

**Riverside Unified School District  
Operations Division  
Operations Board Subcommittee Meeting  
April 17, 2019  
3: 00 p.m. – 5:00 p.m.  
Conference Room 3  
3380 14<sup>th</sup> St., Riverside, CA 92501**

**MINUTES**

**CALLED TO ORDER:** 3:03p.m. by Mr. Lee

**PRESENT:** Brent Lee and Patricia Lock Dawson for Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer, Ana Gonzalez, Planning and Development Director; Ken Mueller, Maintenance and Operations Director; Kevin Hauser, Assistant Director, Facilities Projects; Phillip Valadez, Facilities Consultant; Gaby Adame, Facilities Planner; Annette Alvarez, Fiscal Services Manager; Richard Prince, Community Relations Manager; Nick Farrel, Analyst, and Doug Floyd, Senior Associate, Koppel & Gruber Public Finance, Marty Greenwood, Tilden-Coil Constructors, Iris Barrientos and Roger Clarke, Ruhnau Clarke Architects, Wendy Willes, Attorney, [Atkinson, Andelson, Loya, Ruud & Romo](#), and Susanne Anderson, (Recorder).

**Public Input**

There were no requests to speak to the subcommittee members.

**Call Meeting to Order**

**1. Approval of Minutes**

Approval of minutes for the March 20, 2019, meeting, was tabled until next meeting.

**2. California Clean Energy Jobs Act, Proposition 39, Update**

Staff provided the subcommittee with an update on the California Clean Energy Jobs Act, Proposition 39.

**3. 2019 School Facilities Needs Analysis (SFNA)**

Pursuant to Government Code 66995.5 et seq., the District is required to adopt a School Facilities Needs Analysis (SFNA) in order to levy the alternative school facilities fees provided under Senate Bill 50. The SFNA, dated March 27, 2019, demonstrates that the District may impose \$4.25 per square foot in Level II Fees and \$8.50 per square foot in Level III Fees on new residential construction.

After reviewing the 2019 School Facilities Needs Analysis report, discussion was held and the subcommittee recommended presenting the report and proposed fee increases to the Board of Education's consideration and approval at the May 7, 2019, meeting.

**4. Highgrove Elementary School**

Staff provided the subcommittee with an update on the bid results on the Highgrove Elementary School Measure O Project, scheduled to begin this summer. As of March 2018, the project budget was \$20.5 million. Based on escalation of cost and bidding environment, project cost has increased to \$24.5 million, a difference of \$4.0 million.

The subcommittee reviewed and discussed increase indicators and recommended the new project budget be presented for approval of the Board of Education at the May 7, 2019, meeting.

**5. 10-Acre Site Review**

At the request of Board Member Brent Lee, the subcommittee received information from staff concerning site assessment findings on a 10-acre site located on Howard Avenue and Date Street in the City of Riverside. The subcommittee was informed that the location of the property is next to railroad tracks and within flood zone. Based on the findings, the subcommittee did not recommend this location due to risk factors.

**6. Schedule of Meetings**

The subcommittee's next meeting has been scheduled for Wednesday, May 22, 2019, 3:00 - 5:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

**Conclusion**

**Subcommittee Members Comments**

There were no comments from subcommittee members.

**Adjournment**

The meeting was adjourned at 4:20 p.m.