

**Riverside Unified School District
Operations Division
Operations Board Subcommittee Meeting
February 2, 2018
2:00 p.m. – 4:00 p.m.
Conference Room 3
3380 14th St., Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 2:00 p.m. by Mr. Lee

PRESENT: Brent Lee Board Member, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Mays Kakish, Chief Business Officer; Ana Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance and Operations; Kevin Hauser, Assistant Director, Facilities Projects; Gaby Adame, Facilities Analyst; Richard Prince, Community Relations Manager, Sandy Garcia, CSEA Chapter 506 President; JoLynn Barnes, Principal, Andrew Jackson Elementary School; Maria Ortega, Principal, Thomas Jefferson Elementary School; Michael Roe, Principal, and James Vaughan, Assistant Principal, Riverside Polytechnic High School; Konni Wong and Robert Hensley, WLC Architects, and Lizette Delgado, (Recorder).

Public Input

Malissa McKeith spoke to the subcommittee regarding the Riverside Polytechnic High School project.

Action/Discussion Items

1. Approval of Minutes

Mr. Hunt moved and Mr. Lee, seconded to approve the minutes of the January 12, 2018, meeting, and the minutes of the January 24, 2018, meeting as presented.

2. Measure O Project Groups A – C Update

Staff and design teams presented information on Thomas Jefferson and Andrew Jackson Elementary Schools; and Riverside Polytechnic High School. Information such as budget summary, project summary, site renderings, and schedule was presented for subcommittee members' approval.

Thomas Jefferson Elementary School: Total project budget: \$16,577,715. Project description: new one-story Kindergarten Building (and expand playground area); fully modernize two classrooms buildings (renovate interior, replace sinks, cabinetry, windows, and exterior light fixtures, PA system, low voltage, roofing, HVAC units and duct work, paint exterior, upgrade restrooms); minor campus modernization to all existing permanent and portable buildings (replace PA system, low voltage conduit and cable, roofing, HVAC rooftop units, replace roofing, connect walkway to Administration Building, exterior lightning, upgrade restroom facilities; replace portables handrails/ram slopes, low voltage conduit and cable, exterior lightning, dismantle and relocate 9 portables); replace drinking fountains; site drainage corrections. Estimated project duration: February 2018 – September 2020.

The subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward the project as presented. Staff also informed the subcommittee that Prop 39 funds will be used for site upgrades, which will provide additional \$1 Million for the project. Subcommittee members asked staff to use the funds for project alternates.

Andrew Jackson Elementary School: Total project budget: \$8,709,265. Project description: minor campus-wide modernization at all existing permanent and portable buildings (replace PA, low voltage, exterior lightning, fire alarm, restroom facilities in permanent buildings, and replace portables handrails/ramp slopes); site-wide drinking fountains replacement; construction of shade structure; new staff parking lot and bus drop-off (alternate). Estimated project duration: February 2018 – September 2020.

The subcommittee discussed the information presented and received input from the staff, school principal, and architects, and asked staff to revise the current project design to include the construction of a new two-story classroom building. The revised design will be presented at the Measure O Projects Update Study Session on March 20, 2018.

Riverside Polytechnic High School: Total project budget: \$24,039,893. Project description: main campus ADA upgrades. ADA upgrades are required before any other work is started at the site. Parking lot (demo/grading; driveway, asphalt, raised curb, light pole fixtures); new baseball fields (underground utilities, concrete flat work, asphalt, raised curb, landscape, trees, chain link gate, traffic control gate, backstops, brick dust and bases, baseball fields fence and gates, bleachers, dugouts, scoreboard, foul pole, retaining walls, corner monument, concessions, ticket, office, and team rooms, utilities, crosswalk). Safety issues will also be addressed by the project. Estimated project duration: February 2018 – March 2021

The subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward the project as presented. Staff was asked to work with the Communications Office to get all stakeholders involved through community meetings.

3. Schedule of Meetings

The subcommittee's next meeting has been scheduled for March 2, 2018 at 2:30 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

Subcommittee members requested to add to a future meeting agenda a discussion regarding Charging Stations. They also asked staff to provide information regarding the new Edgemont Elementary School in the Moreno Valley Unified School District.

Adjournment

Meeting was adjourned at 3:52 p.m.