

**Riverside Unified School District
Operations Division
Operations Board Subcommittee Meeting
March 2, 2018
2:30 p.m. – 4:30 p.m.
Conference Room 3
3380 14th St., Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 2:55 p.m. by Mr. Lee

PRESENT: Brent Lee and Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Ana Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance and Operations; Jessica Mears, Facilities Planning Assistant Director; Kevin Hauser, Facilities Projects Assistant Director; Gaby Adame, Facilities Analyst; Carrie Antrim, Sunshine Early Childhood Center Principal; Coleman Kells, University Heights Middle School Principal; Wilson Cuellar, RASM President; Robert Ibrahim and Michael De La Cruz, California Children's Services Riverside University Health System; David J. Evans and Dennis Roney, GO Architects, Inc; and Lizette Delgado, (Recorder).

Public Input

There were no request to speak with subcommittee members.

Action/Discussion Items

1. Approval of Minutes

Mr. Hunt moved and Mr. Lee, seconded to approve the minutes of the February 2, 2018, meeting, meeting as presented.

2. Measure O Project Groups A – C Update

Staff and design teams presented information on the Sunshine Early Childhood Center and University Heights Middle School. Information such as budget summary, project summary, site renderings, and schedule was presented for subcommittee members' approval.

Sunshine Early Childhood Center: Total project budget: \$3,589,786. Project description: Relocate California Children's Services to a new modular building; renovate front desk and lobby to provide secure entry; renovate Library, MPR, existing permanent classrooms and student restrooms, and three existing portable classrooms; replace landscaping at the school front; approximately 200 sq. ft. building addition to create new entry and lobby; new playground structure and surface, new roof on Building A and covered walk ways, replace irrigation and landscaping systems; improve drinking fountains and paving. Design Timeline: March 2018 – January 2019. Construction has been tentatively scheduled to begin in the summer/fall of 2020 (2nd Bond issuance).

The subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward the project as presented.

University Heights Middle School: Total project budget: \$6,858,249. Project description: four new classrooms to replace portables and expansion of Band Room; remove five to six portable classrooms; modernize fifteen classrooms, convert Library space into two classrooms and storage space into one new classroom; Library/Media Center relocation; irrigation system, landscaping, and paving replacement in affected areas; security fencing; upgrade Kitchen utilities; site improvements (ADA path of travel, new concrete running track, expand fire lane). Project alternates: replace finishes in Locker Room and MPR, MRP lighting, new interior painting and flooring. Design Timeline: March 2018 – March 2019. Construction schedule to be determined.

The subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward the project as presented.

Subcommittee members asked staff to include as alternates for all projects: front curb appeal, HVAC, MRP and Gym lighting, outside/inside painting, and carpet upgrade/replacement, as needed.

3. LED Lighting Program Update

Staff informed the subcommittee that several schools throughout the District have been retrofitted with LED technology, specifically gyms, libraries, and classrooms. Retrofits have been funded through maintenance funds and Prop 39 energy efficiency grants. Staff also shared with the subcommittee that a Prop 39 application has been submitted for available funds that will allow upgrading classroom lighting at 17 additional schools. The project will replace approximately 36,000 fluorescent lamps with high efficiency LED lamps. Staff showed subcommittee members samples of District approved light fixtures that are now included in the District specifications.

Subcommittee members asked staff to coordinate a meeting with representatives from SolarMax Technology Inc. to discuss solar and energy efficient alternatives.

4. Schedule of Meetings

The subcommittee's next meeting has been scheduled for March 16, 2018 at 2:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

Mr. Hunt asked staff, on behalf of the subcommittee, to coordinate a meeting with City of Riverside representatives, Mr. Hunt and Mr. Lee, and District staff, to provide the City with an update on Measure O projects. Subcommittee members were informed that a meeting with City representatives has been scheduled for Monday, March 12, 2018, and that they will receive an invitation to attend the meeting. Mr. Hunt also asked staff to consider the installation of a buzzed gate in the Administration Office at Patricia Beatty Elementary School to control the ingress and egress of visitors. Ken Mueller stated that the only access to campus is through the school's main office.

Adjournment

Meeting was adjourned at 4:08 p.m.