

**Riverside Unified School District
Operations Division
Operations Board Subcommittee Meeting
February 13, 2019
3: 00 p.m. – 5:00 p.m.
Conference Room 3
3380 14th St., Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 3:03 p.m. by Mr. Lee

PRESENT: Brent Lee and Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer, Ana Gonzalez, Planning and Development Director; Ken Mueller, Maintenance and Operations Director; Daniel Rodriguez, Facilities Projects Assistant Director; Jessica Mears, Facilities Planning Assistant Director, Annette Alvarez, Fiscal Services Manager; Richard Prince, Community Relations Manager; Dan Rudd, CSEA, Chapter 506 President, and Lizette Delgado, (Recorder).

Public Input

There were no requests to speak with subcommittee members.

Action/Discussion Items

1. Approval of Minutes

Mr. Hunt moved and Mr. Lee seconded to approve the minutes of the December 12, 2018, and January 8, 2019, meetings, as presented.

2. Deferred Maintenance - 2018-2019 Summary List

Staff gave a presentation on the inventory of high priority deferred maintenance needs/projects for the 2018-2019 school year, which included Deferred Maintenance Program background information and funding, project identification and prioritization process, sample of several site-specific needs, and recommendations for funding sources. The total amount for all identified Deferred Maintenance projects/needs for the 2019/2020 school year is \$5,190,500.

Subcommittee members discussed the information presented and were supportive of staff's recommendation of using carry over funds at the end of the year towards Deferred Maintenance projects, and include an ongoing dedicated deferred maintenance budget to be considered as an LCAP Goal 1 Priority in order to maintain aging facilities and keep school in good repair. Subcommittee members suggested that Deferred Maintenance funding be included in budget planning discussions.

3. Measure O Project Signs

Staff gave a presentation on project groundbreaking signs that have been installed at the sites of Group A Measure O projects, scheduled to begin this summer. Subcommittee members reviewed the information displayed on the signs and requested that more information on the project's scope of work be added to the signs. Staff will update the "under construction" project signs to include additional information as requested. Placement of a sign for the

MLK Parking Lot project on Van Buren Blvd. was suggested by subcommittee members. Staff added that the Riverside Polytechnic High School's expansion project sign has not yet been posted because the project is currently going through the California Environmental Quality Act (CEQA) process.

4. Bryant Elementary School Gayle Cloud Library

The subcommittee received mockups of the exterior lettering and interior dedication display for the Gayle Cloud Library at Bryant Elementary School. Staff informed the subcommittee that standard lettering will be used. Subcommittee members asked staff to hold meetings with Gayle Cloud, Board Member Allavie, and the Communications and Planning and Development staff to plan the dedication event and to develop a list of event attendees.

5. Central/Victoria Water

Staff presented a brief History of the Gage Canal Company's water rights in relation to the Central and Victoria property. RPU owns property water rights, wells, and infrastructure of the Gage Canal Company – 1965 judgement. Information about next steps included working with the Riverside Public Utilities (RPU) to secure a means to connect to existing agricultural water source on Central Avenue.

6. Lead Testing in Drinking Water

The subcommittee was provided an update on the status of the AB 746 Drinking Water Testing. Staff stated that lead water testing has been completed and that a fixture at Arlington High School, and two fixtures at John W. North High School showed elevated presence of lead. Staff mentioned that all fixtures have been replaced, retested, and that no lead was detected in the drinking water. Sites communities have been kept informed of the process, testing results, and remediation. Information has also been posted on the District's website, Maintenance and Operations webpage.

7. Projects Groundbreaking Protocol

The subcommittee was asked for input and recommendation concerning Project Ground Breaking Event Protocol. The subcommittee suggested that all Measure O Projects include a project unveiling event. Only "New Construction" projects would warrant a groundbreaking event, which would include invitation to dignitaries and shareholders. For a Ribbon Cutting Ceremony, when the project is completed, the Board Area Trustee will speak but all Board Members will be invited. For high profile projects, the President of the Board will speak. Site staff to follow the Event Protocol Process.

The subcommittee's recommendation will be presented to the Communications Board Subcommittee at a future meeting to further discuss the Ground Breaking Event Protocol.

Conclusion

Subcommittee Members Comments

Mr. Hunt requested that information regarding the Arlington High School stadium lights design project be presented at a future subcommittee meeting.

Adjournment

Meeting was adjourned at 5:00 p.m.