

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

**Operations Board Subcommittee Meeting
December 18, 2019
3:00 p.m. – 5:00 p.m.
Conference Room 3
3380 14th Street, Riverside, CA 92501**

A G E N D A

As required by Government Code 54957.5, agenda materials can be reviewed by the public at the District's Administrative Offices, Reception Area, First Floor, 3380 Fourteenth Street, Riverside, California.

Call Meeting to Order

Public Input

The subcommittee will consider requests from the public to comment. Comments should be limited to three minutes or less. If you wish to address the subcommittee concerning an item already on the agenda, please indicate your desire to do so on a provided card. You will have an opportunity to speak prior to the subcommittee's deliberation on that item.

Pursuant to Section 54954.2 of the Government Code, no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the Subcommittee or staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights. Discussion of items brought forward that are not on the agenda shall be considered for future agendas by the Subcommittee Chair.

Action/Discussion Items

The following agenda items will be discussed and the subcommittee members may choose to introduce and pass a motion as desired.

1. Approval of Minutes

The subcommittee will be asked to approve the minutes of the October 23, 2019, meeting.

2. Riverside Polytechnic High School Memorial

Staff will provide an update on the Poly HS Memorial.

3. Highgrove Elementary New Building Plaque

A potential plaque design for new building at Highgrove ES will be provided.

4. Citizens Oversight Committee – Vacancy Update

Staff will provide an updated list of COC member candidates.

5. **Shovel Ready Projects for Summer 2020**

An update on Projects moving into construction Summer of 2020 will be provided.

6. **State Funding Program**

Staff will provide an update regarding State Fund matching for construction projects.

7. **Schedule of Meetings**

The subcommittee's next meeting has been tentatively scheduled for Wednesday, January 22, 2020, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

Adjournment

**RIVERSIDE UNIFIED SCHOOL DISTRICT
OPERATIONS DIVISION**

**Operations Board Subcommittee Meeting
October 23, 2019
3:00 p.m. – 5:00 p.m.
Conference Room 3
3380 14th Street, Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 3:02p.m. by Mrs. Kathy Allavie

PRESENT: Kathy Allavie Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer, Anazele Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance, Operations and Transportation; Gaby Adame, Assistant Director, Facilities Planning; Nadia Zeien, Assistant Director, Facilities Planning; Eric Walker, Assistant Director, Facilities Planning; David Watring, President, RCTA; Darel Hansen, Principal, Poly High School; Jim Vaughn, Assistant Principal, Poly High School; Michael Gull, President, RASM; Connie Wong, Architect, WLC Architects; and Nora Lopez, (Recorder).

Public Input

There were no requests to speak to the subcommittee members.

Call Meeting to Order

1. **Approval of Minutes**

Mrs. Allavie moved and Mr. Hunt seconded to approve the minutes of the August 14, 2019 and September 11, 2019 meetings, as presented.

2. **Longfellow Elementary School Environmental Impact Report (EIR)**

As a follow up from the July 17, 2019, Operations Board Subcommittee meeting, staff provided an update regarding the Environmental Impact Report (EIR) findings for the proposed Measure O project at Longfellow Elementary School.

The update included:

- An overview of the Conceptual Site Plan
- Review of the California Environmental Quality Act Process
- EIR Report findings and highlighted the impacts and the required mitigation measures

After the subcommittee provided comments and feedback, it was recommended that this item go forward to the November 4 Board of Education meeting for adoption of Resolution to proceed with the expansion of Longfellow ES.

3. **Riverside Polytechnic High School – Athletic Wall of Fame**

Architect presented a Polytechnic High School “Wall of Fame” rendering proposed as the “Bears of Distinction.” This wall would include former Poly High School Students.

The cost estimate for this project is approximately \$350,000.00.

After the subcommittee provided feedback, it was recommended that the architect review the input received and bring back an updated proposal reflecting a reduction in total project cost to a future subcommittee meeting for consideration.

4. **Facilities Use Rate Exceptions and Memorandum of Understanding (MOU)**

Staff provided an update on two draft Memorandum of Understanding’s (MOU) that have been prepared for specific user groups, as related to the July 1, 2019 adopted Facilities Use Rate Schedule:

- MOU’s drafted are for Riverside City Football Club and Riverside Children’s Theater
- MOU’s address the effects and impacts on both groups related to the increased fee schedule

The subcommittee provided input and recommended that staff proceed with the execution of both MOU’s.

5. **Measure O Citizen’s Bond Oversight Committee Update**

Staff provided an update and reviewed the Citizen’s Oversight Committee (COC):

- Members whose term ended by resignation
- Existing members and expired terms
- Vacancies and applications received to date

The subcommittee recommended that the COC members whose term expired, go forward for approval at a future Board of Education meeting for reappointment.

6. **Capital Facilities Program Project Update**

Staff provided an update on the District’s Capital Facilities Program, an overview of the September 24, 2019, Measure O Kick-Off event and the October 16, 2019, Project Design Open House. Attendees had an opportunity to:

- View projects
- Meet the architects/consultants
- Ask questions and provide feedback

7. **Schedule of Meetings**

The subcommittee’s next meeting has been scheduled for Wednesday November 20, 2019, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA.

Conclusion

Subcommittee Members Comments

Adjournment

4:27pm