

**Riverside Unified School District
Operations Division
Operations Board Subcommittee Meeting
January 24, 2018
8:00 a.m. – 10:00 a.m.
Conference Room 1
3380 14th St., Riverside, CA 92501**

MINUTES

CALLED TO ORDER: 8:00 a.m. by Mr. Lee

PRESENT: Brent Lee Board Member, and Sergio San Martin, Assistant Superintendent, Operations.

ABSENT: Mr. Tom Hunt, Board Member

Also present were Mays Kakish, Chief Business Officer; Ana Gonzalez, Director, Planning and Development; Ken Mueller, Director, Maintenance and Operations; Kevin Hauser, Assistant Director, Facilities Projects; Gaby Adame, Facilities Analyst; Richard Prince, Community Relations Manager, Sandy Garcia, CSEA Chapter 506 President; Trisha Tran, Louisa May Alcott Elementary School Principal; Shani Dahl, Fremont Elementary School Principal; Elizabeth Gosnell, Highgrove Elementary School Principal; Geri Castro, Henry W. Longfellow Elementary School Principal; Kevin Fleming, DLR Group, Matthew Nicholson, Ruhnau & Clarke Architects, and Lizette Delgado, (Recorder).

Public Input

There were no requests to speak to the subcommittee members.

Action/Discussion Items

1. Approval of Minutes

The minutes of the January 12, 2018, meeting, were not approved due to Mr. Hunt's absence. They will be presented again for approval at the February 2, 2017, meeting.

2. Measure O Project Groups A – C Update

Staff and design teams presented information on Highgrove, Fremont, Louisa May Alcott, and Henry W. Longfellow Elementary Schools. Information such as budget summary, project summary, site renderings, and schedule was presented for subcommittee members' approval.

Highgrove Elementary School: Project total budget: \$20,566,715. Project description: new construction/general site work (grading, utilities, paving, re-stripe, refurbish north parking lot, new drop-off area, new curb and gutter, ornamental gate, new ball wall, site signage, field irrigation); new two-story Kindergarten building (includes six Kindergarten/Transitioning Kindergarten classrooms and play area, new playground equipment, six second floor classrooms); lunch area and outdoor learning environment (new concrete, landscape and irrigation, remove existing containers, fencing, concrete block wall at service yard); site work (accessibility upgrades, replace playground equipment/surfacing; modernization (replace HVAC, roof, interior finishes, lights, casework, modular restroom building). Estimated project duration: January 2018 through October 2020.

The Subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward the project as presented.

Fremont Elementary School: Project total budget: \$5,350,141. Project description: site work (accessibility upgrades, new playground equipment and surfacing, new chain link fence, new ornamental fencing, new marquee); buildings modernization (HVAC replacement, re-roofing, replace carpet in classrooms, Administration, and Library; paint exterior of all buildings, exterior graphics, new Kindergarten restroom modular building, restroom doors in administration building). Estimated project duration: January 2018 through October 2020.

Discussion was held concerning the project and after receiving input from staff, school principal, and architects, the subcommittee agreed to move forward with the current project (Phase I) as presented,. The subcommittee also asked staff to work on a Phase II for the project, which would include options and design for a permanent classroom building to replace most of the existing relocatable classrooms. Phase II option will be presented to the Board of Education at the March 20, 2018, Measure O Projects Update Board Study Session. The subcommittee also asked staff to hold meetings with the City and County concerning the timeline for future developments in the Fremont Elementary School area.

Louisa May Alcott Elementary School: Project total budget: \$15,770,788. Project description: site work (removal of relocatable classrooms, grading, Kindergarten play yard, hard court play area, new turf, ADA upgrades); site utilities (domestic water, sewer, storm drain, gas, electrical power upgrades, data, communications); classrooms modernization; Library/Media Lab renovation; new two-story building (ten classrooms including four Kindergarten classrooms); Multipurpose Room expansion. Estimated project duration: January 2018 through May 2021.

The Subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward the project as presented. Staff was asked by the subcommittee to include, as an alternate to the project, the addition of two Kindergarten classroom to the two-story building.

Henry W. Longfellow Elementary School: Project total budget: \$12,638,170. Project description: site work (removal of relocatable classrooms, grading, Kindergarten play yard, hardcourt play area, courtyard, new drop-off area); site utilities (domestic and fire water, sewer, storm drain, gas, electrical power upgrades); classrooms and Multipurpose Room modernization; new two-story (ten classrooms, including four Kindergarten classrooms), and new single story buildings (two Kindergarten classrooms). Estimated project duration: January 2018 through May 2021.

The Subcommittee discussed the information presented and received input from the staff, school principal, and architects, and agreed to move forward with the current project design (Phase I). The subcommittee asked staff to present the subcommittee at the next scheduled meeting, with a new design for a Phase II, which would include options for site expansion through the construction of a new permanent building.

3. Schedule of Meetings

The subcommittee's next meeting has been scheduled for February 2, 2018 at 2:00 p.m., in Conference Room 3, 3380 14th Street, Riverside, CA 92501.

Conclusion

Subcommittee Members Comments

There were no comments from subcommittee members.

Adjournment

Meeting was adjourned at 9:20 a.m.