

**Riverside Unified School District
Operations Division
Operations Board Subcommittee Meeting
March 29, 2018
2: 00 p.m. – 4:00 p.m.
Conference Room 3
3380 14th St., Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 2:05 p.m. by Mr. Lee

PRESENT: Brent Lee and Tom Hunt, Board Members, and Sergio San Martin, Assistant Superintendent, Operations.

Also present were Ana Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance and Operations; Jessica Mears, Facilities Planning Assistant Director; Kevin Hauser, Facilities Planning Assistant Director; Daniel Rodriguez, Facilities Projects Assistant Director; Gaby Adame, Facilities Analyst; Carolina Michel, John Adams Elementary School Principal; John McCombs, Madison Elementary School Principal; Adela Flores-Bertrand, Tomas Rivera Elementary School Principal, Kiersten Reno-Frausto, Director Elementary Education; Paul DeFoe, CWA Manager; Richard Prince, Communications Relations Manager; David Marshall, Conflict Resolution Officer, Melina Aluwi and David Eaves, LPA Inc., Lyn Gruber, Koppel and Gruber, Public Finance; Donna Fuller and Gilbert Hernandez, City Traffic Engineer, and Lizette Delgado, (Recorder).

Public Input

There were no request to speak with subcommittee members.

Action/Discussion Items

1. Approval of Minutes

Mr. Hunt moved and Mr. Lee seconded to approve the minutes of the March 16, 2018, meeting, as presented.

2. Measure O Project Groups A – C Update

Staff and design teams presented information on John Adams and Madison Elementary Schools. Information such as budget summary, project summary, site renderings, and schedule was presented for subcommittee members' approval.

John Adams Elementary School: Option 2 Project Budget: \$13,995,922.

Option 2 Project Description: New 6-classroom Kindergarten building and playground, drop-off, visitor parking lot, ornamental iron fence, and storm water upgrades. Hardscape, exterior fence, and sand pit play area improvements, and portable building renovation. Alternates: Add carpet for classrooms that need new carpet. Staff will provide a cost estimate for replacement. Estimated project duration: December 2017 – July 2021.

The subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward the project's Option 2, as presented. Subcommittee members asked staff to add new carpet for classrooms that need new carpet.

Madison Elementary School: Budget for the project: \$18,631,461

Project description: New 5-classroom Kindergarten building and playground, lunch shelter, and storm water basin. Low-level renovation to existing buildings and 15 portables, and medium-level renovation to existing MPR and Administration buildings. Remove 6 and relocate 3 existing portables. Parking lot, hardscape, existing playground, curb appeal, exterior fence, and site utilities improvements. Relocate existing lunch shelter. Estimated project design duration: December 2017 – July 2021.

The subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward the project, as presented.

3. Tomás Rivera Elementary School Traffic Circulation Plan

At the request of Board Member Hunt, staff presented an update to the City of Riverside's Proposed Traffic Circulation Plan for Tomás Rivera Elementary School.

Adela Flores-Bertrand and Paul DeFoe provided background information concerning the traffic issues at Rivera Elementary School, including meetings with City staff, school staff, and Paul DeFoe, Pupil Services, and support provided by Maintenance and Operations Department. Principal Flores-Bertrand will send a letter informing parents about the circulation plan implementation, scheduled to begin on Monday, April 9, 2018. Staff suggested requesting assistance from the Riverside Police Department to implement the plan.

4. 2018 Fee Justification Report

Staff informed the subcommittee that in even-numbered years, the State Allocation Board makes an inflationary adjustment to the statutory residential and commercial/industrial development fees that may be charged by school districts throughout the State of California. On January 24, 2018, the fees were increased from \$3.48 to \$3.79 per square foot for residential development and from \$0.56 to \$0.61 per square foot for commercial/industrial development. In order to collect higher fees, a district must perform a Fee Justification Study that shows that the impacts of development are equal to or greater than the statutory fees, and adopt the findings of the study. Prior to adoption, a public hearing must be held to receive any public comment regarding the study.

The subcommittee reviewed and approved the 2018 Fee Justification Report. The reports will be presented to the Board of Education for adoption at the June 5, 2018 Board meeting.

5. 2018 School Facilities Needs Analysis (SFNA)

Staff informed the subcommittee that pursuant to Government Code 66995.5 et seq., the District is required to adopt a School Facilities Needs Analysis in order to levy the alternative school facilities fees provided under Senate Bill 50. The School Facility Needs Analysis Report, dated March 19, 2018, demonstrates that the District may impose \$4.10 per square foot in Level II Fees and \$8.20 per square foot in Level III Fees on new residential construction.

The subcommittee reviewed and approved the 2018 School Facilities Needs Analysis to be presented to the Board of Education for adoption at the June 5, 2018 Board meeting.

6. Schedule of Meetings

The subcommittee's next meeting has been scheduled for Tuesday, April 10, 2018 at 2:00 p.m., in Conference Room 1, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

Mr. Hunt, on behalf of the subcommittee, asked staff to keep the Board of Education updated about the projects that have been approved. He also suggested having the Measure O COC membership informed on the approved projects.

Adjournment

Meeting was adjourned at 3:43 p.m.