

**Riverside Unified School District  
Operations Division  
Operations Board Subcommittee Meeting  
June 19, 2019  
3: 00 p.m. – 5:00 p.m.  
Conference Room 3  
3380 14<sup>th</sup> St., Riverside, CA 92501**

**MINUTES**

**CALLED TO ORDER:** 3:05p.m. by Mrs. Lock Dawson

**PRESENT:** Patricia Lock Dawson and Tom Hunt for Brent Lee, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer; Ana Gonzalez, Director; Planning and Development; Kevin Mueller, Director; Maintenance and Operations; Melissa Elwood, Assistant Director, Business Services; Kevin Hauser, Assistant Director, Facilities Projects; Gaby Adame, Assistant Director, Facilities Projects; Michael Gull, President, RASM; Dan Rudd, CSEA Chapter 506 President; Kim Byren, Legal Counsel, BB & K; and Nora Lopez, (Recorder).

**Public Input**

There were no requests to speak to the subcommittee members.

**Call Meeting to Order**

**1. Approval of Minutes**

Patricia Lock Dawson tabled the minutes of the March 20, 2019, April 17, 2019, and May 22, 2019.

**2. Community Facilities District No. 37**

RUSD Financial Advisor and Bond Counsel presented information on the Community Facilities District (CFD) No. 37 formation process with the subcommittee.

The CFD No. 37 location is described as Wood Road and Lurin Avenue. The projected development is 90 single-family detached residential units and square footage ranging from 2,805–3,209. The developer is Coastal Commercial Properties.

The CFD No. 37 funding amount for RUSD Facilities is estimated at \$1,938,490. Western Municipal Water District improvements are estimated at \$1,937,490, and the City of Riverside improvements are estimated at \$350,218 for a total of \$4,226,198 overall estimate in funding.

After receiving information and timeline summary, subcommittee members recommended that the process to form the CFD No. 37, move forward for approval on the Resolution of Intention to Incur Bonded Indebtedness and the approval of the Mitigation Agreement and

Indebtedness in an amount not to exceed for CFD during the Board of Education meeting scheduled for October 1, 2019. During the November 12, 2019 Board of Education meeting, the Board of Trustees will consider the adoption of the Resolution of Formation for the CFD No. 37, the CFDs Mitigation Agreement, and the Joint Community Facilities Agreement.

**3. Measure O Projects Update**

Staff presented a progress update on the following projects for the following sites:

**Group A Projects – Measure O**

**Site - Harrison Elementary School**

- Under construction – Demo phase, & construction of interim housing
- Construction Timeline – July 2019-September 2020

**Site - Highgrove Elementary School**

- Under construction – Demo phase, & underground infrastructure work
- Construction Timeline – June 2019-August 2020

**Site - Jefferson Elementary School**

- Under construction - Demo phase, & construction of interim housing
- Construction Timeline – June 2019-August 2020

**Site - Madison Elementary School**

- Under construction – Demo phase of interim housing
- Construction Timeline – June 2019-August 2020

**Site - Sierra Middle School**

- Under construction – Demo phase, & underground infrastructure work
- Construction Timeline – June 2019-August 2020
- Subcommittee members recommended that signage be considered for Sierra Middle School. Staff will research recommendation.

**Other Active Projects – Measure O**

**Martin Luther King High School**

- Subcommittee members recommended that staff reach out to the City of Riverside to request funding of the King High School signal lights at Van Buren Blvd. The subcommittee shared concerns about the orange trees being removed from one of the orange grove property areas during the project. Staff will reach out to construction manager to inquire about status of orange trees.

Neighborhood Schools update and status on site acquisition & Project (Casa Blanca, Eastside, Spring Mt. Ranch).

STEM High School at UCR status and update on project.

- After subcommittee members shared concerns regarding the STEM High School project, they recommended that the STEM HS project be discussed at a future Board

of Education meeting. Staff will also reach out to University of Riverside, (UCR), Chancellor's office and report back to subcommittee.

### **Other Projects**

#### **Palm Site – Board Room & ADA Site Improvements**

- Under construction – Demo phase, infrastructure, & framing work
- Construction Timeline – June 2019 – December 2019
- Staff shared ideas about recommended moves of staff/departments during the project construction phase at the Palm Site. Staff will research options and provide a plan at an upcoming subcommittee meeting.

#### **Grant Site Renovation & Improvement Project**

- Construction Documents Approval Process – Division of State Architect (DSA)
- Construction Timeline – September 2019-August 2020
- Subcommittee members recommended that staff coordinate a visit to a location in the City of Redlands to research examples of current monuments. Staff will coordinate a visit to include subcommittee members.

#### **Abraham Lincoln High School – Auto Shop New Building Project**

- Under construction – Project at 85% complete
- Construction Timeline – May 2019-August 2019

#### **King High School – New Wrestling Building**

- Under construction – Demo, grading, & infrastructure phase
- Construction Timeline – May 2019-October 2019

### **4. Summer Projects Update**

Staff provided a summary report of maintenance projects scheduled for completion this summer. The summary included a detailed handout with all active projects.

### **5. Schedule of Meetings**

The subcommittee's next meeting has been scheduled for Wednesday, July 17, 2019, 3:00 – 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

### **Conclusion**

### **Subcommittee Members Comments**

There were no comments from subcommittee members.

### **Adjournment**

The meeting was adjourned at 4:26 p.m.