

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

Operations & Facilities Planning Board Committee Meeting

**March 31, 2021
2:00 p.m. – 4:00 p.m.
Virtual – Zoom**

MINUTES

CALLED TO ORDER: 2:00 p.m. by Mrs. Kathy Allavie, Committee Chairperson

PRESENT: Kathy Allavie, Board Member, Dale Kinnear, Board Member, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Anazele Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance, Operations, Transportation; Gaby Adame, Assistant Director, Planning and Development; Eric Walker, Assistant Director, Planning and Development; Rene Castro, Assistant Director, Planning and Development; Dennis Deets, Director Virtual and Continuation Programs, EOC; Laura Boling, RCTA President; Anahi Chang, Kitchen Operator; and Nora Lopez, (Recorder).

Public Input

Mr. Jason Hunter commented that he would like the Committee to do a study on the deferred maintenance account. He also spoke about the difference he sees as far as costs being paid by Measure O versus deferred maintenance and believes HVAC should be paid by deferred maintenance.

Call meeting to Order

1. Approval of Minutes

Mrs. Kathy Allavie moved and Mr. Dale Kinnear seconded to approve the minutes of the February 25, 2021 meeting minutes, as presented.

2. Palm Site - Project Team

Staff presented information regarding the status of the Palm Site - Project Team Project and discussed that the immediate proposed plan is to condemn portables A1, A2, A3, and A4 with recommendations to demolish the buildings and move the team immediately to portables C1, C2, C5, and C6. The long-term plan includes renovations, new portables, landscape, and path of travel.

Mr. Kinnear provided feedback on the timeline and the needs of students and staff, and Mr. San Martin shared that the demolition of portables would take place during the summer, and the facilities would be appropriate for students and staff.

Mrs. Allavie provided input in relation to previous repairs and future plans for the site, and the possibly of establishing a committee for this project. Mr. San Martin provided feedback and shared that staff could look into this option if this is the recommendation.

After the committee provided feedback, the following next steps to proceed with the plan going forward are:

1. Hire Architect to begin planning, design, and a timeline
2. Form a design committee
3. Relocation of students to portables C1, C2, C5, and C6
4. Begin demolition of the condemned portables A1 through A4
5. Apply for State School Facility Hardship dollars

3. Citizens Bond Oversight Committee (CBOC)

At the request of Board Member, Mr. Dale Kinnear, the committee discussed the Citizen's Bond Oversight Committee. Mr. Kinnear spoke in relation to the effective fiscal leadership of the Board and the sound financial position of the District. He stated that he believes staff will have to reach out to voters again for another bond, and recommended that the Citizen's Bond Oversight Committee be presented as an agenda item at a future Board Study Session meeting. The purpose will be to review and discuss the Citizen's Bond Oversight Committee Bylaws, and recommends that resources such as the Senator Roth's Office, the Hoover Report, and the California Association of Bond Oversight Committee that are available to the District, be included.

The committee provided feedback and recommended that the Citizen's Bond Oversight Committee be added as an agenda item at a future Board Study Session meeting.

Public Input

The following members of the public addressed the Committee during this agenda item:

- Mr. Jason Hunter shared his disagreements on the Measure O Citizens Bond Oversight Committee (CBOC), and stated that a CBOC is state-mandated, not Board mandated.

Conclusion

Committee Members Comments

Mr. Kinnear recommended that an agenda item to discuss a set meeting schedule, in-person meetings, posting of public input, and training in relation to deferred maintenance and Community Facility Districts (CFD) be scheduled at a future committee meeting.

Mr. San Martin stated that this Committee's name has changed to Operations and Facilities Planning Board Committee.

Adjournment

2:54 p.m.