

**Riverside Unified School District  
Operations Division  
Operations Board Subcommittee Meeting  
November 14, 2017  
1:00 p.m. – 3:00 p.m.  
Conference Room 1  
3380 14<sup>th</sup> St., Riverside, CA 92501**

**MINUTES**

**CALLED TO ORDER:** 1:00 p.m. a.m. by Mr. Hunt

**PRESENT:** Tom Hunt and Angelov Farooq, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer; Ana Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance and Operations; Gary McGuire, Director, Pupil Services, Kevin Hauser, Assistant Director, Facilities Projects; Jessica Mears, Assistant Director, Facilities Planning, Victor Cisneros, Principal, Ramona High School, Richard Prince, Community Relations Manager, and Lizette Delgado, (Recorder).

**Public Input**

There were no requests to speak to the subcommittee members.

**Action/Discussion Items**

**1. Approval of Minutes**

Dr. Farooq moved and Mr. Hunt seconded to approve the minutes of the August 7, 2017, meeting, as presented.

**2. Ramona High School Theater Renovation Project – Update**

The Ramona High School Theater Renovation Project began on July 16, 2016, and it is scheduled to be completed by the end of November 2017. The project's budget was \$17.4 Million and the funding sources were Measure B, Career and Technical Education, and State Seismic. The project is 98% complete.

Staff presented an update on the current progress of the project, which included East wall graphics, gallery walk exterior landscaping; main auditorium and seating, orchestra pit, theater stage and curtain installation; lobby flooring and restroom; drama classrooms/dressing rooms; gallery walk interior; band classroom instrument storage; choir classroom, and class wing restroom. The cost for an outside frosted glass vinyl film overlay impact or perforated vinyl wrap signs was also discussed. Staff mentioned that trainings have been scheduled for stage lighting, audio/visual; rigging and scaffolding, three-stop pit elevator, and fire pump.

The Ramona High School Theater Grand Re-Opening Ceremony has been scheduled for Thursday, December 7, 2017, from 4:00 to 6:00 p.m. Site staff with the assistance from the Communications, Visual and Performing Arts, and Planning and Development departments, has put together a program, which includes the participation of students, faculty, members of the Board of Education, District Superintendent, and Superintendent's Cabinet. Parents, members of the community, neighboring school districts, community college, and universities

staff and board members, stakeholders, and dignitaries will be invited to the ceremony. Staff shared with the subcommittee that LPA Architects and Tilden Coil Constructors, Inc., the project's architect and construction management firms, respectively, donated funds towards the grand re-opening ceremony. Subcommittee members, on behalf of the Board of Education, thanked them for their donations and support.

Subcommittee members asked Communications staff to reach out to *The Press Enterprise* to promote the event. Invitations for the event are scheduled to be sent out on Friday, November 17.

### **3. Summer 2017 Project Recap**

Staff provided a recap of the several projects that were completed during the summer. Deferred Maintenance projects included: asphalt repair at fourteen schools (\$395,281); exterior painting at nine schools (\$491,300); fire alarm upgrade at Sierra Middle and Riverside Polytechnic High schools (\$122,914); flooring and carpet replacement at various sites (\$521,908); landscape and irrigation replacement at Matthew Gage (Phase I) and Sierra Middle schools, and Riverside STEM Academy (\$1,260,000); roofing repair at ten schools (\$1,835,876); and sewer replacement/repair at four schools (\$775,000). Deep cleaning and refinishing of floors, including gym floors, was also included in the projects.

Proposition 39, 2017 Energy Savings Measures projects at five schools (\$1,950,000); growth portables projects at Emerson and Kennedy Elementary schools, (\$581,000 per site); Heating and Air Conditioning Replacement, Phase II, at Riverside Polytechnic High School (\$3,900,000); Ramona High School Theater Remodel; Lincoln High School Serving Kitchen (\$638,371); Washington Elementary School playground structure (\$116,278); and Highgrove Elementary School sewer connection (\$134,628); were also projects that were completed during the summer. 2017

Subcommittee members asked Maintenance and Operations staff to work with Communications Department staff to prepare a recognition at a Board of Education meeting of the maintenance and cleaning crews for a job well done. They also recommended that the report be shared with schools' PTAs to let parents and community know how the community investments are being used.

### **4. Solar Power Purchase Agreement Project Update**

Staff reported that October 20, 2017, in response to a Request for Proposal (RFP), seven firms submitted proposals for the installation of photovoltaic systems at our three schools serviced by Southern California Edison. It was mentioned that the proposals are currently being evaluated by our consultant, Sage Renewables, using predetermined criteria in order to establish a short list of three to four firms that will go onto the next stage of the selection process. Eighteen firms responded to the initial Request for Information (RFI) and attended the mandatory job walk. The RUSD Phase 1 Solar PV Project Proposals Overview was presented to the subcommittee for information and discussion.

Subcommittee members were informed that Riverside Public Utilities is proposing a five-year plan rate increase that will raise the average commercial electrical rate by 4.8% and commercial water rates, by 8.6% per year for the next five years. It was also shared that

Maintenance and Operations (M & O) staff has been working closely with RPU in response to the proposed electricity and water rate increases. Staff has begun discussions with RPU staff to determine areas where material partnerships can be developed in order to benefit RUSD students and has attended several community meetings scheduled by RPU, as well as the RPU Key Account Customer Seminar held on October 17.

Staff shared that the proposed rate increases will represent a total increase (electricity and water) of \$260,000, for Year 1; \$295,300, for Year 2; \$303,800, for Year 3; \$235,600, for Year 4; and \$252,100, for Year 5. At the end of the five year period, it is anticipated that the District's annual electrical and water costs from RPU will be 21% higher than our current costs. The compounded impact to the General Fund is estimated to be \$4,185,900. This does not take into account our schools serviced by Southern California Edison Company and the Western Metropolitan Water District, who have also dramatically increased their rates. A joint meeting with RPU and City Council has been scheduled for November 28. District staff will be present to testify on the impacts the rates increase will have on our schools.

Subcommittee members asked staff to work with Communications Department staff to reach out to leaders and representatives of City of Riverside, community organizations and employees unions to seek their support, as the rate increase will have a significant impact on our schools. A meeting with Girish Balachandran, RPU General Manager, was also recommended.

Staff will discuss at the November 27 Cabinet meeting the development of a plan to be presented to RPU to seek rebates that would benefit the District's educational programs. Staff will inform the Board of the outcome.

Subcommittee members asked staff to present an update on the project in February 2018.

**5. Martin Luther King High School Wrestling Modular Building Project Update**

Staff provided an update on the Martin Luther King High School Wrestling Modular Building project. The subcommittee briefly discussed the project and recommended it be postponed until the site is ready for modernization. Staff will communicate the school principal of the subcommittee's recommendation.

**6. Security Measures Update**

Staff presented an update on the District's security measures currently in place. Information included the safety cycle: policy, people, plans, prepare, predict. Staff provided with a list of current safety/security Board policies and a list of current District staff responsible for the coordination/executing of existing plans.

The subcommittee was informed that a District-wide visitor registration process is already in place along with intruder alert, emergency communication protocol and procedures. The subcommittee received information concerning the number of Campus Supervisor per site except for those sites where there is an Assistant Principal instead of a Campus Supervisor; and the number School Resource Officers (SRO) serving the high school cluster schools. Multiyear safety security plan and components were also discussed.

Staff discussed with the subcommittee several other preliminary security measures that will be presented to the Superintendent's Cabinet for review and recommendations. Cabinet recommendations will be shared with the Board of Education at a future meeting.

**7. Lincoln High School Serving Kitchen Ribbon Cutting Ceremony Update**

Staff provided an update on the Lincoln High School Serving Kitchen Ribbon Cutting Ceremony scheduled for Monday, November 27, 2017, at 8:15 a.m.

**Conclusion**

**Subcommittee Members Comments**

There were no comments from subcommittee members.

**Adjournment**

Meeting was adjourned at 2:55 p.m.