

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

Operations Board Subcommittee Meeting

August 14, 2019

3:00 p.m. – 5:00 p.m.

Conference Room 3

3380 14th Street, Riverside, CA 92501

A G E N D A

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's Administrative Offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

Call Meeting to Order

Public Input

The subcommittee will consider requests from the public to comment. Comments should be limited to three minutes or less. If you wish to address the subcommittee concerning an item already on the agenda, please indicate your desire to do so on a provided card. You will have an opportunity to speak prior to the subcommittee's deliberation on that item.

Pursuant to Section 54954.2 of the Government Code, no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the Subcommittee or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights. Discussion of items brought forward that are not on the agenda shall be considered for future agendas by the Subcommittee Chair.

Action/Discussion Items

The following agenda items will be discussed and the subcommittee members may choose to introduce and pass a motion as desired.

1. Approval of Minutes

The subcommittee will be asked to approve the minutes of the July 17, 2019, meeting.

2. Measure O Funds Status

The subcommittee will receive information about the status of Measure O funds.

3. Measure O Citizens Bond Oversight Committee

Staff will present an update on the Citizens Bond Oversight Committee members.

4. Proposed Murals for University Heights Middle School

Staff will present renderings for proposed murals to be painted at University Heights Middle School.

5. Measure O Projects Construction Signs

The committee will receive an update on the construction signs that will be placed at the school sites that are currently under construction.

6. Schedule of Meetings

The subcommittee's next meeting has been scheduled for Wednesday, September 11, 2019, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

Adjournment

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

Operations Board Subcommittee Meeting

July 17, 2019

3:00 p.m. – 5:00 p.m.

Conference Room 3

3380 14th Street, Riverside, CA 92501

MINUTES

CALLED TO ORDER: 3:01pm. by Mr. Brent Lee

PRESENT: Brent Lee and Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Ana Gonzalez, Director; Planning and Development; Kevin Mueller, Director; Maintenance and Operations; Melissa Elwood, Assistant Director, Business Services; Gaby Adame, Assistant Director, Facilities Projects; Eric Walker, Assistant Director, Facilities Projects; Nadia Zeien, Assistant Director, Facilities Planning; Michele Lenertz, Principal, Washington Elementary School; Geri Castro, Principal, Longfellow Elementary School; Ariana Arciniega, Accountant; Richard Prince, Community Relations Manager; Janice Bielman, Member of the Public, and Nora Lopez, (Recorder).

Public Input

Janice Bielman spoke to the Subcommittee regarding Measure O Committee Member concerns.

Call Meeting to Order

1. Approval of Minutes

Mr. Hunt moved and Mr. Lee seconded to approve the minutes of the March 20, 2019, April 17, 2019, May 22, 2019, and June 19, 2019, meetings, as presented.

2. Custodial Product Bid

Staff presented information regarding the two-phase process for bids for all core custodial paper products and supplies, and chemicals used throughout the District. The custodial paper and supplies, Phase I will be bid starting July 18, 2019, with a bid opening date of August 8, 2019. The Phase II bid process (chemicals) will be bid at a future date during the fall.

After receiving comments and feedback, the subcommittee made a recommendation to bring this item for award at an upcoming Board of Education meeting.

3. Measure B Final Annual Report

Staff presented a final Annual Report for Measure B, which included a review of Measure B Citizen's Oversight Committee Members, Committee Activities, Fund Summary, Committee Findings, and Comments and Recommendations.

After providing comments, the subcommittee recommended that Measure B Citizen's Oversight Committee Members receive recognition at an upcoming Board of Education Meeting.

4. Casa Blanca New School

The subcommittee provided a presentation and asked for feedback and ideas regarding the Casa Blanca Property formerly known as the Radio Station Land (9.8 acres), which closed escrow in May, 2019. Staff briefly reviewed map images of property location and recommendation for next steps.

After the subcommittee provided comments and feedback for the next steps regarding the Casa Blanca Property, they recommended the following:

- Obtain Architect Request for Proposal/Qualifications for Competitive Design Process to include designs, layouts, and renderings, and bring back to subcommittee meeting for review and feedback.
- Form a Committee to develop the program to include input from the community.
- Visit surrounding districts to view school site models such as Edgemont Elementary School, Moreno Valley, CA.

5. Longfellow Elementary School Environmental Impact Report (EIR)

Staff provided an update on the EIR Report findings for the Longfellow Elementary School Measure O Project.

The EIR report findings, Mitigation Measures, and The Notice of Availability (NOA) advertisement in the Press-Enterprise noting a 45-day review and comment period as required by (CEQA), were reviewed.

Subcommittee members provided feedback regarding the project and recommended that this item go forward at an upcoming Board of Education meeting for Public Hearing and Adoption.

6. Proposed Murals for University Heights MS and George Washington ES

The subcommittee recommended that the University Heights Middle School proposed mural item be tabled and presented at the next Operations Board Subcommittee meeting scheduled for August 14, 2019, as school site staff was not in attendance.

Staff provided a description and reviewed a mock-up of the proposed mural for George Washington Elementary School, and committee provided feedback.

Subcommittee recommended that RUSD staff continue to value curb appeal of RUSD schools and consider looking at some community partners' work for ideas on mural designs. Committee also recommended that a financial report regarding projects at sites be provided at an upcoming meeting.

7. Schedule of Meetings

The subcommittee's next meeting has been scheduled for Wednesday, August 14, 2019, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

Adjournment

4:41pm