separate staff from students will be built for Carr Lake
- Improved lighting will be installed in parking lots

Mr. Villalobos raised the motion to approve the Comprehensive School Safety Plan and Ms. Rocchild seconded the motion.

The final vote was:

Yes: 10

No: 0

Abstain: 0

7.0 Reports

7.1 ELAC Report

Ms. Estrada reported that twenty-two parents attended the last ELAC meeting. The turnout was great, as the Food Bank was in attendance distributing food to families. United Way was also in attendance, who presented on 211 Services and Free Tax Preparation Services—all which are valuable resources for parents.

Mr. Green mentioned we officially have a DELAC Representative and applauded Ms. Estrada, who has astonishingly revamped ELAC meetings in terms of structure, feedback and participation. Mr. Villalobos confirmed that larger schools often have lower parent participation in comparison to El Puente.

7.2 Student Report

Nathalie commented that classes are going great.

7.3 Parent Report

Ms. Barajas suggested an improved notification system to communicate with parents regarding school events as she did not hear about the School Safety Plan meeting.

7.4 Staff Report

Ms. Gomez commented on the Winter Festival that was greatly enjoyed by students who partook in the arts and crafts.

Lastly, Ms. Rocchild stated that the ELD team is currently focused on preparing for ELPAC testing.

7.5 Administration Report

Mr. Green briefly mentioned that our academics, enrollment, and field trips have been planned for this school year.

8.0 New Business

8.1 Review and Approve Budget Modifications

Mr. Green briefly shared the below Categorical Budget and expenses. For example, Mr. Green plans on using the majority of Title I to fund the last NYC field trip. Since some funds are running low, Mr. Green is proposing a budget transfer to continue to fund the below items.

Mr. Green mentioned the Final Allocation is yet to be received, but should slightly increase due to enrollment. Mr. Green stated there should be a larger balance in CSI available to buy technology such as chromebooks and headphones.

Ms. Gomez asked if we could purchase more hotspots, but Mr. Green stated we receive pushback from IT since they are claiming hotspots are being purchased district wide yet are not being utilized by students. In the meantime, Brigitte, our textbook clerk, is reaching out to current students who are not using checked out hotspots.

Mr. Green proposed the below budget transfers to fund Zoom licenses, EWAs for teachers and to fund the NYC field trip.

Goal	Funding Source	Object	Increase	Decrease
3.3	LCFF Site	5800		-\$8,700.00
1.5	LCFF Site	5850	\$8,700.00	
1.5	LCFF Site	5850	\$6,500.00	
1.6	LCFF Site	4300		-\$6,500.00
1.6	LCFF Site	4300		-\$23.31
1.5	LCFF Site	2900	\$23.31	
1.5	LCFF Site	4300		-\$200.00
1.6	LCFF Site	4200	\$200.00	

1.3	CSI	1100-30	\$5,500.00	.
1.3	CSI	1100-10		-\$5,500.00
1.3	CSI	5820	\$6,000.00	
1.3	CSI	5850		-\$6,000.00
1.2	Title I	1100-10		-\$2,000.00
1.2	Title I	1100-30		-\$7,500.00
1.2	Title I	3000x		-\$2,204.42
1.3	Title I	5200	\$11,704.42	

The motion to approve the budget transfer was approved by Nathalie (student) and by Ms. Gomez.

The final vote was:

Yes: 10

No: 0

Abstain: 0

8.0 Announcements

Mr. Green announced that El Puente will be receiving \$7,000 for an annual classroom furniture upgrade. Mr. Green plans to update at least two classrooms with this money.

Mr. Atchely then announced that the CCIS Conference and the Academy of Sciences field trip will be next week.

Ms. Gomez then shared that the Leadership Club is planning for prom and a Leadership Golfing field trip.

Moreover, Mr. Villalobos announced that Ms. Tiscareno will be holding Financial Aid Workshops for students during and after school hours.

Mr. Green commented that the Disneyland Senior Trip has been finalized for May 14, 2024.

Lastly, Mr. Green shared that Business Services will be providing the school with a credit card machine to accept payments for sales and fundraisers in the near future. Mr. Gross asked if El Puente would be exempt from processing fees, but Mr. Green answered we would actually have a 3.5% processing fee.

9.0 Adjournment

Motion to adjourn was made by Ms. Rocchild at 2:46pm. Motion was approved with the following vote:

Yes: 10

No: 0

Abstain: 0

SSC President: _____

Principal: _____

