

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

**Operations Board Subcommittee Meeting
October 23, 2019
3:00 p.m. – 5:00 p.m.
Conference Room 3
3380 14th Street, Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 3:02p.m. by Mrs. Kathy Allavie

PRESENT: Kathy Allavie Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer, Anazele Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance, Operations and Transportation; Gaby Adame, Assistant Director, Facilities Planning; Nadia Zeien, Assistant Director, Facilities Planning; Eric Walker, Assistant Director, Facilities Planning; David Watring, President, RCTA; Darel Hansen, Principal, Poly High School; Jim Vaughn, Assistant Principal, Poly High School; Michael Gull, President, RASM; Connie Wong, Architect, WLC Architects; and Nora Lopez, (Recorder).

Public Input

There were no requests to speak to the subcommittee members.

Call Meeting to Order

1. **Approval of Minutes**

Mrs. Allavie moved and Mr. Hunt seconded to approve the minutes of the August 14, 2019 and September 11, 2019 meetings, as presented.

2. **Longfellow Elementary School Environmental Impact Report (EIR)**

As a follow up from the July 17, 2019, Operations Board Subcommittee meeting, staff provided an update regarding the Environmental Impact Report (EIR) findings for the proposed Measure O project at Longfellow Elementary School.

The update included:

- An overview of the Conceptual Site Plan
- Review of the California Environmental Quality Act Process
- EIR Report findings and highlighted the impacts and the required mitigation measures

After the subcommittee provided comments and feedback, it was recommended that this item go forward to the November 4 Board of Education meeting for adoption of Resolution to proceed with the expansion of Longfellow ES.

3. **Riverside Polytechnic High School – Athletic Wall of Fame**

Architect presented a Polytechnic High School “Wall of Fame” rendering proposed as the “Bears of Distinction.” This wall would include former Poly High School Students.

The cost estimate for this project is approximately \$350,000.00.

After the subcommittee provided feedback, it was recommended that the architect review the input received and bring back an updated proposal reflecting a reduction in total project cost to a future subcommittee meeting for consideration.

4. **Facilities Use Rate Exceptions and Memorandum of Understanding (MOU)**

Staff provided an update on two draft Memorandum of Understanding’s (MOU) that have been prepared for specific user groups, as related to the July 1, 2019 adopted Facilities Use Rate Schedule:

- MOU’s drafted are for Riverside City Football Club and Riverside Children’s Theater
- MOU’s address the effects and impacts on both groups related to the increased fee schedule

The subcommittee provided input and recommended that staff proceed with the execution of both MOU’s.

5. **Measure O Citizen’s Bond Oversight Committee Update**

Staff provided an update and reviewed the Citizen’s Oversight Committee (COC):

- Members whose term ended by resignation
- Existing members and expired terms
- Vacancies and applications received to date

The subcommittee recommended that the COC members whose term expired, go forward for approval at a future Board of Education meeting for reappointment.

6. **Capital Facilities Program Project Update**

Staff provided an update on the District’s Capital Facilities Program, an overview of the September 24, 2019, Measure O Kick-Off event and the October 16, 2019, Project Design Open House. Attendees had an opportunity to:

- View projects
- Meet the architects/consultants
- Ask questions and provide feedback

7. **Schedule of Meetings**

The subcommittee’s next meeting has been scheduled for Wednesday November 20, 2019, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA.

Conclusion

Subcommittee Members Comments

Adjournment

4:27pm