

**Riverside Unified School District  
Operations Division  
Operations Board Subcommittee Meeting  
December 12, 2018  
2: 30 p.m. – 4:30 p.m.  
Conference Room 3  
3380 14<sup>th</sup> St., Riverside, CA 92501**

**MINUTES**

**CALLED TO ORDER:** 2:30 p.m. by Mr. Lee

**PRESENT:** Brent Lee and Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer, Ana Gonzalez, Planning and Development Director; Ken Mueller, Maintenance and Operations Director; Kevin Hauser, Facilities Planning Assistant Director; Daniel Rodriguez, Facilities Projects Assistant Director; Gabby Adame, Facilities Analyst; Annette Alvarez, Fiscal Services Manager; Lawanna Stewart-Barnes, Special Education Program Specialist; Cynthia Hartshorn, Special Education Coordinator; Richard Prince, Community Relations Manager; Michael A. Bern, Principal Architect, Formillus; and Lizette Delgado, (Recorder).

**Public Input**

There were no requests to speak with subcommittee members.

**Action/Discussion Items**

**1. Approval of Minutes**

Mr. Hunt moved and Mr. Lee seconded to approve the minutes of the August 7, 2018, meeting, as presented.

**2. District Office Update**

This item was pulled from the agenda and it will be presented at a future subcommittee meeting.

**3. Project TEAM Feasibility Study**

Staff informed the subcommittee that the feasibility study was conducted at the request of the District Superintendent and Board Member Farooq. The Facilities Study of Project TEAM program buildings included an assessment of current site conditions, report of findings, and staff recommendations. Project TEAM site renovation is a Measure O Group G project. Staff presented Option 1, Facility Repair, with total project cost of \$4,855,539; and Option 2, Facility Replacement, with a total project cost of \$5,873,453.

The subcommittee discussed the information presented. Staff recommended that a master plan of the campus be developed with the participation of all stakeholders (six different programs function at the site) to look at different alternatives for the site. A proposed plan will be presented at a future subcommittee meeting.

4. **SB 237 - An Act to Amend Section 365.1 of the Public Utilities Code, Relating to Electricity - Update**

Approved by Governor Brown on September 20, 2018, SB 237 increases the current cap on direct transactions between retail electricity suppliers and non-residential end-use customers. Staff has researched Direct Access, a program that came out of deregulation that allows large commercial and industrial power consumers to purchase power from alternate generators. Electricity may be purchased through a third party Electric Service Provider (ESP). Staff also met with Charles J. Hyland, URM Group, Irvine, CA, the ESP that Corona/Norco School District uses for their direct access program. It was advised that RUSD would not save money over Riverside Public Utilities because the company is not under the jurisdiction of the Public Utilities Commission.

5. **Electric Car Charging Stations**

Staff presented information on current trends and regulations impacting public schools in California in regard to the installation and operation of electric car charging stations. Staff informed the subcommittee that District projects may include electric car charging station infrastructure, pursuant to the Division of the State Architect (DSA) requirements. The DSA requirements are currently being evaluated.

6. **Matthew Gage Middle School Mural and Landscape Project Update**

Staff presented information on the proposed mural planned for the front of Matthew Gage Middle School. The mural highlights the Matthew Gage Canal and its historic significance. The subcommittee asked staff to design a sign for the project, which will be presented to the subcommittee's approval at a future meeting. The subcommittee approved the design of the mural.

7. **Grant School Monument Options**

Staff presented options for the Grant Education Center Monument as part of the modernization project. After a brief discussion, the subcommittee made several suggestions and recommendations concerning the designs and asked staff to present new renderings at a future meeting.

8. **Schedule of Meetings**

The subcommittee review and approved the schedule of meetings for 2019. Scheduled meetings will be held on Wednesdays from 3:00 – 5:00 p.m., or as stated otherwise. Location may vary.

Tuesday, January 8, 2019; February 13, 2019; March 20, 2019; April 17, 2019; May 22, 2019; June 19, 2019; July 17, 2019; August 14, 2019; September 11, 2019; October 23, 2019; November 20, 2019; and December 18, 2019.

**Conclusion**

**Subcommittee Members Comments**

There were no comments from subcommittee members.

**Adjournment**

Meeting was adjourned at 4:20 p.m.