

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

**Operations Board Subcommittee Meeting
October 23, 2019
3:00 p.m. – 5:00 p.m.
Conference Room 3
3380 14th Street, Riverside, CA 92501**

A G E N D A

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's Administrative Offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

Call Meeting to Order

Public Input

The subcommittee will consider requests from the public to comment. Comments should be limited to three minutes or less. If you wish to address the subcommittee concerning an item already on the agenda, please indicate your desire to do so on a provided card. You will have an opportunity to speak prior to the subcommittee's deliberation on that item.

Pursuant to Section 54954.2 of the Government Code, no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the Subcommittee or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights. Discussion of items brought forward that are not on the agenda shall be considered for future agendas by the Subcommittee Chair.

Action/Discussion Items

The following agenda items will be discussed and the subcommittee members may choose to introduce and pass a motion as desired.

1. Approval of Minutes

The subcommittee will be asked to approve the minutes of the August 14, 2019 and September 11, 2019, meeting.

2. Longfellow Elementary School Environmental Impact Report (EIR)

An Environmental Impact Report (EIR) was prepared for the proposed Measure O project at Longfellow Elementary School. Staff will provide an update overview of the final report and mitigation measures.

3. Riverside Polytechnic High School – Athletic Wall of Fame

Staff will provide an update on the proposed Poly High School Athletic Wall of Fame.

4. **Facilities Use Rate Exceptions and Memorandum of Understanding (MOU)**
Staff will report back on two draft MOU's that have been developed for specific user groups as related to the Updated Facilities Use Rate Schedule.
5. **Measure O Citizens Bond Oversight Committee Update**
Staff will provide an update on the current Citizens Bond Oversight Committee vacancies.
6. **Capital Facilities Program Project Update**
Staff will provide an update on the District's Capital Facilities Program.
7. **Schedule of Meetings**
The subcommittee's next meeting has been scheduled for Wednesday, November 20, 2019, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

Adjournment

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

**Operations Board Subcommittee Meeting
August 14, 2019
3:00 p.m. – 5:00 p.m.
Conference Room 3
3380 14th Street, Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 3:00p.m. by Mr. Brent Lee

PRESENT: Brent Lee and Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer; Anazele Gonzalez, Director, Planning and Development; Kevin Mueller, Director, Maintenance and Operations; Nadia Zeien, Assistant Director, Facilities Planning; Eric Walker, Assistant Director, Facilities Planning; Richard Prince, Community Relations Manager; Katie Grimble, Principal, University Heights Middle School; Dan Rudd, CSEA Chapter 506 President; David Watring, President, RCTA; Tarana Allam, Managing Director, Key Analytics; Nora Lopez, (Recorder).

Public Input

There were no requests to speak to the subcommittee members.

Call Meeting to Order

1. Approval of Minutes

Mr. Hunt moved and Mr. Lee seconded to approve the minutes of the July 17, 2019, meeting, as presented.

2. Measure O Funds Status

Staff presented information on the status of Measure O Funds, including a review of the detailed Cumulative Program Cash Flow Update worksheet for the next seven (7) Fiscal Years. The worksheet review included an overview of:

- a) Program Revenues and Commitments Chart
- b) Program Cash Flow Graph
- c) Fund Balances
- d) Projects that can be fully funded at current budget estimates within the next seven (7) years.
- e) A Project List that are contingent on remaining balances and potential State funding availability.

The committee discussed potential impacts that may interrupt the program's momentum, and future project budgets. For example: lack of State funding, construction environments, local economy/recession, and unforeseen escalation construction costs.

The District's Measure O Bond Program is a 15-year Capital Facilities Program that is contingent on multi funding sources: Bonds, CFD, Developer Fees, State Funding, Grants, etc.

3. Measure O Citizens Bond Oversight Committee

Staff provided an update on the applications received for the Citizens Bond Oversight Committee. After providing feedback, the subcommittee recommended that the application deadline be extended since only three (3) applications have been received. Staff will provide an update on new applications received at a future subcommittee meeting.

4. Proposed Murals for University Heights Middle School

School Principal presented mockup renderings of their school's proposed murals to be painted at University Heights Middle School, and they highlighted that after sharing the renderings with parents and the community, they received positive feedback.

After the subcommittee received the update and provided input, it was recommended that staff proceed with the painting of the proposed murals at University Heights Middle School. Staff also recommended that a uniformed process for future painting of murals throughout District school sites, be established for uniformity purposes.

5. Measure O Projects Construction Signs

Staff provided an update along with renderings of the proposed construction signs that will be placed at the school sites that are under construction.

The subcommittee provided input and feedback, and recommended minor modifications made to the proposed construction signs. The subcommittee also recommended that recently acquired property by the District, have signs installed to display RUSD ownership.

6. Schedule of Meetings

The subcommittee's next meeting has been scheduled for Wednesday, September 11, 2019, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

Adjournment

4:30pm

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

**Operations Board Subcommittee Meeting
September 11, 2019
3:00 p.m. – 5:00 p.m.
Conference Room 3
3380 14th Street, Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 3:02p.m. by Mr. Brent Lee

PRESENT: Brent Lee and Kathy Allavie, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Anazele Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance, Operations and Transportation; Gaby Adame, Assistant Director, Facilities Planning; Nadia Zeien, Assistant Director, Facilities Planning; Eric Walker, Assistant Director, Facilities Planning; Richard Prince, Community Relations Manager; and Nora Lopez, (Recorder).

Public Input

There were no requests to speak to the subcommittee members.

Call Meeting to Order

1. Approval of Minutes

Approval of minutes for the August 14, 2019 meeting, was tabled until next meeting.

2. Gage Middle School – Landscape Plan

Staff presented an update regarding the Gage Middle School Landscape Restoration Plan which is required in two large planter areas in the front section of the school.

- a) These two planter areas were renovated in late 2017 as part of a large deferred maintenance project, and as a result of a new irrigation system installed, germination of thousands of Washingtonia Palm trees have grown and taken over the two planter areas.
- b) Due to the damage caused by the growth of the palm trees and the on-going need to control future palm tree growth, all plant material and irrigation in the planter areas will need to be removed, new bioswales cut, weed barrier installed, and a new low-water approach be taken.
- c) The revised planter areas will still contain bioswales designed to capture run off water from buildings and parking lots, but any irrigation will be targeted to specific plants and trees, and far less plant material will be used.
- d) This landscape project is scheduled to begin during the month of October and completion is scheduled for December.

After the subcommittee provided feedback, they recommended that staff proceed with the proposed landscape plan.

3. Measure O Measure O Kick-Off Event

Communications Department staff provided an update on the preparations for the Measure O Kick-Off event scheduled for September 24th at Highgrove Elementary School.

After the agenda draft was presented and reviewed, the subcommittee provided feedback and recommended that staff move forward with the planning process.

4. Eastside Properties

Staff provided an update and reviewed the Site Analysis Report in regards to the property located on Mesa and 14th Street, Riverside.

- After the committee provided feedback, they recommended that staff suspend further exploration of the subject property due to low scores in the areas listed below per the site analysis report:
 - Proximity to UCR Agriculture Department – spraying for pesticides
 - High Crime rate area
 - Insufficient parking in vicinity
 - Traffic congestion potential due to proximity of major streets
 - Zoning compatibility – not for a school site

5. Schedule of Meetings

The subcommittee's next meeting has been scheduled for Wednesday, October 23, 2019, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA.

Conclusion

Subcommittee Members Comments

Adjournment

3:44pm